

# HIGHGATE WOOD SCHOOL PSA

England & Wales · Charity number 1161094

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2015-03-27

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Highgate Wood Secondary School  
Montenotte Road  
London  
N8 8RN

**Phone** 07810794057

**Email** [admin@hws.haringey.sch.uk](mailto:admin@hws.haringey.sch.uk)

**Website** [www.hws.uk.com](http://www.hws.uk.com)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY:DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL;ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

**Activities:** Parent School Associate for a Comprehensive School covering years 7-13 serving Crouch End. We raise funds for various facilities to enrich the school lives of the pupils beyond what the school provides.

## Classification

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- **How:** Provides Other Finance, Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Arts/culture/heritage/science
- **Who:** Children/young People

## Geography

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- Haringey

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£35,994	£45,842	-	-
2023-12-31	£30,350	£10,607	-	-
2022-12-31	£35,015	£9,322	-	-
2021-12-31	£52,531	£4,171	-	-
2020-12-31	£42,596	£45,048	-	-

## Trustees

Name	Role	Appointed
Audrey Gray		2023-05-18
CHRISTIAN GLUNTZ		2025-05-08
EMILY ISSITT		2025-05-08

**HIGHGATE WOOD SCHOOL PSA**

England & Wales - Charity number 1161094

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# Accounts

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## **Trustees' Annual Report for the period**

**From 1<sup>st</sup> January 2024 to 31<sup>st</sup> December 2024**

**Charity name: Highgate Wood School PSA**

**Charity registration number: 1161094**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To advance the education of pupils in the school in particular by: developing effective relationships between the staff, parents and others associated with the school; engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.		<b>In 2024 the PSA raised £26,987.95. This was achieved through a combination of fundraising events and parent/carers donations.</b>  <b>Fundraising events run during the year with the support of the PSA committee, parent/carers, and pupil volunteers included Madfest, a quiz night, and an online auction.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit.</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>During the year the PSA donated £36,836 to the school. The donations were as follows:</b></p> <ul style="list-style-type: none"> <li>• <b>£6,000 to the school's hardship and enrichment funds</b></li> <li>• <b>£12,303 on books and equipment (examples include £3,435 on equipment for the music and art departments, £1,975 on sports equipment and £3,000 for the Learning Hub).</b></li> <li>• <b>£1,423 on courses and clubs (examples include £650 for a PE Tennis Leader course for year 3 and 4 students, £270 for the Dance Club and £155 for the Robotics Club).</b></li> <li>• <b>£17,109 on trips and activities (examples include £5,056 on end of term trips, £2,741 contribution to the Pendarren trip, £1,680 contribution to the ski trip, £1,800 contribution to the Auschwitz trip and £1,500 contribution to the Berlin photography trip).</b></li> </ul>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>At 31<sup>st</sup> December 2024 the charity had a cash balance of £62,679.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The trustees review on a termly basis the amount of reserves that are required to ensure that they are adequate to fulfil our continuing obligations.</b>
Amount of reserves held	Para 1.22	<b>Equivalent to year end cash balance.</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	<b>Constitution</b>
How is the charity constituted?	Para 1.25	<b>Unincorporated Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are elected by PSA members at the Annual General Meeting. The trustees may also appoint other trustees subject to confirmation at the next AGM.</b>

## Reference and Administrative details

Charity name	Highgate Wood School PSA
Registered charity number	1161094
Charity's principal address	Highgate Wood School. Montenotte Road, London N8 8RN

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Audrey Gray			
2	Anita Goa	Treasurer		
3	Katie Kelly	Chair		

### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Christian Glutz	
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Position (eg Secretary,  
Chair, etc)

Treasurer	
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Date

7 <sup>th</sup> October 2025
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Highgate Wood School PSA 1161094

CC16a

## Receipts and payments accounts

For the period from	Period start date 01/01/2024	To	Period end date 31/12/2024
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	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising Events	25,771	-	-	25,771	25,977
Donations	7,197	1,225	-	8,422	1,931
Lottery	1,801	-	-	1,801	2,443
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>34,769</b>	<b>1,225</b>	<b>-</b>	<b>35,994</b>	<b>30,351</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>34,769</b>	<b>1,225</b>	<b>-</b>	<b>35,994</b>	<b>30,351</b>
<b>A3 Payments</b>					
Fundraising Events	8,603	-	-	8,603	10,468
Other Costs	403	-	-	403	140
Donations to Highgate Wood School	36,836	-	-	36,836	28,950
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>45,842</b>	<b>-</b>	<b>-</b>	<b>45,842</b>	<b>39,558</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>45,842</b>	<b>-</b>	<b>-</b>	<b>45,842</b>	<b>39,558</b>
<b>Net of receipts/(payments)</b>	<b>- 11,073</b>	<b>1,225</b>	<b>-</b>	<b>- 9,848</b>	<b>- 9,207</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	64,212	8,315	-	72,527	-
<b>Cash funds this year end</b>	<b>53,139</b>	<b>9,540</b>	<b>-</b>	<b>62,679</b>	<b>- 9,207</b>



Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	TSB Current Account	41,129	9,540	-
	Cooperative Bank Current Account	12,010	-	-
		-	-	-
	<b>Total cash funds</b>	<b>53,139</b>	<b>9,540</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
				-
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
				-
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
				-
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Christian Glantz	01/10/25



**Section A**

**Independent Examiner's Report**

<b>Report to the trustees</b>	<b>Highgate Wood School PSA</b>		
<b>On accounts for the year ended</b>	<b>31<sup>st</sup> December 2024</b>	<b>Charity no (if any)</b>	<b>1161094</b>
<b>Set out on pages</b>	<b>1</b>		

**Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31<sup>st</sup> December 2024**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 03/10/2025

Name: Richard Holmes

Relevant professional  
qualification(s) or body  
(if any):

FCA (ICAEW)

Address: 16, Berkeley Road,

London

N8 8RU

**HIGHGATE WOOD SCHOOL PSA**

England & Wales - Charity number 1161094

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# Accounts

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# Highgate Wood School PSA

Registered Charity Number 1161094

Trustee Annual Report and Accounts for the year ended 31<sup>st</sup> December 2023

## Independent Examiner's Report to the Trustees of the Highgate Wood School PSA

I report on the accounts of the Highgate Wood School PSA for the year ended 31<sup>st</sup> December 2023, which are set out on page 2 to 6 of this document: "Accounts for the year ended 31<sup>st</sup> December 2023".

Respective responsibilities of trustees and examiner.

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7)(b) of the Act, whether particular matters have come to my attention.

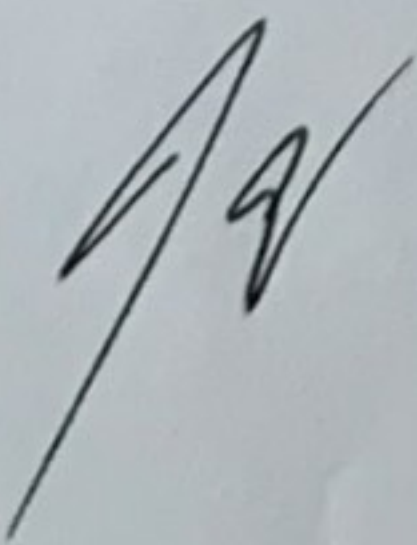
Basis of independent examiner's report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - a. to keep accounting records in accordance with section 41 of the Act; and
  - b. to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Jacquie Ryle  
Profession: Company Director  
Address: 70 Barrington Road, London, N8 8QX  
Date: 29/10/24  
Signature: 

Highgate Wood School PSA

Registered Charity number 1161094

Statement of receipts and payments

For the Year Ended 31<sup>st</sup> December 2023

**HWS PSA Financial Accounts Overview**

	2023	Income	Expense	
Easy Fundraising	£ 1,266.20	£ 1,266.20	£	-
Parent Donations	£ 237.58	£ 237.58	£	-
Quiz Night	£ 2,685.07	£ 4,532.11	-£	1,847.04
Winter Concert 2023	£ 548.07	£ 758.19	£	210.12
Winter Concert (postponed 2022)	£ 636.28	£ 887.03	-£	250.75
Karadoo Fina Ltd	£ 587.61	£ 587.61	£	-
Parentkind Membership	-£ 140.00	£ -	-£	140.00
Uniform Sale	£ 631.26	£ 631.26	£	-
Amazon Smile	£ 155.14	£ 155.14	£	-
Good Hub Platform	£ 427.05	£ 427.05	£	-
Auction	£ 4,366.19	£ 4,366.19	£	-
Staff Tea & Teacher Appreciation	-£ 181.42	£ 1,445.00	£	1,626.42
Halloween (2022 trans)	-£ 273.00	£ -	-£	273.00
Madfest	£ 6,354.09	£ 12,614.28	£	6,260.19
<b>Total Income (after expenses)</b>	<b>£ 17,300.12</b>	<b>£ 27,907.64</b>	<b>-£</b>	<b>10,607.52</b>
<b>Amount Paid to HWS</b>	<b>-£ 28,950.00</b>			
Lottery	£ 2,443.00	£ 2,443.00	£	-
Lottery Amount Paid to HWS	-£ 0			
<b>Total Income remaining</b>	<b>£ 9,206.88</b>			

Highgate Wood School PSA

Registered charity number 1161094

Statement of cash assets

At 31<sup>st</sup> December 2023

Accumulated Funds as at 1st January 2023 (Main account)	£73,967.35
Net receipts for the year (Main account)	£17,300.12
Accumulated Funds as at 1 <sup>st</sup> January 2023 (Lottery account)	£ 7,766.22
Net receipts for the year (Lottery account)	£ 2,443.00
Less donations paid to:	
Highgate Wood School from Main Account	£28,950.00
Highgate Wood School from Lottery Account	£ 0
Accumulated Fund as at 31 <sup>st</sup> December 2023	
Represented by:	
TSB Current Account	£62,317.47
Cooperative Current account	£10,209.22
Total Cash Assets as at 31 <sup>st</sup> December 2023	£72,526.69

Highgate Wood School PSA

Registered charity number 1161094

Notes to the accounts

1. Constitution

The Highgate Wood School PSA is registered with the Charity Commissioners (1161094) and governed by its Constitution adopted on 27<sup>th</sup> March 2015

The objective of the PSA is to raise funds for school to advance the education of the pupils in the school. This year the PSA raised a net amount of **£19,743.12**, including lottery account, and donated a total of **£28,950.00** to the school from main PSA account and £0 from Lottery account.

The school has used the donation to purchase-

Donation Music and Library 2021 & 2022. Music £105 from 2021 Auction, Library £190 and £470 from 2021 Auction

**Fixed Annual commitments** £11,300 Sep - Dec 2022 £1K hardship £1K enrichment, Jan - Mar 2023 £1K hardship £1K enrichment Apr - Jun 2023 £1K hardship £1K enrichment Sep - Dec 2023 £1K hardship £1K enrichment, £700 Year 13 yearbook, £700 Year 7 transition event, £700 12 UCAS PP trip, £700 Year 11 Yearbook, £500 Sex FM Talk.

**Funding Bids** £210 Chelsea Physics Garden Trip, £500 Yr 13 end of year event, £1300 Geography trip Berlin (matched funding with Tottenham Grammar), £650 English Poetry Live event, £600 Intervention with Soundskool, £1200 Trampoline Teacher Training (for two teachers £600 each), £1000 Year 10 team building day w/ Problem Solving Company, £370 Madfest Banner, £5000 Rewards trip, £1240 for end of year trips, £3523 loss on after school clubs, £942 15 keyboards for music department and £350 underachieving group yr 11s to have lunch at Nandos (award ceremony at HSBC).

All parents and teachers of the Highgate Wood School are members of the PSA which is administered by a Committee of elected members. The Committee meets regularly to plan fund raising events. The Committee for the year ended 31<sup>st</sup> December 2023 comprised:

**Officers: Caitriona Kelly, Anita Goa, Audrey Gray, Anjali Patel, Emma Grove, Michal Meidan, James Mayers, Georgia Moseley and Debby Kuypers**

**Teachers: Tristan Ashman**

The PSA maintains a current bank account at TSB Bank, Crouch End Branch PO BOX 1000 BX4 7SB.

There is also a current bank account at Co-operative Bank, Wood Green Branch, 195 High Rd, Wood Green, London N22 6DP which holds the Lottery Funds.



**HIGHGATE WOOD SCHOOL PSA**

England & Wales - Charity number 1161094

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# Accounts

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# **Highgate Wood School PSA**

Registered Charity Number 1161094

Trustee Annual Report and Accounts for the year ended 31<sup>st</sup> December 2022

## Independent Examiner's Report to the Trustees of the Highgate Wood School PSA

I report on the accounts of the Highgate Wood School PSA for the year ended 31<sup>st</sup> December 2022, which are set out on page 2 to 6 of this document: "Accounts for the year ended 31<sup>st</sup> December 2022".

Respective responsibilities of trustees and examiner.

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7)(b) of the Act, whether particular matters have come to my attention.

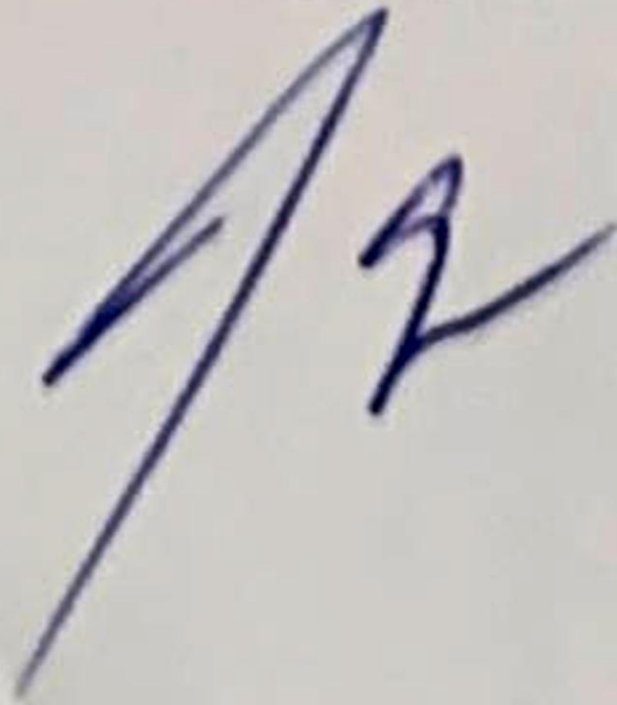
Basis of independent examiner's report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - a. to keep accounting records in accordance with section 41 of the Act; and
  - b. to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Jacquie Ryle  
Profession: Company Director  
Address: 70 Barrington Road, London, N8 8QX  
Date: 30/10/23  
Signature: 

Highgate Wood School PSA

Registered Charity number 1161094

Statement of receipts and payments

For the Year Ended 31<sup>st</sup> December 2022

**HWS PSA Financial Accounts Overview**

	2022	Income	Expense
Easy Fundraising	£ 1,786.49	£ 1,786.49	£ -
Parent Donations	£ 4,960.66	£ 4,960.66	£ -
Quiz Night	£ 4,354.05	£ 5,628.05	-£ 1,274.00
Winter Concert	£ 679.56	£ 952.83	-£ 273.27
Karadoo Fina Ltd	£ 340.04	£ 340.04	£ -
Parentkind Membership	-£ 128.00	£ -	-£ 128.00
Uniform Sale	£ 1,701.18	£ 1701.18	£ -
Amazon Smile	£ 151.10	£ 151.10	£ -
Auction	£ 5,930.38	£ 6,348.00	£ 417.62
Staff Tea	-£ 50.28	£ -	£ 50.28
Bingo	£ 596.43	£ 3,632.27	-£ 3,035.84
Madfest	£ 5,372.05	£ 9,514.68	£ 4,142.63
<b>Total Income (after expenses)</b>	<b>£ 25,693.66</b>	<b>£ 35,015.30</b>	<b>-£ 9,321.64</b>
<b>Amount Paid to HWS</b>	<b>-£ 19,600.00</b>		
Lottery	£ 2,862.00	£ 2,937.00	-£ 75.00
Lottery Amount Paid to HWS	-£ 0		
<b>Total Income remaining</b>	<b>£ 8,955.66</b>		

Highgate Wood School PSA

Registered charity number 1161094

Statement of cash assets  
At 31<sup>st</sup> December 2022

Accumulated Funds as at 1st January 2022 (Main account)	£67,873.69
Net receipts for the year (Main account)	£25,693.66
Accumulated Funds as at 1 <sup>st</sup> January 2022 (Lottery account)	£ 4,904.22
Net receipts for the year (Lottery account)	£ 2,862.00
Less donations paid to:	
Highgate Wood School from Main Account	£19,600.00
Highgate Wood School from Lottery Account	£ 0
Accumulated Fund as at 31 <sup>st</sup> December 2022	
Represented by:	
TSB Current Account	£73,967.35
Cooperative Current account	£ 7,766.22
Total Cash Assets as at 31 <sup>st</sup> December 2022	£81,733.57

Highgate Wood School PSA

Registered charity number 1161094

## Notes to the accounts

### 1. Constitution

The Highgate Wood School PSA is registered with the Charity Commissioners (1161094) and governed by its Constitution adopted on 27<sup>th</sup> March 2015

The objective of the PSA is to raise funds for school to advance the education of the pupils in the school. This year the PSA raised a net amount of **£28,555.66**, including lottery account, and donated a total of **£19,600.00** to the school from main PSA account and £0 from Lottery account.

The school has used the donation to purchase-

Hardship Fund (£4175), Enrichment (£3000), Yr 13 Yearbook (£700), Yr 7 Transition Event (£700), Yr 12 UCAS PP Trip (£700), Yr 11 Yearbook (£700), Sex FM Talk (£500), Yr 10 Thorpe Park (£1000), Auschwitz Trip (£700), Yr 7 trip (£500), Yr 8 trip (£500), Yr 9 trip (£500), Geography Residential to Snowdonia (£1000), Additional for Snowdonia (£500), ADHD Umbrella Project (£250), Yr 7 Transition Lunch (£600), Yr 7 Halloween Disco (£300) 4 x Handheld Mics (£700), Fortnightly Life Drawing Model plus art Materials (£350), Theatre Trips (£500), DoE Walking Boots (£450), Skittles Club Books (£200), Snowdonia - Last Year (£575) and SLR Cameras (£500)

All parents and teachers of the Highgate Wood School are members of the PSA which is administered by a Committee of elected members. The Committee meets regularly to plan fund raising events. The Committee for the year ended 31<sup>st</sup> December 2022 comprised:

**Officers: Caitriona Kelly, Anita Goa, Audrey Gray, Anjali Patel, Emma Grove, Michal Meidan, James Mayers, Georgia Moseley and Debby Kuypers**

**Teachers: Tristan Ashman**

**The PSA maintains a current bank account at TSB Bank, Crouch End Branch PO BOX 1000 BX4 7SB.**

There is also a current bank account at Co-operative Bank, Wood Green Branch, 195 High Rd, Wood Green, London N22 6DP which holds the Lottery Funds.

### 2. Voluntary assistance and donations

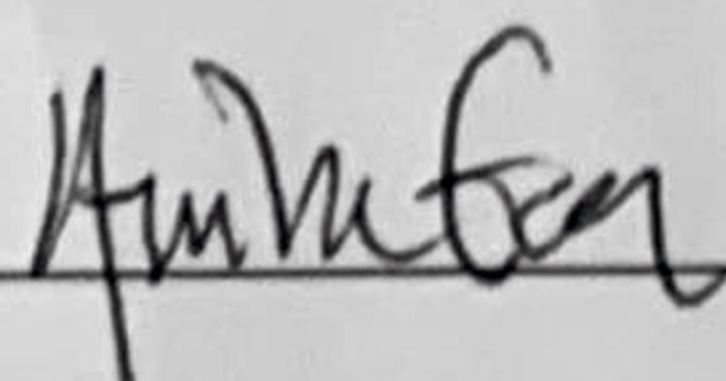
The PSA benefits from the voluntary assistance of the Committee and its members who give their time in pursuit of its fund raising activities. A number of parents have also made cash donations during the year which are included in the particular fund raising events to which they relate.

The PSA also receives donations of gifts which are used as raffle prizes and items for sale on our Auction site. These are from private sources and from many local trades in Crouch End and the surrounding area.

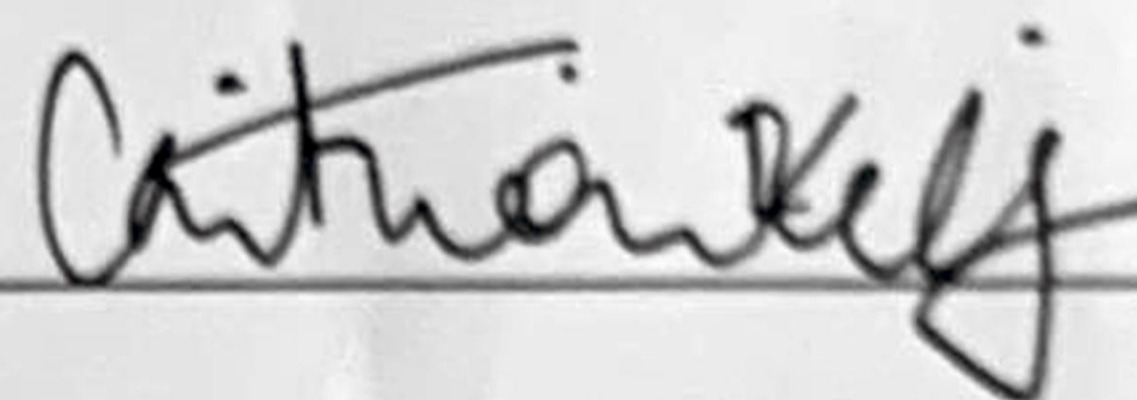
We are grateful to all individuals and organisations who provide assistance without which the PSA would not be able to achieve the levels of fund raising receipts it achieves.

3. Accounting policies

- (i) Receipts and payments are included in the accounts only when cash is actually received or paid.
- (ii) The accounts present only the cash transactions and assets of the PSA. In addition to the cash amounts shown in the accounts the PSA is the beneficial owners of a range of items which it has received or purchased over the years. Small quantities of consumable items were also held for resale at the year-end. No value has been placed on these items in the accounts; in the opinion of the Officers of the Committee, these do not have a value greater than £500.



Signature Trustees:



**HIGHGATE WOOD SCHOOL PSA**

England & Wales - Charity number 1161094

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# Accounts

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# **Highgate Wood School PSA**

Registered Charity Number 1161094

Trustee Annual Report and Accounts for the year ended 31<sup>st</sup> December 2021

## Independent Examiner's Report to the Trustees of the Highgate Wood School PSA

I report on the accounts of the Highgate Wood School PSA for the year ended 31<sup>st</sup> December 2021, which are set out on page 2 to 6 of this document: "Accounts for the year ended 31<sup>st</sup> December 2021".

Respective responsibilities of trustees and examiner.

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - a. to keep accounting records in accordance with section 41 of the Act; and
  - b. to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Jacquie Ryle  
Profession: Company Director  
Address: 70 Barrington Road, London, N8 8QX  
Date: 24/10/22  
Signature: 

Highgate Wood School PSA

Registered Charity number 1161094

Statement of receipts and payments

For the Year Ended 31<sup>st</sup> December 2021

**HWS PSA Financial Accounts Overview**

	2021	Income	Expense	
Easy Fundraising	£ 1,361.82	£ 1,361.82	£	-
Parent Donations	£ 24,829.00	£ 24,829.00	£	-
LLVL	£ 3,767.37	£ 3,985.77	-£	218.40
Quiz Night	£ 2,326.25	£ 4,553.10	-£	2,226.85
Winter Concert	-£ 21.00	£ -	-£	21.00
School Dig	-£ 68.77	£ -	-£	68.77
Parentkind Membership	-£ 123.00	£ -	-£	123.00
2nd Hand Sale	£ 1,117.68	£ 1,657.68	-£	540.00
Amazon Smile	£ 176.81	£ 176.81	£	-
Christmas Wreaths	£ 115.00	£ 485.00	-£	370.00
Auction 20/21	£ 7,176.06	£ 7,581.06	£	405.00
PTA Raffle	£ 1,381.50	£ 1,381.50	£	-
Staff Tea	-£ 97.50	£ -	£	97.50
PSA Gifts	-£ 25.00	£ -	-£	25.00
Parent Carer Fund	£ 7,322.63	£ 7,322.63	£	-
<b>Total Income (after expenses)</b>	<b>£ 49,238.85</b>	<b>£ 53,334.37</b>	<b>-£</b>	<b>4,095.52</b>
Amount Paid to HWS	-£ 16,029.95			
Lottery	£ 3,292.09	£ 3,367.09	-£	75.00
Lottery Amount Paid to HWS	-£ 0			
<b>Total Income remaining</b>	<b>£ 36,500.99</b>			

Highgate Wood School PSA

Registered charity number 1161094

Statement of cash assets  
At 31<sup>st</sup> December 2021

Accumulated Funds as at 1st January 2021 (Main account)	£34,664.79
Net receipts for the year (Main account)	£49,238.85
Accumulated Funds as at 1 <sup>st</sup> January 2020 (Lottery account)	£ 1,612.13
Net receipts for the year (Lottery account)	£ 3,292.09
Less donations paid to:	
Highgate Wood School from Main Account	£16,029.95
Highgate Wood School from Lottery Account	£ 0

Accumulated Fund as at 31<sup>st</sup> December 2021

Represented by:

TSB Current Account	£67,873.69
Cooperative Current account	£ 4,904.22

Total Cash Assets as at 31<sup>st</sup> December 2021 £72,777.91

Highgate Wood School PSA

Registered charity number 1161094

## Notes to the accounts

### 1. Constitution

The Highgate Wood School PSA is registered with the Charity Commissioners (1161094) and governed by its Constitution adopted on 27<sup>th</sup> March 2015

The objective of the PSA is to raise funds for school to advance the education of the pupils in the school. This year the PSA raised a net amount of £52,530.94, including lottery account, and donated a total of £16,029.95 to the school from main PSA account and £0 from Lottery account.

The school has used the donation to purchase-

Year 13 Yearbook (£700), Year 7 Transition (£700), Year 12 UCAS PP Trip (£700), Hardship Fund (3 terms) (£3,000), Year 11 Yearbook (£700), Sex FM Talk (£500), PHSE Year 7 Comedy on knife crime (£300), 6th Form Area Enrichment - bulbs and painting (£200), Vouchers for engagement Pizza - 60 kids (£250), Sex Education Talks (£1,500), Outdoor Metal Storage (£379.95), A Level Geography Trip PP (£1,000), GCSE PE Group (54 kids) White Water Rafting contribution (£800), Leaver Event Year 13/Year 11 Hire Photobooth & BBQ (£1,000), Fire Tablets - PHSE Careers (£500), Year 7 Lunches (£800), Parent Contribution to Hardship Fund (£1000) and Murals (£2000).

All parents and teachers of the Highgate Wood School are members of the PSA which is administered by a Committee of elected members. The Committee meets regularly to plan fund raising events. The Committee for the year ended 31<sup>st</sup> December 2021 comprised:

Officers: Caitriona Kelly, Anita Goa, Audrey Gray, Anjali Patel, Emma Grove, Michal Meidan, James Mayers, Fiona Gaughan, Georgie Moseley and Debby Kuypers

Teachers: Tristan Ashman

The PSA maintains a current bank account at TSB Bank, Crouch End Branch PO BOX 1000 BX4 7SB.

There is also a current bank account at Co-operative Bank, Wood Green Branch, 195 High Rd, Wood Green, London N22 6DP which holds the Lottery Funds.

### 2. Voluntary assistance and donations

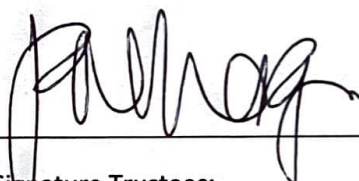
The PSA benefits from the voluntary assistance of the Committee and its members who give their time in pursuit of its fund raising activities. A number of parents have also made cash donations during the year which are included in the particular fund raising events to which they relate.

The PSA also receives donations of gifts which are used as raffle prizes and items for sale on our Auction site. These are from private sources and from many local trades in Crouch End and the surrounding area.

We are grateful to all individuals and organisations who provide assistance without which the PSA would not be able to achieve the levels of fund raising receipts it achieves.

3. Accounting policies

- (i) Receipts and payments are included in the accounts only when cash is actually received or paid.
- (ii) The accounts present only the cash transactions and assets of the PSA. In addition to the cash amounts shown in the accounts the PSA is the beneficial owners of a range of items which it has received or purchased over the years. Small quantities of consumable items were also held for resale at the year-end. No value has been placed on these items in the accounts; in the opinion of the Officers of the Committee, these do not have a value greater than £500.



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Signature Trustees:



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TAHRA ZAFAR

**HIGHGATE WOOD SCHOOL PSA**

England & Wales - Charity number 1161094

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# Accounts

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# Highgate Wood School PSA

Registered Charity Number 1161094

Trustee Annual Report and Accounts for the year ended 31<sup>st</sup> December 2020

Independent Examiner's Report to the Trustees of the Highgate Wood School PSA

I report on the accounts of the Highgate Wood School PSA for the year ended 31<sup>st</sup> December 2020, which are set out on page 2 to 6 of this document: "Accounts for the year ended 31<sup>st</sup> December 2020".

Respective responsibilities of trustees and examiner.

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - a. to keep accounting records in accordance with section 41 of the Act; and
  - b. to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Jacquie Ryle

Profession:

Company Director

Address:

70 BARRINGTON RD, N8 8QX

Date:

30/11/21

Signature:



Highgate Wood School PSA

Registered Charity number 1161094

Statement of receipts and payments

For the Year Ended 31<sup>st</sup> December 2020

**HWS PSA Financial Accounts Overview**

	2020	Income	Expense
Easy Fundraising	£ 1,292.96	£ 1,292.96	£ -
Parent Donations	£ 11,565.00	£ 11,565.00	£ -
Madfest	-£ 35.94	£ -	-£ 35.94
Quiz Night	-£ 137.17	£ -	-£ 137.17
Winter Concert	-£ 223.25	£ -	-£ 223.25
PSA Meetings	£ 31.21	£ 31.21	£ -
Parentkind Membership	-£ 122.00	£ -	-£ 122.00
2nd Hand Sale	£ 1,379.58	£ 1,519.58	-£ 140.00
Waitrose Donation	£ 130.00	£ 130.00	£ -
Model UN	-£ 279.41	£ 376.10	-£ 655.51
Auction	£ 4,775.76	£ 4,775.76	£ -
Gifted Local Donation	£ 20.50	£ 20.50	£ -
Staff Tea	£ 400.00	£ 400.00	£ -
PSA Gifts	-£ 144.02	£ -	-£ 144.02
Parent Carer Fund	£ 18,828.71	£ 18,828.71	£ -
Total Income (after expenses)	£ 37,481.93	£ 38,939.82	-£ 1,457.89
Amount Paid to HWS	-£ 35,316.00		

Lottery	£	3,382.09	£	3,657.09	-£	275.00
Lottery Amount Paid to HWS	-£	8,000.00				
Total Income remaining	-£	2,451.98				

Highgate Wood School PSA

Registered charity number 1161094

Statement of cash assets

At 31<sup>st</sup> December 2020

Accumulated Funds as at 1st January 2020 (Main account)		£32,498.86
Net receipts for the year (Main account)		£37,481.93
Accumulated Funds as at 1 <sup>st</sup> January 2020 (Lottery account)		£6,253.13
Net receipts for the year (Lottery account)		£3,382.09
Less donations paid to:		
Highgate Wood School from Main Account		£35,316
Highgate Wood School from Lottery Account		£8,000
Accumulated Fund as at 31 <sup>st</sup> December 2020		
Represented by:		
TSB Current Account		£34,664.79
Cooperative Current account		£1,612.13
Plus Refunds due from Incorrect Direct Debit		£23.09
Total Cash Assets as at 31 <sup>st</sup> December 2020		£36,300.01

Highgate Wood School PSA

Registered charity number 1161094

Notes to the accounts

#### 1. Constitution

The Highgate Wood School PSA is registered with the Charity Commissioners (1161094) and governed by its Constitution adopted on 27<sup>th</sup> March 2015

The objective of the PSA is to raise funds for school to advance the education of the pupils in the school. This year the PSA raised a net amount of £40,864.02, including lottery account, and donated a total of £35,316 to the school from main PSA account and £8,000 from Lottery account.

The school has used the donation to purchase-

Hardship Fund, Year 13 Yearbook, Year 7 Transition Activity, Yr 12 UCAS Trips, Year 11 Yearbook, Auschwitz Trip, Sex Talk FM, Year 7 Wellbeing, Free Books, Berlin Trip for PP, Model UN, Chromebooks, Building Works for Outside Covered Area and School Canteen Improvements including £14,000 from Parent Carer Fund(PCF).

All parents and teachers of the Highgate Wood School are members of the PSA which is administered by a Committee of elected members. The Committee meets regularly to plan fund raising events. The Committee for the year ended 31<sup>st</sup> December 2020 comprised:

Officers: Tahra Zafar, Katie Kelly, Gillian Gray, Lesley Muir, Jane Hegarty, Marie Charalambous, Emma Grove, Emma Jarvis, Anjali Patel, Fiona Gaughan, Ru Fernando

Teachers: Tristan Ashman

The PSA maintains a current bank account at TSB Bank, Crouch End Branch PO BOX 1000 BX4 7SB.

There is also a current bank account at Co-operative Bank, Wood Green Branch, 195 High Rd, Wood Green, London N22 6DP which holds the Lottery Funds.

#### 2. Voluntary assistance and donations

The PSA benefits from the voluntary assistance of the Committee and its members who give their time in pursuit of its fund raising activities. A number of parents have also made cash donations during the year which are included in the particular fund raising events to which they relate.

The PSA also receives donations of gifts which are used as raffle prizes and items for sale on our Auction site. These are from private sources and from many local trades in Crouch End and the surrounding area.

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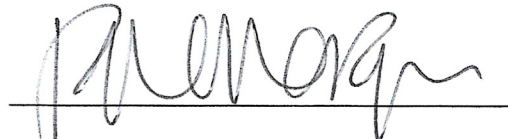
3. Accounting policies

- (i) Receipts and payments are included in the accounts only when cash is actually received or paid.
- (ii) The accounts present only the cash transactions and assets of the PSA. In addition to the cash amounts shown in the accounts the PSA is the beneficial owners of a range of items which it has received or purchased over the years. Small quantities of consumable items were also held for resale at the year-end. No value has been placed on these items in the accounts; in the opinion of the Officers of the Committee, these do not have a value greater than £500.



Signature Trustees:

TAHIRA ZAFAR

  
JANE MORGAN