



Trustees' Annual Report for the period

| From | Period start date | | | To | Period end date | | |
|------|-------------------|-----|------|----|------------------|------|------|
| | 1 st | Oct | 2020 | | 30 th | Sept | 2021 |

Section A Reference and administration details

Charity name King's Lynn Church of the Nazarene

Other names charity is known by

Registered charity number (if any) 1161286

Charity's principal address 52 Grafton Road

Reffley Estate

King's Lynn, Norfolk

Postcode

PE30 3EY

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------|------------------|-----------------------------------|---|
| 1 | Mr. Michael Aldis | Treasurer | 7/3/21 | Church membership vote at AGM |
| 2 | Rev.d Augustine Baah | Pastor | 1 st August 2017 | Ex-officio as pastor |
| 3 | Mr. Noel McGivern | Board member | 7/3/21 | Church membership vote at AGM |
| 4 | Mr. Ian Mitchell | Board member | 7/3/21 | Church membership vote at AGM |
| 5 | Mrs. Isobel Parker | Board member | 7/3/21 | Church membership vote at AGM |
| 6 | Mrs. Kerry Scott | Board member | 7/3/21 | Church membership vote at AGM |
| 7 | Mr. Stephen Wilson | Church secretary | 7/3/21 | Church membership vote at AGM |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-------------------------|------------------|---|
| District Superintendent | Rev. Carl McCann | 112 Cranbourne Rd. Ashton Under Lyme, OL7 9BW |
| | | |
| | | |

Section B Structure, governance and management

Description of the charity's trusts

| | |
|--------------------------------|--------------------------------------|
| Type of governing document | Constitution |
| How the charity is constituted | Charitable Incorporated Organisation |
| Trustee selection methods | Voting by membership at A.G.M |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Board of Trustees meets regularly, normally on a monthly basis, to oversee and undertake the work and management of the church; to look after its assets and plan the financial, pastoral and religious aspects of the charities work.

The church is a member of the Church of The Nazarene British Isles South District (a Charitable Company Limited by Guarantee, Company No 7028764; Charity No 1133336) which in turn is a member of The Global Church of The Nazarene which has its headquarters in Lenexa, USA.

The CIO is governed by an approved governing constituting document drawn up by Anthony Collins, Charity Solicitors, Birmingham and approved by the Charity Commission for England and Wales and HMRC. The governing document is based on the Manual of the Global Church of the Nazarene where UK law permits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

The advancement of the Christian faith as part of the Church of the Nazarene Inc. and the UK District, principally but not exclusively, in Southern England.

To serve and support members, friends and the local community.

Summary of the main activities undertaken for the public benefit in relation to these objects

(include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Public Benefit

The Trustees have had due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. This report illustrates the activities undertaken to support the public benefit requirement.

[From August 2021]

Weekly public acts of worship Sundays @ 10.30am.

Mid-week craft Group (open to the public).

Fellowship group for adults (open to the public)

Providing ongoing spiritual and pastoral support to the members and connected persons of the King's Lynn Church of the Nazarene.

Providing care for those in the church during the pandemic who were unable to leave home.

Provide prayer and financial support to our Missionaries and also financial support for disadvantaged children and disaster relief.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Contribution of Volunteers

The activities undertaken and achievements attained by the church would not have been possible without the active involvement of the many members and friends of the charity who provide their help voluntarily in service to their Lord and saviour, Jesus Christ.

The Pastor is grateful for the commitment of the Board members who have given freely of their time and gifts to serve the Lord as overseers of the local body.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Like most others, this year has been another difficult time for us though from August the church restarted physical church services and then in mid-September two of our clubs reopened. Unfortunately our children's club remain closed and we are still unable to hold services in retirement homes. This year can be summed up as a slow and incomplete return to normal church activity. Once again the church board have been pivotal in guiding the church in this tentative recovery.

The Church board have also continued to be mindful of the needs of their vulnerable members and connected persons, who have found the restrictions more difficult than most.

We were able to continue as a Link Church for Christians Against Poverty (C.A.P)

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity's policy is to ensure it has sufficient reserves to meet its financial responsibilities for at least six months. After a review the Church does have reserves equal to six months planned expenditure.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The income of this C.I.O remains wholly dependent upon the regular free-will offerings of the members and friends of the King's Lynn Church of the Nazarene.

From time to time the charity receives one-off monetary gifts towards specific activities. These monies are always used in accordance with the donor's instructions.

Income is normally spent on renting premises and purchasing equipment and materials for our various activities, although this was substantially reduced until September 2021. Our income also provides a stipend for the Pastor, upkeep of the Manse along with payment of utility bills and other miscellaneous costs incurred by the Pastor in the pursuance of his work.

Reserves are kept for a Building contingency in addition to our operating reserve.

Section F Other optional information

Our main source of funds was again much lower during this financial period, mainly due, it was thought, to not meeting in our normal place of worship. However this reduction in income was largely offset by not needing to pay hall rental and also by furloughing the Pastor for a number of hours per week. Since we returned to meeting in our usual venue (Reffley school hall) in September 2021, giving by the congregation has increased enough to enable the church to pay for the rent of halls and return to paying the Pastor's salary in full just as the furlough scheme came to an end.

The Board planned for a budget performance of an excess of income over expenditure of £1100.00. Despite the difficult year, this was achieved mainly through reduction in outgoings.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



S. D. Wilson

Full name(s)

Noel Charles McGivern

Stephen D. Wilson

Position Board Member/Chair

Board member/church secretary

Date 6/12/2021

King's Lynn Church of The Nazarene**Receipts & Payments Account Year Ended 1st October 2020 till 30th September 2021**

| Unrestricted Funds | | Year Ended 30.09.2021 | Period Ended 30.09.2020 |
|--|--------------|----------------------------------|------------------------------------|
| Income | Notes | | |
| Offerings Church | | £28,949.37 | £28,435.43 |
| Offerings NMI | | £1,954.94 | £2,571.18 |
| Gift Aid Received | | £5,665.92 | £6,668.46 |
| Activities Income | | £0.00 | £87.16 |
| Other Income | 1 | <u>£3,122.96</u> | <u>£1,639.67</u> |
| Expenditure | | £39,693.19 | £39,401.90 |
| Pastors Salary | | £12,913.27 | £19,385.32 |
| Council Tax Manse | | £1,480.47 | £1,423.97 |
| Church Internet & Phone | | £422.39 | £391.35 |
| Water Rates Manse | | £741.00 | £435.00 |
| Website | | £151.00 | £0.00 |
| Repairs Manse | 2 | £265.86 | £189.98 |
| CCLI Licence | | £80.00 | £78.00 |
| Church & Manse Insurance | | £245.07 | £309.07 |
| Gifts Paid Out | 3 | £1,501.61 | £3,107.50 |
| Gas - Manse | | £353.89 | £416.74 |
| Summer School & Manse | | £470.00 | £20.00 |
| Miscellaneous | 4 | £2,443.39 | £2,954.91 |
| Electricity - Manse | | £933.61 | £912.67 |
| District & NMI Budgets | | £5,687.02 | £5,966.02 |
| Meals & Refreshments | | £128.97 | £33.06 |
| Book Allowance & Mileage | | £0.00 | £228.92 |
| Rent of Premises | | £350.00 | <u>£2,525.00</u> |
| | | <u>£28,167.55</u> | <u>£38,377.51</u> |
| Excess Payments over Receipts for Year | | £11,525.64 | £1,024.39 |

King's Lynn Church of the Nazarene**Assets and Liabilities as at 30th September 2021**

| Assets | 30.09.2021 | 30.09.2020 |
|-------------------------------|---------------------------|---------------------------|
| Bank Accounts | £37,182.35 | £25,691.00 |
| 52 Grafton Road , King's Lynn | <u>£275,000.00</u> | <u>£250,000.00</u> |
| Total Funds Held | <u>£312,182.35</u> | <u>£275,691.00</u> |

King's Lynn Church of the Nazarene**Notes to Accounts for Year Ended 30th September 2021**

| Note 1 | Year Ended | Period End |
|---|-------------------------|-------------------------|
| Other Income | 30.09.2021 | 30.09.2020 |
| Love Gift for King's Lynn Night Shelter | £0.00 | £185.04 |
| Love Gift for Craft Group | £0.00 | £210.27 |
| Interest on Bank Accounts | £2.96 | £57.40 |
| Love Gift for Yaxley Family | £0.00 | £620.00 |
| Love Gift for King's Lynn Church | £0.00 | £500.00 |
| Love Gift for Norfolk Project | £500.00 | £0.00 |
| Repayment of Breakthru Holiday | £600.00 | £0.00 |
| Love Gift To Church | £2,000.00 | £0.00 |
| Love Gift for Food Bank | <u>£20.00</u> | <u>£66.96</u> |
| | <u>£3,122.96</u> | <u>£1,639.67</u> |
| | | |
| Note 2 | Year Ended | Period End |
| Repairs to Manse | 30.09.2021 | 30.09.2020 |
| Repairs to Toilet | £66.66 | £0.00 |
| Repairs to Boiler | £199.20 | £0.00 |
| New Fridge | <u>£0.00</u> | <u>£189.98</u> |
| | <u>£265.86</u> | <u>£189.98</u> |
| | | |
| Note 3 | Year Ended | Period End |
| Gifts Paid Out | 30.09.2021 | 30.09.2020 |
| Tithe of Gift Aid to NMI | £298.45 | £570.69 |
| Tithe of Gift Aid as gift to Pastoral Aid | £268.14 | £666.86 |
| Gift to Auditor | £100.00 | £100.00 |
| Christian Against Poverty 2016 | £600.00 | £600.00 |
| Love Gift for Youth Worker | £0.00 | £19.99 |
| CCPAS 31:8 DBS Checks | £129.00 | £120.00 |
| Love Gift to King's Lynn Night Shelter | £0.00 | £193.04 |
| Love Gift to Yaxley Family | £0.00 | £620.00 |
| Love Gift to King's Lynn Food Bank | £20.00 | £66.96 |
| Food Parcel for Elderly | £0.00 | £90.00 |
| Love Gift to the Gladwin Family | £31.50 | £0.00 |
| Bibles for Youth | <u>£54.52</u> | <u>£59.96</u> |
| | <u>£1,501.61</u> | <u>£2,957.54</u> |

| Note 4 | Year Ended | Period End |
|--------------------------------------|-------------------------|-------------------------|
| Miscellaneous Expenditure | 30.09.2021 | 30.09.2020 |
| Gas Service | £158.14 | £183.11 |
| Craft Group | £0.00 | £462.00 |
| Postage & Stationary | £15.84 | £22.44 |
| Messy Church | £95.90 | £142.75 |
| Advertising | £0.00 | £51.40 |
| Alabaster | £52.95 | £230.56 |
| Key & Sanitizer | £0.00 | £28.46 |
| Honorarium for Youth Club Worker | £0.00 | £250.00 |
| Compassionate Ministries | £55.00 | £225.00 |
| Child Sponsorship | £350.00 | £600.00 |
| Public Liability Insurance | £242.23 | £232.62 |
| District Assembly | £0.00 | £41.99 |
| Admin fee for Gift Aid Scheme | £157.50 | £157.50 |
| Fun Night | £0.00 | £62.81 |
| New Carol Sheets | £0.00 | £28.95 |
| Cost of Zoom Meetings | £215.83 | £86.34 |
| Cost of Breakthru for Pastors Family | £600.00 | £0.00 |
| Norfolk Project | £500.00 | £0.00 |
| Gazebo | <u>£0.00</u> | <u>£148.98</u> |
| | <u>£2,443.39</u> | <u>£2,954.91</u> |

**Mr. Kim Leonard
6 Cottage Row
Gayton Road
King's Lynn
Norfolk**

Date: November 22nd 2021

RE: Audit of the Kings 's Church of the Nazarene finance
(Registered Charity 1161286) for period
1st October 2020- 30th September 2021

Dear Sirs.

I writing to confirm that the accounting records of King's Lynn Church of the Nazarene for this period have been audited by myself.

I am pleased to report that the church accounts are a true and accurate record, which reflects the nature of their status as a church and charitable organisation.

Yours Faithfully

A handwritten signature in black ink, appearing to read 'Kim Leonard', with a stylized flourish at the end.

Kim Leonard

A simple horizontal line drawn in black ink.