



## Trustees' Annual Report for the period

**From** Period start date **To** Period end date  
1<sup>st</sup> October 2020 30<sup>th</sup> September 2021

**Charity name** Tiny Steps

**Other names charity is known by**

**Registered charity number (if any)** 1161146

**Charity's principal address**

221 Hartford Road

Davenham

Northwich

**Postcode**

CW9 8JP

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
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1	Martin Clifton	Chairman	
2	Laura Clifton	Treasurer	
3	Michelle Rayner		
4	Scott Burstow		
5	Charlotte Yarwood		
6	Diane Dixon	Secretary	

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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address
Accountant	Kathy Townsend Hartford Accountancy	27 Douglas Close, Hartford, Cheshire CW8 1SH
Name of chief executive or names of senior staff members (Optional information)		

Description of the charity's trusts	
Type of governing document <i>eg. trust deed, constitution</i>	CIO
How the charity is constituted <i>eg. trust, charitable company</i>	
Trustee selection methods <i>eg. nomination, election</i>	By approval of Trustees
Additional governance issues (Optional information)	
<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	

Summary of the objects of the charity set out in its governing document	To promote and enhance the wellbeing of children( aged 0-11) years with additional needs, disabilities and their families through the provision of a sensory play centre and social café.
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity	<ul style="list-style-type: none"> <li>- Reduce isolation for families.</li> <li>- Providing exclusive SEN sessions for children with additional needs and their families. This includes exclusive hire of venues suitable for the need of those families and their children.</li> <li>- Providing external resources e.g. Speech &amp; Language therapy/ music therapy</li> <li>- Offering support and advice to new families</li> </ul>

<b>Commission on public benefit)</b>	
<b>Additional details of objectives and activities (Optional information)</b>	
<p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> <li>• policy programme related investment;</li> <li>• contribution made by volunteers.</li> </ul>	

<b>Summary of the main achievements of the charity during the year</b>	<ul style="list-style-type: none"> <li>- Continued to raise funds amounting to £23,980</li> <li>- Started offering exclusive SEN sessions in Northwich and surrounding areas for children with additional needs due to loss of venue due to covid Tiny Steps could not continue with the fortnightly stay and play. We are now supporting around 70 families</li> <li>- Operating costs have remained low.</li> </ul>

<b>Brief statement of the charity's policy on reserves</b>	n/a
<b>Details of any funds materially in deficit</b>	n/a
<b>Further financial review details (Optional information)</b>	
<p>You <b>may choose</b> to include additional information, where relevant about:</p> <ul style="list-style-type: none"> <li>• the charity's principal sources of funds (including any fundraising);</li> <li>• how expenditure has supported the key objectives of the charity;</li> <li>• investment policy and objectives including any ethical investment policy adopted.</li> </ul>	<p>Funding has all come from fundraising events and grants,</p> <p>All expenditure has been to support the key objectives of the charity</p> <p>No investments have been made. All money if within a UK bank account.</p>

<b>Section F</b>	<b>Other optional information</b>

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)





Full name(s)

LAURA CLIFTON

DIANE DIXON

Position (eg Secretary, Chair,  
etc)

Treasurer

Secretary

Date

19.2.22

19.2.22.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Tiny Steps

1161146

## Receipts and payments accounts

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For the period  
from

1st October 2020

To

30th September 2021

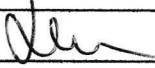
### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Voluntary Receipts	£22,851	-	-	22,851	23,980
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	22,851	-	-	22,851	23,980
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	22,851	-	-	22,851	23,980
<b>A3 Payments</b>					
Cost of Fundraising Events	£2,740	-	-	2,740	5,002
Advertising	£0	-	-	-	1,212
Bank Interest and Other Charges	£216	-	-	216	533
Consultancy	-	-	-	-	2,520
Stay & Play	£5,636	-	-	5,636	1,989
Insurance	£476	-	-	476	-
Other	£1,127	-	-	1,127	1,311
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	10,196	-	-	10,196	12,566
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	10,196	-	-	10,196	12,566
<b>Net of receipts/(payments)</b>	12,655	-	-	12,655	11,414
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	167,631	-	-	167,631	156,218
<b>Cash funds this year end</b>	180,286	-	-	180,286	167,631

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank	180,286	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	180,286	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Laura Clifton	23/2022