

TEESMOUTH FIELD CENTRE

REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31ST MARCH 2024

REGISTERED CHARITY: 1161087

TEESMOUTH FIELD CENTRE

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TEESMOUTH FIELD CENTRE
REPORT OF THE BOARD OF TRUSTEES
YEAR ENDED 31ST MARCH 2024

The Trustees of Teesmouth Field Centre present its annual report and the accounts for the year to 31st March 2024.

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name:	Teesmouth Field Centre
Charity registration number:	1161087
Principal Office:	Hartlepool Power Station Visitor Centre Tees Road Hartlepool TS25 2BZ
Board of Trustees:	David George Lister Pauline Ann Oxley Alan Dixon Julie Clare Mason Jennifer Clare Watt (appointed May 2023)
Independent Examiner:	Gresham & Gale 14 Fountain Street Guisborough TS14 6PP
Bankers	Barclays Bank plc 19-23 Wellington Square Stockton-on-Tees TS18 1NA

TEESMOUTH FIELD CENTRE
REPORT OF THE BOARD OF TRUSTEES
YEAR ENDED 31ST MARCH 2024

Structure, Governance and Management

Governing Document

Teesmouth Field Centre is a Charitable Incorporated Organisation governed by its constitution.

Recruitment and appointment of the Board of Trustees

The trustees are appointed to serve for three years. Initially trustees were appointed for a different period of time so all do not retire at the same time. The board of trustees may co-opt new trustees whose appointment must be ratified by existing trustees.

Trustee induction and training

New trustees are briefed on their legal obligations under charity law. They are provided with a copy of the constitution and the most recent accounts, as well as up to date management information.

Risk management

The trustees monitor progress against budget and objectives and review their strategic objectives at their regular meetings. They also review the risks faced by the charity and implement strategies to mitigate those risks.

Organisational structure

The trustees are responsible for administering the charity and for its strategic direction.

Related parties

The charity does not have any related parties other than trustees and their immediate families.

TEESMOUTH FIELD CENTRE
REPORT OF THE BOARD OF TRUSTEES
YEAR ENDED 31ST MARCH 2024

Objectives, activities, achievement and performance

Teesmouth Field Centre is based in the Visitor Centre of EDF Energy Hartlepool Power Station, situated on the northern bank of the River Tees estuary. This is an area of open green spaces and wetland habitats interspersed by old and new industrial sites. Teesmouth National Nature Reserve (Teesmouth NNR) was set up in 1995 in recognition of the importance of the area for wildlife that co-exists alongside industry. The aim of Teesmouth Field Centre is to make the local population of the Tees Valley more aware of the contrasting features that make the area so special. It is not an open-door visitor centre. The work is mainly with educational groups that book ahead for a full day, led by the two experienced staff who work a flexible part-time schedule to suit bookings.

The programme of activities includes outdoor fieldwork opportunities for all ages. In the year from 1st April 2023 to 31st March 2024, Teesmouth Field Centre had a total of 3,252 visitors. The largest group were Primary School pupils accompanied by their teachers, teaching assistants and other adults. Classes from schools in Hartlepool, Middlesbrough, Redcar & Cleveland, Stockton and County Durham, enjoyed a learning experience out of the classroom. Funding granted in March 2023 by The Ironmongers' Company was used to complete the Generating Geologists project which was highly valued by teachers. 67 A-level Biology students completed two days of transect work/population studies and a group of 23 Undergraduates from Teesside University carried out one day of fieldwork related to sand dune succession. There were joint visits too, involving a half-day tour of Hartlepool Power Station, together with a half day activity led by Field Centre staff.

Public benefit

The International Tall Ships event, held at Hartlepool over four days in early July 2023 attracted thousands of visitors, many in family groups. Teesmouth Field Centre shared a stall in the main avenue with Natural England. This allowed a lot of conversations about the importance of visiting the Teesmouth NNR, along with discussion about bird disturbance by the increasing number of dog walkers, the destruction of habitat due to fires in the dunes and the ongoing problem of litter pollution. Displays were used to estimate the time taken for different packaging materials to decay. In all there was active engagement with 707 individuals. The co-operation with Natural England has been much more active in the past year with the appointment of a Reserve Manager for the Teesmouth NNR with all round benefits. The Environment Agency organised a visit to Teesmouth in February 2024 that brought 10 volunteers from the packaging industry to carry out a litter pick at the North Gare carpark and on the beach tideline. Every opportunity is taken to raise awareness about the need to reduce landfill, especially as there is a large working landfill tip within sight of the Field Centre. Regular groups of adults returned for their annual visits including 43 members of Leeds RSPB and 10 members of Northallerton U3A.

TEESMOUTH FIELD CENTRE

REPORT OF THE BOARD OF TRUSTEES

YEAR ENDED 31ST MARCH 2024

Governance

The Trustees met formally in May, July, November 2023 and in March 2024, with all discussions and decisions recorded in the Minutes. It was agreed in May 2023 that Ann Oxley be re-appointed as a Trustee and Jennifer Watt be appointed as a Trustee. David Lister was re-appointed as a Trustee in March 2024. The future of Teesmouth Field Centre is linked to the continuing operation of Hartlepool Power Station (HPS) for sponsorship and the HPS Visitor Centre remaining open to provide accommodation. The Trustees are aware that this must remain as a matter for regular discussion until a future time frame is established. Currently, defueling is planned to start in March 2026. Since 2015, when the Field Centre became a Charitable Incorporated Organisation, the same firm of accountants has been used although with two changes in name. The closure of their local office made the Trustees decide to change to a different firm with a local office, for the Preparation and Examination of the Teesmouth Field Centre Annual Accounts for 2023-2024.

Funding

Teesmouth Field Centre relies on funding from different sources. The Trustees are always very grateful for all donations, grants and sponsorship. The main sponsor of the Field Centre is EDF Nuclear Generation Ltd which provides accommodation, services and some financial support towards salaries. Applying for funding from Charitable Trusts remains difficult, as funder priorities change. Core costs, such as salaries, are often not permitted as part of a bid. Only one bid was successful in the 2023-2024 financial year, the Nineveh Charitable Trust awarding a grant of £3,670. Three other bids were unsuccessful. A grant of £250, made from the local Groundwork Community Fund, was used to subsidise visits by three classes from different schools located in disadvantaged areas. Two new bids were written and submitted in March 2024. It was decided to maintain the charges for educational bookings at the same level as in the past two years. Coach costs continue to increase.

Reserves Policy

At the 31st March 2024 the Charity held designated funds of £8,800 to cover potential statutory redundancy costs. There were restricted reserves of £3,670 associated with one project that had not begun by the end of the year. There were uncommitted reserves (free reserves) of £37,574. Free reserves are those unrestricted reserves which are not designated or tied up in fixed assets. The policy of the Trustees is to keep a balance to cover at least one year's costs of operation. The Financial Reserves policy has been updated by the Trustees.

The coming year

The availability of the accommodation that houses the Field Centre in the HPS Visitor Centre is essential for the continuation of the programme of environmental activities. Looking forward, the aim of the Trustees and the enthusiastic staff will be to encourage more educational and community groups to make use of the outdoor learning programme at Teesmouth. The Trustees will seek new funding opportunities to support the programme and ensure another successful year.

Ann Oxley, Chair of the TFC Trustees.

TEESMOUTH FIELD CENTRE
REPORT OF THE BOARD OF TRUSTEES
YEAR ENDED 31ST MARCH 2024

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

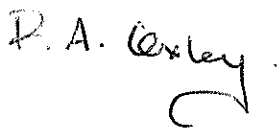
The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the regulations made under the Charities Acts. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the trustees:

Mrs P A Oxley

Trustee

Date: 8th July 2024



TEESMOUTH FIELD CENTRE
INDEPENDENT EXAMINER'S REPORT
YEAR ENDED 31ST MARCH 2024

Independent Examiner's Report to the Trustees of Teesmouth Field Centre

I report on the accounts of the charity for the year ended 31st March 2024 which are set out in pages 8 to 13.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of the examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a "true and air view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Gresham & Gale
Date: 8th July 2024



14 Fountain Street
Guisborough
TS14 6PP

TEESMOUTH FIELD CENTRE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2024

INCOME	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Income from Donations and Legacies	2	710	-	710	1,873
Income from Charitable activities	2	24,517	3,670	28,187	29,993
Bank interest		315	-	315	39
TOTAL INCOMING RESOURCES		<u>25,542</u>	<u>3,670</u>	<u>29,212</u>	<u>31,905</u>
EXPENDITURE					
<i>Expenditure on charitable activities</i>					
Costs of main activity		25,835	4,600	30,435	28,656
Other Costs		1,078	-	1,078	1,028
TOTAL EXPENDITURE	3	<u>26,913</u>	<u>4,600</u>	<u>31,513</u>	<u>29,684</u>
Net deficit/income		(1,371)	(930)	(2,301)	2,221
Transfer between funds	6	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds		(1,371)	(930)	(2,301)	2,221
Balances brought forward		<u>47,745</u>	<u>4,600</u>	<u>52,345</u>	<u>50,124</u>
Balances carried forward		<u>46,374</u>	<u>3,670</u>	<u>50,044</u>	<u>52,345</u>

The charity has no recognised gains or losses other than the results for the year set out above.
All of the activities of the charity are classed as continuing.

TEESMOUTH FIELD CENTRE

BALANCE SHEET

AS AT 31ST MARCH 2024

	NOTE	2024		2023	
		£	£	£	£
CURRENT ASSETS					
Prepayments	7	552		507	
Accrued income		870		-	
Cash at bank and in hand		49,559		52,535	
		<u>50,981</u>		<u>53,042</u>	
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	8	(937)		(697)	
		<u>50,044</u>		<u>52,345</u>	
NET ASSETS			<u>50,044</u>		<u>52,345</u>
CAPITAL AND RESERVES					
Funds					
-General			37,574		39,745
-Restricted Funds			3,670		4,600
-Designated			8,800		8,000
			<u>50,044</u>		<u>52,345</u>

Approved by the Trustees on 8th July 2024 and signed on their behalf by

Mr D G Lister
Trustee

D. G. Lister

TEESMOUTH FIELD CENTRE
NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2024

1. ACCOUNTING POLICIES

a) Basis of Preparation

The financial statements have been prepared under the historical cost convention and in accordance with FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland, the Charities Act 2011 and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts with FRS 102.

- b) Donations and legacies are received by way of donations and gifts and are included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.
- c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.
- d) Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered and is allocated to the particular activity to which it relates.
- e) Unrestricted funds are donated and other incoming resources receivable or generated for the objects of the charity and are available as general funds or designated funds;
 - General funds represent unrestricted funds available for general work of the charity at the discretion of the trustees.
 - Designated funds represent unrestricted funds which have been designated by the charity for a specific purpose. The designated funds in these accounts are set aside for any future potential redundancy costs.
- f) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, with a fair allocation of management and support costs.

TEESMOUTH FIELD CENTRE
NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2024

2.	INCOME	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
		£	£	£	£
	<i>Donations</i>				
	Other donations	710	-	710	1,873
		<u>710</u>	<u>-</u>	<u>710</u>	<u>1,873</u>
		Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
		£	£	£	£
	<i>Income from Charitable activities</i>				
	EDF Energy	16,669	-	16,669	16,206
	Venator Materials UK Ltd	-	-	-	800
	Cleveland Scientific Institution	-	-	-	2,720
	The Ironmongers Company	-	-	-	4,600
	Nineveh Charitable Trust	-	3,670	3,670	-
	Groundwork Community Fund	250	-	250	-
	Entry fees to Centre	7,598	-	7,598	5,667
		<u>24,517</u>	<u>3,670</u>	<u>28,187</u>	<u>29,993</u>
3.	EXPENDITURE	Charitable services	Other costs	2024	2023
				Total	Total
	Costs directly allocated to activities	£	£	£	£
	Gross wages	26,659	-	26,659	24,516
	Pension contributions	426	-	426	361
	Travel and sundry expenses	49	-	49	260
	Subscriptions	80	-	80	80
	Repairs	-	-	-	22
	Uniform	-	-	-	68
	Insurance	1,847	-	1,847	1,894
	Printing and stationery	147	-	147	117
	DBS checks	-	-	-	108
	Broadband	771	-	771	846
	Computer running costs	-	-	-	384
	Staff training courses	456	-	456	-
	Accountancy	-	1,078	1,078	1,028
		<u>30,435</u>	<u>1,078</u>	<u>31,513</u>	<u>29,684</u>

TEESMOUTH FIELD CENTRE
NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2024

4. NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2024	2023
	£	£
Trustees' emoluments and expenses	Nil	Nil
Independent Examiner's Fee	720	704
Other Accounting Services (including Auto Enrolment)	<u>324</u>	<u>324</u>

5. STAFF COSTS & NUMBERS

	2024	2023
	£	£
Wages and Salaries	<u>26,659</u>	<u>24,516</u>

There were no employees whose emoluments as defined for taxation purposes amounted to over £60,000. The average number of employees during the year was 2.

6. TRANSFERS BETWEEN FUNDS

These relate to transfers which account for management and other charges from unrestricted to restricted funds.

7. DEBTORS

	2024	2023
	£	£
Accrued income	870	-
Prepayments	<u>552</u>	<u>507</u>
	<u>1,422</u>	<u>507</u>

8. CREDITORS: Amount falling due within one year

	2024	2023
	£	£
Accruals	720	680
Social security costs	134	17
Other creditors	<u>83</u>	<u>-</u>
	<u>937</u>	<u>697</u>

TEESMOUTH FIELD CENTRE
NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2024

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS 2024

	Unrestricted Funds £	Restricted Funds £	Total £
Net Current Assets	46,374	3,670	50,044
	<u>46,374</u>	<u>3,670</u>	<u>50,044</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS 2023

	Unrestricted Funds £	Restricted Funds £	Total £
Net Current Assets	47,745	4,600	52,345
	<u>47,745</u>	<u>4,600</u>	<u>52,345</u>

10. MOVEMENT IN FUNDS

	At 1st April 2023 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31st March 2024 £
Unrestricted Funds					
General	39,745	25,542	26,913	(800)	37,574
Designated	8,000	-	-	800	8,800
Restricted Funds					
The Ironmongers Company	4,600	-	4,600	-	-
Nineveh Charitable Trust	-	3,670	-	-	3,670
Total Funds	<u>52,345</u>	<u>29,212</u>	<u>31,513</u>	<u>-</u>	<u>50,044</u>

Purpose of Restricted Funds

Nineveh Charitable Trust - To support the funding of school visits to the Teesmouth area.