



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2020		31	03	2021

Section A Reference and administration details

Charity name Red Cypher

Other names charity is known by

Registered charity number (if any) 1161345

Charity's principal address Unit 5, Blue Barns Business Park

Old Ipswich Road

Ardleigh, Essex

Postcode

CO7 7FX

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Jeff Smith**	Marketing Trustee		
Andy Shedden**	Fundraising Trustee		
Bob Lodge**	Vice Chairman, Treasurer, Secretary		
David Joyce	Vice Chairman	Resigned 01/09/20	
Chris Ainsworth	Ex-officio	Resigned 01/09/20	
Dean Daley	Ex-officio	Resigned 12/04/21	
David Howells**	Charity Commission Coordinator	From 24/04/2019	
Andrew Budd**	Chairman	From 11/09/2019	
Ross MacGregor**	Ex-officio	From 30/10/19	
Jackie Fidler	Ex-officio	Resigned 12/04/21	
Will Squires**	Vice Chairman Ex-officio	From 01/09/20	
Rob Boddy**	Ex-officio	From 12/04/21	
Andy Thorpe**	North West Representative	From 12/04/21	
Will Grace**	Communications	From 27/04/21	
Scott Gray**	Ex-officio Unit Welfare Officer	From 03/05/21	

Note: Current Trustees are highlighted with this symbol **

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	J Wyncoll	Tile & Co, Warden House, 37 Manor Road, Colchester CO3 3LX
Independent Examiner	J Wyncoll	As Above

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CIO Foundation – Registered 20 Apr 2015

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are provided with the Charity Commission documentation on the roles and responsibilities of Trustees, Previous Meeting minutes, the financial state of the fund, the Constitution and Objects of the CIO and Conflict of Interests Guidelines.

Trustees are also provided with an induction pack and asked annually to confirm they have refreshed their knowledge of the Charity Commission/Gov.UK documents "The Essential Trustee" and "15 Questions for Trustees"

The CIO structure is set out in Standard Operating Procedures and published on the website. www.redcypher.com A steering committee of up to 8 Trustees evaluate approve/deny for charity proposals, initiatives and projects, particularly those using charity funds.

Red Cypher works alongside major military charities as required.

A full up to date risk register is maintained and managed by the Vice Chairman. Other policies are reviewed and updated annually. An Investment Policy was added in early 2021.

On 15/03/21 the CIO passed a Special Resolution to amend the Constitution to increase the maximum number of Trustees to 13. Relevant updates were uploaded to Charity Commission. At the same time the original manuscript Constitution was transposed into a more readable MSWord document, the veracity of which was checked by both Vice-Chairmen.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

A: (1) To promote the efficiency of 3 RHA amongst other things, by:
a: Fostering Esprit de Corps, Comradeship, Morale and the Welfare of the Regiment and Preserving its Traditions.
b: Maintaining Comradeship and contact between past and present members of the Regiment, fostering mutual friendship between them and providing social gatherings for them.
(2) To relieve either generally or individually, past and present members of the Regiment and their dependents, who are in conditions of need, hardship or distress.
B: The Board may relieve persons in need under clause 3.a.(2) above by:

- (1) Making grants of money, or
- (2) Providing or paying for goods, services or facilities for them, or
- (3) Making grants of money to other persons or bodies who provide goods, services or facilities to those in need.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Red Cypher promotes the Efficiency of 3rd Regiment Royal Horse Artillery (3 RHA) and prompt active support for serving members and veterans.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Red Cypher has supported the soldiers and veterans throughout the year, through the granting of funds for welfare and for the maintenance of morale and wellbeing of members both past and present.

Section E

Financial review

Brief statement of the charity's policy on reserves

The treasurer is to ensure the fund maintains a stable liquidity and informs the chair of any fluctuations. The treasurer is to ensure the fund remains at a level to ensure that it can carry out its task of prompt assistance when required.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- Investment policy and objectives including any ethical investment policy adopted.

The charity raises money through Give as You Earn Scheme and Regular Monthly donations and one of donations from both veteran and serving community

The charity has supported both serving and past members through welfare and other grants.

Section F

Other optional information

Red Cypher Trustees AGM was held on 11 June 2020 and Red Cypher Trustees' biannual meeting was held on 04 November 2020

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Robert Lodge	Will Squires
Full name(s)	Robert Lodge	Will Squires
Position (eg Secretary, Chair, etc)	Vice Chairman	Vice Chairman
Date	23/06/2021	



Receipts and payments accounts

CC16a

For the period
from

01/04/2020

To

31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations:	-	-	-	-	-
Payroll giving	55,356	-	-	55,356	53,406
Voluntary (tax efficient)	9,441	-	-	9,441	13,000
Voluntary	259	-	-	259	2,476
Other	50	-	-	50	-
Grants refunded - Covid 19 restricted	1,350	-	-	1,350	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	66,456	-	-	66,456	68,882
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	66,456	-	-	66,456	68,882
A3 Payments					
3rd Royal Horse Artillery grants	44,272	-	-	44,272	42,712
Other grants	5,126	-	-	5,126	19,199
The Poppy Appeal	37	-	-	37	19
Bank fees and charges	1,866	-	-	1,866	1,786
Website and computer	270	-	-	270	746
Stationery and other expenses	196	-	-	196	-
Gift Aid charges	44	-	-	44	39
Accountancy	480	-	-	480	480
Data protection fee	40	-	-	40	40
Trustee's travel and accommodation	-	-	-	-	586
Travel Standard Bearer	41	-	-	41	923
	-	-	-	-	-
Sub total	52,372	-	-	52,372	66,530
A4 Asset and investment purchases, (see table)					
Investment RAI - Brewin Dolphin Fund	20,000	-	-	20,000	-
	-	-	-	-	-
Sub total	20,000	-	-	20,000	-
Total payments	72,372	-	-	72,372	66,530
Net of receipts/(payments)	- 5,916	-	-	- 5,916	2,352
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	34,022	-	-	34,022	31,670
Cash funds this year end	28,106	-	-	28,106	34,022

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CafCash Account	28,106	-	-
		-	-	-
		-	-	-
	Total cash funds	28,106	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Debtors	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	The Royal Artillery Institution	Brewin Dolphin Fund	20,000	20,000
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Creditors	480	-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Robert Lodge	Robert Lodge	23/06/2021	
	William Squires	William Squires	23/06/2021	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

RED CYPHER

**On accounts for the year
ended**

31 MARCH 2021

**Charity no
(if any)**

1161345

Set out on pages

RECEIPTS AND PAYMENTS ACCOUNT PAGES 1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 MARCH 2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Julian Wyncoll

Date: 23/06/2021

Name: Julian Wyncoll

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

Tile & Co., Warden House, 37 Manor Road, Colchester, Essex CO3 3LX

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.