

Report of the Trustees and  
Unaudited Financial Statements  
for the Year Ended 31 October 2021  
for  
Ashton Vale Community Centre

Stanley Joseph Limited  
Chartered Accountants  
Suite 1  
Liberty House  
South Liberty Lane  
Bristol  
BS3 2ST

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for the Year Ended 31 October 2021

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The trustees present their report with the financial statements of the charity for the year ended 31 October 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

Ashton Vale Community Centre is a long established community building and resource located in the heart of Ashton Vale. It is easily accessible by local people. In 2014, an opportunity arose for the community to adopt a guiding role in ensuring the future of the Community Centre.

The overriding aim is that Ashton Vale Community Centre will continue to thrive with a new generation of users to be a valuable asset to the community; used according to the wishes of the local community and re-establishing it as a hub of the community, accessible to all.

## **OBJECTIVES AND ACTIVITIES**

### **Significant activities**

In October 2021 an Annual General Meeting was widely advertised within the community with all residents invited to attend. In addition to notices being posted, individual leaflets delivered to all households, advertising on social media and offering free refreshments, this resulted in a very disappointing response with only two members of the community attending the meeting. Community engagement has been a consistent challenge within Ashton Vale. A variety of ways to engage the community and engender interest in becoming involved has been tried with little positive outcome. We are now seeking to find alternative ways to engage with the community. It may be that there was still concern about exposure to Covid and a reluctance for people to mix indoors at the end of the imposed lockdown period. We want to provide more local community events for local people to attend, but with limited volunteers, this is challenging and there is a need to balance obtaining sufficient funds to maintain the Community Centre with providing free events.

### **Private and Regular Bookings**

Ashton Vale Community Centre is a very popular venue for local people to hold celebrations and events due to its proximity to the residential area and its transport links.

We remain committed to supporting the local community and offering free Community Events whenever possible and to supporting other groups who also provide services to the community. Following the relaxation of Covid 19 restrictions the Community Centre was able to open its doors to regular and one off bookings. The Community Centre has always attracted a number of regular bookings; this is mainly due to the ease of access to the community centre, safe off street parking, proximity to public transport and the large space available. We have significantly improved the way bookings are made and this has become more systematic although it is still largely reliant on one person and can be a very time consuming task. We are currently looking into ways that this can become more automated.

During the period November 2020 - October 2021 there were a number of bookings which had to be managed, rearranged or cancelled due to regularly changing Covid regulations. All parties and gatherings were cancelled during November and December 2020 due to Covid. Some small meetings which could be managed within Covid regulations were allowed. Including: Conductive Education - Bristol, which had a weekly booking. Slimming World which returned with limited numbers, an NHS Flu Clinic was held on 12th December 2020.

The Majority of the cancelled bookings between November and January 2021 were for Birthday Parties and family celebrations and private events. During the first few months of 2021 there were intermittent bookings allowed. Local elections were held on 6th May. The Community Centre was then closed for a week for refitting of a new kitchen.

From May 2021 lots of the previous bookings cancelled were rearranged. Between May and December 2021 the Community Centre saw a return of confidence in booking events

### **Volunteers participation**



## **OBJECTIVES AND ACTIVITIES**

A volunteer rota operates amongst committed members who ensure that users of the service are greeted, familiarised with the property and advised about managing safety while using the Community Centre. A volunteer contact is always available during each booking.

Volunteers also take part in additional roles within the Community Centre. This might be cleaning and sorting out of the facility, replacing broken or faulty furnishings, ensuring the Community Centre is in a suitable condition for letting.

## **Community and Fundraising Events**

Community Halloween event was held in October 2020 and was well attended by the local community.

In December 2020, the Community Centre was awarded £680 from the John James Foundation in order to host a Christmas Lunch for all local pensioners over aged 65. However as Covid 19 was still prevalent and undergoing a surge in new infections at that time, it was not felt safe to encourage vulnerable elderly people to a large community event. It was felt more appropriate to keep these funds and provide a free community event during Spring or summer 2021. As a gesture from the Community Centre all residents over age 65 years were hand delivered a box of biscuits from the Community Centre. This was much appreciated by local residents who had been disappointed that a Christmas lunch had to be postponed.

## **Covid 19 - Re-opening procedures**

Since the re-opening of the Community Centre following a period of prolonged closure, hirers have gradually returned to request bookings. We have continued to provide increased sanitising provision, encouraging social distancing and encouraged outdoor events where possible.

## **Social Media and Communication**

Whilst Social Media has improved the speed with which we can contact the local community, we are aware that with a significant number of older adult living in Ashton Vale that a broader way of contacting residents is still required. We advertise local events on notice boards, shop windows, through newsletters and posting direct leaflets. We intend to develop closer links with other local community groups, to pool resources and find improved ways of communicating.

We are also looking into how our current website could be improved to speed up the current booking process, currently this is a significant task for one person and we want to try to make the booking system more automated. This may entail employing a web company to install new systems on our behalf.

In August 2021 the International Balloon Fiesta was cancelled by Bristol City Council This is a much loved local four day event which has been present for over 40 years. We decided to offer a local Facebook competition asking for pictures of Balloons to be drawn by all ages I the 3-6 year, 7-9 year and age 10 years and above. All pictures submitted were displayed for local residents to see on the Community Centre fencing. This was a popular event, with small prizes awarded to participants.

## **OBJECTIVES AND ACTIVITIES**

### **Maintenance and Repairs**

At the Community Centre AGM in July 2020 the Committee had discussed using the time during Covid restrictions to undertake some improvements to the Community Centre which are difficult to achieve when it is in constant use. It had been agreed to obtain quotes for:

New kitchen units and work surfaces

New internal fire doors

New Entrance Porch

Emptying and sorting out the side storage room.

New window blinds

These improvements were undertaken during 2020 and have enhanced the appearance of the Community Centre making it more attractive and welcoming to hirers.

### **Long term plans:**

The long term plans for the Community Centre remains to provide a local community resource available to all within the community. In reality, being able to deliver on this aim depends largely on the availability of local volunteers to help support community events. Our aim for the coming year is to find ways to engage with the local community and work together with other local groups to find creative ways to encourage local participation.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Registered Charity number**

1161245

### **Principal address**

16 Valley View

Clutton

Somerset

BS39 5SN



Ashton Vale Community Centre

Report of the Trustees  
for the Year Ended 31 October 2021

**Trustees**

Ms S Bird (resigned 31.10.21)

Mrs L Clark

Ms C Price (resigned 31.10.21)

Ms J Farrow Bookings co-ordinator

N Cocking (resigned 31.10.21)

Mrs B Peckham

Mrs B Gwyther Treasurer

J Price (resigned 31.10.21)

Ms T Young

Mrs N Hampson Website/media co-ordinator

Mrs C Vans

Ms L Skeates (resigned 31.10.21)

Ms Y Lines (resigned 31.10.21)

S Metcalfe Chairperson

Mrs J Roberts

**Independent Examiner**

Stanley Joseph Limited

Chartered Accountants

Suite 1

Liberty House

South Liberty Lane

Bristol

BS3 2ST

Approved by order of the board of trustees on 29<sup>th</sup> August 22 and signed on its behalf by:

 L. CLARK

pp S Metcalfe - Trustee

Independent Examiner's Report to the Trustees of  
Ashton Vale Community Centre

**Independent examiner's report to the trustees of Ashton Vale Community Centre**

I report to the charity trustees on my examination of the accounts of Ashton Vale Community Centre (the Trust) for the year ended 31 October 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

P S Helps  
Stanley Joseph Limited  
Chartered Accountants  
Suite 1  
Liberty House  
South Liberty Lane  
Bristol  
BS3 2ST

Date: .....



Ashton Vale Community Centre

Statement of Financial Activities  
for the Year Ended 31 October 2021

		31.10.21 Unrestricted fund £	31.10.20 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>	Notes		
Donations and legacies		20,375	11,737
Other trading activities	2	<u>10,142</u>	<u>6,862</u>
<b>Total</b>		<u>30,517</u>	<u>18,599</u>
 <b>EXPENDITURE ON</b>			
Raising funds	3	15,852	10,904
Other		<u>2,965</u>	<u>5,989</u>
<b>Total</b>		<u>18,817</u>	<u>16,893</u>
 <b>NET INCOME</b>		11,700	1,706
 <b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		26,764	25,058
 <b>TOTAL FUNDS CARRIED FORWARD</b>		<u>38,464</u>	<u>26,764</u>

The notes form part of these financial statements

Ashton Vale Community Centre

Balance Sheet  
31 October 2021

	Notes	31.10.21 Unrestricted fund £	31.10.20 Total funds £
<b>CURRENT ASSETS</b>			
Cash at bank		38,464	26,764
		<hr/>	<hr/>
<b>NET CURRENT ASSETS</b>		<u>38,464</u>	<u>26,764</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		38,464	26,764
		<hr/>	<hr/>
<b>NET ASSETS</b>		<u>38,464</u>	<u>26,764</u>
<b>FUNDS</b>	6		
Unrestricted funds		<u>38,464</u>	<u>26,764</u>
<b>TOTAL FUNDS</b>		<u>38,464</u>	<u>26,764</u>

The financial statements were approved by the Board of Trustees and authorised for issue on  
25.10.2022..... and were signed on its behalf by:

  
.....

B Gwyther - Trustee

The notes form part of these financial statements

## **1. ACCOUNTING POLICIES**

### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Taxation**

The charity is exempt from tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### **Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.



Notes to the Financial Statements - continued  
for the Year Ended 31 October 2021

**2. OTHER TRADING ACTIVITIES**

	31.10.21	31.10.20
	£	£
Tiddler's Takeover Playgroup	96	-
Regular bookings	8,418	2,385
Private bookings	728	3,037
Deposits banked	<u>900</u>	<u>1,440</u>
	<u>10,142</u>	<u>6,862</u>

**3. RAISING FUNDS**

**Raising donations and legacies**

	31.10.21	31.10.20
	£	£
Support costs	<u>15,852</u>	<u>10,904</u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 October 2021 nor for the year ended 31 October 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 October 2021 nor for the year ended 31 October 2020.

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
Donations and legacies	11,737
Other trading activities	<u>6,862</u>
<b>Total</b>	<u>18,599</u>
<b>EXPENDITURE ON</b>	
Raising funds	10,904
Other	5,989

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted fund £
<b>Total</b>	<u>16,893</u>
<b>NET INCOME</b>	1,706
<b>RECONCILIATION OF FUNDS</b>	
<b>Total funds brought forward</b>	25,058
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>26,764</u>

**6. MOVEMENT IN FUNDS**

	At 1.11.20 £	Net movement in funds £	At 31.10.21 £
<b>Unrestricted funds</b>			
General fund	26,764	11,700	38,464
<b>TOTAL FUNDS</b>	<u>26,764</u>	<u>11,700</u>	<u>38,464</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	30,517	(18,817)	11,700
<b>TOTAL FUNDS</b>	<u>30,517</u>	<u>(18,817)</u>	<u>11,700</u>

**6. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.11.19 £	Net movement in funds £	At 31.10.20 £
<b>Unrestricted funds</b>			
General fund	25,058	1,706	26,764
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>25,058</u>	<u>1,706</u>	<u>26,764</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	18,599	(16,893)	1,706
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>18,599</u>	<u>(16,893)</u>	<u>1,706</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.11.19 £	Net movement in funds £	At 31.10.21 £
<b>Unrestricted funds</b>			
General fund	25,058	13,406	38,464
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>25,058</u>	<u>13,406</u>	<u>38,464</u>



**6. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	49,116	(35,710)	13,406
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>49,116</u>	<u>(35,710)</u>	<u>13,406</u>

**7. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 October 2021.

Detailed Statement of Financial Activities  
for the Year Ended 31 October 2021

31.10.21      31.10.20  
£                £

**INCOME AND ENDOWMENTS**

**Donations and legacies**

Donations	20,337	11,737
Other receipts	<u>38</u>	<u>-</u>
	20,375	11,737

**Other trading activities**

Tiddler's Takeover Playgroup	96	-
Regular bookings	8,418	2,385
Private bookings	728	3,037
Deposits banked	<u>900</u>	<u>1,440</u>
	<u>10,142</u>	<u>6,862</u>

<b>Total incoming resources</b>	<b>30,517</b>	<b>18,599</b>
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**EXPENDITURE**

**Other**

Deposits returned	590	1,610
Cleaning	1,479	1,336
Gardening	610	2,328
Water and sewerage	<u>286</u>	<u>715</u>
	2,965	5,989

**Support costs**

**Other**

Insurance	1,400	-
Light and heat	2,794	3,183
Telephone	90	91
Postage and stationery	149	6
Sundries	1,051	1,749
Repairs	10,211	5,875
Carried forward	<u>15,695</u>	<u>10,904</u>

Ashton Vale Community Centre

Detailed Statement of Financial Activities  
for the Year Ended 31 October 2021

	31.10.21	31.10.20
	£	£
<b>Other</b>		
Brought forward	15,695	10,904
HUB	<u>157</u>	<u>-</u>
	<u>15,852</u>	<u>10,904</u>
Total resources expended	<u>18,817</u>	<u>16,893</u>
<b>Net income</b>	<u>11,700</u>	<u>1,706</u>

This page does not form part of the statutory financial statements