

| Trustees' Annual Report for the period | | | | | | |
|--|--|-------------------|---------|------|-----------------|------|
| From | | Period start date | | | Period end date | |
| | | 1st | January | 2021 | To | 31st |



Section A Reference and administration details

Charity name Folkestone Art Society

Other names charity is known by FAS

Registered charity number (if any) 1161336

Charity's principal address

| | |
|--------------------|----------|
| 14 Augusta Gardens | |
| Folkestone | |
| Kent | |
| Postcode | CT20 2RR |

Names of the charity trustees who manage the charity

| Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---------------------|---------------------------|-----------------------------------|---|
| 1 Chris Harman | Treasurer | 1/1/2021 - 31/12/2021 | |
| 2 Yvonne Hutchcraft | Chair | 1/1/2021 - 31/12/2021 | |
| 3 Nikki Griffith | Membership Secretary | 1/1/2021 - 31/12/2021 | |
| 4 John Sussams | Editor | 1/1/2021 - 31/12/2021 | |
| 5 Diane Wilson | Secretary | 1/1/2021 - 31/12/2021 | |
| 6 Evan Moore | Exhibition Organiser | 1/1/2021 - 31/12/2021 | |
| 7 Leigh Norgrove | Education & Social Events | 1/1/2021 - 31/12/2021 | |

Section B Structure, governance and management

Description of the charity's trusts

Constitution dated 20th April 2015

How the charity is constituted

Charitable Incorporate Organisation (CIO)

Trustee selection methods

(1) Election by Members of the CIO at the Annual General Meeting (AGM) and (2) co-option by existing trustees subject to ratification at the following AGM.

Additional governance issues

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Folkestone Art Society (FAS) became a registered charity on 20th April 2015.

The FAS is managed by its elected officers who also serve as the Society's trustees.

The trustees meet regularly to manage the business of the Society, to make decisions, approve expenditure and to manage risks. The trustees report to the members of the CIO through its annual general meeting. Members are also provided with regular updates and information through the Society's website and through regular electronic communication.

The trustees have access to Charity Commission guidance on their role and responsibilities and all trustees are provided with the Charity Commission publication "The Essential Trustee – What You Need to Know" and given an induction session.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the Society are:

(1) the fostering, promotion and increase amongst the general public of the knowledge and appreciation of art by, in particular, the provision of:

- (a) education (of all types and at all levels) in the fields of the visual, creative and applied arts;
- (b) public exhibitions of art including but not limited to painting, sculpture and ceramic arts;
- (c) studios, galleries and other places where art may be practised, created or exhibited; and
- (d) publications.

(2) for the public benefit to promote and encourage high standards in the visual, creative and applied arts including, but not limited to:

(a) among young people under the age of 21 in full time education within, but not limited to, Folkestone and the surrounding district, in such ways as the charity trustees think fit, including but not limited to the award of grants, prizes, scholarships, bursaries and maintenance allowances.

(b) among individuals, institutions and other organisations within, but not limited to,

Folkestone and the surrounding district through the sharing of knowledge and expertise, technical and consultancy advice and support and such other forms of assistance as the charity trustees think fit including opportunities to create, exhibit and sell art.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees have had regard to the guidance of the Charity Commission on public benefit. The main activities undertaken in 2019 for the public benefit and in furtherance of the Society's charitable objects **include:**

- Mounting two art exhibitions of work by local artist that were free to enter for the general public.
- Running free demonstrations/workshops and subsidised 'master-classes' related to the visual arts, which were open to the public.
- Organising the annual "Folkestone Art Society Gloria Gordon Award for Young People's Sketch Books" for young artists studying for a recognised qualification in art at schools and colleges within Folkestone and the surrounding district.
- Producing and publishing an 'Art Review' featuring the works of local artists with supporting explanatory text.

Working with other arts based organisations and individual artists within Folkestone and the surrounding district, promoting and encouraging involvement in the visual arts.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Society runs as a cooperative voluntary venture with volunteers serving on the committee as trustees, organising and stewarding art exhibitions, editing and producing the annual 'Art Review' and other publications, organising art demonstrations and workshops and liaising with schools and colleges to organise the annual FAS Gloria Gordon Award.

The Society has no paid staff.

Section D

Achievements and performance

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Summary of the main achievements of the charity during the year

During 2021 the Society:

- Reconvened the Society committee after a 20 month hiatus due to Covid 19 restrictions. The pandemic severely restricted what we were able to do but we organised and ran an art exhibition over 6 days which was open to the public with free entry. **We exhibited over 400 artworks by local artists and had over 1000 visitors.**

Section E

Financial review

Brief statement of the charity's policy on reserves

The Society's policy is to maintain sufficient reserves to underwrite its exhibitions and to fund new initiatives for the public benefit that further the charitable objectives of the Society.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Society's principal sources of funding are member subscriptions, donations, artists submission fees for exhibitions and commission on art sales.

These sources of funding support the delivery of art exhibitions which are free to enter for the public, free demonstrations and workshops for the public benefit, the publication of the annual Art Review with local artists work and the cash awards made to the winners of the "Folkestone Art Society Gloria Gordon Award for Young Artists Sketch Books" in the GCSE and 'A' Level categories.

The primary expenditure of the Society is on the hire of accommodation for art exhibitions, storage facilities, room-hire and expenses for workshops and demonstrations and on art related publications.

Expenditure for the Folkestone Art Society Gloria Gordon Award, including the cash awards made to winners, is fully covered by donations given for the specific purpose of encouraging young artists through the award scheme.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

DW

Full name(s)

Diane Lynn Wilson

Position (eg Secretary, Chair, etc)

Secretary

Date

8th February 2022

Folkestone Art Society Final Accounts 2021

| | Income | | Expenditure | | |
|-------------------------------|--------|----------|-------------|----------|------------|
| Membership Subscriptions | £ | 1,095.00 | £ | - | £ 1,095.00 |
| Publications (*Note 5) | £ | - | | | £ - |
| May Exhibition (*Note 1) | £ | - | £ | - | £ - |
| Autumn Exhibition (*Note 7) | £ | 4,698.22 | £ | 4,399.57 | £ 298.65 |
| Misc. Donations | £ | 2.01 | £ | - | £ 2.01 |
| Gloria Gordon Award (*Note 2) | £ | - | £ | - | £ - |
| Education Programme (*Note 3) | £ | - | £ | - | £ - |
| Professional Fees | £ | - | £ | - | £ - |
| Misc Income | £ | - | £ | - | £ - |
| AGM (*Note 6) | £ | - | £ | - | £ - |
| Consumables/Equipment | £ | - | £ | - | £ - |
| Storage (*Note 4) | £ | - | | | £ - |
| Insurance | £ | - | £ | 487.50 | -£ 487.50 |
| Finance Charges | £ | - | £ | 168.70 | -£ 168.70 |
| Total | £ | 5,795.23 | £ | 5,055.77 | £ 739.46 |

*Notes:

- 1) Not held due to pandemic
- 2) GG Award cancelled due to pandemic and school closures
- 3) Educational programme cancelled due to pandemic
- 4) Storage costs (£1296) not paid (due in 2022)
- 5) No publications produced in 2021
- 6) No AGM in 2021 due to pandemic
- 7) Excludes expenses of £90.56 paid in 2022

Bank Reconciliations

| | | |
|--------------------------|----|------------------|
| Opening Balance 1/1/21 | £ | 15,089.18 |
| Income 2021 | £ | 5,795.23 |
| Expenditure 2021 | -£ | 5,055.77 |
| Closing Balance 31/12/21 | £ | 15,828.64 |

£ -

| 01/01/2021 | | | |
|-----------------|----------|--------------|--------------------|
| Opening balance | lloyds | £ | 13,829.47 |
| Opening balance | nat west | £ | 1,259.71 |
| | | total | £ 15,089.18 |
| 31/12/2021 | | | |
| closing balance | lloyds | £ | 13,776.98 |
| closing balance | nat west | £ | 2,051.66 |
| | | total | £ 15,828.64 |

I certify that I have spot checked the above figures and the method used to produce them and find correct

Jane Muir

7 Whitehall Way Sellinge Kent TN25 6ET

Date: 28/01/2022