

BOLTON BROWNLOW FOLD
CHURCH OF THE NAZARENE

BOARD OF TRUSTEES' REPORT

AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2020

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REPORT OF THE BOARD OF TRUSTEES

FOR THE YEAR ENDED 30 SEPTEMBER 2020

The Board of Trustees presents its report and financial statements for the year ended 30 September 2020 which have been prepared in accordance with the requirements of the Charities Act 2011 and the Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102A) (effective 02 February 2016).

PUBLIC BENEFIT

The Trustees have had true regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. This report illustrates the activities undertaken to support the public benefit requirement.

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name : Bolton Brownlow Fold Church of the Nazarene
Charity Registration Number : 1161166
Principal Address : Yarrow Place, Halliwell, Bolton, BL1 3UR

BOARD OF TRUSTEES

Pastor Jeremy Smith	Chairperson	Ex-Officio (appointed 11 October 2017)
Miss Natasha Wynn	Secretary	(reappointed: 17 March 2018)
Rev. Anthony Tamburello	Treasurer	(appointed: 19 January 2020)
Ms Joanna Tamburello	NYI	(appointed: 17 March 2018)
Mrs Susanna Smith	NMI	(appointed: 17 March 2018)
Mrs Iris Longworth	Trustee	(appointed: 17 March 2018)
Mrs. Pam Clarke	Children Ministry/ Trustee	(appointed: 17 March 2018)

The Chairperson is ex-officio by virtue of his office as Pastor of Bolton Brownlow Fold Church of the Nazarene and the NYI, NMI and Children's Ministry representatives are also ex-officio by virtue of their office within the Church.

HOLDING/CUSTODIAN TRUSTEE

Church of the Nazarene British Isles South District (a Charitable Company Limited by Guarantee: Company No 7028764 and Charity number 1133336) of 112 Cranbourne Road,
Ashton-Under-Lyne, Lancashire, OL7 9BW, acts as Custodian Trustee of the property owned by Bolton Brownlow Fold Church of the Nazarene

BANKERS

Lloyds Bank
P O Box 1000
Andover
BX1 1LT

INDEPENDENT EXAMINER

Mrs Sheila Strong
4 Brook Fold
Brooklands
Chapel-en-le-Frith
High Peak
SK23 0BB

REPORT OF THE BOARD OF TRUSTEES

The Board of Trustees present the following report for the year ended 30 September 2020.

STRUCTURE AND ORGANISATION

Organisation

The charitable organisation was set up on 01 May 1956 with excepted charitable status under a model trust deed dated 16 February 1953. The excepted status has now been revoked and the previous charity transferred to a charitable incorporated organisation (CIO) set up on 02 April 2015 with registration number 1161166.

Trustee Appointments

The Pastor of the Church is ex-officio Chairperson of the Board of Charity Trustees, and his position is reviewed after two years of their first appointment, and then every four years after that. Bolton Brownlow Fold Church of the Nazarene appointed Pastor Jeremy Smith on 11 October 2017.

The remaining Trustees are elected annually by the members of the Bolton Brownlow Fold Church of the Nazarene at the annual general meeting held in February each year to take up post on the Sunday following the British Isles South District Church of the Nazarene Annual General Meeting held in March each year.

Governance and Wider Network

The Board of Trustees meets regularly, normally on a monthly basis, to consider the work and management of the church and assess and plan the financial and other aspects of the work and direction of the Charity.

The church/CIO is a member of the churches within the Church of the Nazarene British Isles South District (a Charitable Company Limited by Guarantee, Company No 7028764; Charity No 1133336), which in turn is a member of The Global Church of the Nazarene which has its headquarters at Church of the Nazarene, Global Ministry Centre, 17001 Prairie Star Parkway, Lenexa, Kansas, USA, 662

The CIO is governed by an approved governing constituting document drawn up by Anthony Collins, Charity Solicitors, Birmingham, and approved by the Charity Commission for England & Wales and HM Revenue & Customs. The governing document is based on the Manual of the Global Church of the Nazarene where UK law permits.

RISK MANAGEMENT

The risk management strategy of the church is in a continual process of formulation in response to the changing circumstances that could impact upon the work of the church.

The Board of Trustees, in considering this important task, take direction from ongoing discussions with members both internally and through meetings with the Church of the Nazarene British Isles South District and other advisers, adopting appropriate policies as required or as they become necessary to the ongoing work of the church.

OBJECTIVES AND ACTIVITIES

Charitable Objectives

The charity has the following objectives:

- a) The advancement of the Christian faith as part of the Global Church of the Nazarene and the Church of the Nazarene British Isles South District.
- b) To serve and enhance the local community.

Achievements and Activities

Since the report we have accomplished:

- To upgrade the Central Heating.
- Made the roof as far as possible watertight.
- Purchased a Minibus.

Review of the Period

The aims for the period included: IN COMPLIANCE WITH COVID-19 REGULATIONS ALLOWS US TO FUNCTION – IN CLOSING SOME, IF NOT ALL SERVICES AND INCREASED OUR COMMITMENT TO SERVE THE NEEDS OF THE COMMUNITY WITH PHYSICAL HELP AND THROUGH ZOOM SERVICES.

- ✚ Continuation of weekly Christian worship meetings and promotion of the Christian faith in accordance with the principles of the Church of the Nazarene.
- ✚ Work with children and young people to promote the Christian faith and provide local social benefit.
- ✚ Continuation of weekly meetings for the more mature individuals in the local area.
- ✚ Continuing to develop links with the local community, enhance the involvement of the church with and relevant local agencies on behalf of the local community.
- ✚ Continue to partner with and make the church building available to relevant local agencies seeking to benefit the local community.

THE CHURCH FUNCTIONS AS FAR AS IS POSSIBLE IN COMPLIANCE WITH COVID-19 REGULATIONS ALLOWS US TO FUNCTION “NORMAL”. With most activity either suspended or held via Zoom.

- The Covid-19 measures under lockdown have put pressures on the community to seek assistance with food parcels, help toward the purchase of white goods and other humanitarian needs.
- One of the main thrusts was to provide food hampers to all the emergency services in the area over Christmas, with the help of the Church community, the community at large and local Councillors.
- Due to the Church and people under lockdown, the church organised, activities packets for children, youth, adults, and ladies. With the Grant provided by Covid-19 funding in England, with Coronavirus Community Support Fund grants. This grant also allowed us to support people in Counselling via a third party and sponsor and support other people shut with access to internet activities to reach out to all-ages, through Right now Media, while at the same time improving our Zoom activities.

ONCE ALL RESTRICTIONS ARE REMOVED AND “NORMAL IS RESUMED OUR ACTIVITIES LISTED BELLOW WILL REASUME.

- ✚ Weekly worship services conducted by the Pastor with assistance and input from the church members and guest speakers. A children's Bible Story Club operates during part of the weekly service.
- ✚ Meetings held for children and young people for interaction and a safe environment to enable them to grow and develop spiritually, socially, and individually.
- ✚ Weekly meetings for spiritual and personal development, growth, and education.
- ✚ Partnering with local Community programmes.
- ✚ Involvement with the local schools.
- ✚ Provision of the building for community activities.
- ✚ Visitation of both members and others in the local community in times of need or by request.
- ✚ Availability for weddings and funerals and other services of significance

Achievements during the period include:

- ✚ Continued growth of the membership and attendance at the church and of their spiritual and personal development.
- ✚ Continued development of the social and educational opportunities and interaction with the local community through and with organisations that we partner with.

Volunteers

The work planned, activities undertaken, and achievements attained would not have been possible without the active involvement and hard work of all of the members and friends of the charity without whom the substantial work of the charity could not be realised. The Board of Trustees is grateful for the work and support of all the members and friends of Bolton Brownlow Fold Church of The Nazarene.

FINANCIAL REVIEW

Reserves

The charity does not have a policy on reserves as the expenditure and work of the charity is reliant upon the ongoing support, tithes and offerings of the members and friends received at the weekly meetings. The Board of Trustees reviews on a monthly basis the anticipated income and expenditure for the next two to three months in order to ensure the ongoing work of the charity.

Due to the income of the charity the financial statements prepared are a statement of receipts and payments and a statement of assets and liabilities.

Financial Review of the Year

The charity has continued throughout the period to meet and tailor the expenditure it incurs to the income received.

This year it sold its old Manse and purchased another Manse near to the Church location and after much renovation and installing a new Gas Boiler, the property was rented out to provide an income for the church, and funds to bring the property up to good living standard.

The limit of the use of the Church building under Covid-19 and through the tithes, offerings and donations received. There is much more that the Board of Trustees would like to do, and we continue to explore these and the use of possible grants that may be available to enable these plans to become a reality.

During the last period we did receive a grant of £9,930 from the Covid-19 funding England, Community support grant. This grant enables the Church to implement community safety measures and provide resources to the community under lockdown.

The Community Garden has had a grant of £700.00 which is under construction, but due lockdown this work is still not completed. When completed this will aid the people in the community to find a place to reflect and contemplate during this time of Covid-19 lockdown. .

The receipts and payment account shows that there was a net increase in cash funds during the year of £ 2982.15 The Trustees continue to repair and improve the church building which is the centre for the work undertaken by the charity.

Plans for Future Periods

The Board of Trustees meets on a monthly basis to plan and look to the future of the charity.

- We are in the process of installing double glazing in the manse.
- Planning to extend the Church platform to accommodate musicians and singers safely on the platform and to allow the access and descent from the platform safe and sound, and at the same time remove all trailing wires out of the way.
- Looking for finance and ways to build a conservatory on the side of the church to enhance the community Garden, and the children play area.
- Planning to the future to cover the quadrant within the Church building to create a community café which the Church and the community could gather during the weekdays, once the Covid-19 restrictions are lifted and we are back to "Normal".

Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees on



PASTOR JEREMY SMITH
Chairman


Miss Natasha Wynn
Secretary

Dated 06 FEBRUARY 2021

BOLTON BROWNLOW FOLD CHURCH OF THE NAZARENE
(REGISTERED CHARITY NUMBER 1161166)
RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2020

	Notes	2019/20	2018/2019
INCOME		133,633.62	25,129.88
Tithes & Offerings	1	2,873.14	3,684.11
Gift Aid Tax Rebate		922.12	1,604.11
Manse Deposit & Rent		1,050.00	1,170.00
Bolton Hotel ST / Everyclick Ltd.		40.00	296.08
Craft Club / Friday Kids / Youth Club / Tuck Shop	2	1,183.38	
Deposits		2,111.03	1,762.78
Sale of Manse		114,346.40	
Projector Fund			35.00
Church Grants	3	10,630.00	14,500.00
Gifts & Donations			630.00
NMI Fund		32.42	60.00
Youth Offering		232.38	
Sunday School			333.65
Support Fund			390.00
Mini Bus Fund		30.85	301.57
Sundry Income	4	181.90	362.58
		133,633.62	25,129.88
SAVINGS ACCOUNT		59,275.03	5,801.23
Transferred into Call Account		67,475.03	18,296.22
Transferred from Call Account		8,200.00	12,494.99
		192,908.65	30,931.11
EXPENDITURE			
PASTOR		8,725.60	3,376.73
Salary		6,710.00	2,970.00
Pension		153.60	
Expenses		1,850.00	406.73
Personal Development		12.00	
CHURCH		22,097.24	24,555.22
Admin Fees	5	97.00	45.00
Baptism Pool			146.50
Books / Bibles		55.61	
Bolton MBC			110.00
Church Maintenance	6	1,123.14	959.80
Church Meal		160.00	
Computer & Equipment		399.99	461.45
COVID-19 Expenses		667.52	
Craft Club / Friday Kids / Youth Club / Tuck Shop	7	1,841.14	984.12
District Assembly			167.45
District Loan		900.00	
Gifts			10.97
Insurance		1,826.04	1,760.29
Licences		202.89	343.00
Medway Heating		192.00	11,971.15
Office Furniture			100.00
Phone / Internet / Website		230.95	619.46
Church Board Expenses		47.50	
Training		22.50	
Type FPO			317.44
Utilities	8	5,783.59	4,829.90
Vehicle Purchase / Expenses	9	7,049.23	
Visiting Speakers			30.00
Work & Witness			130.33
Sundry Expenditure	10	1,498.14	1,911.36
MANSE		186,146.15	
BISD Church of the Nazarene Transfer		111,000.00	
Chartered Surveyor (Edward Geneis)		420.00	
CoN District - Charges for new Manse		369.80	
LCL Law Manse Payments		68,277.60	
Manse Landlord Insurance		100.49	
Manse Refurbishment & Repairs		1,515.76	
Boiler & Gas Safe		3,037.50	
Skip hire		235.00	
Contracted work		1,190.00	
BISD BUDGETS		2,018.53	0.00
General Budget		1,470.00	
NMI Budget		548.53	
NET INCOME/(EXPENDITURE)		(26,078.87)	2,999.16
OTHER RECOGNISED GAINS/(LOSSES)			
Revaluation of Investment Property			
NET MOVEMENT IN FUNDS		(26,078.87)	2,999.16
RECONCILIATION OF FUNDS:			
Total Funds Brought Forward		125,728.74	122,729.58
TOTAL FUNDS CARRIED FORWARD		99,649.87	125,728.74

BOLTON BROWNLOW FOLD CHURCH OF THE NAZARENE
 (REGISTERED CHARITY NUMBER 1161166)
ASSETS AND LIABILITIES FOR THE YEAR ENDED 30 SEPTEMBER 2020

	<u>2019/20</u>	<u>2018/19</u>
CASH FUNDS		
Lloyds Bank Current Account	1,497.22	5,199.69
Lloyds Bank Projects Account	464.19	301.71
Lloyds Bank Kids/Youth Account	742.66	
Lloyds Bank Manse Refurbishing Account	250.00	
Lloyds Bank Savings Account	28,418.20	
Lloyds Bank Current Account		147.10
Lloyds Bank Current Account		80.24
	<u>31,372.27</u>	<u>5,728.74</u>
INVESTMENT PROPERTY - 68 ASHWORTH LANE		
At Market Value	68,277.60	120,000.00
	<u>99,649.87</u>	<u>125,728.74</u>
CREDITORS		
	<u>99,649.87</u>	<u>125,728.74</u>
	0.00	

NOTE:

The Church also owns the Church buildings, fixtures, fittings and other contents situated at 1 Yarrow Place, Bolton, for which original cost details are not available.

Signed by two Trustees on behalf of all the Trustees

Date of Approval

BOLTON BROWNLOW FOLD CHURCH OF THE NAZARENE
(REGISTERED CHARITY NUMBER 1161166)
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2020

INCOME	2019/20	2018/19
1 Tithes & Offerings		
Offering	1,568.14	2,667.98
Tithes	1,305.00	1,016.13
	<u>2,873.14</u>	<u>3,684.11</u>
2 Craft Club / Friday Kids / Youth Club / Tuck Shop		
Play & Stay	623.03	
Rent - Ark	350.35	
Rent - Dance Like a Mother's	120.00	
RENT - All Starz	90.00	
	<u>1,183.38</u>	<u>0.00</u>
3 Church Grants		
District Grant	500.00	14,500.00
Garden Grant	200.00	
Covid-19 Grant	9,930.00	
	<u>10,630.00</u>	<u>14,500.00</u>
4 Sundry Income		
Hired Heaters Refund		24.60
Returned Direct Debit		202.72
Miscellaneous Income		36.26
Church Family Meal		15.00
Refunds	122.00	84.00
Sale of Drum	59.90	
	<u>181.90</u>	<u>362.58</u>
EXPENDITURE		
5 Administration Fees		
Salary Administration	52.00	45.00
Gift Aid Admin Fees	45.00	
	<u>97.00</u>	<u>45.00</u>
6 Church Maintenance		
Repair /Maintenance	449.14	959.80
Alarm System	50.00	
Fire Protection	468.00	
Skip Hire	156.00	
	<u>1,123.14</u>	<u>959.80</u>
7 Craft Club / Friday Kids / Youth Club / Tuck Shop		
Play and Stay	439.37	114.20
Youth Tuck	217.48	208.35
Youth Party	99.32	
Lighthouse	109.00	
Kids & Youth	511.84	661.57
Church Projects Fund	464.13	
	<u>1,841.14</u>	<u>984.12</u>
8 Utilities		
British Gas - Electricity	2,989.79	3,217.59
British Gas - Gas	2,588.73	1,353.60
WaterPlus	205.07	258.71
	<u>5,783.59</u>	<u>4,829.90</u>
9 Vehicle Purchase / Expenses		
Purchase Minibus	3,995.00	
Minibus check	16.95	
Minibus alteration	600.00	
Minibus Insurance	2,236.43	
Minibus Road Tax	200.85	
	<u>7,049.23</u>	<u>0.00</u>
10 Sundry Expenditure		
DMS Reprographics - Poster		720.00
Land Registration		6.00
Mince Pies		14.90
Robert Fairhurst & Son		7.89
Stationery		69.37
Uniforms		87.95
Purchases	1,436.36	1.99
Atlantic Data	48.96	
Misc.	12.82	660.26
	<u>1,498.14</u>	<u>1,568.36</u>