

Trustees' Annual Report for the period

From		Period start date			To		Period end date		
		01	01	2021			31	12	2021

Section A

Reference and administration details

Charity name **Project Embabazi**

Other names charity is known by

Registered charity number (if any) **1161140**

Charity's principal address **7 Valley Road, Littleton**

Winchester

Hampshire

Postcode **SO22 6QZ**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lauren Lewis	Chair		
2	Sophie Butt	Secretary		
3	Matthew Hill	Treasurer		
4	Cydonie Banting			
5	Laura Ogilvie-Jones			
6	Jordan Banting			
7	Naomi Rial		20 th January to 31 st December	
8				
9				
10				
11				
12				
13				
14				
15				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Trust Deed

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Appointed by Trust Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To prevent and relieve poverty in south-western Uganda by assisting in the sustainable provision of education, training and healthcare projects for the public benefit, in particular but not exclusively, by the provision of grants and financial assistance to organisations and individuals.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The organisation empowers communities in south-western Uganda to improve the standard of living of all members of the community by providing funding, training and support for appropriate sustainable community projects in infrastructure, education and healthcare.

The organisation requires local community associations to be established in south-western Uganda and they submit proposals to the organisation for grant funding. The local Ugandan people are responsible for implementing the projects including resourcing materials and labour. The organisation oversees the decisions, advises and guides when appropriate, fundraises, provides resources and ensures transparent transfer of funds by keeping full accounts in the UK and Uganda.

Recent and current projects include grants for primary and secondary school fees and university fees for the education and training of individuals in the communities, community grants for school buildings, grants for local infrastructure including water and electricity supplies, grants for educational resources for schools and community grants for sustainable animal sponsorship schemes.

The Trustees have run the Charity's activities in 2021, fully consistent with the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

GRANT MAKING POLICY

1. Purpose

To outline our grant-making processes and to establish criteria for applicants. A grant is defined as a financial award made by Project Embabazi from its funds to support the Charity's stated objectives.

The Charity's stated objectives are 'To prevent and relieve poverty in south-western Uganda by assisting in the sustainable provision of education, training and healthcare projects for the public benefit, in particular, but not exclusively, by the provision of grants and financial assistance to organisations and individuals.'

2. Governance process

The governance principals are as follows:

- The Board of Trustees has ultimate responsibility for all grant-making decisions in line with the charitable objectives set out above.
- In grant-making decisions the Board of Trustees will be guided by the availability of restricted and non-restricted funds.
- The trustees reserve the right not to approve any grant that does not meet the Charity's stated objective or if there are insufficient funds to do so.
- Trustees will consider grant applications at scheduled board meetings and decisions made by a majority vote of trustees in attendance.
- Grant applications will be considered from individuals and community organisations.

3. Application process

Applicants can apply for grants by submitting written requests to the charity postal address or e-mail address (projectembabazi@outlook.com)

Applications should include applicant details, grant purpose, grant amount and evidence that the proposal meets the Charity's stated objectives.

Summary of the main achievements of the charity during the year

The opening paragraph of our 2020 newsletter read '*Across the world, 2020 has been a challenging year due to the COVID-19 pandemic and sadly, the challenges are often greatest in developing countries like Uganda. Uganda went into a national lockdown at the end of March 2020 and strict restrictions remain in place. This has had a devastating impact on local economies due to sharp inflation and it has had a particularly significant impact on children due to the prolonged closure of schools. Due to the lack of electricity, internet connection and equipment in rural villages, remote learning has not been possible, so children across the country have been engaged in farming work. It is hoped that all students will be able to return to school in January 2021.*' Sadly, the situation in Uganda worsened in 2021. Schools briefly re-opened for exam candidates but closed again in June 2021, as Uganda entered another national lockdown with COVID spreading rapidly. This means that many children have now been without school for 21 months.

Project Embabazi organised a number of fundraising campaigns in 2021 to support our Ugandan communities and to bring hope in the face of so many challenges. Thank you to all our supporters; together we raised over £31,950 this year and we have a number of charity successes to share...

- COVID-19 food relief programme – 581 needy families were identified across 5 villages and each family received 25kgs maize flour (Posho), 10kgs beans, 1 Kg ground nuts and a packet of cooking salt. This project was supported by the Bishop of Edinburgh's Lent Appeal and the Movement for Good.
- COVID-19 home learning programme for children supported by our child sponsorship scheme – we have provided teachers, stationery and educational resources to enable home learning during the school closures.
- Our child sponsorship scheme continues to grow with new donors and beneficiaries. Sponsorship ensures that each child consistently attends a good school with all necessary resources for 'Education is the most powerful weapon which you can use to change the world' (Nelson Mandela). Please see our Facebook and Instagram pages for more details.

In May 2021, our 'Race for Uganda' raised over 73 million Ugandan shillings (over £15,000) to complete a number of building projects:

- Kigata High School – 2 staff houses
- Kanjobe Primary School – school kitchen and latrine
- Kanjobe Primary School - electricity installation
- Kamuronko Secondary School – boy's dormitory renovation to create a sanitary living environment
- Kyeibale Primary School - 7 classrooms and one office
- Rwiragaju Primary School - 2 classrooms

Section E Financial review

Brief statement of the charity's policy on reserves

Where funds are not allocated within the year, the remaining funds are held within the Charity account at Lloyds Bank to form part of the budget for the following year's allocation.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Trustees receive no remuneration and no expenses reimbursement from the Charity.

Section F Other optional information

--

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position

Date

	
Matthew Hill	Lauren Lewis
Treasurer	Chair
17/10/22	



Project Embabazi		1161140		CC16a
Receipts and payments accounts				
For the period from	01/01/2021	To	31/12/2021	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
School Fees Sponsorship	-	8,229	-	8,229	6,856
Teacher Sponsorship	-	1,140	-	1,140	1,408
Peter Symonds College Donation	-	-	-	-	3,507
Donations	1,553	20,054	-	21,607	3,230
Craft Donations	-	110	-	110	70
Building Projects Fund Raising Events	-	655	-	655	17,156
Animal Sponsorship	-	-	-	-	492
Stipends	-	240	-	240	-
Gift Aid refund	-	-	-	-	3,537
Sub total (Gross income for AR)	1,553	30,428	-	31,981	36,256
A2 Asset and investment sales, (see table).					
N/A	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,553	30,428	-	31,981	36,256
A3 Payments					
School Fees Sponsorship	253	8,534	-	8,787	6,970
Teacher Sponsorship	-	1,186	-	1,186	1,408
Craft Co-Operative	-	47	-	47	674
Animal Sponsorship Scheme	-	181	-	181	492
Stipends and in-country volunteer expenses	615	420	-	1,035	1,598
Food aid	56	3,536	-	3,592	150
Building Projects	-	19,384	-	19,384	25,264
Trustee Insurance	347	-	-	347	694
Accounts Review, website & miscellaneous	487	-	-	487	250
Sub total	1,758	33,288	-	35,047	37,500
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,758	33,288	-	35,047	37,500
Net of receipts/(payments)	- 205	- 2,860	-	- 3,066	- 1,244
A5 Transfers between funds	- 1,735	1,735	-	-	-
A6 Cash funds last year end	9,553	1,125	-	10,679	11,923
Cash funds this year end	7,613	0	-	7,613	10,679

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
		7,613	0	-
		-	-	-
		-	-	-
	Total cash funds	7,613	0	-
CCXX R1 accounts (SS)		OK	OK	OK

(agree balances with receipts and payments account(s))

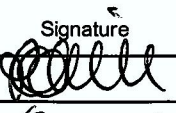
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details			
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details			
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Details			
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf
of all the trustees

Signature	Print Name	Date of approval
	Matthew Hill	17/10/22
	Lauren Lewis	17/11/22



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Project Embabazi

On accounts for the year
ended

31 December 2021

Charity no
(if any)

1161140

Set out on pages

1 and 2 of CC16a attached

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021. DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: K. J. Stratton

Date: 17 October 2022

Name: Kenneth John Stratton

Relevant professional
qualification(s) or body
(if any):

Fellow Member of the Association of Accounting Technicians 6195080

Address: Brewery House High Street Twyford Winchester SO22 6PS