



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 09	Year 2021		Day 31	Month 08	Year 2022

## Section A Reference and administration details

<b>Charity name</b>	Lordshill Community Association CIO		
<b>Other names charity is known by</b>			
<b>Registered charity number (if any)</b>	1161343		
<b>Charity's principal address</b>	Lordshill Community Centre, Cromarty Road		
	Lordshill		
	Southampton		
	<b>Postcode</b>	SO16 8LX	

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tim Crompton	Chair	01/09/2021-31/08/2022	
2	Sarah Anderson	Treasurer	01/09/2021-06/05/2022	
3	Paul Saunders		01/09/2021-31/08/2022	
4	Nick Rodgers	Vice Chair	01/09/2021-31/08/2022	
5	Barbara Rogers	Secretary	01/09/2021-31/08/2022	
6	Kay Yourdi	Minutes Secretary	01/09/2021-31/08/2022	
7	Simon Gerrard		01/09/2021-31/08/2022	
8	Cllr. Prof. Barry Margetts		08/09/2021-31/08/2022	
9	Ann Crompton		01/09/2021-31/08/2022	
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Charity Consultant	Stephenie Linham	Wits End, 7 Glendale, Locks Heath, Southampton, SO31 6UN

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts to ensure they are not disqualified from being a charity

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Trustees elected annually. Secretary and Treasurer elected at AGM. Chair & Vice Chair elected at first meeting after AGM by Trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees.
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity has robust policies and procedures for the induction of trustees which includes.

- ❖ Their role in the charity
- ❖ A list of all their responsibilities and declarations for trustees to sign to ensure they are not disqualified from being a trustee and meet the fit and proper persons HMRC criteria.
- ❖ Full training where gaps in knowledge or experience in a role is identified.
- ❖ Filling in a skills audit in order to identify where training is required

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. Promote the benefit to the inhabitants of the area of associating together in a common effort to advance education & provide facilities in the interests of social welfare for recreation & leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
2. Secure the future of the Community Centre
3. Promote such other charitable purposes as may for time to time be determined

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

We the trustees, make a statutory declaration that we have due regard to the public benefit guidance issued by the Charity Commission.

One of our objectives is to establish a community centre and we do provide a well maintained, popular and welcoming community centre. We have security of tenure via a 24-year lease with 17 years to run.

The activities we undertake are aimed at meeting our charitable objectives i.e. improving the quality of life of our community by meeting their educational, social and recreation needs.

All activities are open to everyone regardless of sex, age political persuasion, faith, race etc. We regularly check our charges and invite feedback to ensure our services and activities are affordable. Charges are reduced for new groups to establish themselves and groups that meet our charitable objectives.

A social & lunch club for all members of the community this will likely increase in 2023/24 depending on volunteer availability.

We have a large amount of groups that use our facilities and we are proud that we get regular one-offs from the long term hirers clients to use our services.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Association is greatly indebted to a strong team of volunteers who give up their time and use their skills to benefit the community. the charity relies entirely on this team of volunteers to look after and manage the centre.

This Includes.

- ❖ Trustees
- ❖ Accounting
- ❖ Keeping the decoration and maintenance of the centre up
- ❖ Bookings, opening and closing the centre.
- ❖ Events coordination and advertising
- ❖ Secretarial duties and minute taking
- ❖ Health and Safety
- ❖ Marketing Facebook and web site management
- ❖ Maintenance and DIY
- ❖ Helping at fund raising and social events
- ❖ Buying, preparing, managing and cooking at the Lunch Club
- ❖ Coordination the social club
- ❖ Looking after the Gardens

The list is growing all the time, without the enthusiasm and dedication of our skilled team all this would not be possible.

We intend during the next year to invest in improving the centre's facilities and due to the continued success of the Association offer more to the local community.

**Summary of the main achievements of the charity during the year**

The trustees and volunteers have worked really hard during this year to keep up the good work of ensuring that the building is kept in good condition.

We are working hard to get new groups to use the centre, so we can secure the continued success of the Association and ensuring the financial stability of the Charity.

The Charity was in a very healthy position financially at the start of the year and has continued to grow. The bookings Officer had continued the hard work of the last year, and the bookings have continued to expand. Year on year our hirings have been building this is not only through word of mouth but also through the trustees hard work to determine to show that hiring a venue for a family or friends gathering doesn't have to cost a fortune.

During the year we have been fortunate in finding all our trustees have stayed with us and worked hard to ensure the smooth running of the Association.

The Charity also has plans for offering more opportunities during the next year, for helping with more activities for our community as well as helping other organisations in our area of interest.

During the year, the trustees have continued to work hard keeping the Community Centre clean and well maintained. The gardens and surrounds of the centre have consumed a good deal of trustee and volunteer time and are in excellent condition.

The community centre now has a regular group attending from Hampshire probation service who maintain the grounds and do any extra jobs that are within their limits.

**Brief statement of the charity's policy on reserves**

The Charity has a full repairing lease on the building we occupy and there are many unknowns involved in the length of the lease. We have agreed to find a contract to repair our leaking roofs in both the large and small halls to this end the trustees have agreed to draw upon the funds in the Monmouthshire bank account totalling £60.690.00 And using this to combine with the funds of the organization so that it has plenty of general funds for any eventuality that may occur beyond the trustees control. This was agreed as the most practical solution and as such we have been fortunate enough to be able to retain a large amount of these funds for the upgrades in the centre such as new LED lighting/new alarming systems and a new small kitchen within our smaller hall.

1.

**Details of any funds materially in deficit**

None identified

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of revenue is from regular user groups and parties at weekends, this had been increasing, and along with various fundraising events i.e., quizzes, tabletop sales & summer fete, we are back to our normal activities again. This will enable the charity to spend money and have a policy of improving the facilities offered as well as starting new activities for the community to benefit.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	T Crompton	N Rodgers
<b>Full name(s)</b>	Tim Crompton	Nick Rodgers
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Vice Chair
<b>Date</b>	04/02/2023	