

Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2020		31	03	2021

## Section A Reference and administration details

Charity name	Safety When It Matters
Other names charity is known by	SWIM Cambodia
Registered charity number (if any)	1161276
Charity's principal address	10 Ormonde Way, Shoreham-by-Sea, West Sussex United Kingdom Postcode BN43 5YB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Conrad Foote			
2	Daniel Graham			
3	David Burt			
4	Noel Matthews			
5	Charles Hamilton		25th May 2021 to present	
6	Jessica Tull		13th July 2021 to present	

## Section B Structure, governance and management

Description of the charity's trusts	Safety When It Matters has a constitution.
Type of governing d (eg. trust deed, constitution)	Safety When It Matters is a Charitable Incorporated Organisation (CIO).
How the charity is constituted (eg. trust, association, company)	Trustees appointed involving the majority of trustees in decision-making and selection process.
Trustee selection methods (eg. appointed by, elected by)	

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	<p>Safety When It Matters objectives and activities are for the benefit of children and young people in Cambodia:</p> <p>(1) The advancement of health and the saving of lives by the provision of teaching and training in water safety, swimming instruction and rescue and response skills including Cardiopulmonary Resuscitation (CPR).</p> <p>(2) The advancement of the physical education through the medium of swimming and lifesaving.</p>
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**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

During 2020/21, SWIM Cambodia's work was impacted greatly by the the Covid-19 pandemic. With schools closed through the majority of the year SWIM Cambodia's partners were unable to deliver education in schools or other community settings.

The SWIM Cambodia trustees have spent time in the development of a National NGO board and worked on registration. Much of this work has been undertaken remotely.

Planning and discussions have continued with our two delivery partners, Helpcode and Youth Star.

In order to maintain the safety of our volunteers, delivery partners and trustees, Safety When It Matters have followed English and Cambodian government guidance to prevent the spread of Covid-19. Throughout this period, trustees have had regard to the guidance issued by the Charity Commission on public benefit.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Safety When It Matters (SWIM Cambodia) are exploring national registration in Cambodia. This will enable SWIM Cambodia to enter into agreements with National education agreements as well as employing a team of trainers to grow opportunities and capacity. The SWIM Cambodia trustees have invested time in the development of a National NGO board and worked on registration.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

SWIM Cambodia will hold in reserve sufficient funds that we are able to fulfil our contractual obligations to any employees on a fixed term contract. SWIM Cambodia will hold in reserve sufficient funds that we are able to pay any permanent employees for three months. Notwithstanding the provisions above, in line with the Charity Commission Good Governance Guide we aim to hold three months of operating costs in reserves. SWIM Cambodia currently estimates this to be £3,000.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.


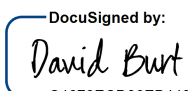
In the last year, the SWIM Cambodia trustees are very grateful for kind donations given by individual supporters.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		DocuSigned by:  C4678ECD86EB449...
<b>Full name(s)</b>	Conrad Gifford Foote	David Burt
<b>Position (eg Secretary, Chair, etc)</b>	Founder Trustee	Trustee

**Date** 10.09.2021



## Receipts and payments accounts

For the period from

Period start date

01.04.2020

To


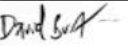
Period end date

31.03.2021

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Individual donations	906	-	-	906	2,464
Corporate income	5	-	-	5	1,000
Refund	744	-	-	744	12
<b>Sub total (Gross income for AR)</b>	<b>1,655</b>	<b>-</b>	<b>-</b>	<b>1,655</b>	<b>3,476</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>1,655</b>	<b>-</b>	<b>-</b>	<b>1,655</b>	<b>3,476</b>
<b>A3 Payments</b>					
Training / Project cost	12	-	-	12	803
Resources	-	-	-	-	86
Transferred to Partner (wages, volunteer & community expenses)	-	-	-	-	780
IT/ Web	33	-	-	33	61
<b>Sub total</b>	<b>45</b>	<b>-</b>	<b>-</b>	<b>45</b>	<b>1,730</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>45</b>	<b>-</b>	<b>-</b>	<b>45</b>	<b>1,730</b>
<b>Net of receipts/(payments)</b>	<b>1,610</b>	<b>-</b>	<b>-</b>	<b>1,610</b>	<b>1,746</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>24,429</b>	<b>-</b>	<b>-</b>	<b>24,429</b>	<b>22,683</b>
<b>Cash funds this year end</b>	<b>26,039</b>	<b>-</b>	<b>-</b>	<b>26,039</b>	<b>24,429</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Co-op bank account	26,039	-	-
	<b>Total cash funds</b>	<b>26,039</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Conrad Foote, Founder Trustee	30.08.2021	
		David Burt	06/09/2021	