

REPORT OF THE TRUSTEES
AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023
FOR
RESPITE AT HOME VOLUNTEERS WEST MID BEDS AND IVEL VALLEY

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023

Report of the trustees

Independent Examiner's Report

Statement of Financial Activities

Balance Sheet

Notes to the Financial Statements

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2023

The trustees present their report with the financial statements of the charity for the year ended 30 June 2023.

Accounting standard

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Charities Act 2011

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objective of the CIO is to protect and preserve the health of families, carers and friends suffering from life-limiting illness by the provision of hospice-type community care/a home service in the West Mid and Ivel Valley areas of Central Bedfordshire.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a Charitable Incorporated Organisation (CIO) controlled by its governing document; a constitution dated 4 November 2014.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number: 1161178

Trustees:

Mr G Mackey

Ms C Thompson

Ms J Hallworth

Mr M Smith

Mr. T W G Thurley

Independent Examiner

David J Hallworth ACIB

7 Windsor Close

Flitwick

Bedford MK45 1PT

Report on Charitable Activities for the year ended 30 June 2023

Chairman & Treasurers Reports

I want to take this opportunity to welcome you all to our AGM, our 24th as a charity. As every year, this year has been an enormous learning curve for us. A few things have changed over the year and I am incredibly grateful to our committee Mark, Clare, Joyce and Terry for their hard work and dedication to their roles. I know each of them have had a roller-coaster of a year themselves but I have always been able to rely on them for guidance, advice and the commitment required to keep the charity running.

Additionally, I want to thank our fabulous volunteers for their unceasing dedication to making the lives of those we care for that much better and more bearable through their love and care. You all do a fantastic job and are the heart of our charity. I know that your undertaking is emotionally difficult and at times devastating. Thank you for continuing to do your important work.

Every organisation needs its powerhouse and for Respite at Home, that is Nicola Mills. Nicola, as ever has been central to every aspect which keeps us going. Whether it is the administration tasks or being out fund raising, Nicola is always there with a smile and is the glue which hold us together.

So, a little more on the highs and lows of the year. Firstly, it is gratifying that we are approaching a return to full normality following the trials and tribulations of the Covid Pandemic. That said, we have emerged into a changing world and this has brought its own set of challenges.

Chief amongst these is the gradual loss of banking from our high street and the move to online / telephone services. We are acutely aware of the problems this has caused to those we support and it has been no different for us. Losing our local banks means adapting how we pay in our funds. The further loss of our post offices is causing us to have to try and navigate the black hole of telephone banking. I am very grateful to Clare who has found the time to hold on for interminable lengths of time trying to arrange mandates, paying in cards and any number of other services no longer provided by the banks. I am hopeful that we are getting to a position where we have everything we need set up.

The next big change this year has been the move away from 10 Dane Lane. The office had been our home for a number of years but the impending change in ownership along with the passing of our long-term landlord gave the committee a chance to reassess the needs of the charity. In the end it was decided that we would take up Nicola's kind offer of hosting our office from her home whilst maintaining a postal address here at The Rufus Centre. This has allowed us to keep our fixed costs lower whilst providing Nicola with a more convenient base of operations. We will continue to review this arrangement as we go along.

I am also pleased to report that we have launched our Community Hub service in the last few weeks. This has been a project initially undertaken as part of our bid for Lottery funding. The committee recognised that the aims of this project accord very well with our objectives as a charity. This work will allow us to extend our reach and build new partnerships for the future. This in turn, will keep us both relevant and sustainable in our ever changing circumstances.

Perhaps our biggest change this year has been our failure to secure further funding from the Big Lottery as part of the partnership between Isabel Hospice, Garden House Hospice and ourselves. It was very disappointing that despite a considerable amount of work putting together our bid, the Lottery decided not to award us a new tranche of funding.

This left us having to decide how best to move forward and also conduct a 'health check' of our sustainability as a charity. I am pleased to report that we are in a robust position at present. This is down, in large part, to Nicola's fund raising and the support we have received from Amy Ingram in applying for new grants. I don't want to steal Nicola's news so I will just say that, having commissioned further services from Amy, I am confident of further grant success in the future.

Let me take this opportunity to thank every single person who has supported Respite at Home. Whether you have given us a one-off grant, a repeat grant, a legacy donation or even bought something from our stalls, thank you from the bottom of my heart. Please know your support is making lives better.

Finally, a note on our finances. At the last meeting our finances for 2021/22 were still in the process of audit. These were completed by Peter Cole, submitted to the Charities Commission and are available to view tonight.

The accounts for 2022/23 are, similarly, still being concluded but should be available in a few weeks, well before the deadline.

This year we will be required to find a new auditor as Mr Cole will retire. Anyone who has any contacts or recommendations, please contact me at your leisure.

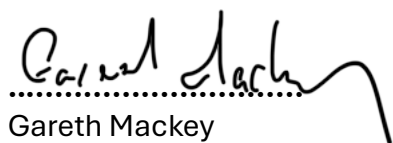
Throughout the year, I have sought to get us to a position where we are sustainable and able to continue operations for one year if grant funding suddenly dried up. I am pleased to say that our Business Account, which is used as a contingency fund is now sitting on £18,047.69 and our Community Account, used for everyday transactions, is on £4,510.92 as of 30/10/2023.

Finally, a big thank you to all of you for attending this evening. I look forward to another year of seeing Respite at Home grow and serve the community.

Gareth Mackey
Chairman
Respite at Home Volunteers West Mid Beds & Ivel Valley

Approved by order of the board of trustees on 30 October 2023

And signed on its behalf by:


Gareth Mackey

Independent Examiner's Report to the Trustees of

Respite at Home Mid Beds and Ivel Valley

Charity Number 1161178

Disclosure

I hereby declare that I am the spouse of one of the charity's trustees but have no day to day involvement nor exercise any influence over the operation of the charity or its finances.

As a very experienced charity treasurer, I was requested by the trustees to assist in the preparation and examination of these accounts as they were unable to appoint a fully functioning treasurer and the submission of these subject accounts to the Charity Commission was significantly past due and was impacting negatively on the charity's ability to raise grants.

It should also be noted that the charity's gross income is only marginally over the threshold of £25,000 under which an independent examination would not be required.

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of **Respite at Home Mid Beds and Ivel Valley** for the year ended 30 June 2023 set out in the accounts which follow this report. As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

The charity's gross income exceeded £25,000 and I am competent to undertake the examination by being an experienced charity treasurer and Associate of the Chartered Institute of Bankers.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination
- the trustees' annual report is not consistent with the accounts.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signature of independent examiner:



Name of independent examiner: **David J Hallworth**

Relevant professional qualification of independent examiner: **ACIB**

Address: 7 Windsor Close, Flitwick, Bedford MK45 1PT

Date: 1 November 2024

Respite at Home Mids Beds and Ivel Valley




| | | | | | |
|--|-----------|----|-----------------|--------------------|--|
| Respite at Home Mid Beds and Ivel Valley | | | | Charity No:1161178 | |
| Statement of Financial Activities | | | | | |
| | 01-Jul-22 | To | Period end date | 30-Jun-23 | |

| Category | Note | Unrestricted funds £ | Restricted funds £ | Endowment funds £ | Total this year £ | Total last year £ |
|---|------|-------------------------|-----------------------|----------------------|----------------------|----------------------|
| Incoming resources | 3 | | | | | |
| Incoming resources from generated funds | | | | | | |
| Grants | | 17,674 | | | 17,674 | 12,363 |
| Fund raising | | 7,345 | | | 7,345 | 6,108 |
| Donations | | 410 | | | 410 | |
| Investment Income | | 29 | | | 29 | 3 |
| Other incoming resources | | | | | | |
| Total incoming resources | | 25,459 | | | 25,459 | 18,474 |
| Resources expended | 4-8 | | | | | |
| Costs of Generating Funds | | | | | | |
| Salaries & Wages | | 17,044 | | | 17,044 | 13,244 |
| Employers NI | | 734 | | | 734 | |
| Pension costs | | 743 | | | 743 | 541 |
| Employee travel | | 1,903 | | | 1,903 | 2,328 |
| Office Rent & related costs | | 1,614 | | | 1,614 | 1,320 |
| Telephone | | 1,488 | | | 1,488 | 1,301 |
| Insurance | | 402 | | | 402 | 445 |
| Printing, stationery & office supplies | | 327 | | | 327 | 520 |
| Depreciation | | 662 | | | 662 | 284 |
| Venue Hire | | 201 | | | 201 | |
| Website & IT | | 252 | | | 252 | 144 |
| Fund raising costs | | 692 | | | 692 | |
| Volunteers' travel and expenses | | 1,009 | | | 1,009 | |
| Miscellaneous costs | | 141 | | | 141 | 107 |
| Accountants fees | | | | | | 175 |
| Other resources expended | | | | | | 423 |
| Total resources expended | | 27,213 | | | 27,213 | 20,831 |
| Net incoming/(outgoing) resources before transfers | | (1,754) | | | (1,754) | (2,357) |
| Gross transfers between funds | | | | | | |
| Net incoming/(outgoing) resources before other recognised gains/(losses) | | (1,754) | | | (1,754) | (2,357) |
| Other recognised gains/(losses) | | | | | | |
| Gains and losses on revaluation of fixed assets for the charity's own use | | | | | | |
| Gains and losses on investment assets | | | | | | |
| Net movement in funds | | (1,754) | | | (1,754) | (2,357) |
| Total funds brought forward | | 26,236 | | | 26,236 | 28,593 |
| Total funds carried forward | | 24,482 | | | 24,482 | 26,236 |

Section B Balance sheet

| | Note | Unrestricted funds £ | Restricted funds £ | Endowment funds £ | Total this year £ | Total last year £ |
|---|------|-------------------------|-----------------------|----------------------|----------------------|----------------------|
| Fixed assets | | | | | | |
| Tangible assets | 9 | 1,324 | - | - | 1,324 | 1,137 |
| | | - | - | - | - | - |
| Investments | 10 | - | - | - | - | - |
| Total fixed assets | | 1,324 | - | - | 1,324 | 1,137 |
| Current assets | | | | | | |
| Stock and work in progress | | - | - | - | - | - |
| Debtors | 11 | 399 | - | - | 399 | 322 |
| (Short term) investments | | - | - | - | - | - |
| Cash at bank and in hand | | 24,943 | - | - | 24,943 | 26,467 |
| Total current assets | | 25,342 | - | - | 25,342 | 26,789 |
| Creditors: amounts falling due within one year | 12 | 2,184 | - | - | 2,184 | 1,690 |
| Net current assets/(liabilities) | | 23,158 | - | - | 23,158 | 25,099 |
| Total assets less current liabilities | | 24,482 | - | - | 24,482 | 26,236 |
| Creditors: amounts falling due after one year | 12 | - | - | - | - | - |
| Provisions for liabilities and charges | | - | - | - | - | - |
| Net assets | | 24,482 | - | - | 24,482 | 26,236 |
| Funds of the Charity | | | | | | |
| Unrestricted funds | | 24,482 | | | 24,482 | - |
| Restricted funds | 13 | | - | | - | - |
| Endowment funds | 13 | | | - | - | - |
| Total funds | | 24,482 | - | - | 24,482 | - |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|--|---------------|------------------|
|  | Gareth Mackey | 04/11/2024 |
| | | |

Section C

Notes to the accounts

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with Financial Reporting Standards (FRS 102)
- and with the Charities Act.

1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (\$ except for the following).

Give details in this box of any material changes that have been made.

It has not been possible to establish the previous depreciation policy. Therefore the net book value of assets brought forward will be depreciated over 3 years. New assets with an estimated useful life of over one year will be depreciated over that period otherwise the purchase will be charged to expenditure in the year of purchase.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years.

Give details in this box of any material changes that have been made.

\$\$ if no changes have been made to accounts for previous periods then delete these words.

| | | |
|------------------|------------------------------|---------------|
| Section C | Notes to the accounts | (cont) |
|------------------|------------------------------|---------------|

Note 2 Accounting policies

This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.

INCOMING RESOURCES

| | |
|--|---|
| Recognition of incoming resources | These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> the charity becomes entitled to the resources; the trustees are virtually certain they will receive the resources; and the monetary value can be measured with sufficient reliability. |
| Incoming resources with related expenditure | Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA. |
| Grants and donations | Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources. |
| Tax reclaims on donations and gifts | Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate. |
| Contractual income and performance related grants | This is only included in the SoFA once the related goods or services have been delivered. |
| Gifts in kind | Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable. |
| Donated services and facilities | These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received. |
| Volunteer help | The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report. |
| Investment income | This is included in the accounts when receivable. |
| Investment gains and losses | This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year. |

EXPENDITURE AND LIABILITIES

| | |
|--|--|
| Liability recognition | Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources. |
| Governance costs | Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters. |
| Grants with performance conditions | Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output. |
| Grants payable without performance conditions | These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity. |
| Support Costs | Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage. |

ASSETS

| | |
|---|--|
| Tangible fixed assets for use by charity | These are capitalised if they can be used for more than one year. They are valued at cost or a reasonable value on receipt. |
| Investments | Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value. |
| Stocks and work in progress | These are valued at the lower of cost or market value. |

**POLICIES ADOPTED
ADDITIONAL TO OR DIFFERENT
FROM THOSE ABOVE**

Section C **Notes to the accounts** **(cont)**
Note 3 **Analysis of incoming resources**

Incoming resources may be further analysed if this would help the reader of the accounts.

| | | This year £ | Last year £ |
|--|---------------------|----------------|----------------|
| | Analysis | | |
| Voluntary income | Grants | 17,674 | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | Total | 17,674 | - |
| Activities for generating funds | Fund raising events | 7,345 | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | Total | 7,345 | - |
| Investment income | Bank interest | 29 | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | Total | 29 | - |
| Incoming resources from charitable activities | Donations | 410 | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | Total | 410 | - |

Section C Notes to the accounts (cont)
Note 4 Analysis of resources expended

Resources expended may be further analysed if this would help the reader of the accounts.

| | Analysis | This year £ | Last year £ |
|--------------------------------------|--------------------|----------------|----------------|
| Costs of generating voluntary income | Fund raising costs | 692 | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | Total | 692 | - |
| Fundraising trading costs | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | Total | - | - |
| Investment management costs | | - | - |
| | | - | - |
| | | - | - |
| | Total | - | - |
| Charitable activities | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | Total | - | - |
| Governance costs | | - | - |
| | | - | - |
| | | - | - |
| | Total | - | - |

Section C **Notes to the accounts** **(cont)**
Note 5 **Support Costs**

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

| Support cost type | Fundraising activity £ | Charitable Activity £ | Governance Activity £ | Total Cost £ |
|-------------------|---------------------------|--------------------------|--------------------------|-----------------|
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| Total | - | - | - | - |

Note 6 **Details of certain items of expenditure****6.1 Trustee expenses**

Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

| This year | Last year |
|-----------------------------|-----------|
| 1 | |
| Travelling to visit clients | |
| £345.30 | £ |

6.2 Fees for examination or audit of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

| This year £ | Last year £ |
|----------------|----------------|
| £0 | £175 |
| | |

Section C
Notes to the accounts
(cont)
Note 7 Paid employees
Please complete this note if the charity has any employees.
7.1 Staff Costs

| | This year | Last year |
|--|------------------|------------------|
| | £ | £ |
| Gross wages, salaries and benefits in kind | 17,044 | 13,244 |
| Employer's National Insurance costs | 734 | - |
| Pension costs | 743 | 541 |
| Total staff costs | 18,521 | 13,785 |

7.2 Average number of full-time equivalent employees in the year

The parts of the charity in which the employees work

| | This year | Last year |
|-----------------------|------------------|------------------|
| | Number | Number |
| Fundraising | 1 | 1 |
| Charitable Activities | 1 | 1 |
| Governance | 1 | 1 |
| Other | 1 | 1 |
| Total | 1 | 1 |

7.3 Defined contribution pension scheme
Please complete if a defined contribution pension scheme is operated.

Brief details of the scheme

Scheme operated by Nest. On eligible earnings, 3% employer contribution and 5% employee. The employee contribution is paid by the employer.

| | This year | Last year |
|---|------------------|------------------|
| | £ | £ |
| The costs of the scheme to the charity for the year | 0 | 0 |
| The amount of any contributions outstanding at the year end | 68 | 0 |
| The amount of any contributions prepaid at the year end | 0 | 0 |

| | | |
|------------------|------------------------------|---------------|
| Section C | Notes to the accounts | (cont) |
|------------------|------------------------------|---------------|

Note 8 Grantmaking

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

8.1 Total value of grants

| Purpose for which grants made | Grants to institutions Total amount £ | Grants to individuals Total amount £ |
|-------------------------------|--|---|
| None | - | - |
| | - | - |
| | - | - |
| | - | - |
| | - | - |
| | - | - |
| Total | - | - |

8.1 Grantmaking costs

If the charity's accounts are prepared on the "activity basis" please give details of any support cost associated with grantmaking. Please enter "Nil" if the charity does not identify and/or allocate support costs.

Support costs of grantmaking

£

8.3 Grants made to institutions

If the charity has made grants to particular institutions that are material in the context of its grantmaking please give details of the institution supported, purpose of the grant and total paid to each institution listed. Sufficient information should be given to provide a reasonable understanding of the range of institutions supported.

| Names of institutions | Purpose | Total amount of grants paid £ |
|-------------------------------------|---------|----------------------------------|
| None | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| Total grants to institutions | | - |

Section C **Notes to the accounts** **(cont)**
Note 9 **Tangible fixed assets**

Please complete this note if the charity has any tangible fixed assets

9.1 Cost or valuation

| | Freehold land & buildings | Other land & buildings | Plant, machinery and motor vehicles | Fixtures, fittings and equipment | Payments on account and assets under construction | Total |
|-------------------------|---------------------------|------------------------|-------------------------------------|----------------------------------|---|-------|
| | £ | £ | £ | £ | £ | £ |
| Balance brought forward | - | - | - | 6,024 | - | 6,024 |
| Additions | - | - | - | 850 | - | 850 |
| Revaluations | - | - | - | - | - | - |
| Disposals | - | - | - | - | - | - |
| Transfers * | - | - | - | - | - | - |
| Balance carried forward | - | - | - | 6,874 | - | 6,874 |

9.2 Accumulated depreciation and impairment provisions

| | | | | | |
|----------------|----------|----------|----------|---------|----------|
| **Basis | SL or RB | SL or RB | SL or RB | SL | SL or RB |
| ** Rate | | | | 3 years | |

| | | | | | | |
|------------------------------|---|---|---|-------|---|-------|
| Balance brought forward | - | - | - | 4,887 | - | 4,887 |
| Depreciation charge for year | - | - | - | 662 | - | 662 |
| Impairment provisions | - | - | - | - | - | - |
| Revaluations | - | - | - | - | - | - |
| Disposals | - | - | - | - | - | - |
| Transfers* | - | - | - | - | - | - |
| Balance carried forward | - | - | - | 5,549 | - | 5,549 |

9.3 Net book value

| | | | | | | |
|-----------------|---|---|---|-------|---|-------|
| Brought forward | - | - | - | 1,137 | - | 1,137 |
| Carried forward | - | - | - | 1,324 | - | 1,324 |

9.4 Revaluation

If any fixed assets have been revalued please give details of the valuer and method of valuation

| |
|--|
| |
|--|

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Section C
Notes to the accounts
(cont)
Note 10 Investment assets

Please complete this note if the charity has any investment assets.

10.1 Fixed assets investments

| | £ |
|---|---|
| Carrying (market) value at beginning of year | - |
| Add: additions to investments at cost | - |
| Less: disposals at carrying value | - |
| Add/(deduct): net gain/(loss) on revaluation | - |
| Carrying (market) value at end of year | - |

Please provide below:

10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.

10.3 A breakdown of the income from investments agreeing with SOFA row S03.

Analysis of investments

| | 10.2 Market value at year end £ | 10.3 Income from investments for the year £ |
|--|--|---|
| Investment properties | - | - |
| Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes | - | - |
| Investments in subsidiary or connected undertakings and companies | - | - |
| Securities not listed on a recognised Stock Exchange | - | - |
| Cash held as part of the investment portfolio | - | - |
| Other investments | - | - |
| Total | - | - |

10.4 Material investment holdings

If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.

| | |
|------------------------|--|
| Investment held | |
| Market Value | |

Section C **Notes to the accounts** **(cont)**
Note 11 **Debtors and prepayments**

Please complete this note if the charity has any debtors or prepayments.

Analysis of debtors

| | Amounts falling due within one year | | Amounts falling due after more than one year | |
|---|-------------------------------------|----------------|--|----------------|
| | This year £ | Last year £ | This year £ | Last year £ |
| Trade debtors | - | - | - | - |
| Amounts due from subsidiary and associated undertakings | - | - | - | - |
| Other debtors | - | - | - | - |
| Prepayments and accrued income | 399 | - | - | - |
| Total | 399 | - | - | - |

Note 12 **Creditors and accruals**

Please complete this note if the charity has any creditors or accruals.

12.1 Analysis of creditors

| | Amounts falling due within one year | | Amounts falling due after more than one year | |
|---|-------------------------------------|----------------|--|----------------|
| | This year £ | Last year £ | This year £ | Last year £ |
| Salaries, wages, expenses and pension contributions | 1,515 | - | - | - |
| HMRC | 494 | - | - | - |
| Amounts due to subsidiary and associated undertakings | - | - | - | - |
| Other creditors | 175 | - | - | - |
| Accruals and deferred income | - | - | - | - |
| Total | 2,184 | - | - | - |

12.2 Security over assets

If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.

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| | | |
|------------------|------------------------------|---------------|
| Section C | Notes to the accounts | (cont) |
|------------------|------------------------------|---------------|

Note 13 Endowment and restricted income funds

Please complete this section if the charity has any endowment or restricted income funds.

13.1 Funds held

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

| Fund Name | Type PE, EE or R | Purpose and Restrictions |
|-----------|---------------------|--------------------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

13.2 Movements of major funds

Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.

| Fund names | Fund balances brought forward £ | Incoming resources £ | Outgoing resources £ | Transfers £ | Gains and losses £ | Fund balances carried forward £ |
|--------------------|--|----------------------------|----------------------------|----------------|--------------------------|---------------------------------------|
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total Funds | - | - | - | - | - | - |

13.3 Transfers between funds

Please give details of any transfers between funds.

| From Fund (Name) | To Fund (Name) | Reason | Amount |
|------------------|----------------|--------|--------|
| | | | |
| | | | |
| | | | |
| | | | |

Section C
Notes to the accounts
(cont)
Note 14 Transactions with related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.

14.1 Remuneration and benefits

Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.

| Name of trustee or connected party | Legal authority (eg order, governing document) | Amounts paid or benefit value | |
|------------------------------------|--|-------------------------------|----------------|
| | | This year £ | Last year £ |
| None | | | |
| | | | |
| | | | |

14.2 Loans

Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.

| | Name of trustee or connected party | Legal authority | Amount owing | |
|---------------------------------------|------------------------------------|-----------------|----------------|----------------|
| | | | This year £ | Last year £ |
| Due to trustees and related parties | None | | | |
| Due from trustees and related parties | None | | | |

14.3 Other transaction(s) with trustees or related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.

| Name of the trustee or related party | Relationship to charity | Description of the transaction(s) | This year £ | Last year £ |
|--------------------------------------|-------------------------|-----------------------------------|----------------|----------------|
| None | | | | |
| | | | | |
| | | | | |

| Section C | Notes to the accounts | (cont) |
|---|-------------------------------|--------|
| Note 15 | Additional Disclosures | |
| <p>The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.</p> | | |
| | | |