



Trustees' Annual Report for the period

Period start date
From 1st October 2019 To 30th September 2020
Period end date

Section A

Reference and administration details

Charity name Tiny Steps

Other names charity is known by

Registered charity number (if any) 1161146

Charity's principal address 221 Hartford Road

Davenham

Northwich

Postcode

CW9 8JP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Martin Clifton	Chairman		
2	Laura Clifton	Treasurer		
3	Michelle Rayner			
4	Scott Burstow			
5	Charlotte Yarwood			
6	Diane Dixon	Secretary	14 th November 2019 onwards	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Kathy Townsend Hartford Accountancy	27 Douglas Close, Hartford, Cheshire CW8 1SH

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg, trust deed, constitution)	CIO
How the charity is constituted (eg, trust, association, company)	
Trustee selection methods (eg, appointed by, elected by)	By approval of Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote and enhance the wellbeing of children(aged 0-11) years with additional needs, disabilities and their families through the provision of a sensory play centre and social café.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Reduce isolation for families.
- Providing fortnightly stay and play sessions for children with additional needs and their families. This includes exclusive outings/ hire of venues suitable for the need of those families and their children.
- Providing external resources e.g. Speech & Language therapy/ music therapy
- Offering support and advice to new families

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

- Continued to raise funds amounting to £23,980
- Started a Stay and Play in Northwich for children with additional needs. This is now reaching 50 local families and is providing play opportunities for children and a place for parent to meet every other Saturday
- Operating costs have remained low. Costs this year are £12,566 and of that the costs of setting up and operating the stay and play has been £1,989

Section E Financial review

Brief statement of the charity's policy on reserves

n/a

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funding has all come from fundraising events

All expenditure has been to support the key objectives of the charity

No investments have been made. All money is within a UK bank account.

Section F

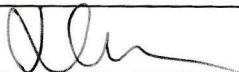

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	LAURA CLIFTON	MARTIN ALAN CLIFTON
Position (eg Secretary, Chair, etc)	TREASURER	CHAIRMAN
Date	3.5.2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Tiny Steps

1161146

Receipts and payments accounts

CC16a

For the period
from

1st October 2019

To

30th September 2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Voluntary Receipts	23,980	-	-	23,980	31,858
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	23,980	-	-	23,980	31,858
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	23,980	-	-	23,980	31,858
A3 Payments					
Cost of Fundraising Events	5,002	-	-	5,002	2,488
Advertising	1,212	-	-	1,212	184
Bank Interest and Other Charges	533	-	-	533	1,278
Consultancy	2,520	-	-	2,520	10,143
Stay & Play	1,989	-	-	1,989	5,691
Insurance	0	-	-	-	558
Accountancy	725	-	-	725	-
Other	586	-	-	586	777
	-	-	-	-	-
Sub total	12,567	-	-	12,567	21,119
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	12,567	-	-	12,567	21,119
Net of receipts/(payments)	11,413	-	-	11,413	10,740
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	156,218	-	-	156,218	145,478
Cash funds this year end	167,631	-	-	167,631	156,218

Section B Statement of assets and liabilities at the end of the period

Categories

Details

Unrestricted funds to nearest £

Restricted funds to nearest £

Endowment funds to nearest £

B1 Cash funds

Bank	167,209	-	-
Cash	422	-	-
	-	-	-
Total cash funds	167,631	-	-

(agree balances with receipts and payments account(s))

Unrestricted funds to nearest £

Restricted funds to nearest £

Endowment funds to nearest £

B2 Other monetary assets

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

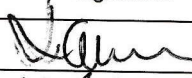

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	LAURA CLIFTON	
	MARTIN CLIFTON	