



Trustees' Annual Report for the period

From 1st September 2023 Period start date To 31st August 2024 Period end date

Charity name: Babington House School Friends' Association

Charity registration number: 1161086

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the charity is to advance the education of the pupils at Babington House School by: <ul style="list-style-type: none">• Developing solid effective relationships with the school staff, parents and others involved with the school;• Engaging in activities and / or providing facilities or equipment which support the advancement and development of pupils who attend Babington House School.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	For the year ended 31 August 2024, the charity has continued to look at ways to raise money towards its purpose. These included the Summer Ball and Christmas Fair. The school shop continued to operate in the year, selling second-hand school uniforms.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	As a registered charity, all the Trustees were aware of their responsibility. They familiarised themselves with the guidance issued by the Charity Commission. The guidance was considered and referred to throughout the year when considering activities and donations.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	During the academic year, a meeting is held to identify possible projects and/or equipment for the Association to fund with teacher representation. All are considered for their appropriateness and viability; and assessed against the objectives of the Associations Constitution. Once assessed, the Trustees approve the proposal(s) for funding.
	Para 1.38	n/a

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	<p>There are no paid employees of the Association. All Trustees, members and helpers provide their time for free. All the fundraising events, including the running of the school shop, are reliant upon the contribution of volunteers, as well as, the support of the school and families of the pupils.</p> <p>For large events, a sub-committee is created and it is this group who work to arrange these events.</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The income this year was higher than recent years due to running larger events for the Playground project.</p> <p>The May Ball and Christmas Fair were the biggest events for the year raising £13,140 and £4,786, respectively.</p> <p>The school shop continued to trade during the year by selling second hand uniform. The sales totalled £4,421, which is slightly lower than previous year.</p> <p>The association was able to continue to obtain some funds from Christmas cards and the Summer Fair.</p> <p>During the year, the Association continued to pay for the rental of a school minibus at a cost of £5,774.</p> <p>The biggest commitment for the year was the Playground project. A total of £48,444 was approved for this project. This is shown as liability as payments will be made in the FY 2024-25. The playground project will make a great difference to the school and it is a great achievement of the charity to commit funds to a large project.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The commitment to Playground project was the highlight of the year. The events held were successful and helped in raising funds to commence this project.
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Performance of fundraising activities against objectives set	Para 1.41	The activities carried out in the year performed successfully against the objectives.
Investment performance against objectives	Para 1.41	Not Applicable
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the year the Association had funds totalling £84,063.05.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Association should hold a minimum sum in reserve at the start of each school year to ensure that the costs to deliver the main fundraising events during the year are covered before any income is received from these events.
Amount of reserves held	Para 1.22	£5,000 minimum
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The Association principal source of funding is from the selling of donated second-hand school uniforms, donations from the parents of the children who attend the school and events / activities organised by the Association.</p> <p>BHSFA also receives a subscription payment from parents which is part of the school fee.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Association does not invest, and any interest earned is as result of money held in bank accounts.
A description of the principal risks facing the charity	Para 1.46	The principal risk facing the charity is limited volunteering support from the school and from the parents/guardians/carers of the school. The success of the Association is dependent on the individuals who volunteer their time to attend meetings, run events, and manage the Association.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All members of the Committee are elected by the members of the Association at the Annual General Meeting, which is held at the start of every school year.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	On average, members of the governing committee serve for more than one academic year and therefore have experience in the position. When new members are elected, a full handover is carried out with the person vacating the position.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Association is managed by an elected committee, consisting of Chairperson, Deputy Chairperson, Treasurer and a Secretary.
Relationship with any related parties	Para 1.51	The Association works closely with Babington House School and the staff who work at the school. There are a number of Association committee meetings held each year, and the school is represented at these meetings by at least one member of staff. The meetings are also attended by Form Representatives and other parent volunteers, where required.
Other		

Reference and Administrative details

Charity name	Babington House School Friends Association
Other name the charity uses	Babington House PTA, BHSFA
Registered charity number	1161086
Charity's principal address	Babington House School Grange Drive Chislehurst BR7 5ES

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Erin Kuglin	Chair	Stood down May 2024	
2	Cath Wolford	Treasurer	Stood down May 2024	
A temporary committee made up of the following individuals was put in place in May 2024 and formally elected at the Annual General Meeting in September 2024.				
3	Shannon Lee	Co-Chair	Appointed Sep 2024	
4	Lindsay Jackson	Co-Chair	Appointed Sep 2024	
5	Ruth Mead-Wellings	Secretary	Appointed Sep 2024	
6	Vivek Gupta	Treasurer	Appointed Sep 2024	
7	Viktorija Issac	Trustee	Appointed Sep 2024	
8	Claire Tyler	Trustee	Appointed Sep 2024	
9	Julia Taylor	Trustee	Appointed Sep 2024	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Vivek Gupta	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	23/06/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Babington House Friends Association	1161086
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Receipts and payments accounts

CC16a

For the period from	01/09/2023	To	31/08/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and Legacies	20,078	-	-	20,078	19,313
Investments	924	-	-	924	274
Charitable Activities	43,106	-	-	43,106	20,518
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	64,109	-	-	64,109	40,105
A2 Asset and investment sales, (see table).					
	-	-	-	-	

	-	-	-	-	-
Sub total	-	-	-	-	-

Total receipts	64,109	-	-	64,109	40,105
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A3 Payments

Raising Funds	1,328	-	-	1,328	9,621
Charitable Activities	22,117	-	-	22,117	35,368
Separate Material Expense Item	48,444	-	-	48,444	-
Other	671	-	-	671	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	72,560	-	-	72,560	44,989

A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-

Total payments	72,560	-	-	72,560	44,989
Net of receipts/(payments)	-8451	-	-	-8,451	- 4,884
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	44,171	-	-	44,171	49,055
Cash funds this year end	35,720	-	-	35,720	44,171

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Business Accounts	83,884	-	-
	Treasurer Cash on Hand	180	-	-
	Cash Account	100	-	-
	Total cash funds	84,163	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Due from School		-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-

		-	-
		-	-
		-	-


B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Playground Project	48,444	-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval
	Vivek Gupta	23/06/2025



Trustees' Annual Report for the period

From 1st September 2023 Period start date To 31st August 2024 Period end date

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Charity registration number: 1161086

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	SORP reference	
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Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	As a registered charity, all the Trustees were aware of their responsibility. They familiarised themselves with the guidance issued by the Charity Commission. The guidance was considered and referred to throughout the year when considering activities and donations.

Additional information (optional)

You may choose to include further statements where relevant about:

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Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All members of the Committee are elected by the members of the Association at the Annual General Meeting, which is held at the start of every school year.

Additional information (optional)

You may choose to include further statements where relevant about:

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9	Julia Taylor	Trustee	Appointed Sep 2024	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--


Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Vivek Gupta	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	23/06/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Babington House Friends Association	1161086
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Receipts and payments accounts

CC16a

For the period from	01/09/2023	To	31/08/2024
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Section A Receipts and payments

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	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	64,109	-	-	64,109	40,105
A2 Asset and investment sales, (see table).					
	-	-	-	-	

	-	-	-	-	-
Sub total	-	-	-	-	-

Total receipts	64,109	-	-	64,109	40,105
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A3 Payments

Raising Funds	1,328	-	-	1,328	9,621
Charitable Activities	22,117	-	-	22,117	35,368
Separate Material Expense Item	48,444	-	-	48,444	-
Other	671	-	-	671	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	72,560	-	-	72,560	44,989

A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-

Total payments	72,560	-	-	72,560	44,989
Net of receipts/(payments)	-8451	-	-	-8,451	- 4,884
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	44,171	-	-	44,171	49,055
Cash funds this year end	35,720	-	-	35,720	44,171

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Business Accounts	83,884	-	-
	Treasurer Cash on Hand	180	-	-
	Cash Account	100	-	-
	Total cash funds	84,163	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Due from School		-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-

		-	-
		-	-
		-	-


B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Playground Project	48,444	-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval
	Vivek Gupta	23/06/2025



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Babington House School Friends' Association

On accounts for the year
ended

31st August 2024

Charity no
(if any)

1161086

Set out on pages

1 to 14

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31 08 2024

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

8th June 2025

Name:

Christopher Burford

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

3 Bruton Close, Chislehurst, BR7 5SF

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32,
Independent examination of charity accounts: directions and guidance for
examiners).

Give here brief details of any items that the examiner wishes to disclose.