

the community of st anselm<sup>†</sup>

Charity Number: 1161185



**THE COMMUNITY OF ST ANSELM**  
(Charitable Incorporated Organisation)

Trustees Report and Financial Statements  
for the year ended on 30 June 2022

# THE COMMUNITY OF ST ANSELM

## Contents

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### Contents

Administrative and Legal Information	2
1. Trustees Report	3
1.1. Structure, Governance & Management	3
1.2. Objectives and Activities	5
1.3. Financial Review	7
1.4. Reserves	7
1.5. Plans for Future Periods	8
1.6. Statement of Responsibilities of the Board of Trustees	8
1.7. Appointment of Independent examiner	9
Independent Examiner's Report	10
Statement of Financial Activities	11
Balance Sheet	13
Notes to the Financial Statements	14

# **THE COMMUNITY OF ST ANSELM**

## **Administrative and Legal information**

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### **Charity Name:**

The Community of St Anselm. Also known as CoSA

### **Charity registration number**

1161185

### **Principal (and registered) address**

Lambeth Palace  
Lambeth Palace Road  
London  
SE1 7JU

### **Trustees**

Sr Marie-Christine Alice Simmonds CJ a.k.a Sr Gemma Simmonds CJ - Chair  
The Rt Rev'd Brother Stuart Burns OSB  
Mr Ignacio Fantaguzzi  
Mrs Fiona Ruttle  
The Rev'd Canon John Tattersall CBE LVO  
The Rev'd Dr Ian Mobsby  
The Rev'd Tosin Oladipo, Chaplain to the Archbishop of Canterbury (appointed 21 October 2021)

### **Management**

The Rev'd Simon Lewis, Dean (resigned 09 Sept 2022)  
Sister Marie Mondesert, Sub-Prior

### **Independent Examiner**

Miriam Hickson CTA FCA  
Jacob Cavenagh & Skeet  
5 Robin Hood Lane  
Sutton, Surrey  
SM1 2SW

### **Bank**

Barclays Bank Plc

# THE COMMUNITY OF ST ANSELM

## Trustees' Report for the year ended 30 June 2022

The Trustees (who are also the Members of the CIO under the terms of the Charitable Incorporated Organisations (General) Regulations 2012 concerning a "foundation CIO") are pleased to present their report with the financial statements of the charity for the period ended 30 June 2022. These accounts have been prepared according to the Charities' Act 2011, the Statement of Recommended Practice (SORP 2015, FRS102) and Financial Reporting Standard 102 (FRS102).

### 1.1. STRUCTURE, GOVERNANCE & MANAGEMENT

#### 1.1.1. Governing Document

The organisation is a Charitable Incorporated Organisation (CIO), registered on 7 April 2015 in England and Wales. The CIO was registered under a Constitution setting out that if the CIO is wound up, the members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities. A new constitution was adopted by the Trustees on 15 March 2022 which includes a similar provision.

#### 1.1.2. Recruitment and Appointment of the Board of Trustees

The appointment of new trustees is subject to the provisions of entrenchment set out in the Constitution and, subject to the provisions of the Constitution, the number of Trustees may range from 3 to 11.

New Trustees attend an induction meeting organised by the Chair of the Trustees and are furthermore sent copies of certain documentation and evidence according to the provisions of the Constitution to this effect.

#### 1.1.3. Organisational Structure

The Community of St Anselm has a Board of Trustees, who normally meet a minimum of three times per year. The Trustees may furthermore make decisions by Resolution and/or organise themselves into a committee or committees with delegate powers according to the provisions of the Constitution. No committee with delegate powers was appointed in the financial year in question.

The Trustees have held three meetings (October, March, July) over the past year and anticipate holding at least four meetings in the upcoming financial year.

Responsibility for the running of the organisation is delegated by the Board of Trustees to the Chief Executive of the CIO, a role fulfilled by the Dean during the financial year ended 30 June 2022, and he has been in charge of directing, controlling and administering the CIO on a day-to-day basis. In turn, the Chief Executive leads a wider team of staff and volunteers who together ensure that the charity's activities align with the direction set by the Board of Trustees.

The key management personnel during the past year have been the Dean and the sub-Prior. They are full-time positions; however, the Community has no direct employees: the Dean was employed by the Archbishop of Canterbury (in his Corporate Capacity), a constituent member of the National Institutions of the Church of England. The sub-Prior is seconded from the Community of Chemin Neuf. In both cases costs are recharged by the respective organisations. The reimbursements (paid or pending payment) in direct respect of stipends/salaries for key management (including National Insurance and service charges, where applicable), amounted to



# THE COMMUNITY OF ST ANSELM

## Trustees' Report for the year ended 30 June 2022

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£91,630 (FY 2021: £52,255) in the last financial year. Following the resignation of the Dean on 9 September 2022, the trustees have begun a recruitment process for a Prior as the next Chief Executive of the CIO.

### 1.1.4. Affiliated Organisations

The CIO, while an independent charity, exists within the mission of the Archbishop of Canterbury (in his Corporate Capacity). The CIO shares such operational policies as are mutually applicable, especially in respect of the Health & Safety framework, Safeguarding Guidelines as well as Remuneration, Human Resources and Recruiting policies where applicable. The details of this overlap are set out in the operational Policies of the CIO.

### 1.1.5. Risk Management

The Board of Trustees regularly reviews the key risks facing the CIO and maintains a risk register to collate the outcomes of these discussions. If risks arise that cannot be mitigated using existing structures, then the Board of Trustees will take appropriate action to address them. Based on this, the Trustees consider the biggest risks to remain as below:

#### 1.1.5.1. *Staffing – burnout and institutional memory*

To mitigate this risk Trustees have instituted regular workload reviews for senior staff to ensure the well-being and life balance are maintained. A review of all roles and responsibilities has been conducted by Trustees. This works alongside the ongoing aspiration to shift focus of serving communities life onto its members and away from paid staff. Authority and responsibility will be delegated wherever possible within clear lines of management.

#### 1.1.5.2. *Members' Visas or Immigration Permits*

To mitigate this risk, the Trustees asked the Dean annually to review the experiences of the application cycles and to put in place both robust internal systems and adequate contingency plans, recognising that the granting of visas will never be entirely controllable. This has included deepening relations with UKVI to head-off avoidable delays early. The particular challenges of COVID-19 increased the cost, processing time and administrative burden of visa processing.

#### 1.1.5.3. *Funding Shortfall*

To mitigate this risk, the Trustees continue to monitor the level as well as fulfilment of pledged donations, and pursue opportunities with grant-making bodies and partnerships. The Trustees note with gratitude the continued support from the Lambeth Trust. Significant progress has been made in the last two years to reduce fixed costs but income levels have not kept pace with rising expenditure, resulting in a significant deficit for the year ended 30 June 2022. This remains the greatest risk to the charity's continued operation.

#### 1.1.5.4. *Safeguarding or Personal Safety Incident*

To mitigate this risk, the Trustees have approved suitable policies for Safeguarding, as well as Health and Safety. The Trustees note the importance of collaboration with Lambeth Palace for a joint Health and Safety approach, and appropriate external advisors in regards to Safeguarding best practice and training. Increased training (above recommended levels) are being provided for all senior staff.



# THE COMMUNITY OF ST ANSELM

## Trustees' Report for the year ended 30 June 2022

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Procedures are in place to ensure compliance with Health and Safety for staff and volunteers undertaking work on behalf of The Community of St Anselm or attending The Community of St Anselm events as well as for the Community's beneficiaries. Procedures and training are in place to ensure a standard of excellence in respect of Safeguarding. These procedures and training opportunities are periodically reviewed to ensure that they continue to meet the needs of the CIO.

### 1.2. OBJECTIVES AND ACTIVITIES

The Community of St Anselm's charitable objects are:

**1.2.1. To advance the Christian religion for the public benefit by the provision of Christian programmes of theological study, reflection and practical service in the wider community; mainly but not exclusively for young adults from around the world.**

**1.2.2. To advance in life young adults from around the world though providing support and activities which develop their moral, spiritual and interpersonal capacities to enable them to participate in society as socially responsible individuals and agents of change for the betterment of mankind.**

**1.2.3. To advance the relief of poverty and suffering around the world by activities including but not limited to**

- a) providing services to charities or other organisations working to prevent or relieve poverty or suffering
- b) enabling young leaders from disadvantaged economic backgrounds to participate fully in the programmes and activities provided by the Community of St Anselm
- c) promoting reflection on contemporary ethical issues and appropriate ways to mitigate factors that contribute to poverty worldwide

Nothing in the Constitution of the CIO shall authorise an application of the property of the CIO for purposes that are not charitable in accordance with the Charities Act 2011.

In furtherance of these objects, the CIO manages and supports a residential (called Immersive) and non-residential (called Integrated) Religious Community life, the key achievements of which are detailed in 1.2.6 below.

In addition to ongoing initiatives, the organisation exploits shorter-term opportunities to advance our objectives as opportunities arise, such as engaging with visiting experts and dignitaries, who are visiting Lambeth Palace and accompanying and assisting the Archbishop in both active and prayerful support of his mission objectives.

In the current financial year, the CIO was served by 3 FTE from the Archbishop of Canterbury (in his Corporate Capacity) and the Community of Chemin Neuf. This is supported by the presence of second-year members (2 during the year ended 30 June 2022) and the ad-hoc support of alumni members in specific areas. In addition, the CIO continues to be served by expert teachers, application selectors and spiritual companions on a volunteer basis.



# THE COMMUNITY OF ST ANSELM

## Trustees' Report for the year ended 30 June 2022

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### 1.2.4. Special Mention

The Trustees note with special gratitude the generosity of the Community of Chemin Neuf with the skills and talents of their members towards the Community of St Anselm.

### 1.2.5. STATEMENT OF PUBLIC BENEFIT

When reviewing our activities, the Trustees have regard to the Charity Commission guidance on public benefit. The Trustees ensure that the activities undertaken are in line with the charitable objects of the Community of St Anselm, and in doing so are satisfied that the Community of St Anselm's activities meets the requirements on demonstrating public benefit.

### 1.2.6. ACHIEVEMENTS AND PERFORMANCE

The Community of St Anselm has now closed its seventh successful membership year. In seven years nearly 200 members, from over forty countries across six continents, representing all major Christian denominations have experienced A Year in God's Time.

Following the global pandemic this year has seen a return to relative normality. Although Immersive members arriving in September 2021 from certain countries were subjected to expensive and challenging quarantines at Heathrow the turn of the new year saw the removal of virtually all restrictions. The second half of the year felt like a return to pre-pandemic times with the rejoicing at being able to retreat and meet together. The community experience remains transformative.

The CIO has:

- Provided an experience of Religious Life under a Rule and an Abbot for 18 young men and women this last year from a vast range of cultures, denominations and socio-economic backgrounds and spanning four continents in two modes: Immersive and Integrated.
- Continued in a Programme of Study for each membership mode ensuring exposure to world-class scholars and practitioners in fields relating to theology, ethics and prayerful reflection. Noting a special mention for the continued support of the McDonald Agape Foundation in making this possible.
- Conducted four Retreats on the subjects of: the Holy Spirit; the Spiritual Exercises of St Ignatius (7 days); and the 30 day Spiritual Exercises for some while others retreated with different religious communities and finally vocation and transitions.
- Served the most vulnerable in society through key partnerships seeing the Immersive members spend around 3,000 person-hours in serving others. We give continued thanks for our partnerships with St. Thomas and Guy's Chaplaincy Team and this invaluable ministry at a time of great strain on the National Health Service.
- Continued to review its community life, refining both modes of membership to ensure the best possible experience for each member.
- A thriving alumni network meeting online and in person with international, regional, local and worldwide.



# THE COMMUNITY OF ST ANSELM

## Trustees' Report for the year ended 30 June 2022

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### 1.3. FINANCIAL REVIEW

The Charity's work is entirely reliant on grants and donations. Trustees are concerned with the level of income the charity has been able to raise in its first seven years of operation and note the precarious nature of donations from members. The charity will continue raising income from existing sources as well as planning to expand the sources of income in the coming years. Trustees have committed to increased engagement with fundraising in the year ahead and will review income levels at each meeting.

Total income for the period ended 30 June 2022 was £237,806 (2021: £200,550) that included grants amounting to £200,200 (2021: £165,000). Unrestricted income of £149,174 (2021: £158,769) comprised 63% (2021: 79%) of total income.

The Community spent £339,043 (2021: £224,925) during the year including £87,760 (2021: £64,153) from the restricted fund. It resulted in an Unrestricted general reserve deficit of £91,970 (2021: surplus of £10,265) and restricted fund reserve £ 7,318 (2021: £6,320) at the end of the year. The net Fixed asset value at the end of the period was £214 (2021: £2,036).

### 1.4. RESERVES

The CIO has implemented an Operational Reserves Strategy with a practice of keeping circa 2-3 months of spending balance in a disposable account, to ensure both capability to execute payments as and when required, and to limit exposure of the Community's liquid assets. The remaining disposable bank balance from time to time has been kept in a reserve account. The challenging funding situation in this financial year meant this was no longer achievable and the deficit of £91,970 at the end of the financial year is of serious concern to Trustees. Thanks to forbearance on the part of a number of the CIO's creditors and generous continued funding from grant making bodies there continues to be a positive balance in our bank accounts.

The Trustees are continuing to seek increased funding over the coming year as well as reducing expenditure wherever possible, and in the light of funding pledges already received regard it as appropriate for the CIO to prepare its financial statements on a going concern basis.

#### FUNDRAISING POLICY

The community is wholly reliant on donations for its operations each year. Funds are raised in the following ways:

- Members make voluntary donations
- Alumni members make voluntary donations
- Individuals make donations on behalf of members
- Charitable Trusts make donations directly and through The Lambeth Trust (a separate charitable trust which supports the priorities of the Archbishop of Canterbury)

The Community does not solicit donations directly from members of the public (although it is possible to donate directly through the website), we never cold call or approach individuals for



# THE COMMUNITY OF ST ANSELM

## Trustees' Report for the year ended 30 June 2022

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donations without prior relationship. We never sell or swap the data we hold with other charities or individuals. (A full Privacy Policy can be found on the website). As such we are not registered with the Fundraising Regulator. The Lambeth Trust which does solicit donations from members of the public on the communities behalf (but is not a professional fundraising organisation) implements strict rules to record contact with potential and current donors and protect vulnerable individuals. No complaints about our or The Lambeth Trust's fundraising practices have been received in this financial year.

### 1.5. PLANS FOR FUTURE PERIODS

Having returned to a sense of relative normality in the community's patterns of life this year. Seeing again in the last year the transformative impact of the community life on those who participate, we look ahead to our new year with the following key aims:

- Immersive members arrive in September 2022. Patterns of life have been adjusted to account for the planned refurbishment of Lambeth Palace. The annual pattern has changed slightly to ensure more alignment between the two modes otherwise the rhythm remains stable.
- The Integrated members will begin in October 2022 with a new pattern for Monday night meetings and a growing group of Alumni taking up further roles in leading this dimension of our life.
- Work will continue around the sustainability of the community within Lambeth Palace and the Church both in terms of finances and use of spaces with the aspiration to firmly root the community within Lambeth Palace for the future. A long awaited review by the Trustees is planned for the Autumn of 2022.
- Strengthening of Alumni network continues with an ever growing group taking up roles in supporting its evolution and defining this space of belonging.

### 1.6. STATEMENT OF RESPONSIBILITIES OF THE BOARD OF TRUSTEES

The Charity Trustees are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Applicable law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the CIO and of the incoming resources and application of resources, including the income and expenditure, of the CIO for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice (SORP).
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the CIO will continue in business.

# THE COMMUNITY OF ST ANSELM

## Trustees' Report for the year ended 30 June 2022

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The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the CIO and enable them to ensure that the financial statements comply with the and the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the Constitution of the CIO. They are also responsible for safeguarding the assets of the CIO and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of any corporate and financial information included on the CIO's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

### 1.7. Appointment of Independent Examiner

Miriam Hickson CTA FCA, Jacob Cavenagh & Skeet was appointed to complete an independent examination of our annual report and accounts for the period ended 30 June 2022, meeting the requirements of the Charities Act to ensure the highest degree of confidence and transparency in respect of the state of the Community's affairs.

Approved by the Board of Trustees on 28 April 2023 and signed on its behalf by:



Sr Marie-Christine Alice Simmonds CJ  
Chair and Trustee



# THE COMMUNITY OF ST ANSELM

## Independent examiner's report to the trustees of The Community of St Anselm

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I report to the charity trustees on my examination of the accounts of The Community of St Anselm (the charity) for the year ended 30 June 2022.

### Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Report) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Miriam Hickson CTA FCA  
Jacob Cavenagh & Skeet  
5 Robin Hood Lane  
Sutton  
Surrey  
SM1 2SW

Date 28 April 2023

# THE COMMUNITY OF ST ANSELM

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 JUNE 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
<b>Income &amp; Endowments :</b>					
Donations and legacies	4	149,127	88,632	237,759	200,491
Investments		47	-	47	59
<b>Total Income</b>		<b>149,174</b>	<b>88,632</b>	<b>237,806</b>	<b>200,550</b>
<b>Expenditure on:</b>					
Raising funds		12,785	-	12,785	11,274
Charitable activities	5	238,498	87,760	326,258	213,651
<b>Total Expenditure</b>		<b>251,283</b>	<b>87,760</b>	<b>339,043</b>	<b>224,925</b>
<b>Net (Expenditure) / Income for the year</b>		<b>(102,109)</b>	<b>872</b>	<b>(101,237)</b>	<b>(24,375)</b>
<b>Transfer between funds</b>		<b>(126)</b>	<b>126</b>	<b>-</b>	<b>-</b>
<b>Net Movement in funds</b>		<b>(102,235)</b>	<b>998</b>	<b>(101,237)</b>	<b>(24,375)</b>
<b>Reconciliation of funds:</b>					
<b>Funds brought forward</b>		<b>10,265</b>	<b>6,320</b>	<b>16,585</b>	<b>40,960</b>
<b>Funds carried forward</b>		<b>(91,970)</b>	<b>7,318</b>	<b>(84,652)</b>	<b>16,585</b>

A separate Statement of Total Recognised Gains and Losses is not required as this statement includes all recognised gains and losses.

All activities derive from continuing operations

The notes attached on pages 14 to 21 form an integral part of these accounts.



# THE COMMUNITY OF ST ANSELM

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 JUNE 2022

### Prior year SOFA Comparison

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Income & Endowments :				
Donations and legacies	158,710	41,781	200,491	362,332
Investments	59	-	59	56
<b>Total Income</b>	<b>158,769</b>	<b>41,781</b>	<b>200,550</b>	<b>362,388</b>
Expenditure on:				
Raising funds	-	11,274	11,274	12,934
Charitable activities	160,772	52,879	213,651	309,865
<b>Total Expenditure</b>	<b>160,772</b>	<b>64,153</b>	<b>224,925</b>	<b>322,799</b>
Net Income/ (Expenditure) for the year	<b>(2,003)</b>	<b>(22,372)</b>	<b>(24,375)</b>	<b>39,589</b>
Transfer between funds	-	-	-	-
Net Movement in funds	<b>(2,003)</b>	<b>(22,372)</b>	<b>(24,375)</b>	<b>39,589</b>
<b>Reconciliation of funds:</b>				
Funds brought forward	12,268	28,692	40,960	1,371
Funds carried forward	<b>10,265</b>	<b>6,320</b>	<b>16,585</b>	<b>40,960</b>

A separate Statement of Total Recognised Gains and Losses is not required as this statement includes all recognised gains and losses.

All activities derive from continuing operations

The notes attached on pages 14 to 21 form an integral part of these accounts.

# THE COMMUNITY OF ST ANSELM

## Balance Sheet as at 30 June 2022

	Notes	£	2022 £	£	2021 £
<b>FIXED ASSETS</b>					
Tangible fixed assets	9		214		2,036
<b>CURRENT ASSETS</b>					
Debtors	10	5,950		28,818	
Cash at bank and in hand:		34,898		32,371	
Total current assets		40,848		61,189	
CREDITORS: amounts falling due within one year	11	(125,714)		(46,640)	
<b>NET CURRENT ASSETS</b>			(84,866)		14,549
<b>NET ASSETS TOTALS</b>			(84,652)		16,585
<b>THE FUNDS OF THE CHARITY</b>					
Unrestricted Fund	12		(91,970)		10,265
Restricted Fund	12		7,318		6,320
			(84,652)		16,585

The Trustees acknowledge their responsibilities for complying with the requirements of charity legislation with respect to accounting records and the preparation of accounts.

The charity is subject to Independent Examination under charity legislation, and the report of the Independent Examiner is on page 10.

The Trustees are satisfied that, although the charity is not registered under the Companies Acts, if it were so registered, it would be eligible to prepare accounts in accordance with the provisions in Part 15 of the Companies Act 2006, applicable to companies subject to the small companies regime.

Sr Marie-Christine Alice Simmonds CJ  
Acting Chair and Trustee  
Approved by the board of trustees on 28 April 2023



The notes attached on pages 14 to 21 form an integral part of these accounts.



# THE COMMUNITY OF ST ANSELM

## Notes to the Accounts for the year ended 30 June 2022

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### 1 Accounting policies

#### **Basis of preparation and accounting convention**

The accounts have been prepared on the accruals basis, under the historical cost convention, and in accordance with the Financial Reporting Standard 102, and 'FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015 published by the Charity Commission in England & Wales (CCEW), (The SORP), and in accordance with all applicable law in the charity's jurisdiction of registration, except that the charity has prepared the financial statements in accordance with the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015 in preference to the previous SORP, the SORP 2005, which has been withdrawn, notwithstanding the fact that the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008 refer explicitly to the SORP 2005. This has been done to accord with current best practice.

The charity is constituted as a Charitable Incorporated Organisation (CIO) in England & Wales and its governing document is a written constitution approved by the Charity Commission in England & Wales. The Governing Document is dated 07 April 2015. The Community of St Anselm meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

#### **Going Concern**

The Trustees have carefully considered the charity's ability to continue as a going concern in the light of the significant deficit on unrestricted reserves but regard it as appropriate in the light of future funding pledges to prepare the financial statements on a going concern basis..

#### **Income recognition**

Income, whether from exchange or non exchange transactions, is recognised in the statement of financial activities (SOFA) on a receivable basis, when a transaction or other event results in an increase in the charity's assets or a reduction in its liabilities and only when the charity has legal entitlement, the income is probable and can be measured reliably. Income subject to terms and conditions which must be met before the charity is entitled to the resources is not recognised until the conditions have been met.

#### **Accounting for deferred income and income received in advance**

Where terms and conditions relating to income have not been met or uncertainty exists as to whether the charity can meet any terms or conditions otherwise within its control, income is not recognised but is deferred as a liability until it is probable that the terms or conditions imposed can be met.

#### **Recognition of liabilities and expenditure**

A liability, and the related expenditure, is recognised when a legal or constructive obligation exists as a result of a past event, and when it is more likely than not that a transfer of economic benefits will be required in settlement, and when the amount of the obligation can be measured or reliably estimated.

Liabilities arising from future funding commitments and constructive obligations, including performance related grants, where the timing or the amount of the future expenditure required to settle the obligation are uncertain, give rise to a provision in the accounts, which is reviewed at the accounting year end. The provision is increased to reflect any increases in liabilities and is decreased by the utilisation of any provision within the period, and reversed if any provision is no longer



# THE COMMUNITY OF ST ANSELM

## Notes to the Accounts for the year ended 30 June 2022

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required. These movements are charged or credited to the respective funds and activities to which the provision relates.

### **Allocating costs to activities**

All costs are directly allocated to the relevant fund and activities.

### ***Tangible fixed assets***

Tangible fixed assets are measured at their original cost value, or subsequent revaluation, or if donated, as described above. Cost value includes all costs expended in bringing the asset into its intended working condition.

Depreciation has been provided at the following rates in order to write off the assets to their anticipated residual value over their estimated useful lives.

Furniture & Fixtures	20% straight line
Office & Kitchen Equipment	25% straight line

### **Debtors**

Debtors are measured at their recoverable amounts at the balance sheet date.

### **Creditors and provisions**

Creditors and provision are recognised where the charity has a present obligation from a past event.

### **Cash and bank balances**

Cash held by the charity is included at the amount actually held and counted at the year end. Bank balances, whether in credit or overdrawn, are shown at the amounts properly reconciled to the bank statements.

### **Financial instruments**

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

## **2 Liability to taxation**

The Trustees consider that the charity satisfies the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively on the specific charitable objects of the charity and for no other purpose. Value Added Tax is not recoverable by the charity, and is therefore included in the relevant costs in the Statement of Financial Activities.

## **3 Winding up or dissolution of the charity**

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.



# THE COMMUNITY OF ST ANSELM

## Notes to the Accounts for the year ended 30 June 2022

### 4 Donation and Legacies

	2022 Unrestricted £	2022 Restricted £	2022 Total £	2021 Total £
General donations	29,127	8,432	37,559	35,491
Grants from Trust and foundations	120,000	80,200	200,200	165,000
<b>Total Donation &amp; Legacies</b>	<b>149,127</b>	<b>88,632</b>	<b>237,759</b>	<b>200,491</b>

### 5 Charitable expenditure

#### 5a Direct costs

	2022 Unrestricted £	2022 Restricted £	2022 Total £	2021 Total £
Wages and salaries	32,560	59,070	91,630	52,255
Education programme	37,737	5,075	42,812	14,036
Community Living	16,008	2,116	18,124	14,603
Bursary	32,596	4,339	36,935	22,072
Stipend cost	41,545	-	41,545	13,800
Community Accommodation	41,598	7,412	49,010	31,603
Application cost	6,689	1,308	7,997	8,130
	<b>208,733</b>	<b>79,320</b>	<b>288,053</b>	<b>156,499</b>

#### 5b Support costs

	2022 Unrestricted £	2022 Restricted £	2022 Total £	2021 Total £
Training and welfare - staff	80	-	80	608
Travel and subsistence - staff	1,723	-	1,723	1,614
Rates and water charges	234	-	234	24,649
Telephone, Fax and Internet	110	-	110	299
Stationary and Printing	57	-	57	327
Software license	-	-	-	-
Sundry expenses	2,825	8,440	11,265	2,986
IT Support	8,533	-	8,533	7,156
Legal Fee	510	-	510	2,401
Accounting services	10,440	-	10,440	9,834
Bank Charges	979	-	979	701
Depreciation & amortization	1,822	-	1,822	4,177
	<b>27,313</b>	<b>8,440</b>	<b>35,753</b>	<b>54,752</b>

# THE COMMUNITY OF ST ANSELM

## Notes to the Accounts for the year ended 30 June 2022

### 5c Governance costs

	2022 Unrestricted £	2022 Restricted £	2022 Total £	2021 Total £
Independent Examiner's fee	2,400	-	2,400	2,400
Trustees' expenses	52	-	52	-
	<b>2,452</b>	<b>-</b>	<b>2,452</b>	<b>2,400</b>
<b>Total charitable expenditure</b>	<b>238,498</b>	<b>87,760</b>	<b>326,258</b>	<b>213,651</b>

### 6 Staff costs and emoluments

	2022 £	2021 £
Gross salaries	91,630	52,255
<b>Total salaries, wages &amp; related cost</b>	<b>91,630</b>	<b>52,255</b>
The average number of full-time equivalent staff	2	2

All staff members are seconded from connected charities and their costs being invoiced.

No employees received emoluments (excluding pension costs) in excess of £60,000 per annum.  
The total remuneration to key management personnel amounted to £76,912 (2021: £ 52,255)

### 7 Trustees' remuneration and reimbursed expenses

	2022 £	2021 £
Amount reimbursed to trustee	52	-
	<b>52</b>	<b>-</b>

Neither the trustees nor any persons connected with them have received any remuneration from the charity or any related entity, either in the current or prior year.

The nature of the trustees' expenses was travel expenses.

The number of trustees to whom expenses were reimbursed was 1 (2021: Nil).

### 8 Net (Expenditure)/Income for financial year

	2022 £	2021 £
This is stated after charging:		
Depreciation on owned fixed Assets	1,822	4,177
Independent Examiners fee	2,400	2,400



# THE COMMUNITY OF ST ANSELM

## Notes to the Accounts for the year ended 30 June 2022

### 9 TANGIBLE FIXED ASSETS

	Office & Kitchen equipments £	Furniture & Fixture £	Total Fixed Assets £
Cost			
At 1 Jul 2021	23,293	41,917	65,210
Additions	-	-	-
At 30 Jun 2022	23,293	41,917	65,210
Depreciation			
At 1 Jul 2021	23,158	40,016	63,174
Provided during year	135	1,687	1,822
At 30 Jun 2022	23,293	41,703	64,996
Net book value			
At 30 Jun 2022	-	214	214
At 30 Jun 2021	135	1,901	2,036

### 10 DEBTORS

	2022 £	2021 £
Prepayment and accrued income	3,365	17,785
Other debtors	2,585	11,033
	<b>5,950</b>	<b>28,818</b>

### 11 CREDITORS: amounts falling

	2022 £	2021 £
Trade creditors	71,666	19,630
Accruals	54,048	27,010
	<b>125,714</b>	<b>46,640</b>

# THE COMMUNITY OF ST ANSELM

## Notes to the Accounts for the year ended 30 June 2022

### 12 Fund Analysis

2022	Balance 01 July 2021 £	Income £	Expenditure £	Funds transfer	Balance 30 June 2022 £
<b>Unrestricted Funds</b>					
Unrestricted revenue funds	10,265	149,174	(251,283)	(126)	(91,970)
<b>Total unrestricted funds</b>	<b>10,265</b>	<b>149,174</b>	<b>(251,283)</b>	<b>(126)</b>	<b>(91,970)</b>
<b>Restricted Funds</b>					
McDonald Agape Foundation	4,080	50,000	(54,080)	-	-
Hamilton-Rees Trust	-	7,200	-	-	7,200
Community of St Andrews	2,240	23,000	(25,240)	-	-
COSA - Nairobi		4,618	(4,500)	-	118
COSA - Juba		3,814	(3,940)	126	-
<b>Total restricted Fund</b>	<b>6,320</b>	<b>88,632</b>	<b>(87,760)</b>	<b>126</b>	<b>7,318</b>
<b>Total funds</b>	<b>16,585</b>	<b>237,806</b>	<b>(339,043)</b>	<b>-</b>	<b>(84,652)</b>

2021	Balance 01 July 2020 £	Income £	Expenditure £	Funds transfer	Balance 30 June 2021 £
<b>Unrestricted Funds</b>					
Unrestricted revenue funds	12,268	158,769	(160,772)	-	10,265
<b>Total unrestricted funds</b>	<b>12,268</b>	<b>158,769</b>	<b>(160,772)</b>	<b>-</b>	<b>10,265</b>
<b>Restricted Funds</b>					
McDonald Agape Foundation	5,692	30,000	(31,612)	-	4,080
Laing Dean Foundation	-	-	-	-	-
Eido Research	-	9,000	(9,000)	-	-
Community of St Andrews	23,000	-	(20,760)	-	2,240
COSA Juba		2,781	(2,781)	-	-
<b>Total restricted Fund</b>	<b>28,692</b>	<b>41,781</b>	<b>(64,153)</b>	<b>-</b>	<b>6,320</b>
<b>Total funds</b>	<b>40,960</b>	<b>200,550</b>	<b>(224,925)</b>	<b>-</b>	<b>16,585</b>



# THE COMMUNITY OF ST ANSELM

## Notes to the Accounts for the year ended 30 June 2022

### Unrestricted and designated funds:-

Unrestricted Revenue Funds: These funds are held for meeting the objectives of the charity, and to provide reserves for future activities, and, subject to charity legislation, are free from all restrictions on their use.

### Restricted funds:

McDonald Agape Foundation: Funded to support teachers and lectures including honorarium and travel.

Rees Hamilton Book Fund: A fund to support CoSA Alumni overseas (in contexts where books are difficult to access) with theological books.

EIDO Research: A grant from The Lambeth Trust and from two individual donors restricted to funding a research project into the impact of the community of St. Anselm.

Community of St Andrews: Supporting one member to participate in the community, covering all their associated costs. Including those incurred by the community on their behalf.

COSA Nairobi: Supporting COSA members activities in Kenya.

COSA Juba: Supporting sister communities in South Sudan. The Juba project was completed during the year and deficit funds for that project were transferred from unrestricted funds.

Juba project completed therefore the overspend £126 transferred from unrestricted funds.

## 13 ANALYSIS OF NET ASSETS BY FUNDS

	Unrestricted General £	Restricted £	2022 Total £
At 30 Jun 2022			
Fixed assets	214	-	214
Current assets	33,530	7,318	40,848
Current liabilities	(125,714)	-	(125,714)
Net assets	<b>(91,970)</b>	<b>7,318</b>	<b>(84,652)</b>

	Unrestricted General £	Restricted £	2021 Total £
At 30 Jun 2021			
Fixed assets	2,036	-	2,036
Current assets	54,869	6,320	61,189
Current liabilities	(46,640)	-	(46,640)
Net assets	<b>10,265</b>	<b>6,320</b>	<b>16,585</b>

# THE COMMUNITY OF ST ANSELM

## Notes to the Accounts for the year ended 30 June 2022

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### 14 Related party transactions

	2022 £	2021 £
<b>Sister Marie Mondesert, Sub-Prior</b>		
Senior Management Team (member of Chemin Neuf and on their senior team in UK)		
Community Retreat (payment to Chemin Neuf houses for hosting the retreats)	5,959	2,865
Reimbursement (payment to Chemin Neuf for members' service in the community)	41,544	13,800
<b>Revd. Simon Lewis, Dean</b>		
Senior Management Team		
Payment to Keren Lewis (wife of Simon Lewis) for provision of services to CoSA (Integrated Lead for cohort 7, 2021-22)	10,000	-

### 15 Ultimate controlling party

The charity is under the control of its legal members.

### 16 Leasing commitments

The charity's total future minimum lease payments under operating leases at 30 June 2022 were payable as set out below:

	2022 £	2021 £
Within one year	45,000	22,500
	<u>45,000</u>	<u>22,500</u>

The operating lease charges for the year were:

	2022 £	2021 £
Rent	<u>45,000</u>	<u>22,500</u>