

TEESMOUTH FIELD CENTRE

REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31ST MARCH 2022

REGISTERED CHARITY: 1161087

TEESMOUTH FIELD CENTRE

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TEESMOUTH FIELD CENTRE
REPORT OF THE BOARD OF TRUSTEES
YEAR ENDED 31ST MARCH 2022

The Trustees of Teesmouth Field Centre present its annual report and the accounts for the year to 31st March 2022.

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity name:	Teesmouth Field Centre
Charity registration number:	1161087
Principal Office:	Hartlepool Power Station Visitor Centre Tees Road Hartlepool TS25 2BZ
Board of Trustees	David George Lister Pauline Ann Oxley Jennifer Clare Watt Julie Clare Mason
Independent Examiner	Mr T R Gale Azets New Garth House Upper Garth Gardens Guisborough TS14 6HA
Bankers	Barclays Bank plc High Street Stockton-on-Tees TS18 1HA

TEESMOUTH FIELD CENTRE
REPORT OF THE BOARD OF TRUSTEES
YEAR ENDED 31ST MARCH 2022

Structure, Governance and Management

Governing Document

Teesmouth Field Centre is a Charitable Incorporated Organisation governed by its constitution.

Recruitment and appointment of the Board of Trustees

The trustees are appointed to serve for three years. Initially trustees were appointed for a different period of time so all do not retire at the same time. The board of trustees may co-opt new trustees whose appointment must be ratified by existing trustees.

Trustee induction and training

New trustees are briefed on their legal obligations under charity law. They are provided with a copy of the constitution and the most recent accounts, as well as up to date management information.

Risk management

The trustees monitor progress against budget and objectives and review their strategic objectives at their regular meetings. They also review the risks faced by the charity and implement strategies to mitigate those risks.

Organisational structure

The trustees are responsible for administering the charity and for its strategic direction.

Related parties

The charity does not have any related parties other than trustees and their immediate families.

**TEESMOUTH FIELD CENTRE
REPORT OF THE BOARD OF TRUSTEES
YEAR ENDED 31ST MARCH 2022**

Objectives, activities, achievement and performance

The usual activities at Teesmouth Field Centre are based on leading visits to look at and raise interest in the natural and industrial heritage around the mouth of the River Tees, including the Teesmouth National Nature Reserve. Unfortunately, it has not been possible to deliver the normal programme during the past twelve months, from April 2021 to March 2022. This is because the Covid risk assessments on the use of the Field Centre facilities within the EDF Hartlepool Power Station Visitor Centre, have remained in place to safeguard the operation of the Power Station. A maximum of only 10 are allowed in the Field Centre accommodation at any one time.

To keep Teesmouth Field Centre working, an alternative programme of environmental workshops was developed to take out to Primary Schools in the area of the Tees Valley that includes Darlington, Hartlepool, Middlesbrough, Stockton-on-Tees and Redcar & Cleveland. The class teacher was able to choose from three workshops based on either the River Tees, Helping Habitats or Rocks/Soils and Fossils. This outreach programme has now been running for a year and has successfully delivered a total of 125 workshops in Primary Schools to 3,473 pupils. The sessions have been greatly valued by the teachers who have appreciated the efforts made by the two Field Centre staff to bring a new experience into school. Following an introductory presentation, the River Tees workshop involves model-making to show the main landmarks of the ninety mile stretch. For the Helping Habitats option, green spaces and wildlife gardens within the school grounds have been used to find and identify organisms living there. Ideas have been discussed with the class about how to improve the biodiversity of these habitats. In addition, a digital presentation shows a very different set of habitats - the beach, rocks and sand dunes - located in the Teesmouth National Nature Reserve. This is also used to increase awareness of the challenges to wildlife by human activities such as dropping litter, barbecues/fires in the dunes and bird disturbance by dogs off the lead. For the Rocks workshop, simple experiments investigating solubility, hardness, particle size/colour and magnetic properties of four rock samples, made for lively, noisy sessions. All this activity has meant exhausting days for the Field Centre staff in travelling, loading equipment and coping with all the varying patterns of the school day resulting from the pandemic.

Public benefit

The team of Trustees and staff have tried to overcome the challenges of the last twelve months and all the related limitations. The biggest challenge has been the inability to host visiting groups in the Field Centre accommodation within the EDF Hartlepool Power Station Visitor Centre. This has seriously affected the working pattern that normally provides the opportunities for groups of all ages to experience the Teesmouth heritage. The Trustees were fully aware of the need to find some way of achieving public benefit in the circumstances and approved the willingness of the two members of staff to develop and deliver outreach workshops in schools. The success of this programme has provided a large number of young children from urban areas with some wider green space experience. In February 2022 a lecture session at Teesside University was followed by fieldwork at Teesmouth for a group of undergraduate students. Unfortunately there have been no community group visits to the Field Centre in the past year.

Governance

There have been four meetings of the Trustees in 2021-2022, all virtual using Zoom. Ann Oxley (Chair), David Lister, Julie Mason and Jennifer Watt as Trustees, have made every effort to ensure that the Charity Commission guidance is followed when making decisions. In April 2022 Jennifer Watt will have completed 7 years (three terms) as a Trustee so will retire, as stated in the Teesmouth Field Centre Constitution. A new Trustee will be appointed in April 2022 and registered with the Charity Commission. David Lister was re-appointed as a Trustee for the period April 2021 to March 2024. Matters discussed by the Trustees have included finance, expenditure with regard to salaries and working hours of the staff, funding bids, policy reviews, and liaison with EDF Energy. The Advisory Group that offers information and comment to the Trustees has not met for a second year, but has been kept in touch with news about Field Centre activities.

Funding

The last claim for flexible furlough from the Coronavirus Job Retention Scheme was made in March 2021 and paid in April 2021. The main source of funding has continued to be the sponsorship from EDF Nuclear Generation Ltd, which is used to support staff salaries and services. An extra-ordinary payment of £1,500 was granted by EDF for the disruption of services during the pandemic. Venator Materials Ltd provided £1,600 of financial support to cover the period 2021 and 2022. The Trustees are grateful for all this financial support which ensures that Teesmouth Field Centre continues as a working organisation. Funding from the Nineveh Charitable Trust in 2020 has been used to support outreach workshops in schools. It has not been possible to use the time extension given to April 2022, for funding from the Postcode Local Trust for the original project. An evaluation has been submitted requesting the use of the funding for outreach workshops. One funding bid to the Schroder Charitable Trust in January 2021 was partly successful, and it is intended to use this during 2022. The Trustees express their thanks to the Charitable Trusts for their support.

The coming year

In the last Annual Report, the word uncertainty was used to describe the coming year. In fact, it did describe the true position of the Field Centre in the past twelve months. Looking forward, the team can only hope for some return to normal working, so that groups of all ages can once again enjoy an outdoor experience at Teesmouth. One community group has already asked about a visit in the summer. A hybrid day for educational groups has been tested out for schools located within 5 miles of the Tees estuary. The school is used as the base for digital presentations, lunch and toilets, with a morning or afternoon coach ride to complete the outdoor part of the programme. Outreach workshops will also be available if necessary.

Reserves policy

At the 31st March 2022 the Charity held designated funds of £7,000 to cover potential redundancy costs. There were restricted reserves of £2,000 associated with one funded project that has not started yet. There were uncommitted reserves (free reserves) of £41,124. Free reserves are those unrestricted reserves which are not designated or tied up in fixed assets.

TEESMOUTH FIELD CENTRE
REPORT OF THE BOARD OF TRUSTEES
YEAR ENDED 31ST MARCH 2022

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 – effective 1 January 2015)
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the regulations made under the Charities Acts. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the trustees:

Mrs P A Oxley
Trustee
Date: 4th July 2022



TEESMOUTH FIELD CENTRE
INDEPENDENT EXAMINER'S REPORT
YEAR ENDED 31ST MARCH 2022

Independent Examiner's Report to the Trustees of Teesmouth Field Centre

I report on the accounts of the charity for the year ended 31st March 2022 which are set out on pages 8 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr T R Gale FCCA
Azets
Date: 4th July 2022



New Garth House
Upper Garth Gardens
Guisborough
TS14 6HA

TEESMOUTH FIELD CENTRE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
INCOME					
Donations	2	500	-	500	-
Income from activities	2	22,181	2,000	24,181	31,830
Other income		-	-	-	-
Bank interest		3	-	3	33
TOTAL INCOMING RESOURCES		22,684	2,000	24,684	31,863
EXPENDITURE					
<i>Expenditure on charitable activities</i>					
Costs of main activity		25,573	-	25,573	27,955
Other Costs		1,086	-	1,086	1,284
TOTAL EXPENDITURE	3	26,659	-	26,659	29,239
Net deficit/income		(3,975)	2,000	(1,975)	2,624
Transfers between funds	6	7,440	(7,440)	-	-
Net movement in funds		3,465	(5,440)	(1,975)	2,624
Balances brought forward		44,659	7,440	52,099	49,475
Balances carried forward		48,124	2,000	50,124	52,099

The charity has no recognised gains or losses other than the results for the year set out above.
All of the activities of the charity are classed as continuing.

TEESMOUTH FIELD CENTRE

BALANCE SHEET

AS AT 31ST MARCH 2022

	NOTE	£	2022	£	£	2021	£
CURRENT ASSETS							
Accrued income	7	64			1,099		
Cash at bank and in hand		50,819			51,694		
		<u>50,883</u>			<u>52,793</u>		
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR							
	8	<u>(759)</u>			<u>(694)</u>		
NET ASSETS			50,124			52,099	
CAPITAL AND RESERVES							
Funds							
-General			41,124			37,659	
-Restricted Funds			2,000			7,440	
-Designated			7,000			7,000	
			<u>50,124</u>			<u>52,099</u>	

For the year ending 31st March 2022 the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

Approved by the Trustees on 4th July 2022 and signed on their behalf by

Mr D G Lister
Trustee

D. G. Lister

**TEESMOUTH FIELD CENTRE
NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022**

1. ACCOUNTING POLICIES

- a) The financial statements have been prepared under the historical cost convention and in accordance with FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland, the Charities Act 2011 and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS 102.
- b) Donations and legacies are received by way of donations and gifts and are included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.
- c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.
- d) Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered and is allocated to the particular activity to which it relates.
- e) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity and are available as general funds or designated funds;
 - General funds represent unrestricted funds available for general work of the charity at the discretion of the trustees.
 - Designated funds represent unrestricted funds which have been designated by the charity for a specific purpose. The designated funds in these accounts are set aside for any future potential redundancy costs.
- f) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, with a fair allocation of management and support costs.

TEESMOUTH FIELD CENTRE
NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022

2. INCOME	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<i>Donations</i>				
Other donations	500	-	500	-
	<u>500</u>	<u>-</u>	<u>500</u>	<u>-</u>
	<u><u>500</u></u>	<u><u>-</u></u>	<u><u>500</u></u>	<u><u>-</u></u>
	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<i>Income from activities</i>				
EDF Energy	16,435	-	16,435	14,762
Venator Materials UK Ltd	1,600	-	1,600	-
Natural England (Training)	600	-	600	-
Schroder Charitable Trust	-	2,000	2,000	-
Sundry Entry Fees to Centre	-	-	-	368
Home schooling	-	-	-	60
Outreach workshops	3,546	-	3,546	100
Furlough Grant	-	-	-	12,940
Postcode Local Trust	-	-	-	3,600
	<u>22,181</u>	<u>2,000</u>	<u>24,181</u>	<u>31,830</u>
	<u><u>22,181</u></u>	<u><u>2,000</u></u>	<u><u>24,181</u></u>	<u><u>31,830</u></u>

TEESMOUTH FIELD CENTRE
NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022

3. EXPENDITURE

	Provision of charitable services	Other costs	2022 Total	2021 Total
Costs directly allocated to activities				
	£	£	£	£
Gross Wages	23,500	-	23,500	25,663
Pension contributions	331	-	331	280
Travel & sundry expenses	218	-	218	-
Subscriptions	80	-	80	265
Repairs	5	-	5	28
First aid	-	-	-	325
Uniform	-	-	-	148
Insurance	1,185	-	1,185	1,107
Printing and stationery	55	-	55	87
Fieldwork Equipment	86	-	86	-
Computer supplies	113	-	113	-
Accountancy	-	1,086	1,086	1,284
DBS Checks	-	-	-	52
	<u>25,573</u>	<u>1,086</u>	<u>26,659</u>	<u>29,239</u>

4. NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR

This is stated after charging:	2022	2021
	£	£
Trustees' emoluments and expenses	Nil	Nil
Independent Examiner's Fee	678	606
Other Accounting Services (including Auto Enrolment)	408	678
	<u> </u>	<u> </u>

5. STAFF COSTS & NUMBERS

	2022	2021
	£	£
Wages and Salaries	<u>23,500</u>	<u>25,663</u>

There were no employees whose emoluments as defined for taxation purposes amounted to over £60,000. The average number of employees during the year was 2.

TEESMOUTH FIELD CENTRE
NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022

6. TRANSFERS BETWEEN FUNDS

These relate to transfers which account for management and other charges from unrestricted to restricted funds.

7. DEBTORS:

	2022	2021
	£	£
Accrued income	64	1,099
	<u>64</u>	<u>1,099</u>

8. CREDITORS: Amounts falling due within one year

	2022	2021
	£	£
Accruals	648	576
Social security costs	47	52
Other creditors	64	66
	<u>759</u>	<u>694</u>

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total £
Net Current Assets	48,124	2,000	50,124
	<u>48,124</u>	<u>2,000</u>	<u>50,124</u>

10. MOVEMENT IN FUNDS

	At 1st April 2021 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31st March 2022 £
Unrestricted Funds					
General	37,659	22,684	(26,659)	7,440	41,124
Designated	7,000	-	-	-	7,000
Restricted Funds	7,440	2,000	-	(7,440)	2,000
Total Funds	<u>52,099</u>	<u>24,684</u>	<u>(26,659)</u>	<u>-</u>	<u>50,124</u>