



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From 1<sup>st</sup> September 2024 Period start date To 31<sup>st</sup> August 2025 Period end date**

**Charity name: Babington House School Friends' Association**

**Charity registration number: 1161086**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the charity is to advance the education of the pupils at Babington House School by: <ul style="list-style-type: none"><li>• Developing solid effective relationships with the school staff, parents and others involved with the school;</li><li>• Engaging in activities and / or providing facilities or equipment which support the advancement and development of pupils who attend Babington House School.</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	For the year ended 31 August 2025, the charity has continued to look at ways to raise money towards its purpose. These included the Summer Fair and Christmas Fair. The school shop continued to operate in the year, selling second-hand school uniforms.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	As a registered charity, all the Trustees were aware of their responsibility. They familiarised themselves with the guidance issued by the Charity Commission. The guidance was considered and referred to throughout the year when considering activities and donations.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>During the academic year, a meeting is held to identify possible projects and/or equipment for the Association to fund with teacher representation. All are considered for their appropriateness and viability; and assessed against the objectives of the Associations Constitution.</p> <p>Once assessed, the Trustees approve the proposal(s) for funding.</p>

Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	<p>There are no paid employees of the Association. All Trustees, members and helpers provide their time for free. All the fundraising events, including the running of the school shop, are reliant upon the contribution of volunteers, as well as, the support of the school and families of the pupils.</p> <p>For large events, a sub-committee is created and it is this group who work to arrange these events.</p>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The income this year was higher than recent years due to running larger events for the Playground project.</p> <p>The Christmas Fair and Summer Fair were the biggest events for the year raising £9,406 and £2,353, respectively.</p> <p>The school shop continued to trade during the year by selling second hand uniform. The sales totalled £4116, which is a similar amount to the previous year.</p> <p>The association was able to continue to obtain some funds from Quiz Night, Bingo Night and Christmas cards.</p> <p>During the year, the Association continued to pay for the rental of a school minibus at a cost of £5,772.</p> <p>In the previous year, we had an accrued liability of £48,444, reserved for the Playground project. This was paid off in current year with an additional £10,590 approved for a subsequent phase of the project. In addition, £25,000 was contributed to Tiered Seating at the school. The playground project and tiered seating have made a big difference to the school, and it has been a great achievement of the charity to commit funds to these projects.</p>

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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The completion of the Playground project and tiered seat were the main highlights of the year. All the events held were successful and helped in raising funds.
Performance of fundraising activities against objectives set	Para 1.41	The activities carried out in the year performed successfully against the objectives.
Investment performance against objectives	Para 1.41	Not Applicable
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the year the Association had funds totalling £15,252.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Association should hold a minimum sum in reserve at the start of each school year to ensure that the costs to deliver the main fundraising events during the year are covered before any income is received from these events.
Amount of reserves held	Para 1.22	£5,000 minimum
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The Association principal source of funding is from the selling of donated second-hand school uniforms, donations from the parents of the children who attend the school and events / activities organised by the Association.</p> <p>BHSFA also receives a subscription payment from parents which is part of the school fee.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Association does not invest, and any interest earned is as result of money held in bank accounts.
A description of the principal risks facing the charity	Para 1.46	The principal risk facing the charity is limited volunteering support from the school and from the parents/guardians/carers of the school. The success of the Association is dependent on the individuals who volunteer their time to attend meetings, run events, and manage the Association.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All members of the Committee are elected by the members of the Association at the Annual General Meeting, which is held at the start of every school year.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	On average, members of the governing committee serve for more than one academic year and therefore have experience in the position. When new members are elected, a full handover is carried out with the person vacating the position.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Association is managed by an elected committee, consisting of Chairperson, Vice Chairperson, Treasurer and a Secretary.
Relationship with any related parties	Para 1.51	The Association works closely with Babington House School and the staff who work at the school. There are a number of Association committee meetings held each year, and the school is represented at these meetings at least termly by at least one member of staff.  The meetings are also attended by Form Representatives and other parent volunteers, where required.
Other		

### Reference and Administrative details

Charity name	Babington House School Friends Association
Other name the charity uses	Babington House PTA, BHSFA
Registered charity number	1161086



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.


Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Vivek Gupta	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	8-May-2026	



 CHARITY COMMISSION FOR ENGLAND AND WALES	Babington House Friends Association			1161086		CC16a
	Receipts and payments accounts					
	For the period from	01/09/2024	To	31/08/2025		
Section A Receipts and payments						
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year	
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	
A1 Receipts						
Donations including School Subscription	16,144	-	-	16,144	20,078	
Interest on Accounts	528	-	-	528	924	
Fundraising activities	24,746	-	-	24,746	43,106	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Sub total (Gross income for AR)	41,418	-	-	41,418	64,109	
A2 Asset and investment sales, (see table).						
	-	-	-	-	-	
	-	-	-	-	-	
Sub total	-	-	-	-	-	
Total receipts	41,418	-	-	41,418	64,109	
A3 Payments						
Cost of Goods for Fundraising	6,762	-	-	6,762	1,328	
Operating Expenses for Fundraising	30,124	-	-	30,124	22,117	
Separate Material Expense Item	25,000	-	-	25,000	48,444	
Other	-	-	-	-	671	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Sub total	61,886	-	-	61,886	72,560	
A4 Asset and investment purchases, (see table)						
	-	-	-	-	-	
	-	-	-	-	-	
Sub total	-	-	-	-	-	
Total payments	61,886	-	-	61,886	72,560	
Net of receipts/(payments)	- 20,468	-	-	- 20,468	- 8,451	
A5 Transfers between funds	-	-	-	-	-	
A6 Cash funds last year end	35,720	-	-	35,720	44,171	
Cash funds this year end	15,252	-	-	15,252	35,720	

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Business Accounts	14,972	-	-
	Treasurer Cash on Hand	180	-	-
	Cash Account	100	-	-
	<b>Total cash funds</b>	<b>15,252</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Due from School	1,131	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Vivek Gupta	08-May-26	







Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Babington House School Friends' Association

On accounts for the year  
ended

31<sup>st</sup> August 2025

Charity no  
(if any)

1161086

Set out on pages

1 to 12

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2025.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date: 9<sup>th</sup> May 2026

Name:

Christopher Burford

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

3 Bruton Close, Chislehurst, BR7 5SF


**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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