



# **Trustees Annual Report and Accounts**

**For the Year Ended**

**31 March 2022**

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## Trustees Annual Report

The Trustees of Support Staffordshire present the following annual report together with the financial statements of the charity for the year ended 31 March 2022. In preparing these reports, the Trustees have adopted the provisions of the Charities SORP (Statement of Recommended Practice): Accounting and Reporting by Charities as issued by the Charity Commission for England and Wales. This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

### 1. Company Details

**Company Limited by Guarantee:** No. 8967045

**Registered Charity:** No. 1161077

**Company Secretary and Chief Executive:** Garry Jones

**Registered Office and Principal Address:**

Stafford Civic Centre  
Riverside  
Stafford  
Staffordshire  
ST16 3AQ

Telephone: 0300 777 1207

Email: [info@supportstaffordshire.org.uk](mailto:info@supportstaffordshire.org.uk)

Website: [www.supportstaffordshire.org.uk](http://www.supportstaffordshire.org.uk)

**Other Main Operating Premises:**

**North Staffordshire**

The Guildhall  
Newcastle-under-Lyme  
Staffordshire  
ST5 1PW

Leek Health Centre  
Fountain Street  
Leek  
Staffordshire  
ST13 6JB

**Southeast Staffordshire**

Voluntary Services Centre  
Union Street  
Burton-upon-Trent  
Staffordshire  
DE14 1AA

Marmion House  
Lichfield Street  
Tamworth  
Staffordshire  
B79 7BZ

**Southwest Staffordshire**

Council Offices  
Wolverhampton Road  
Codsall  
Staffordshire  
WV8 1PX

**Bankers:**

CAF Bank  
25 Kings Hill Avenue  
Kings Hill, West Malling  
Kent  
ME19 4JQ

## **2. Structure, Governance and Management**

### **Constitution and Articles of Association**

Support Staffordshire is constituted as a company limited by guarantee and is also a registered charity.

The articles outline the objects and powers of the charity, how the charity is governed by its Board of Trustees, how membership operates, how general meetings are to be conducted, and general administrative provisions.

The Articles were last updated by Special Resolution at the AGM on 1 March 2022.

### **Board of Trustees**

#### **Chair**

Jan Wilson: re-elected 24 March 2021; reappointed as Chair 17 March 2022

#### **Treasurer**

John Downie: re-elected 24 March 2021; reappointed as Treasurer 17 March 2022

#### **Trustees**

Christine Thomas: re-elected 24 March 2021

Elaine Day: elected 24 March 2021

Ian North: elected 24 March 2021

Jon Everett: elected 24 March 2021

Martin Peake: elected 24 March 2021

Rowan Crozier: re-elected 1 March 2022

Weceam Akhtar – appointed 11 November 2021, elected 1 March 2022

Nicola Taylor – appointed 10 February 2022, elected 1 March 2022

Sanjida Rahim- appointed 14 October 2021, elected 1 March 2022

*Helen Titterton: resigned 12 August 2021*

*Adrian Jackson: resigned 14 October 2021*

### **Recruitment and appointment of Trustees**

The charity is governed between general meetings by its Board of Trustees. The Trustees are also the Directors of the Company.

Trustees are elected at the AGM by and from the Members, for a fixed 3-year term. The existing Board of Trustees may also appoint Trustees during the year to fill any vacancy in their number from amongst the Members. Appointed trustees must stand down at the next AGM, but are then eligible to stand for election.

All Trustees have the same status once in post. For full details please see the Articles of Association.

### **Induction and training of Trustees**

A complete trustee induction is in place for new Trustees. We undertake an annual skills and knowledge audit and arrange a seminar series as a result. Further training can be organised as required.

## Membership of Support Staffordshire

Support Staffordshire had **1,126** General Members on 1 June 2022.

### General Members:

#### 1–10

1<sup>st</sup> Biddulph Moor Scout Group  
1<sup>st</sup> Chadsmoor Scouts  
1<sup>st</sup> Glascote Brownies  
1<sup>st</sup> Rugeley Scouts  
15 Square  
2<sup>nd</sup> Glascote Rainbows  
20<sup>th</sup> Stourbridge (Halfpenny Green)  
Air Scouts  
60 (Leek) Squadron Air Training Corps

#### A

Abbeyfield Society (The)  
Abbots Bromley Village Hall  
A Child of Mine  
Achieving Goalz and Dreams  
Acorns Children's Hospice (National)  
-Acorns Charity Shop (Tamworth)  
ACRA Cheddleton  
Action for Blind People  
Action for Children - Staffordshire Shared Care  
Action on Hearing Loss (formerly RNID)  
Action West End  
Activology CIC  
Adbaston Community Concert Society CIO  
Advocacy Services in Staffordshire (ASIST)  
AEDdonate  
Affordable Food Stoke  
Afghanistan and Central Asian Association  
Age Concern Stone and District  
Age UK Staffordshire  
Age UK Stafford & District  
Alcoholics Anonymous - Leek  
Alcoholics Anonymous (A.A.) - Burton  
Alice Charity (Relief of Poverty and Advancement of Community)  
All Saints Church Open House Group  
Alrewas and District Agricultural and Horticultural Society  
Alrewas and Fradley Charities  
Alrewas Civic Society  
Alrewas Surgery Patient Participation Group  
Alrewas Village Hall  
All the Small Things CIC  
Alstonefield and District Friendship Club  
Alstonefield Village Hall Committee  
Alton Community Events  
Alzheimer's Society (Staffordshire)  
Amington Band  
Anglo-Spanish Cultural Society of Staffordshire (The)  
Anslow Village Hall  
Approach Dementia Support

Argonaut Community Enterprises CIC  
Art Brasil  
Arthritis Care  
-Cannock Branch  
-Lichfield Branch  
Arthritis Care Together (ACT) Burton  
As One (Enablement Services) CIC  
ASHA North Staffordshire  
Ashbourne Community Transport  
Asian Community Group  
Aston-by-Stone Village Hall  
Aston & Weymouth Village Hall  
Autism Pyramid Group (The)  
Avon Business & Leisure Limited

#### B

B Arts (Beavers Arts Ltd)  
Back 2 Bikes  
Barlaston Volunteers Car Scheme  
Barton Neighbourhood Volunteers  
Baswich Community Group  
Beacon Centre for the Blind (The)  
Beacon Community Church  
Beacon Park Tennis  
Beam  
Beasley Back Dane  
Beat the Cold  
Beatrice Charity (The)  
Beaudesert Activity Centre  
Beaudesert Sports Field & Recreation Ground Trust  
Belgrave Community Allotment and Garden  
Bentilee Volunteers  
Berkswich Parish Hall  
Beth Johnson Foundation  
Better Together – Community Support Group  
Better Way Recovery  
Bevan Lee Community Partnership  
Biddulph & District Genealogy & Historic Society  
Biddulph & District Youth & Community Orchestra  
Biddulph Festival Committee  
Biddulph Film Club  
Biddulph In Bloom  
Biddulph Ladies Afternoon Club  
Biddulph Moor Evergreen Club  
Biddulph Moor Village Hall  
Biddulph Perform Group  
Biddulph Strummers and Singers Group  
Biddulph Twinning Association  
Biddulph U3A  
Biddulph Up in Arms Concerts  
Biddulph Visually Handicapped Social Club  
Big Dave CIC  
Bilbrook Initiatives Hub  
Bishop Offley Millennium Trust  
Bishops Wood Village Hall  
BLAST – Burntwood and Lichfield Autism Support Together

Blind Veterans UK  
Blue Cross  
- Blue Cross Charity for Animals (Lichfield Charity Shop)  
-Blue Cross Rolleston  
Rehoming Centre  
Blue Key Consultancy CIC  
Blymhill and Weston Village Hall  
Blythebridge & Forsbrook Village Hall  
Border Collie Trust GB  
Borderland Voices, Arts for Health and Mental Wellbeing  
Boys Brigade North Staffs Battalion  
BRACE Brereton and Ravenhill Association for Community Events  
Brain Tumour Support  
Branstons Village Hall  
Breathe Easy Cannock Chase  
Breathing Space Therapeutic Services CIC  
Brereton Big Local CIC (Brereton Community Hub)  
Brereton Million  
Brereton & Ravenhill Heritage Committee  
Brewood Community Hub  
Brewood Cricket Club  
Brewood Dementia Support Group  
Brewood Parochial Charities  
Brewood Tennis Club  
Brewood Voluntary Car Scheme  
Brighter Futures (Tamworth)  
Brindley Village Legacy Group  
British Lung Foundation  
British Wildlife Rescue Centre  
Broadway Social Enterprise  
Brocton Football Club  
Broken Light Bulb CIC  
Bromford  
Brown Edge Action Group  
Brown Edge Allotment Association  
Brown Edge Luncheon Club  
Brown Lees and District Community Association  
Brownies - 1st Gillow Heath  
Brownies - 1st Glascote/2nd Glascote Methodist Rainbows  
Brownies - 2nd Wheaton Aston  
Brownies—3rd Wombourne St.  
Benedict Biscop  
Burntwood Carers  
Burntwood Family History Group  
Burntwood Gardening Guild  
Burntwood Lions  
Burntwood Memorial Community Association  
Burntwood St Matthews Cricket Club  
Burton & District (Stillbirth & Neonatal Death Society)  
Burton Addiction Centre and O'Connor Gateway Trust  
Burton African Community Association

Burton Albion Community Trust  
 Burton and District Beekeepers Association  
 Burton and District Mind  
 Burton Bowel Cancer Support Group  
 Burton Breast Care Cancer Support Group  
 Burton Canoe Club  
 Burton Caribbean Association  
 Burton Civic Society  
 Burton Conservation Volunteers  
 Burton Hope  
 Burton Junior Phab Club  
 Burton Library Friends Group  
 Burton Parkinson's UK Support Group  
 Burton Prostate Cancer Support Group  
 Burton Tennis & Squash Club  
 Burton Upon Trent Child Contact Centre  
 Burton upon Trent Mencap  
 Burton upon Trent Support Group of Raynauds Scleroderma  
 Burton Youth for Christ  
 Business Enterprise Support  
 Butterton History Group  
 Butterton Village Hall Committee

## C

CACH (Communities against Crimes of Hate)  
 Caldon and Uttoxeter Canals Trust  
 Cally's Gems  
 Calton St Mary's Memorial Hall  
 Camphill Village Trust – Shared Lives  
 Canine Partner for Independence  
 Cannock Chase Advice Centre  
 Cannock Chase Churches Housing Coalition  
 Cannock Chase Golf Development Group  
 Cannock Chase Shed  
 Cannock Chase U3A  
 Cannock Chase Yarn Bomb Group  
 Cannock Lions  
 Cannock Wood & Gentleshaw Gardening Club  
 Cannock Wood & Gentleshaw Village Hall  
 Cannock Wood & Gentleshaw WI  
 Care and Fun Club (The)  
 Care and Share Cannock  
 Care of Police Survivors (COPS)  
 Careline  
 CASS The Carers Association  
 Cats Protection - National  
     - Cats Protection – Stafford  
     - Cats Protection – Lichfield & Tamworth  
 Cauldon Lowe Village Hall  
 Caudwell Children  
 Caverswall Community Society  
 Cerebral Palsy Mid Staffs  
 Chadsmoor Tapestry Group  
 Challenge Academy CIC  
 Changes (12 Steps to Mental Health)  
 Changes (Tamworth)  
 Chase Aqua Rural Enterprise CIC

Chase Community Solar  
 Chase Crafters Learning Circle  
 Chase Grandparents and Grandchildren Group  
 Chase Lighthouse  
 Chase Social Workers Club  
 Chase Swimming Club  
 Chasewater Light Railway and Museum Company  
 Chatterley Whitfield Friends  
 Cheadle and District Amateur Swimming Club  
 Cheadle and District Disabled Club  
 Cheadle and District Foodbank  
 Cheadle Arts Festival Committee  
 Cheadle Community Band  
 Cheadle Community Information and Resource Group  
 Cheadle Discovery Group  
 Chebsey Parish Hall Limited  
 Checkley Parish Community Hall/Community Centre  
 Cherishers 811 CIC  
 Cherry Orchard Gardening Services  
 Cheslyn Hay Community Allotments Association  
 Cheslyn Hay Community Choir  
 Cheslyn Hay Table Tennis Club  
 Childhood Cancer Parents Alliance (CCPA) (formerly NACCPO)  
 Children and Families Staffordshire  
 Chit Chat 4 U CIC  
 CHOICES  
 Choice Recovery CIO  
 Christ Church Burntwood  
 Christian Aid  
 Christian Food Help  
 Church Lane Evangelical Church  
 Churnet Sound Radio CIC  
 Churnet Valley Railway PLC  
 Citizens Advice Cheadle  
 Citizens Advice Leek  
 Citizens Advice Mid Mercia  
 Citizens Advice (South East Staffordshire - Lichfield & Burntwood)  
 Citizens Advice Staffordshire South West  
 Citizens Advice Witness Service  
 City of Lichfield Concert Band  
 Claymills Pumping Engine Trust  
 CLIC Sargent  
 Clifton Campville Village Hall  
 Climate Matters Staffordshire  
 Codsall & Bilbrook Cancer Support Group  
 Codsall Christmas Fair Group  
 Codsall Community Group  
 Codsall Forget Me Not Club  
 Codsall PCC  
 Codsall Village Hall and Playing Fields  
 COGS Prepares 4 Life  
 Colton Village Hall Management Committee  
 Colwich & Haywoods Community Association (CHCA)  
 Colwich and Haywoods Voluntary Transport Scheme  
 Community Build Up CIC  
 Community Children Count

Community Kitchen Hub CIC  
 Community Learning Centre  
 Community Life Church - Cannock  
 Community Link Stafford & District  
 Community Prospects CIC  
 Community Together CIC  
 Compton Care  
 Computers for Seniors  
 Combined Handicapped and Disabled Society (CHADS)  
 Contact the Elderly  
 Coors Angling Club  
 Cotes Heath & Standon Village Hall  
 Coton Green Church  
 Coven Forget-Me-Not Club  
 CPRE Staffordshire  
 Creating Choice  
 Creative Cheadle Staffs  
 Creative Choices CIC  
 Creative Support Ltd  
 Crohn's and Colitis UK  
 Cross Rhythms  
 Crossroads Care Staffordshire  
 Cruse Bereavement Care (Burton)  
 Cruse Bereavement Care South Staffordshire  
 Curborough Community Association

## D

Deafblind UK  
 Dementia Singing Friends  
 Denstone Village Hall  
 Derrington Social Club  
 Derrington Village Hall  
 Diabetes UK  
 Dilhorne Recreation Centre  
 Diocesan Digest Sound Magazine of Lichfield  
 Cathedral (The)  
 Disability Resource Centre  
 Disability Solutions West Midlands  
 Dizzy Heights CIC  
 Dog A.I.D  
 Dosthill Boys Club  
 Douglas Macmillan Hospice  
 Draycott in the Clay Village Hall  
 Drayton Bassett WI  
 Dr Milley's  
 Dunstall Cricket Club  
 Dunston Village Hall

## E

East Staffordshire and Surrounds  
 Diabetes UK Patient Network  
 East Staffordshire Fairtrade Group  
 East Staffordshire Family Support/Harvey Girls/ Dads4Dads  
 East Staffordshire Voluntary Car Scheme  
 Eccleshall Cares  
 Eccleshall Community Voluntary Drivers Scheme  
 Eccleshall Eagles Junior Football Club  
 Ecton Mine Educational Trust  
 Edingale Village Hall Management Committee  
 Elford Hall Garden Project  
 Elford Village Hall  
 Emmanuel Newlife Community

Church	Fusion Credit Union	Hednesford in Partnership
Emmaus Staffordshire (Emmaus Potteries)	G	Hednesford Town FC Supporters Association
Endon and District Friendship Club	GamCare	Hednesford United Girls Football Club
Endon and Stanley Action Group	Game Therapy	Help A Squaddie Find A Home
Endon Community Choir	Gaming Potion	Help for Heroes
Endon Village Hall	Gartmore Riding for the Disabled Association Group	Helping Each Other – Uttoxeter
Engaging Communities	Gateway Shed	Helping Hands Community Cupboard
English Heritage Trust	Gayton Village Hall	Helping Hearts Outreach
Environmental Quality Mark CIC	Girlguiding - 1st Knypersley	High Flyers (Wombourne)
EqualBase Cheadle Community Hub CIC	Girlguiding - Beaudesert District - Cannock Wood/ Hammerwich	Hilderstone Village Hall
Equal Support Opportunities	Girlguiding (Tamworth Division)	Hixon Community Helpers
Erasmus Darwin House	Girlguiding Staffordshire - Cannock Girl Guiding	Hixon Memorial Hall
Etching Hill Garden Guild	Girls Friendly Society	Holmcroft Youth & Community Centre
Etching Hill Tennis Club	Globe Foundation CIC (The)	Home-Start Newcastle Borough
Etching Hill Village Hall	Gnosall & Dist. Voluntary Car Scheme	Home-start Staffordshire Moorlands
Etching Hill Womens Institute	Gnosall Library, Environment & Nurture Hub	Home-start Tamworth
F	Grace Church Stoke on Trent	Honeycomb Charitable Services Ltd ('Glow' and 'Concrete')
Fairtrade Uttoxeter Steering Group	Great Bridgford & District Garden Guild	Hopton Community Hub CIO
Family Help & Support	Great Bridgeford Village Hall	Hospital Radio Stafford (HRS)
Farm Fresh Revolution	Great Haywood Wednesday Club	HOST UK
Farming Life Centre	Great Wyrley & Cheslyn Hay Community Group	House of Bread
Farplace Animal Rescue	Great Wyrley Senior Citizens Welfare Committee	Hug Warts
Fashion Revolution CIO	Green Door Project - Stoke on Trent	Humankind Charity (Staffordshire Treatment and Recovery Service)
Father Hudson's Society (Young at Heart)	Green Tree House	Hyde Lea and Coppenhall Village Hall
Fegg Hayes Futures	Grindon Old School New Management Committee	Hygiene Bank
Fireworks	Groundwork West Midlands	I
FISH 2013 Fishing in Safe Hands	Grow It - Eat It Group	In2Health & Wellbeing CIC
Flash and Longnor Community First Responders	Grow Moorlands	In it Together
Foley Meir FC	Grow North Staffordshire	Injury on Duty Pensioners Association
Footprints Orphanage	Guide Dogs for the Blind Association (The)	Inland Waterways - North Staffordshire & South Cheshire Branch
Forest Harvest	H	Innovating Minds CIC
Forest of Mercia CIC	Halmer End CIC	Interact Arts CIC
Forgotten Dogs of Sal Cape Verde	HALOW Birmingham	Ipstones Agricultural Society
Fountains Counselling Service	Hammerwich Cricket Club	Ipstones Luncheon Club
Foxlowe Arts Centre	Hammerwich Youth & Community Centre	Ipstones Tiny Tots
Fradley Heritage Group	Haregate Community Centre	J
Fradley Village Hall	Harleston Village Hall	Jack and Jill's Preschool
Free Spirit Horse Memorial	Harrisons Recreation Ground & Welfare Institution	Jamia Hanfia Ghosia Mosque & Princess Street Resource Centre
Freedom Leisure	Hartington Village Hall	John Pointon Sports and Recreation Facility
Freehay Village Hall	Hawks Green Heath Hayes & Wimblebury Environmental Group	John Wedgwood Monument Trust
Friends 2 Friends	Haywood Rheutism Research & Development Foundation	Just Family CIC
Friends of Beaudesert	Hazel Slade & Rawnsley Community Association	Justice Upheld
Friends of Bilbrook (The)	Headway North Staffordshire	K
Friends of Brampton Museum and Art Centre	Headway South Staffordshire	Kaleidoscope Choir
Friends of Brough Park Leek	Friends of Hednesford	Katharine House Hospice
Friends of Cannock Stadium Park	Heart of Tamworth	Keele Postgraduate Association
Friends of Catherine Care	Heath Hayes and Area Senior Residents Support Group	Kendall & Wall CIC
Friends of Chasewater	Heath Hayes FC	Kerala Association Stafford
Friends of Forsbrook Alzheimer's Social and Friendship Club	Heath Hayes Welcome Club - Senior Citizens	Keralite Community
Friends of Ingestre Orangery	Heath Hayes, Wimblebury and Hawks Green Community Table	Keystone Foundation
Friends of Hednesford Park	Health Legacy Community Group	Kibblestone District Scout Council
Friends of Horse Fair Care Home		KIDS
Friends of Kinver Open Spaces		Kidsgrove Care Solutions CIC
Friends of Ladderedge Country Park		Kidsgrove Sports Centre Community Group
Friends of Motte Meadows		Kidsgrove Town Centre CIC
Friends of Newport Meadows		
Friends of Perton Library		
Friends of Tamworth Castle & Museum		
Friends of the Guildhall, NUL		
Friends of the Museum of Cannock Chase		
Friends of the Royal Oak, Cheadle		
FUN CLUB HUB		

Kingfisher Project (The)  
 King Street Studios  
 Kings Bromley Village Hall  
 Kingsfield Singers  
 Kingsley Holt Centre  
 Kingsley Holt News Letter  
 Kingsley Village Hall Committee  
 Kingstone Community Society  
 Kingstone with Gratwich Village Hall  
 Kingsway Church Centre—Kingsway Foodbank  
 Kingswood Trust  
 Kinver Community Library  
 Kinver Sports & Community Association  
 Knights 4 Uttroter  
 Knutton Ex-Servicemens Club

## L

Ladies Group  
 Land Restoration Trust  
 Landau  
 Landywood & District Voluntary Help Centre  
 LASAR Radio CIC  
 Lea Hall Miners Welfare and Social Club  
 League of Friends (Burton Hospital)  
 Learning Disability Cannock  
 Leek Allotment Holders and Gardeners Association  
 Leek and District Foodbank  
 Leek and District Samaritans  
 Leek and Moorlands Historic Buildings Trust  
 Leek Arts Festival  
 Leek Blues & Americana Festival  
 Leek Community Cupboard  
 Leek Floral Art Society  
 Leek Gateway Club  
 Leek Musical Theatre Company  
 Leek Pensioners Association  
 Leek Radio CIC  
 Leek Ramblers Group  
 Leek Stroke Club  
 Leek Team Mothers Unions  
 Leek Town Centre Youth Project  
 Leek Town Juniors Football Club  
 LGBT Hub  
 Liberty Jamboree  
 Lichfield & Burntwood Social Club for the Blind  
 Lichfield Christian School Work Trust  
 Lichfield & District Over 60 Club  
 Lichfield & District Talking Newspaper  
 Lichfield & Hatherton Canal Restoration Trust  
 Lichfield & Tamworth Gateway Club  
 Lichfield Action for Refugee Aid  
 Lichfield Arts  
 Lichfield Branch of Arthritis Care  
 Lichfield Cathedral  
 Lichfield City of Sanctuary  
 Lichfield Civic Society  
 Lichfield Community Media CIC (Lichfield Live)  
 Lichfield Crown Green Bowling Club  
 Lichfield Diocesan Board of Finance  
 Lichfield Diocesan Trust –

Broughton Parish Room  
 Lichfield District Scout Council  
 Lichfield Festival of Music  
 Lichfield Foodbank  
 Lichfield Friendship Centre  
 Lichfield Furniture Transfer Scheme  
 Lichfield Garrick Theatre  
 Lichfield Greenhill Bower  
 Lichfield International Women's Group  
 Lichfield Lions Club  
 Lichfield Litter Legends  
 Lichfield Municipal Charities  
 Lichfield Mysteries  
 Lichfield Re:Cycle  
 Lichfield Sports Club Ltd  
 Lichfield Waterworks Trust  
 Life Church Lichfield  
 Lifeworks Staffordshire  
 Little Aston Tennis Club  
 Little Aston Village Hall  
 Little Bears Playgroup CIC  
 Littleton Green Chill-out Club  
 Live & Local  
 Living Springs  
 Living Springs Community Church  
 LoCaL (Low Carbon Lichfield)  
 Loggerheads Craft and Chat Group  
 Loggerheads & District Befrienders  
 Longnor Action Group  
 Lote Tree Initiative  
 Lottie's Tots CIC  
 Lucy Faithfull Foundation  
 Lyme Trust (The)

## M

M Y Inter Theatre  
 Macular Disease Society (The)  
 Madeley Rural Community Charity  
 Make-A-Wish UK  
 Make Some Noise  
 Making Space (Work4You)  
 Management Committee of Stonnall Youth and Community Association  
 Manor Park Sailing Club  
 Manna House Tamworth (Co) – Tamworth Foodbank  
 Manuptocancer  
 Marchington Community Shop  
 Marchington Village Hall  
 Mavesyn Ridware Village Hall  
 Media Climate CIC  
 Meerbrook Village Hall  
 Meeting Point  
 Men's Shed Lichfield  
 Mercian Benevolence Charity  
 Mercian Singers  
 MHA Communities North Staffordshire  
 MHA Communities South Staffordshire  
 Middleport Matters  
 Middleton Hall Trust  
 Midland Heart - Eagle House  
 Midlands Psychology CIC  
 Midlands Soccer Academy (MSA)  
 Mile Oak Village Hall & Community Centre  
 Milk Fairies Breastfeeding Support Group CIC  
 MIND (Burntwood Shop)

Moonbeams Therapeutic Services CIC  
 Moorhill Pre-school & Fun Club  
 Moorlands and Cheadle Art and Craft Group  
 Moorlands Brunch Bunch  
 Moorlands Climate Action  
 Moorlands Court Tenants Association  
 Moorlands District Scout Council  
 Moorlands Home Link  
 Moorlands Radio Ltd  
 Moorlands Voluntary and Community Transport  
 Moreton Outwoods and Bromstead Community Centre  
 Moseley Railway Trust  
 Motor Neurone Disease Association  
 Multiple Abilities Club  
 Mum Art Makers  
 MS Society (Tamworth & Lichfield Branch)

## N

N.S. Parkinson's Disease Society  
 Leek Activity Group  
 National Ankylosing Spondylitis Society  
 National Autistic Society Stafford Branch  
 National Childbirth Trust (Lichfield & Tamworth)  
 National Memorial Arboretum  
 National Osteoporosis Society  
 Nawroz Organisation of Activity  
 Newcastle Community Transport  
 Newcastle under Lyme BID  
 Newcastle under Lyme Senior Citizens Club  
 New Directions Support  
 New Pastures Housing  
 New Vic Theatre  
 Newcastle Weekly Blind Social Club  
 Newlife The Charity for Disabled Children  
 North Shelton Community Partnership  
 North Staffs & South Cheshire Kidney Patients Association (NSSCKPA)  
 North Staffordshire African Caribbean Association (NORSACA)  
 North Staffs Carers Association  
 North Staffs Mind  
 North Staffordshire and Stoke on Trent Hebrew Congregation  
 North Staffordshire YMCA  
 Norton Canes Community Partnership  
 Norton Canes RVS Darby & Joan Club  
 Norton Canes Watercolour Club  
 Norton House Community Centre  
 Number Eight Tamworth

## O

Oak Tree Farm Rural Project  
 Oakamoor Village Hall  
 Old Chapel Works Community Interest Company  
 Older People's Advocacy Alliance



UK	Queen Street Neighbourhood Resource Centre	- Newcastle under Lyme
Onecote Village Hall Trust (The)		- Stafford
One Lichfield		- Salvation Army, Leek Corps (The)
On the Horizons Counselling Service	R	Samaritans - Leek & District
Open Door of Hope	RAF Association	Samaritans (National)
Optimists Breast Cancer Support Group (The)	- RAF Association Cannock Chase Branch	Samaritans (Stafford Branch)
Options for Life	- RAF Lichfield Association	Samaritans - Tamworth
Orchard Close Residents Association	RAF Museum Cosford	Samuel Johnson Birthplace Museum
Osteoporosis Support Group - Burton on Trent	Rainbow Project (The)	Sandon Road Baptist Church
Oulton Village Hall	Ranton Village Hall	Sandy Lane Centre Ltd
Our Space (Staffs) Ltd	Read Easy North Staffs	Savana
Ovacome	Realise Foundation	Scotch Orchard PTA
Over 55's Tuesday Mixer Club	Redgate Clayton FC	SCOPE Charity Shop - Burton
Over 60's Club (Tamworth)	Red Lion House Charity	SCOPE Charity Shop - Tamworth
Over the Wall	Red Street Community Centre	Scouts - 1st Armitage
	Refugee Action	Scouts - 1st Blackfords Sea
	Relate (Derby and Southern Derbyshire)	Scouts - 1st Burntwood Scout Group
	Relate Birmingham	Scouts - 1st Essington Scouts
P	Remap - Derby & Burton District Panel	Scouts - 1st Hednesford Group
Pace 2000	Remap—Mid-Staffs	Scouts - 16th Stafford Wheaton
Pancreatic Cancer UK	Re-Solv	Aston Sea Scout Group
Park Farm Social Club	Rethink Mental Illness	Scouts - 17th Burton (1st Branston) Group
Parkinson's Disease Society (Lichfield)	Revival	Scouts - 2nd Great Wyrley Scout Group
Parkinson's UK	RicNic	Scouts - 2nd Great Wyrley Scout Group
- Tamworth Movers and Shakers	Rideout (Creative Arts for Rehabilitation)	Scouts - 2nd Penn Scout Group
- Chase Parkinson's Disease Support Group	Rising Brook Baptist Church	Scouts - 2nd Rugeley (Hillsprings) Scout Group
Pathway Project	- Create Church	Scouts - 4th Leek Scout Group
Pattingham Belles Netball	- Rising Brook Library	Scouts - 5th Leek (St Mary's) Scout Group
Peel Croft Surgery PPG	Riverside Church Burton (Burton Renewal Fellowship)	Scouts - 7th Lichfield Scout Group
Penguins Swimming Club	Rockspur Ltd	Scouts - Hammerwich
Penk Moneywise	Root 'n' Fruit Community Allotment	Scouts - 11th Burton on Trent
Penkridge & Acton Trussell	Roots Larder CIC	Scouts - Burton Upon Trent District
Voluntary Social Car Scheme	Ronald McDonald House Charities UK	Scout Council
Penkridge & District Community First Responders	Rotary Club of Rugeley	Scouts - Staffordshire County Scout Council
Penkridge Civic Society	Rotary Club of Tamworth	Scouts - Tamworth District Scout Council
Penkridge Good Neighbours	Rotary Club of Tamworth Anker Rotten Park Road	Seasons Theatre Company
Penkridge Peace Memorial Hall	Royal Association for Deaf People	Self Sufficient Children
Penkridge Peer Support Group	Royal Engineers Association "Old Comrades"	Sexual Abuse and Rape Advice Centre
Penkridge Pentanque	Royal Voluntary Service	Shareshill WI
Penkridge Sports and Recreation Centre	RSPB	Sharpe's Pottery Museum
Penkside Community Champions	- Middleton Lakes	Shaw Trust
Pennymoor Association Trust	RSPCA Stafford, Wolverhampton & District	Shenstone Cares - Elderly Support Group
Pennymoor Pre-School Nursery	Rudyard Lake League of Friends	Shenstone Community Library Association
Period Power	Rugeley & District Phoenix Activities Club	Shenstone Village Hall
Perton Crafters' Too	Rugeley & District Stroke Club	Sherratts Wood CIC
Peter Pan Centre	Rugeley and Armitage Camera Club	Shining Stars
Phoenix Counselling Service	Rugeley Community Church Ltd	Shobnall Community Centre
Phoenix Singers (The)	Rugeley Open Spaces Association	Shoebbox Theatre CIC
Plantlife International	Rushton Home School Association	Shropshire, Staffordshire and South
Positive Paths for Parents	Rushton Oak Community Pub Ltd (The)	Cheshire Blood Bikes
Pre School Learning Alliance		Sickle Cell and Thalassaemia Support Project
Princess Street Training Education & Enterprise Centre	S	Signposts Stafford Ltd
Project VAE CIC	SAGE (Staffordshire)	Silkmoo Community Support
Prospect Village Hall	Salt Village Hall	Silver Line (The)
Prostate Cancer UK	Saltbox	Silver Tree Home Support Community CIC
PSS UK (Midlands Shared Lives)	Salus Fatigue Foundation	Sinai Park House Trust
Pulse for Music Staffordshire CIC	Salvation Army	SinCH
Pye Green Christian Centre (Cannock & District Foodbank)	- Burton on Trent Foodbank	Singing Community of Choirs
Pye Green Youth and Community Services	- Chesterton	Skate Burton
	- Kidsgrove	
Q		
Quarnford Memorial Hall		

Skills for Care Ltd	Stafford Radio Broadcasting	T
SNUG (Special Needs United Grandparents)	Stafford Riverway Link CIC	T.L.C. Club
Sons of Rest 'Bowls Club'	Stafford (St Marys) Society of Change Ringers	Talk, Change, Grow CIC
Soroptimist International of Stafford	Stafford Street Pastors	Talke Pits Patient Participation Group
Soundplay CIC	Stafford U3A	Talke Pits Village Hall
South Derbyshire Forum (The)	Staffordshire & Cheshire Equine Assisted Psychotherapy CIC	TAME Community First Responders
South Staffs Work Clubs	Staffordshire Adults Autistic Society	Tamworth & District Hedgehog and Bird Rescue
South Staffordshire Family Mediation Service	Staffordshire Athletic Network	Tamworth African Caribbean Association
South Staffordshire Goodlife Wellbeing Association	Staffordshire Baby Bank	Tamworth and District Civic Society (The)
South Staffordshire Local Village Transport	Staffordshire Buddies	Tamworth Boxing
South Staffordshire Narrowboat Co.	Staffordshire Care Farming Development CIC	Tamworth Community Transport Services
South Staffordshire Network for Mental Health (SSNMH)	Staffordshire Corps of Drums	Tamworth Cornerstone Housing Association (TCHA)
Southern Staffordshire Community Energy Ltd (SSCE)	Staffordshire Council of Voluntary Youth Services (SCVYS)	Tamworth in the Community
Spark (Burntwood) CIC	Staffordshire Foster Carers Association	Tamworth Have a Heart
Special Needs Adventure Playground	Staffordshire Moorlands Athletic Club	Tamworth History Group
Special Needs Nursery Tamworth	Staffordshire Moorlands Talking Newspaper	Tamworth Lions
Spectrum Residents Association	Staffordshire Narrow Gauge Railway Company Limited	Tamworth Monday Club for The Blind
SPIN (Special People in Need)	Staffordshire North and Stoke on Trent Citizens Advice	Tamworth Radio Broadcasting CIC (TCR FM)
Spina Bifida-Hydrocephalus-Information-Networking-Equality (SHINE)	Staffordshire Regiment Museum	Tamworth Street Angels
Spokz People CIC	Staffordshire Search and Rescue Team	Tamworth Stroke Patients and their Carers Group
Sporting Communities CIC	Staffordshire Sexual Health Charity	Tamworth Talking Newspaper
Sporting Minds UK	Staffordshire Sight Loss Association	Tamworth Wellbeing & Cancer Support Centre
SSAFA - Forces Help (National) - SSAFA Burton and Uttoxeter	Staffordshire Wildlife Trust	Tanglewood Days CIC
St Editha's Church, Tamworth	- Staffordshire Wildlife Trust—South Staffs Local Group	Tara KMC (Kadampa Meditation Centre)
St Edwards Park Residents Association	- Staffordshire Wildlife Trust—Wild About Tamworth Project	Tatenhill Memorial & Thanksgiving Hall
St Francis Church (Tamworth)	Staffordshire Wing RAF Air Cadets	Team Cheadle
St George's Church Glascote	Staffordshire Women's Aid	Tean Youth Club
St Giles Hospice	Staged CIO	Teenage Cancer Trust
St James the Great Church, Clayton PCC	Stamp Arts CIC	Terrible Titties & Other Bitties
St John Ambulance West Region	Stan Bowley Trust (The)	The Barlaston Community Group
St John's Community Church	Standing Tall 2gether CIC	The Barn Outdoor Pursuits Association
St Lawrence Church Friendship Club	Stanton Village Hall Committee	The Beat (Dizzy Disco)
St Luke's Church Cannock	Star Foundation	The Brain Tumour Charity
St Mary's Friendship Club	Starfish Services	The Cats Whiskers Rescue
St Mary's in the Market	Step Forward Stroke Support Group	The Child Psychology Service CIC
St Michael's Church (Brereton)	Stockton Brook Time & Space CIC	The Children's Society
St Michael's Community Hall	Stoke Your Gratitude CIC	The Community Church Burton & District
St Peter's Church & Community Centre	Stoke Youth Musical Theatre Company	The Community Foundation for Staffordshire
St Peter's Pre-School & Nursery	Stone Community Hub	The Coroners Courts Support Services
St Stephen's Methodist Church	Stone Community First Responder	The Den 101 CIC
St. John the Baptist Church, Littleworth	Stone Crown Bowling Club	The DJ School Association
Stafford & Cannock League of Hospital Friends	Stonnall & Lynn Playing Fields Association	The Dove Service
Stafford & District Access Group	Stonnall Village Hall	The Eaton Foundation
Stafford & District Bereavement & Loss Support Service	Stowe-by-Chartley Village Hall	The Foundation to Work CIC
Stafford & District Riding for the Disabled	Strokes R Us	The Friends of Scalpcliffe Woods
Stafford & District Stroke Club	Sunflower Support Group	The Glascote Meeting Room Community Association
Stafford & Rugeley Sea Cadets	Support Dogs	The Grange Fishing Club
Stafford & Stone Talking Newspaper for the Blind	Survivors of Bereavement by Suicide	The Grocott Centre
Stafford and Rural Homes	Sustainable Society CIC	The Henry Doubleday Research Association
Stafford District Arts Council	Sustainability Matters in Stafford Borough	The Inner Peace People CIC
Stafford Lions Club	Swinscoe Village Hall	The Krizevac Project
Stafford Muslim Community Centre	Swythamley & Heaton Community Centre	The League of Friends for the Tamworth Hospitals
		The Lichfield Twinning Association

The LoveInspire Foundation  
 The Midland Masters Throwers Group  
 The Midlands Vaulting Academy  
 The Monthly Alzheimer's Support Evening Limited (MASE)  
 The Parish Churches of St Aidan and St Chad - Chads Moor  
 The Peel Society  
 The Rotary Club of Newcastle under Lyme Trust Fund  
 The Rowan Organisation  
 The Sharon Rose Author Projects  
 The Trent Rivers Trust  
 The Young Ones  
 Thirlmere Way Day Centre  
 Tilly's Voice Mental Health and Wellness CIC  
 Tittensor Village Hall  
 Tixall & Ingestre Village Hall  
 Together Working for Wellbeing  
 Torus Wellbeing CIC  
 Transforming Communities  
 Together  
 Trans-Staffordshire  
 Trent and Dove Housing  
 Tri Services and Veterans Support Centre  
 Trinity Day Centre/ Day Care  
 TURN Education CIC  
 Tutbury Community Forest Project  
 Tutbury Cricket Club  
 Tutbury Practice Patient Forum (The)  
 Tutbury Village Hall  
 TWOCO (Tawananyasha Widows & Orphans Christian Organisation)

## U

U3Age – Leek  
 UK National Asbestos Register (UKNAR) CIC  
 University of the Third Age (Burton on Trent)  
 Unlocking Community Potential CIC  
 Upper Moreton Rural Activities CIC  
 Uttoxeter Gateway Club  
 Uttoxeter Heath Community Centre

Uttoxeter Heritage Trust  
 Uttoxeter InsideOuters Youth Group  
 Uttoxeter Town Football Club - Seniors  
 UTX Academy

## V

Valley School PTFA (The)  
 VAST  
 Versus Arthritis (Lichfield)  
 -Versus Arthritis (Burton)  
 -Versus Arthritis (Cannock Branch)  
 Veterans Connect CIC  
 Victim Support (Staffordshire)  
 Victoria Drive, Albert Road and Mill Lane Residents Association  
 Voluntary Car Scheme (Lichfield and Cannock)  
 Voluntary Transport for the Disabled  
 Volunteer Reading Help

## W

Wade Street Church (Lichfield)  
 Walk Talk Action CIC  
 Walkwise Stafford  
 Wall Village Hall Management Committee  
 Walsall Operatic Society  
 Walton and Baswich Community Association  
 Walton (Berkswich) Village Hall  
 Walton Community Association (Stone) Ltd  
 Wat Mahathat Temple  
 Water for Africa  
 Waterhouses Youth Project  
 We'll Meet Again  
 Werrington Community Volunteers Group  
 Werrington Parish Plan Steering Group  
 Werrington Young Persons Support Group (WYPSG)  
 West Chads Moor Family Centre  
 West Midlands 2020 Mega Event  
 Weston Park Foundation (The)  
 Weston Village Hall

Wheaston Aston Beer Festival  
 Wheaton Aston & Lapley Luncheon Club  
 Whiston Village Hall  
 White Peak Farmers  
 Whitfield Valley Community Centre  
 Whittington & Fisherwick Environment Group (WFEG)  
 Whittington and Fisherwick Good Neighbour Scheme  
 Whittington Community Computer Group  
 Whittington Village Hall Management Committee  
 Whizz-Kidz  
 Wigan Leisure Trust & Culture  
 Wild Rumpus CIC  
 Windmills: Acute Bereavement Support for Children and Young People in Staffordshire  
 Winshall Neighbourhood Resource Centre  
 Wise Ability  
 Wolverhampton Scouts  
 Wombourne Indoor Bowling Club  
 Woodcroft WI Leek  
 Woodhouse Community Farm  
 Woolly Wednesdays  
 Workers Education Association (West Midlands)  
 Wrekin Housing Trust – Limewood  
 Dementia Care

## Y

Yarnfield Village Hall  
 Yellow Ribbon Community Chaplaincy  
 YESS  
 YMCA - Burton upon Trent & District  
 YMCA Derbyshire (Key College)  
 YMCA Rugeley/Wolverhampton  
 You 1<sup>st</sup> Emotional Support CIC  
 Young Enterprise  
 Young Hearts Project CIC  
 Youth Net (The)  
 Youth Sailing@Chasewater

## Individual Members:

Support Staffordshire also has **8** individual voting members, who are all Trustees.

Jan Wilson  
 John Downie  
 Christine Thomas  
 Elaine Day  
 Martin Peake  
 Rowan Crozier  
 Simmy Akhtar  
 Sanjida Rahim

## Start-ups:

Although a non-constitutional form of membership, Support Staffordshire has created an honorary form of membership to welcome into our movement those organisations with which

we are working, that we anticipate will become members in due course. We had **63** start-up members on 1 June 2022:

A Gift from You (Food Bank Support Group)	E.P.I.C.S (Experienced People in Coffee Socialisation)	Oasis
A Promise to Paige CIO	Evergreen Collective	Random Acts of Kindness
Active 60's Group	Friends of Chase Terrace Park	Remedies for Happiness
Alrewas Island Coltech Foundation	Hamstall Heritage Group	Right Way CIC
Animal Rescue Volunteers	Healthy Intuition	Social and Therapeutic Horticulture
Apple Pips & Seedlings	Humanity Unites	St Paul's Luncheon Club, Leek
Autua	Inclusion Initiatives	Sustainable Exercise Partnership
Because of Louis	Jesters Scooter Club	Tai Chi for Arthritis – Burton
BFAB Performance Art School	Kalm Community	Tamworth Indoor Active
BiCamp	Leek Town Ability Counts FC	Tamworth Jazz & Blues Club
Bilbrook Village Hall	Leek United Building Society	Tamworth Volunteer Support Group
Bravepath Foundation	Charitable Foundation	The Boathouse Project
Brewers Dementia Support	Let Me in Presents	The Mother Wilken Centre
Brizlincote Residents	Lets Talk Initiative CIC	The Spires Support Group
Building Back Confidence with Crafts	Little Makes for Little Babes	The Stoke on Trent & District Welsh Society
Burntwood be a Friend	Loveburton	UK Polyamory Association
Burntwood Community Allotment	Makerspace Lichfield	Very Special Children
Chase Recovery Not for Profit Ltd	Mental Health Mates – Tamworth	West End Centre and Café West End
Chasetown Ladies Netball	Mind over Miles	Whittington Craft Club
Dementia Caring (Tamworth)	Mission Achieve	Wildwood Tuition and Childcare Ltd
	MJ Counselling	Wonderdale Care
	Moorlands Garden Guild	Your Uttoxeter

### Parish Council Associates:

Support Staffordshire operates a non-constitutional associate's scheme for parish and town councils, in order to support their role as the most local form of local government, close to communities. We had **15** Parish Council Associates on 1 June 2022:

Anglesey Parish Council  
 Brizlincote Parish Council  
 Burntwood Town Council  
 Fazeley Town Council  
 Hednesford Town Council  
 Hopton and Coton Parish Council  
 Kidsgrove Town Council  
 Perton Parish Council  
 Sandon & Burston Parish Council  
 Shenstone Parish Council  
 Stone Rural Parish Council  
 Stretton Parish Council  
 Uttoxeter Town Council  
 Yarnfield and Cold Meece Parish Council  
 Yoxall Parish Council

### Volunteering for All Partners:

Support Staffordshire operates a partner scheme for any volunteer-involving organisations, including members, public bodies and national charities, in order to support best practice for inclusive volunteering. We had **14** Volunteering for All Partner Organisations on 1 June 2022:

British Heart Foundation	Save the Children
Change, Grow, Live	St Modwens Catholic Primary School
HMP Dovegate	Staffordshire Children Centres
Independent Monitoring Board	Staffordshire Libraries and Arts Service
Kidney Research UK	
Midlands Air Ambulance Charity	
Midlands Partnership NHS Foundation Trust	
Omega, the National Association of Oxfam	
National Trust	

## **Management structure and decision making**

The Board of Trustees usually meets five to six times per year, comprising four quarterly meetings plus extra meetings. At the quarterly meetings the Board receives information and makes decisions concerning applications for membership, organisational policy, strategic planning, a quarterly business report and quarterly health & safety report from the Chief Executive, a quarterly financial report from the Head of Finance, and other occasional business. Additional meetings typically cover the setting of the annual budget in around February; and meeting with the auditor, plus reviewing and approving the trustees' annual report & accounts in the autumn. At present the Board does not have any sub-committees, though the Articles make provision for them if required.

Day to day decision making is fully delegated to the Chief Executive and subsequently to the staff and volunteer team through an agreed management and organisational structure. The current organisational structure has operated since April 2022, with five teams, each led by an executive manager, as follows:

- Deputy Chief Executive - Health & Wellbeing Team
- Head of Finance & Business Development Team
- North Staffordshire Team - Operations Manager
- Southeast Staffordshire Team - Operations Manager
- Southwest Staffordshire Team - Operations Manager

This year we have added the post of Southwest Staffordshire Operations Manager and developed our Finance Manager into Head of Finance and Business Development, as the organisation has grown.

They are supported by a wider management team of nine posts, leading local, project and countywide teams of officers.

The Board reviewed and updated the pay structure for the organisation in 2021-2022.

Staff and volunteer teams work to locality/team Delivery Plans based upon the Strategic and Business Plans of the organisation. They meet regularly as teams and for individual supervision and support.

The Trustees of Support Staffordshire wish to extend their ongoing thanks and appreciation to the whole staff team for their energy, commitment and expertise.

## **Involving volunteers**

Support Staffordshire is proud to have a team of around 110 volunteers, which has grown in the last year as face to face activity has resumed. We are committed to demonstrating good practice in volunteer management and being a role model for the organisations we support with volunteer recruitment and management.

The Trustees of Support Staffordshire wish to extend their thanks and appreciation to every volunteer for their commitment, skills, know-how and most of all, their time.

## **Risk management**

The Trustees reviewed and updated our established risk management plan in Autumn 2021 and again in early 2022. This risk management plan and agreed mitigation is reported on regularly as part of quarterly Board reports.

### **3. Relationships with Other Organisations**

The nature of Support Staffordshire means we have a large number of relationships with other organisations.

We worked particularly closely with the following of our members in 2021-2022:

- Age UK Staffordshire
- B Arts
- Beth Johnson Foundation
- Biddulph Youth & Community Zone
- Brereton Million Big Local Partnership
- Burton Albion Community Trust
- Business Enterprise Support (BES)
- Community Together CIC
- Haregate Community Centre
- Homelink Cheadle
- MHA Communities
- Rising Brook Baptist Church
- St. Giles Hospice
- Staffordshire Council of Voluntary Youth Services (SCVYS)
- Staffordshire Wildlife Trust
- The Community Foundation for Staffordshire
- The Realise Foundation
- Together Active
- VAST

Support Staffordshire is a member of the following local networks:

- Building Better Opportunities Partnership (Stafford and South Staffordshire)
- South West Peak Landscape Partnership
- Southern Staffordshire End of Life Care Action Alliance
- Staffordshire Business Environment Network (SBEN)
- Staffordshire and Stoke-on-Trent Adult Safeguarding Partnership
- Staffordshire and Stoke-on-Trent Chambers of Commerce
- Staffordshire and Stoke-on-Trent Community Mental Health Transformation Partnership
- Staffordshire and Stoke-on-Trent Integrated Care Partnership (ICP)
  - Southeast Staffordshire Place-based Partnership (PbP)
  - Southwest Staffordshire Place-based Partnership (PbP)
  - Stoke-on-Trent & North Staffordshire Place-based Partnership (PbP)
- Staffordshire and Stoke-on-Trent Social Prescribing Advisory Group (SPAG)
- Staffordshire Dementia Action Alliance
- Staffordshire Health and Wellbeing Partnership Board
- Staffordshire Prevent Board
- Staffordshire Safer & Stronger Communities Strategy Group
- Stoke-on-Trent Voluntary Sector Chief Officers Group (VSCOG)
- Team Staffordshire
- The Staffordshire (NHS) Training Hub
- Transforming the Trent Valley Landscape Partnership (TTTV)

Support Staffordshire works closely with a range of local statutory (and primarily statutory funded) organisations including:

- Biddulph Town Council
- Cannock Chase District Council

Cannock North Primary Care Network  
Cannock Villages Primary Care Network  
East Staffordshire Borough Council  
East Staffordshire Primary Care Network  
Leek and Biddulph Primary Care Network  
Lichfield and Burntwood Primary Care Networks  
Lichfield District Council  
Midlands Partnership NHS Foundation Trust  
Newcastle-under-Lyme District Council  
North Staffordshire Combined Healthcare NHS Trust  
Rugeley and Great Haywood Primary Care Network  
South Staffordshire Council  
Stafford Borough Council  
Stafford Central Primary Care Network  
Stafford South Primary Care Network  
Staffordshire and Stoke-on-Trent Clinical Commissioning Groups (CCGs)  
Staffordshire County Council  
Staffordshire Fire and Rescue Service  
Staffordshire Moorlands District Council  
Staffordshire Parish Councils Association  
Staffordshire Police  
Stoke-on-Trent City Council  
Tamworth Borough Council  
The Peak District National Park Authority  
University Hospitals North Midlands  
University Hospitals of Derby and Burton NHS Foundation Trust

Support Staffordshire is a member of the following national networks:

Action with Communities in Rural England (ACRE)  
Cirican Consulting Ltd.  
Healthwatch England – Local Healthwatch Network  
National Academy of Social Prescribing (NASP)  
National Association for Voluntary and Community Action (NAVCA)  
National Council for Voluntary Organisations (NCVO)  
The Voluntary and Community Sector Emergencies Partnership (VCSEP)

The Trustees of Support Staffordshire wish to extend their thanks and appreciation to all of our partners for their support and collaboration.

Support Staffordshire Trustees are commonly also trustees, staff or volunteers of other organisations and hence are required to declare all potential conflicts of interests as part of their induction, and on an ongoing basis. A register of Trustee and Board Officers' declared interests is maintained for this purpose and is published on the About Us section of our website.

Staff may sometimes also be trustees, employees or volunteers of other organisations and are required to declare any potential conflicts of interests as and when they arise.

## **4. Objectives and Activities**

### **Charitable Objects**

The charitable objects of Support Staffordshire are:

To promote any charitable purposes for the benefit of the communities of West and East Midlands and neighbouring counties and the wider public, principally but not exclusively in the local government areas of Staffordshire and Stoke on Trent and their environs (the "area of benefit"), to include building the capacity of Voluntary, Community and Social Enterprise Organisations and providing them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose.

The voluntary sector' means charities and voluntary organisations. Charities are organisations, which are established for exclusively charitable purposes in accordance with the law of England and Wales. Voluntary organisations are independent organisations, which are established for purposes that add value to the community as a whole, or a significant section of the community, and which are not permitted by their constitution to make a profit for private distribution. Voluntary organisations do not include local government or other statutory authorities.

To promote, organise and facilitate co-operation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

### **Strategic and Business Plans**

Our current Strategic Plan for 2016-2025: Empowering Communities, was reviewed and updated in the autumn of 2021. An updated Business Plan for 2022-2025 was developed, agreed and implemented during the year. Together these plans set out what we are trying to achieve, our ethos and values, our aims and our activities as follows:

#### **What is Support Staffordshire trying to achieve and how?**

Support Staffordshire empowers communities to be the best they can be. It supports communities, individuals and organisations to work in collaboration to bring about positive change in their community by actively encouraging Social Action.

Our services aim to:

- increase people's skills and knowledge
- harness people's drive, enthusiasm and energy
- enhance individual and family livelihoods
- build capacity in neighbourhoods & communities
- improve the relationships and resilience of organisations and individuals

We deliver in three main ways:

- Advancing Individual Social Action and Volunteering For All
- Supporting Community and Organisational Development, especially through effective, influential and local, voluntary, community and social enterprise (VCSE) organisations.
- Convening across Organisations and Collaborating with a Strong Collective Voice; in recognition that VCSE organisations are interdependent on a myriad of other local organisations, public bodies and local businesses with the same aims.



## **How will we go about this? Our Ethos**

### **1. Positive Community, Family and Person Centred**

We take an assets (skills, experience, knowledge, connections, capacity & potential) approach in supporting communities, families and individuals

This is focused on what people can do, not what they cannot. We support this by addressing people's needs and vulnerabilities.

We believe organisations should facilitate and support in ways that are backed by appropriate evidence. We never impose external solutions; these rarely work and never last.

### **2. Local Focus and Empowerment**

We seek understanding, develop solutions and make decisions with and as close to those affected as possible.

The greater the distance between power and impact; the greater the risk of long-term failure.

We don't seek to do what people can better do for themselves.

### **3. Sharing, Learning, Resilience**

We recognise the important role of innovation and learning from experience as we go, rather than only being concerned with the end outcome.

Sharing information and understanding should be automatic where it benefits people and communities.

Resilience can mean learning to do things differently as well recovering from set-backs.

### **4. Fairness and Equality**

Everyone has something to give and should be given a fair chance to reach their potential.

The most excluded should be supported to fulfil their talent and ambition.

### **5. Building Relationships of Trust**

People succeed when they work together for a common good.

Trusting one another to act with integrity and commitment demands compassion, honesty, transparency, respect and time

## **Aims**

### **Aim 1: Empowering Communities**

We will make the most of our assets, consistently improving on these foundations and learning across the organisation. We will share best practice to build and sustain a set of high quality, core support services, delivered across the county, that will sustain and strengthen Staffordshire's VCSE sector.

### **Aim 2: Building the Evidence Base**

Using our grass roots relationships and customer connections in combination with open data and improved information management systems to paint a clear and comprehensive picture of Staffordshire's assets, needs, opportunities and challenges. This will inform our ongoing business planning.

### **Aim 3: Ready for New Opportunities**

Whilst building on the successful business we have, we must also be ready to change how we work to take advantage of new and emerging opportunities that fit within our values and purpose. This will increasingly be informed by the growing evidence base at our disposal and allow us to set as well as respond to the emerging public agenda.

### **Aim 4: Fit to Function**

All of this is underpinned by the need for a fit for purpose, viable, functioning organisation.

## **Activities of the Charity during 2021-2022**

The key charitable activities of the organisation are outlined in our Business Plan as follows:

### **Aim 1: Empowering Communities.**

We will make the most of our assets, consistently improving on these foundations and learning across the organisation. We will share best practice to build and sustain a set of high quality, core support services, delivered across the county, that will sustain and strengthen Staffordshire's VCSE sector.

#### **Objective 1.1 – Volunteering for All**

We will support and grow an all-inclusive culture of civic participation through volunteering, both formal and informal

##### **1.1.1 Successfully Promoting Volunteering**

Targeted promotion of volunteering through a programme of events and activities plus the provision of a nationally accredited (VCQA) volunteer brokerage service.

##### **1.1.2 Delivering Effective Supported Volunteering**

The universal brokerage service is supplemented by supported volunteering services targeted at specific groups of people with additional support needs; depending upon incoming resources. During this year supported services continued in three localities: Stafford & South Staffordshire through the BBO Partnership, and Tamworth, resourced by Tamworth Borough Council through the Local Deal Funding provided by the Staffordshire Commissioner's Office.

#### **Objective 1.2 – Supporting Community and Organisational Development**

We will support and grow effective and influential, local, voluntary, community and social enterprise (VCSE) organisations. Our support will be aimed at strengthening existing, established groups and developing those with ideas to start-up or grow

##### **1.2.1 A Growing and Engaged VCSE Membership**

Growing and diversifying our membership of local voluntary, community and social enterprise organisations (VCSEs).

##### **1.2.2 Delivering Free, High Quality, Effective Information, Advice & Guidance**

The provision of a local information, advice and guidance service on many aspects of running a voluntary, community or social enterprise (VCSE) organisation including:

- Starting up a VCSE organisation
- Funding and income
- Governance
- Volunteer management
- Business planning and other policies and activities

These services were delivered through a variety of means through

- Email, telephone, Zoom, and face to face video support
- Training courses and workshops
- Fact sheets and template documents
- Online information and social media

In addition to our universal offer, we operate a specific Rural Service, primarily focussed upon IAG for Village Halls, and other key rural facilities. We also operate two landscape specific community development schemes as part of the South West Peak Landscape Partnership and the Transforming the Trent Valley Partnership.

### **1.2.3 Delivering Asset-based Community Development Support**

During the year our social action work was concentrated in the Chadsmoor area of Cannock Chase District, residential areas in and around the town centre of Tamworth, Lichfield North and Burton-upon-Trent town.

During the year we began working with Biddulph Town Council in Staffordshire Moorlands, employing a Community Officer.

We also continued to act as the Locally Trusted Organisation, on behalf of the Brereton Million Partnership, employing their Community Worker, in Brereton, Cannock Chase.

### **1.2.4 Delivering Effective and Self-Sustaining Paid for Training and Consultancy**

Our consultancy offer includes:

- Payroll
- Independent examination of charity accounts
- Financial administration and management
- Charity registration and legal structure review
- Bid writing and in-depth funding advice
- Meeting facilitation and Board development
- Strategic planning support
- Independent Evaluations
- Consultations

## **Objective 1.3 – Connecting, Convening and Collaborating**

We will create a unique capability for connecting, convening and collaborating within the VCSE sector across Staffordshire, ensuring we are recognised by all sectors as being the organisation to approach to engage with the VCSE on a wide range of major issues

### **1.3.1 Member Relations and Intelligence**

Maintaining networks of members and up to date knowledge of the state of our members and membership. Including our member census and periodic state of the sector analysis.

### **1.3.2 Convene Open-Access Locality Forums**

Locality forums are offered across all eight Staffordshire districts, facilitating effective communication, networking and collaboration amongst local voluntary, community and social enterprise organisations. These forums also acted as a source for consultation and formal representation to a range of statutory organisations and Partnership Boards, with regard to public policy and its implementation.

### **1.3.3 Convene Thematic Forums and Networks**

We now convene two Healthy Communities Forums in the southwest and southeast, and work collaboratively with VAST on the equivalent in Stoke-on-Trent and North Staffordshire. We also operate two Mental Health themed forums (north/south) through the Community Mental Health Transformation programme; and we continue to support a

countywide Social Prescribing Group (SPAG). We have also continued to operate our popular Village Halls Network.

#### **1.3.4 Collaborate in service development & inward investment through Team Staffordshire**

Team Staffordshire is our only exclusive forum, made up of umbrella bodies and up to five elected VCSE representatives. It has a cross-thematic role to offer representation at the highest level with statutory sectors bodies and to facilitate inward investment to the local VCSE sector.

#### **1.3.5 Collaborate with VCSEs, Social Care and the NHS through Social Prescribing**

Using our extensive networks and knowledge we have engaged in the delivery of Social Prescribing schemes, most notably in support of the Primary Care additional reimbursable roles scheme (ARRS). We subcontract with and for our members in a number of these schemes.

#### **1.3.6 Collaborate with VCSEs, Social Care and the NHS through Healthwatch Staffordshire**

Commencing 1 April 2022, we are now the contracted provider of this statutorily required service, which ensures resident and patient views are gathered and analysed, with feedback to NHS and social care bodies.

### **Objective 1.4 – Representing the Local VCSE Sector**

We will be trusted and recognised by the sector and partners as an independent, reliable and high quality representative of the VCSE sector based upon our membership-derived mandate and our networks, for intelligence gathering, information sharing, feeding back on a range of strategic issues and strategic lobbying & advocacy

#### **1.4.1 Represent at Local Strategic Partnerships**

We hold seats on all eight district local strategic partnerships where we are able to advocate for the VCSE sector, stay informed and consider joint objectives with other local partners.

We also hold seats at the two southern Place-based Partnerships (PbPs) of the Integrated Care System and the Stakeholder Group of the Stoke-on-Trent and North Staffordshire PbP.

#### **1.4.2 Represent at Countywide Strategic Partnerships**

We hold seats by virtue of our membership mandate, by invitation or election at a number of countywide partnerships including the Staffordshire County Council Communities Leadership Board, Staffordshire Health and Wellbeing Board, The Staffordshire and Stoke-on-Trent Integrated Care System, The Staffordshire and Stoke-on-Trent Safeguarding Adults Partnership Board and the Staffordshire Safer & Stronger Communities Board.

#### **1.4.3 Strategic Lobbying of MPs**

We seek regular communication with Members of Parliament over key VCSE issues.

**Aim 2: Building the Evidence Base**

Using our census information, member surveys, Staffordshire Observatory data, and collaborating with infrastructure partners, we will become more proactive in analysing the trends and needs within the sector and local communities, in order to respond accordingly. This will inform our ongoing long-term business planning.

Within this aim, we have identified two national, or indeed international, issues that are of concern to all organisations which we are seeking to proactively develop our work within: racism & inequalities, and climate emergency.

**Aim 3: Ready for New Opportunities**

Whilst building on the successful business we have and developing programmes based on local evidence; we must also be ready to take advantage of new and emerging opportunities that fit within our values and purpose.

This includes infrastructure collaboration, asset-transfer opportunities, and national collaborations such as through NAVCA and ACRE.

**Aim 4: Fit to Function**

All of this is underpinned by the need for a fit for purpose, viable, functioning organisation.

This includes:

- Governance, policy and planning
- Income streams and financial management
- Facilities
- Marketing, communications and digital
- Developing people

**Public Benefit**

The Trustees have paid due regard to the requirements to act for the public benefit and are fully satisfied that the aims, objectives and activities of the Charity meet all of the guidance.

The public benefit of our work is self-evident in the report of our achievements that follows.

## 5. Achievements and Performance

During the 2021-2022 financial year, Support Staffordshire's key achievements and performance indicators were as follows:

### Aim 1: Empowering Communities

#### Objective 1.1 - Volunteering for All

Deliverables	Annual Report 2021-2022	Comparison 2020-2021
<b>1.1.1 Successfully Promoting Volunteering</b>	<p><b>Promotion</b></p> <p>Events held to promote volunteering: <b>4</b></p> <p>People engaged at events: <b>660</b></p> <p>Volunteer Newsletter distribution list: <b>1,468</b></p> <p><b>Star Awards</b></p> <p>Four online events were held in June 2021, each with 50-80 live views, some by members holding group viewings. Ongoing views surpassed 700 per event and we received large amounts of positive feedback.</p> <p><b>Brokerage</b></p> <p>During the year we moved to a new online platform through which all brokerage is now managed. This also prompted a major data cleanse of organisations and opportunities which partly accounts for the reduced numbers below.</p> <p>Organisations registered at year end: <b>426</b></p> <p>No. of live volunteering opportunities at year end: <b>257</b></p> <ul style="list-style-type: none"> <li>No. enquiries face to face – <b>21</b></li> <li>No. enquiries by phone/email – <b>281</b></li> <li>No. enquiries online – <b>400</b></li> <li>No. interviews – <b>115</b></li> <li>No. orgs referred into – <b>180</b></li> <li>No. follow-ups – <b>1,092</b></li> <li>No. confirmed placed – <b>112</b></li> </ul> <p>As part of our feedback we ask all volunteers if they are still volunteering six months later – <b>85%</b> say that they are.</p>	<p><b>Promotion</b></p> <p>Events held to promote volunteering: <b>6</b> (5 Trustee week, 1 College; online)</p> <p>People engaged at events: <b>766</b></p> <p>Volunteer Newsletter distribution list: <b>1,461</b></p> <p><b>Star Awards</b></p> <p>Our Volunteer Star Awards were <i>postponed in 2020 due to the Covid-19 pandemic</i>.</p> <p><b>Brokerage</b></p> <p>Brokerage shifted to remote working for the whole year. We experienced a massive upsurge in enquiries received by phone &amp; webform.</p> <p>Organisations registered at year end: <b>701</b></p> <p>No. of live volunteering opportunities at year end: <b>356</b></p> <p>Volunteer enquiries face to face: <b>0</b></p> <p>Volunteer enquiries phone &amp; website: <b>1302</b></p> <p>Volunteer enquiries (Do-it online): <b>1570</b></p> <p>Volunteer brokerage 'interviews': <b>254</b></p> <p>Volunteers confirmed in a volunteer placement after 6 months: <b>409</b></p> <p>As part of our feedback we ask all volunteers if they are still volunteering six months later – <b>79%</b> say that they are.</p>

	<p>We also ask if volunteering has contributed to improved wellbeing – <b>85%</b> agree with this statement.</p>	<p>We also ask if volunteering has contributed to improved wellbeing – <b>99%</b> agree with this statement.</p>
<p><b>1.1.2 Delivering Effective Supported Volunteering</b></p>	<p><b>Volunteering for All Partners</b></p> <p>At year end we have <b>31</b> V4A Partners, covering a large number of local volunteering venues.</p> <p><b>BBO Stafford &amp; South Staffs</b></p> <p>No. of new referrals generated and signed up: no longer a target No. of people supported into a volunteer placement: <b>45</b> (target 29) No. of participants signing up for training courses: <b>67</b> (target 52)</p> <p><b>Community Safety Tamworth (new)</b></p> <p>Aimed at promoting volunteering to 18-25 year in Tamworth:</p> <ul style="list-style-type: none"> <li>• Engaged with 130 potential volunteers</li> <li>• 12 volunteer interviews</li> <li>• 5 volunteer referrals</li> <li>• 2 participants placed</li> </ul> <p>A major challenge to this project was the time needed to form relationships of trust with the participants and providers. Young people chose not to engage; reporting the same time pressures as other volunteers, highlighting the need for more flexible opportunities.</p>	<p><b>Volunteering for All Partners</b></p> <p>At year end we have <b>9</b> V4A Partners, including Staffordshire Libraries which covers a large number of local volunteering venues.</p> <p><b>BBO Stafford &amp; South Staffs</b></p> <p>No. of new referrals generated and signed up: <b>16</b> (target 25) No. of people supported into a volunteer placement: <b>14</b> (target 12) No. of participants signing up for training courses: <b>29</b> (target 16)</p>



**Objective 1.2 – Supporting Community and Organisational Development**

<b>Deliverables</b>	<b>Annual Report 2021-2022</b>	<b>Comparison 2020-2021</b>
<b>1.2.1 A Growing and Engaged VCSE Membership</b>	<p>During the year we welcomed <b>104</b> new members, taking our membership to a record level of <b>1,117</b> general members when closures and mergers are considered (4% net increase overall).</p> <p>We have continued to support a number of new organisations through start-up membership during the year, with this figure standing at <b>62</b> at year end, once again the highest annual figure on record.</p> <p>In its fifth year, the total number of Parish Council Associates dipped slightly to <b>19</b>, largely connected to our Village Halls work.</p>	<p>During the year we welcomed <b>104</b> new members, taking our membership to a record level of <b>1,072</b> general members (10% net increase overall).</p> <p>We have continued to support a number of new organisations through start-up membership during the year, with this figure standing at <b>53</b> at year end, once again the highest annual figure on record.</p> <p>In its fourth year, we also saw the total number of Parish Council Associates rise to <b>25</b>, largely connected to our Village Halls work.</p>
<b>1.2.2 Delivering Free, High Quality, Effective Information, Advice &amp; Guidance</b>	<p>We supported <b>640</b> members through <b>873</b> direct support sessions; reaching 57% of members during the year.</p> <p>Support included <b>173</b> attendances at training courses (Right Start &amp; more)</p> <p>Funding advice remained the dominant support category, representing up to 40% of enquiries during the year. This and other advice enabled members to secure more than <b>£3,796,532</b> of new investment in their services; exceeding our £1M target.</p> <p>Our Member Bursary scheme offers extended advice and guidance to members undergoing major change. <b>4</b> bursaries were awarded this year.</p> <p>During the year we administered a one-off Opening-up Fund on behalf of Staffordshire County Council, making 159 grant awards totalling over £32,000.</p> <p><b>ACRE Network</b></p>	<p>We supported <b>611</b> members through <b>1097</b> direct support sessions; reaching 57% of members during the year.</p> <p>Support included <b>333</b> attendances at training courses (Right Start &amp; more)</p> <p>Funding advice surged in Q1 and again in Q4, making up 40% of enquiries during the year. This and other advice enabled members to secure more than <b>£4,632,342</b> of new investment in their services; exceeding our £1M target.</p> <p>Our Member Bursary scheme offers extended advice and guidance to members undergoing major change. <b>2</b> bursaries were awarded this year.</p> <p><b>ACRE Network</b></p>

	<p>We supported <b>88</b> village halls, 8 Parish Councils, and 9 other rural community groups.</p> <p><b>Feedback from members:</b></p> <p>More than one third of members hear about our services by word of mouth and 30% via our website and e-news.</p> <p>We undertake to survey by phone, all members who use our services within 12 months, to gain broad feedback on our services. We are pleased to say we received excellent feedback this year, though we are always keen to act on anything critically constructive:</p> <ul style="list-style-type: none"> <li>• I would use Support Staffordshire again – 95%</li> <li>• I would recommend you to others – 100%</li> </ul> <p><b>South West Peak</b> concluded during the year after 5 years. As the lead partner for community engagement we delivered 75 community grants to 60 groups, totalling £300,000 in value, working with a further 108 groups more widely, supported by £150,000 worth of in-kind volunteer time.</p> <p>A series on online networking and learning legacy sessions were run with groups, linking them into our wider offer.</p> <p><b>Transforming the Trent Valley</b> Landscape partnership scheme, led by Staffordshire Wildlife Trust and chaired by the Support Staffordshire Chief Executive restarted face to face activity, awarding several new community grants, delivering talks, presentations and activities; delivering the Big Washland Watch and Tales of the Riverbank.</p> <p><b>Community Mental Health Transformation (new)</b></p> <p>This partnership with the NHS started this year, working primarily with Midlands Partnership NHS Foundation Trust (MPFT) and</p>	<p>We supported <b>135</b> village halls, 8 Parish Councils, and 18 other rural community groups.</p> <p><b>Feedback from members:</b></p> <p>More than one third of members hear about our services by word of mouth and 30% via our website and e-news.</p> <p>We undertake to survey by phone, all members who use our services within 12 months, to gain broad feedback on our services. We are pleased to say we received excellent feedback this year, though we are always keen to act on anything critically constructive:</p> <ul style="list-style-type: none"> <li>• I would use Support Staffordshire again – 100%</li> <li>• I would recommend you to others – 98%</li> </ul> <p><b>South West Peak</b> was particularly hard hit by the Covid-19 pandemic, so considerable effort has gone into maintaining relationships during this period. We have focussed upon enabling and supporting grant recipients to review and revise their projects accordingly. We have also set out a plan for the project legacy.</p> <p><b>Transforming the Trent Valley</b> Landscape partnership scheme, led by Staffordshire Wildlife Trust and chaired by the Support Staffordshire Chief Executive had to manage the impacts of Covid-19, especially in relation to volunteer and community engagement. The project team diversified their engagement to new remote online opportunities, gaining excellent results.</p>
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	<p>Combined Healthcare. Year one has mainly focused upon supporting VCSE involvement in pathway redesign for people with severe mental illness, procurement of new holistic services from the VCSE sector covering housing, lifestyles, financial inclusion and 'future focus'.</p>	
<p><b>1.2.3 Delivering Asset-based Community Development Support</b></p>	<p><b>Healthy Communities – Burton, Lichfield and Tamworth (new)</b> Community Officers worked at grassroots level to identify issues around health inequalities that could be tackled through NHS/VCSE collaborations. This has led us to work on subjects including mental health, diabetes, use of NHS estates/facilities, engaging housing providers and patient participation groups.</p> <p><b>Chadsmoor and Pye Green</b> (Cannock Chase District) This year saw a focus on supporting the opening up and restarting of face to face activities. We planned to reduce our activity in Chadsmoor towards the end of the year after 5 years supporting the community. A more connected and confident collection of local volunteers and groups is now more active and part of our wider networks.</p> <p>During the year we also supported the community around the bridging hotel in Bridgetown to be more supportive of the refugees residing there.</p> <p><b>Hednesford</b> (Cannock Chase District)  Although a successful first quarter, the project officer moved on to a new role in June and Hednesford Town Council took the programme in-house at that point.</p>	<p><b>Chadsmoor and Pye Green</b> (Cannock Chase District) This year saw a focus on remote networking via Zoom; supporting small venues and groups to connect digitally; supporting groups to plan to reopen face to face activities as permitted.</p> <p>We also, in the autumn, widened our work to the whole district, looking at and addressing barriers to small groups re-starting; and sharing this learning across the organisation.</p> <p>By the Spring, many new relationships had been built across the district and one product of this was a new Cannock Chase Loneliness &amp; Befriending Support Directory.</p> <p><b>Hednesford</b> (Cannock Chase District)  In September 2020 we began a new Partnership working with Hednesford Town Council, to establish a Community Officer role, funded by and based with the council, employed by and networked into Support Staffordshire. The initial focus has been to build networks and relationships, support Covid-19 related projects (such as the IT</p>

	<p><b>Brereton Million</b> (Cannock Chase District)</p> <p>The Brereton Big Local Partnership have agreed in principle with Local Trust to become independent and establish themselves as a CIO. Support Staffordshire remain the LTO until the handover is completed but our involvement in activity has now reduced to minimal involvement as this new VCSE group looks to stand on its own feet.</p> <p><b>Biddulph (new)</b></p> <p>We began a new partnership with Biddulph Town Council in August 2021, employing a community officer based at the council. They are working on supporting local groups, encouraging volunteering, networking and a hyperlocal Biddulph directory.</p>	<p>donation project) and to support the return of Covid-safe events.</p> <p><b>Brereton Million</b> (Cannock Chase District)</p> <p>At February 2021, the Partnership decided to re-tender for the Locally Trusted Organisation (LTO) role, for the final period to the end of Big Local funding. At the time of publication, the outcome of this process is unknown and Support Staffordshire remain the LTO and grant holder.</p>
<p><b>1.2.4 Delivering Effective and Self-Sustaining Paid for Training and Consultancy</b></p>	<p>Our Development Consultancy service, in its 4<sup>th</sup> year of trading secured just over <b>£80,000</b> of business, delivering paid for support through <b>35</b> projects, to members and non-members, including:</p> <ul style="list-style-type: none"> <li>• Bespoke training</li> <li>• Bid writing</li> <li>• Strategic planning sessions</li> <li>• Board development</li> <li>• Project management</li> <li>• Financial services – payroll, independent examinations and book-keeping</li> <li>• Charity registration</li> </ul> <p>This was a <b>60%</b> increase on the previous year and included an expansion of our work into Shropshire, Derbyshire, Suffolk and Sussex working with CVS colleagues in those places.</p>	<p>Our Development Consultancy service, in its 3<sup>rd</sup> year of trading secured just under <b>£50,000</b> of business, delivering paid for support to members and non-members, including:</p> <ul style="list-style-type: none"> <li>• Bespoke training</li> <li>• Bid writing</li> <li>• Strategic planning sessions</li> <li>• Board development</li> <li>• Project management</li> <li>• Financial services – payroll, independent examinations and book-keeping</li> <li>• Charity registration</li> </ul>

**Objective 1.3 – Connecting, Convening and Collaborating**

<b>Deliverables</b>	<b>Annual Report 2021-2022</b>	<b>Comparison 2020-2021</b>
<b>1.3.1 Member Relations and Intelligence</b>	<p>In the final quarter of the year we began reporting a new measure of engagement with members, covering any type of engagement with us. For that quarter this represented <b>35%</b> of members.</p> <p>At the end of the year we had gained a net <b>725</b> completed census and directory forms; <b>65%</b> of our membership (15% increase), which informs our directory of VCSE organisations as well as anonymised data on the state of the sector.</p> <p>We continued to share entries, with consent of members, with Staffordshire County Council to support the populating of Staffordshire Connects. Of the entries published on the Support Staffordshire Directory at year end <b>81%</b> are also shared on Staffordshire Connects</p> <p>Plans are underway to publish a second State of the Staffordshire Sector Report in 2022-2023.</p>	<p>At the end of the year we had gained a net <b>630</b> completed census and directory forms; <b>61%</b> of our membership (19% increase), which informs our directory of VCSE organisations as well as anonymised data on the state of the sector.</p> <p>We continued to share entries, with consent of members, with Staffordshire County Council to support the populating of Staffordshire Connects. Of the entries published on the Support Staffordshire Directory at year end <b>69%</b> are also shared on Staffordshire Connects</p> <p>In January 2021 we published a first full State of the Staffordshire Sector Report.</p>
<b>1.3.2 Convene Open-Access Locality Forums</b>	<p>We continued to deliver Locality Forums, both online and face to face. These totalled <b>32</b> local networking opportunities across the county.</p> <p>Attendances across the county have totalled <b>771</b>; from <b>224</b> unique member organisations (20% of membership at year end) Attendees have engaged in a wide range of networking activities, hearing from one another and statutory partners, learning about new opportunities and feeding back to Support Staffordshire.</p> <p>We continued to convene and support the Cannock Chase Dementia Action Alliance during this period, with the kind support of</p>	<p>We continued to deliver our well-known Locality Forums, switching to online Zoom forums and offering them more frequently during the first lockdown. These totalled <b>46</b> local networking opportunities across the county.</p> <p>Attendances across the county have totalled <b>748</b>; from <b>271</b> unique member organisations (26% of membership at year end) Attendees have engaged in a wide range of networking activities, hearing from one another and statutory partners, learning about new opportunities and feeding back to Support Staffordshire.</p> <p>We continued to convene and support the Cannock Chase Dementia Action Alliance during this period, with the kind support of</p>

	Parish and Town Councils in the district.	Parish and Town Councils in the district.
<b>1.3.3 Convene, Collaborate, Represent through Countywide Forums</b>	<p>Our system-wide (Staffordshire &amp; Stoke-on-Trent) Health &amp; Care Forum continued through most of the year in collaboration with VAST and saw attendance of <b>57</b> during the year.</p> <p>From February 2022, we established a new structure to engage with the Health &amp; Care System, the VCSE Healthy Communities Alliance, with three place-based forums in the southwest, southeast and north, again in collaboration with VAST. This structure is endorsed by the NHS and will become part of the Integrated Care System from July 2022.</p> <p>We also established new mental health forums this year, north and south, as part of the Community Mental Health Transformation programme, but expected to align with the above VCSE Alliance structures.</p> <p>We continued to convene and chaired the Social Prescribing Advisory Group (SPAG) in collaboration with VAST during the year, to support the development of social prescribing link worker programmes across the county and city. It is anticipated this group will also come under the VCSE Alliance banner from July.</p> <p>We also ran <b>3</b> village hall network sessions.</p>	<p>Our system-wide (Staffordshire &amp; Stoke-on-Trent) Health &amp; Care Forum has continued to be delivered quarterly in collaboration with VAST and has seen an attendance of <b>49</b> during the year.</p> <p>We continued to convene and chaired the Social Prescribing Advisory Group (SPAG) in collaboration with VAST during the year, to support the development of social prescribing link worker programmes across the county and city.</p> <p>We also ran <b>5</b> village hall network sessions.</p>
<b>1.3.4 Collaborate in service development &amp; inward investment through Team Staffordshire and more widely</b>	<p>Team Staffordshire was refreshed during the year with four newly elected VCSE representatives. During the year we met with the then shadow Minister for Civil Society and began work to focus proactively on partnerships to address challenges in Staffordshire and Stoke-on-Trent where we fall below national averages.</p> <p>Towards the end of the year we had confirmation that our Arts Council England (ACE) Creative People and</p>	<p>Team Staffordshire, focussed on two items this year – an ultimately unsuccessful Carers Wellbeing Partnership tender development; and engaging better with MPs, which remains a work in progress.</p>



	Places bid had been successful. This partnership programme will bring our 'Outside' arts programme to Staffordshire Moorlands for the next three years with almost £1M of new investment.	
<b>1.3.5 Collaborate with VCSEs, Social Care and the NHS through Social Prescribing</b>	<p>We now hold agreements through 9 Primary Care Networks for provision of 16 Link Worker roles as follows:</p> <ul style="list-style-type: none"> <li>• Burton x2 (in partnership with St Giles Hospice)</li> <li>• Cannock North x2</li> <li>• Cannock Villages (with Age UK Staffordshire)</li> <li>• Leek and Biddulph x3 (1 in partnership with Beth Johnson Foundation)</li> <li>• Lichfield &amp; Burntwood x4 (1 with Age UK Staffordshire)</li> <li>• Rugeley Horsefair Practices Group</li> <li>• Stafford Central x2</li> <li>• Stafford South Rising Brook Surgery</li> </ul> <p>We also host the Staying Well Connector, working with MPFT in Cannock Chase.</p> <p>There are plans under discussion to further extend provision in some of these during 2022.</p> <p>We hold regular peer support and networking sessions for our own workers.</p> <p>Through the Staffordshire Training Hub (run by GP first) we also operate the system-wide peer support networks for social prescribers and for care co-ordinators.</p> <p>We also act as the local lead for Staffordshire, as part of the National Academy of Social Prescribing (NASP) Thriving Communities programme (led by Community Action Derby regionally).</p>	<p>Covid-19 required us to adapt our provision for much of the year to what remains a largely remote offer, focussed first on response and then recovery, with an emphasis on addressing social isolation.</p> <p>It also brought requests for enhanced and extended provision such that we now hold agreements with 9 Primary Care Networks for provision of 14 Link Workers as follows: Stafford Central x2, Leek and Biddulph x3 (1 in partnership with Beth Johnson Foundation), Burton, Lichfield &amp; Burntwood x2 (1 with Age UK Staffordshire), Cannock North x2, Cannock Villages (with Age UK Staffordshire), Rugeley Horsefair Practices Group, and Stafford South Rising Brook Surgery</p> <p>We hold regular peer support and networking sessions for our own workers and have recently taken on the role of NHS Training Hub lead for link workers across the ICS.</p>
<b>1.3.6 Collaborate with VCSEs, Social Care &amp; NHS through Healthwatch Staffordshire</b>	Healthwatch commenced 1 April 2022	N/A

**Objective 1.4 – Representing the Local VCSE Sector**

<b>Deliverables</b>	<b>Annual Report 2021-2022</b>	<b>Comparison 2020-2021</b>
<b>1.4.1 Represent at Local Strategic Partnerships</b>	<p>In most districts, the statutory Community Safety role remains the primary focus, alongside broad information sharing. Cannock Chase, Lichfield, Stafford, Staffordshire Moorlands and Tamworth also have an explicit interest in wider health and wellbeing. There were no formal LSP meetings in South Staffordshire during the year.</p> <p>We have continued to engage in the three Place-based Partnerships (PbPs), led by NHS providers and CCGs in the North, Southeast and Southwest of the county. In the southeast we secured £90,000 through the Better Care Fund to be distributed through our VCSE Healthy Communities Group, to 5 partnership projects which are now under way. In the southwest we secured funding for a healthy communities officer who began work on community based approaches to tackling health inequalities in February, and we have supported the roll out of Compassionate Communities workshops run by CCUK.</p>	<p><i>During the year, regular Local Strategic Partnerships were largely replaced with district based Covid-19 response meetings. At the peak of the pandemic these meetings operated weekly.</i></p> <p>By Q3 some districts were returning to and refreshing their partnership arrangements. We have also now secured an invitation to the East Staffordshire LSP in our own right.</p> <p>In most districts, the statutory Community Safety role remains the primary focus, alongside broad information sharing. Lichfield, Stafford and Tamworth also have an explicit interest in wider health and wellbeing.</p> <p>We have continued to engage in the three Integrated Care Partnerships (ICPs), led by NHS providers and CCGs in the North, Southeast and Southwest of the county.</p> <p>In the Southeast we now chair the 'Healthy Communities' group and have worked to secure external investment to support a partnership approach to addressing health inequalities through asset based working. In the southwest we have secured the role of the VCSE in the delivery plan, but implementation has proven slow.</p> <p>In the north of the county we work closely with VAST who host an NHS Strategic Liaison post on behalf of the VCSE sector, and lead the ICP work accordingly.</p>
<b>1.4.2 Represent at Countywide Strategic Partnerships</b>	<p>Support Staffordshire continues to seek to represent and influence on behalf of our members at a range of formal and informal partnerships including:</p> <ul style="list-style-type: none"> <li>Staffordshire Health &amp; Wellbeing Board</li> </ul>	<p>Support Staffordshire continues to seek to represent and influence on behalf of our members at a range of formal and informal partnerships including:</p> <ul style="list-style-type: none"> <li>Staffordshire Health &amp; Wellbeing Board</li> </ul>



	<ul style="list-style-type: none"> <li>Staffordshire County Council Communities Leadership Board</li> <li>Staffordshire County Council Supportive Communities Programme Board</li> <li>Staffordshire &amp; Stoke-on-Trent Safeguarding Adults Partnership Board</li> <li>Staffordshire Stronger &amp; Safer Communities Board and Prevent Board</li> <li>Staffordshire Local Enterprise Partnership Skills Advisory Board</li> <li>Staffordshire &amp; Stoke-on-Trent Integrated Care System Partnership Board</li> <li>ICS Workstreams most notably:             <ul style="list-style-type: none"> <li>ICS People &amp; Culture Board</li> <li>ICS Workforce Board</li> <li>ICS Comms &amp; Engagement</li> <li>ICS Community Mental Health Transformation Steering Group</li> <li>ICS Ageing Well Group</li> </ul> </li> <li>NHS Patient Council Southwest Staffordshire and Southeast Staffordshire Patient Board (Stoke &amp; North Staffs attended by VAST)</li> </ul> <p>During the year, we kept in touch with the Staffordshire Civil Contingencies Unit although the Local Resilience Forum – Volunteering and Vulnerability Cell was inactive during the year.</p> <p>Following the election of a new Commissioner to the Staffordshire Commissioner for Police, Fire and Crime, we re-established communications with this office with a view to future partnership working.</p>	<ul style="list-style-type: none"> <li>Staffordshire County Council Communities Leadership Board</li> <li>Staffordshire County Council Supportive Communities Programme Board</li> <li>Staffordshire &amp; Stoke-on-Trent Safeguarding Adults Partnership Board</li> <li>Staffordshire Stronger &amp; Safer Communities Board and Prevent Board</li> <li>Staffordshire Local Enterprise Partnership Skills Advisory Board</li> <li>Staffordshire &amp; Stoke-on-Trent Integrated Care System Partnership Board</li> <li>ICS Workstreams most notably The ICS People &amp; Culture, and Workforce Programme Boards</li> <li>Staffordshire &amp; Stoke-on-Trent Community Mental Health Transformation Programme Steering Group</li> <li>NHS Patient Council Southwest Staffordshire and Southeast Staffordshire Patient Board (again North Staffs is attended by VAST)</li> </ul> <p>Additionally, during the year, we became a key member of the Local Resilience Forum – Volunteering and Vulnerability Cell which sought to coordinate support for vulnerable residents with regard to food, essential goods and tackling social isolation</p>
<b>1.4.3 Strategic Lobbying of MPs</b>	A new deliverable from January 2022, we have been assessing which local MPs are best placed to engage with.	

## Aim 2: Building the Evidence Base

- We joined the Better Health Staffordshire steering group and associated workshops, which is looking at a system-approach to tackling obesity.
- We have continued to engage with the Staffordshire County Council Commissioner for Drug and Alcohol support and the main provider Humankind to support the development of community and volunteering opportunities.

- We have continued to engage with the Voluntary & Community Sector Emergencies Partnership (VCSEP), acting as a local lead, attending their national network, capability building sessions, regional meetings and strategy steering group.
- We began meeting with VAST, UnLtd. and Staffordshire Chamber to discuss a more joined up approach to social enterprise.
- We have made solid progress in our Disrupting Racism Group including training 88% of staff, delivering awareness raising discussions through a part-time inclusion officer, reviewing and changing policies and procedures and starting to better monitor equality data.
- We have made progress in our Climate Emergency group, updating our action plan and undertaking regular internal communications.

### **Aim 3: Ready for New Opportunities**

- We have continued to further our collaboration with VAST, working on our joint approach to the integrated care system, social enterprise support and in deliver of VAST's Totally Stoked project.
- We have continued to collaborate with Together Active.
- We have been an active member of the Action with Communities in Rural England (ACRE) Network.
- We have been an active member of the NAVCA network, engaging with health & care, racism and CVS research programmes in particular.
- We jointly convened and delivered a new county CVS network during the year, working with Community Action Suffolk and NAVCA. The network has already established regular contact with the county council network at the local government association (LGA).

### **Aim 4: Fit to Function**

- We delivered monthly Board Seminars, upskilling and improving the knowledge of our trustees.
- We invested in upgrading infrastructure at the Voluntary Services Centre in Burton, during the year making it safer and more secure.
- We were pleased to see Newcastle-under-Lyme Borough Council make improvements to the Guildhall (which we manage) early in the year replacing the old customer service desks with new lettable meeting spaces.
- Communications via all channels saw continued increases in followers throughout the year.
- We created a new Operations Manager post covering the Southwest of the county in January 2022, and were pleased to appoint Alison Holmes to this new Executive Management role.
- A new Health Programmes, later Social Prescribing, Manager role was created during the year and we were pleased to appoint Sarah Maxfield to the role, who had previously been one of our social prescribing link workers.

- We welcomed a new team following TUPE transfer under the Healthwatch service transfer, and recruited a further three people to the team, including new Manager, Baz Tameez.
- We achieved the Thrive at Work Foundation Award during the year, recognising our hard work to continuously improve the quality of staff wellbeing at work.
- All staff undertook appraisals for the first time.

### **Fundraising activities**

Support Staffordshire has sought to maintain its relationships with existing funders, as well as developing new income streams during the year. New income includes:

- Arts Council England for Creative People & Places in Staffordshire Moorlands
- GP First Staffordshire Training Hub for Care Co-ordinator Peer Networking
- Lichfield District Council for VCSE Support
- Midlands Partnership NHS Foundation Trust for Staying Well in Cannock Chase
- National Academy for Social Prescribing via Community Action Derby to support Thriving Communities
- NHS England for development of a VCSE Alliance (with VAST)
- South Staffordshire Council for VCSE Anchors support
- Staffordshire County Council & NHS Better Care Fund for Healthy Communities projects and grants

We are pleased that at the time of writing, we have economic relationships with seven district and borough councils as well as the county council.

We hold grants agreements with five district/borough councils:

- Cannock Chase District
- Lichfield District
- South Staffordshire
- Stafford Borough
- Staffordshire Moorlands

Stafford Borough and South Staffordshire also provide us with pro-bono office accommodation for which we are extremely grateful.

East Staffordshire and Newcastle-under-Lyme District offer peppercorn lease arrangements for multi-occupancy VCSE premises, which we manage.

Although receiving grant support in year, at the time of writing we are no longer in receipt of grant funding from Tamworth Borough Council and are in the process of relocating out of pro-bono office accommodation.

Our consultancy income was lower than budgeted for in year, but generated a greater surplus than planned, and has recovered well from the stresses of Covid-19.

During the year we implemented our first full programme of fundraising covering

corporate giving, major events/individual donors and appropriate community fundraising. With regard to the latter we are focussing our efforts upon events that do not compete directly with our own members, and where possible and appropriate we will collaborate with members. We would like to thank all the individuals who have raised funds and donated to us during the year, with particular thanks to the following corporate partners:

- Aecus Recruitment
- Brandauer UK
- Christine Thomas Training Ltd.
- Hannah Darrall (Darralls Gifts)
- JDB Fitness
- Primal Nutrition and Fitness
- Stafford Railway Building Society
- Sunshine Print
- Swinford Graphics
- Zurich Insurance

### **Other significant activities including employees, beneficiaries, funders, and the local community**

During the year we tendered for and were successful in securing the Healthwatch Staffordshire service, commissioned by Staffordshire County Council. This service commenced 1 April 2022.

There were no other significant changes in the activities of the charity during the year or since, affecting beneficiaries, funders or the local community.

## **6. Financial Review**

### **Reserves Policy**

Support Staffordshire recognises four types of reserves as outlined below, three of which are detailed in the accounting statements:

#### **Restricted Reserves**

Restricted Reserves held in accordance with any restrictions required by the original funder. Our current level of restricted reserves are detailed in the accounting statements, with a breakdown of the restrictions which apply.

#### **Designated Reserves**

Designated Reserves which are set aside for a specified future use. This could include making provision for fluctuations in predicted future income, for significant costs associated with maintaining our premises or other assets, for planned future development of services or any other reasonable specified use. Our current level of designated reserves are detailed in the accounting statements, with a breakdown of the designations which have been agreed.

#### **General Reserves**

General reserves include all other funds that are neither restricted nor designated. However, this does not mean that such reserves are completely free and instantly available. For example, general reserves may include fixed assets held for charity use, which could in theory be sold for cash; and reserves that are held as investments with specified clauses affecting when they can be accessed. Our current level of general reserves are detailed in the accounting statements.

#### **Free Reserves**

Free reserves are a subset of the general reserve. They only include reserves which are readily accessible as cash. They exclude assets and investments which are not readily available as cash.

Support Staffordshire aims to hold a free reserve that will enable the charity to meet its obligations in an orderly manner should it decide to, or have no option but to wind up its activities.

This is made up of two main components. Firstly, the funds to meet all contractual obligations of the company including long term leases, service contracts and the redundancy costs of employees. At 31 March 2022 these costs were estimated at £97,162 (£2,056 leasing commitments, £95,106 redundancy liabilities). Redundancy liabilities fluctuate on an ongoing basis when staff leave and as they accrue service. As such, this figure is only ever a broad estimate and would always need to be recalculated in the event of a potential redundancy scenario.

Secondly, the costs of continuing to operate core services for between 3 and 6 months, assuming no further core income is secured in this period. This is in order to allow for an orderly wind down of those services, with up to 12 weeks' notice periods for employees, and so as not to have a sudden, unplanned, and adverse impact upon service users. The free reserves target is therefore expressed as a range. We have excluded programmes of work which are solely project funded, where there is very low or no liability for us financially, i.e. if the funding ceased, we would stop delivering any service. These costs are estimated, based on our budget for 2022-2023 as between £180,151 - £360,301.

As such, the current target for free reserves is between £277,313 – £457,464. This figure remains higher than that which would be strictly necessary as in reality

much activity would begin to cease, from less than 3 months if funding were to be lost.

At 31 March 2022 we have considered that we held £470,178 of Free Reserves, which is made up from our general reserves (£734,798), less current investments which are not instant access (£264,620). This is in excess of our target range and trustees will be reviewing our position following completion of these accounts. Free reserves are not detailed in our accounting statements as they are a matter of judgement for the Board of Trustees.

### **Fund Out-turn**

During the year 2021-2022 Support Staffordshire had an overall surplus of £4,453 as per the Income and Expenditure account.

This included spend of designated reserves of £62,176, which was less than £76,880 which had been budgeted for. It also includes depreciation which we do not budget for.

Taking these factors into account, the out turn compared to budget (£74.8k loss) was a significant gain of approximately £80k, which was due to increased income and associated delivery secured during the year.

Given the wider economic context, the final out turn was a considerable success during the year, and indicative of the hard work of the whole team.

### **Funding Sources**

Support Staffordshire received £1,611,288 total income during the year, from a wide range of national and local investors and funders, both government and non-government. These include Staffordshire County Council, some district and borough councils, the NHS, primary care networks, other public bodies, the National Lottery, the Community Foundation, and other trusts & foundations, which usually operate through grant or service level agreements. These sources of income are outlined in detail in the notes to the accounts.

We secured approximately 13% of our income from trading activities, largely sale of space at premises and paid for training and consultancy.

In its first full year of operation, fundraising activities represented approximately 2% of income.

### **Expenditure**

During the year Support Staffordshire spent £1,537,911 on charitable activities, in support of VCSE organisations. This includes approximately 0.8% of total expenditure on governance costs and approximately 3.5% of total expenditure on indirect management and support services. Approximately 27% of expenditure was grant funding to delivery partners or grant fund recipients. Restricted expenditure and grant recipients are outlined in detail in the notes to the accounts.

In addition, we spent £68,925, approximately 4% of total expenditure, on raising funds. This pertains to our fundraising development work and fees charged for our endowment fund management.

Across all expenditure, approximately 65% of spend is on staffing as our services are predominantly those delivered by people.

## Senior Staff Pay

Approximately 12% of all spend is on key management personnel which we consider to be the executive management team.

At 1 April 2022 the Chief Executive was the highest paid employee and received an annual salary of £52,500.

At 1 April 2022, we committed to a minimum wage of £10 per hour. This represents a salary multiple of x2.7 between the lowest and highest paid employee.

## Gender Pay Equality

Although we are not statutorily required to report upon it, we have determined that Support Staffordshire had a -5.3% median gender pay gap at 1 April 2022 (the middle ranking female employee earns more than the middle ranking male employee). We have a 4.5% mean (average pay) gender pay gap in favour of male employees, but this reverses to a -6.6% gender pay gap in favour of female employees if the single highest paid employee, who is male, is not included. 82% of employees identified as female.

## Investments Policy

This policy outlines the parameters that the Trustees have agreed, to guide their powers to make investments as per the Articles of Association.

Investments are primarily made to secure the best financial return, in order that additional funds may be raised for the furtherance of the charity's objects. However, this primary objective must be balanced with the following factors.

- i. Funds held by Support Staffordshire on behalf of other organisations should be held with minimal risk and maximum access.
- ii. Funds that are known to be required within the Support Staffordshire budgets outlined for the upcoming 12 months should be held with minimal risk and appropriate access.
- iii. Funds that are known not to be required within the Support Staffordshire budgets outlined for the upcoming 12 months, but are within the minimum level of reserves set out by the Board, may be invested with a manageable and agreed level of risk and with manageable and agreed levels of limited access. This will normally be a cash or near cash fund, with instant access or a notice period of less than 6 months. This will be agreed by the Trustees.
- iv. Funds that are known not to be required within the Support Staffordshire budgets outlined for the upcoming 12 months, and are beyond the minimum level of reserves set out by the Board, may be invested with a manageable but enhanced level of risk and with manageable but lesser levels of access. This could include cash bonds for 12 months or more, or non-permanent endowments. This will be agreed by the Trustees.
- v. Wherever possible, investments will be made with institutions that demonstrate a track record in managing risk, high return funds and that have an ethical investment stance.
- vi. The investment position will be reported to the Trustees at least annually.

## **7. Plans for Future Periods**

### **Aims and Objectives**

The aims and objectives outlined in this report have been updated during the year and are now being regularly reported against.

### **Planned Activities**

The following main activities are planned for 2022-2023:

#### **Aim 1: Empowering Communities**

##### **Objective 1.1 - Volunteering for All**

- To deliver 6 promotional volunteering events per annum
- To deliver brokerage of 300 enquiries, 200 referrals and 100 placements per annum
- To maintain supported volunteering in Tamworth and to seek new programmes in Burton, Cannock and Newcastle

##### **Objective 1.2 – Supporting Community and Organisational Development**

- To continue to reach around 100 new members annually
- To continue to support over 500 unique member organisations each year
- To continue to support members to secure over £1 million annually
- To secure a 95% member satisfaction rating annually
- To sustain and expand Asset-based Community Development to new neighbourhoods
- To further strengthen our training and consultancy offer and grow our income from these sources to over £150,000 by March 2023

##### **Objective 1.3 – Connecting, Convening and Collaborating**

- To engage 75% of members annually
- To continue to increase response from our member census towards a target of 75%
- To publish a State of the Sector report
- To grow attendance at Forums towards a target of 40%
- To embed our new Healthy Communities forums, such that they are influencing and engaging in the emerging Integrated Care System
- To deliver a successful Creative People and Places 'Outside' project in its development year
- To deliver the best quality service in Staffordshire for Social Prescribing, that is highly interconnected with the VCSE sector
- To deliver an effective and refreshed Healthwatch service in its first year with Support Staffordshire

##### **Objective 1.4 – Representing the Local VCSE Sector**

- To remain a well informed and recognised advocate for the sector at local and countywide partnerships; and to build the resource allocation to the local sector as a result
- To ensure a strong voice and equal role for the VCSE sector in the emergent Integrated Care System (ICS)
- To build engagement with the Office of the Staffordshire Commissioner for Police, Fire and Crime
- To engage with local MPs more frequently and meaningfully



**Aim 2: Evidence Based Planning & Development**

- To be proactive in project development based upon VCSE and local community needs and aspirations including with regard to the local Joint Strategic Needs Assessment for health & care and ongoing community resilience post-Covid-19.
- To deliver against our racism and inequalities action plan
- To deliver against our climate emergency action plan

**Aim 3: Ready for New Opportunities**

- To further build our positive relationship with VAST Together Active and other near neighbour CVSs
- To actively engage in regional and national ACRE and NAVCA networks, including co-chairing the county CVS network

**Aim 4: Fit to Function**

- To continue to work collaboratively and effectively as a Board
- To maintain at least a balanced financial position, sustaining and securing existing and new income to deliver our charitable objects
- To further develop our fundraising programme
- To effectively steward our premises post-Covid-19 bringing them back to full occupancy
- To further grow our public awareness through sound branding and messaging
- To continuously develop and improve our commitment to staff welfare
- To seek continuous improvement through our performance management framework and external quality accreditation through the NAVCA LIQA and VCQA awards

**8. Custodian Funds**

At 31 March 2022 Support Staffordshire held £54,576 of custodian funds. These are held on behalf of Brereton Million Partnership and Staffordshire Parent Carer Forum, both unincorporated partnerships which we support. For a detailed breakdown of these funds, please contact the relevant organisation.

Such funds, held from time to time, are held in Support Staffordshire current accounts and sufficient control and detail is available within the accounting system records to ascertain the balances held at any time.

**9. Declaration**

The Trustees Annual Report and Accounts were approved by the Board of Trustees on 15 September 2022 and signed on behalf of the Trustees by



**Jan Wilson**  
Chair

## Responsibilities of the Board of Trustees

The trustees (who are also directors of Support Staffordshire for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company at the year end and of its incoming resources and resources expended during that year. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue to operate.

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By order of the Board, 15 September 2022



**Jan Wilson**  
**Chair**

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 39, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

## Auditors Report

### Opinion

We have audited the financial statements of Support Staffordshire (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- Give a true and fair view of the state of the charitable company's affairs as at 31 March 2022, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- Have been prepared in accordance with the requirements of the Companies Act 2006.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

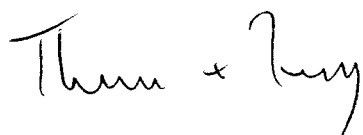
### Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

## Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Thomas & Young Limited  
Statutory Auditor  
Carleton House  
266-268 Stratford Road  
Shirley  
Solihull  
B90 3AD

A handwritten signature in cursive script that reads "Thom & Young".

Date: 15 September 2022

Thomas & Young Limited is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Our audit approach included the following elements:

- Assessment of the susceptibility of the charity's financial statements to material misstatement, including how fraud might occur.
- Assessment of the laws and regulations identified as being of significance in the context of the charity.
- We obtained an understanding of the legal and regulatory framework applicable to the charity and how the charity is complying with that framework.
- We obtained an understanding of the charity's policies and procedures on compliance with laws and regulations, including documentation of any instances of non-compliance.
- We obtained an understanding of the charity's policies and procedures on fraud risks, including knowledge of any actual, suspected or alleged fraud.
- We ensured that our audit personnel have the experience and knowledge to identify or recognise non-compliance with laws and regulations.
- We use appropriate audit resources and tools to guide us in selecting the right audit approach.

In considering the extent to which the audit was considered capable of detecting irregularities, we considered how our approach to the audit has affected the likelihood of detection. This was affected by:

- the inherent difficulty in detecting irregularities;
- the effectiveness of the entity's controls; and
- the nature, timing and extent of the audit procedures performed.

In determining those matters that are of significance, both quantitative and qualitative factors are relevant to such consideration.

Taking into account all of these points, our procedures are appropriate to detect material misstatements in respect of irregularities, including fraud.

**Balance Sheet**

	2022	2021	Notes
<b>Fixed Assets</b>			
Tangible Assets	648	1,390	1a
Investments	<u>264,620</u>	<u>253,000</u>	1b
	265,268	254,390	
<b>Current Assets</b>			
Debtors	330,026	295,402	2
Cash at bank and in hand	747,031	694,749	
	<u>1,077,057</u>	<u>990,151</u>	
Creditors: amounts falling due within one year	509,360	416,029	3
<b>Net Current Assets</b>	567,697	574,123	
<b>Net Assets</b>	<u>832,966</u>	<u>828,514</u>	4
<b>The Funds of the Charity</b>			
Restricted Funds	28,561	20,004	5
Unrestricted Income funds			
- General	734,798	676,727	
- Designated	<u>69,607</u>	<u>131,783</u>	6
	804,405	808,510	
<b>Total Charity funds</b>	<u>832,966</u>	<u>828,514</u>	

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Board of Directors and Trustees and signed on their behalf on 15 September 2022



Director

JAN WILSON

8967045

Company number

**Statement of Financial Activities (SOFA)**

	2022			Total	2021	Notes
	Unrestricted Funds General	Funds Designated	Restricted Funds			
<b>INCOME</b>						
Donations	34,950	-		34,950	27,336	A1
Charitable Activities	977,398	-	573,046	1,550,445	1,493,033	A2
Other Trading Activities	12,823	-	-	12,823	13,631	A3
Investment Income	1,451	-	-	1,451	1,007	A4
<b>TOTAL</b>	<b>1,026,622</b>	<b>-</b>	<b>573,046</b>	<b>1,599,668</b>	<b>1,535,007</b>	
<b>EXPENDITURE</b>						
Charitable Activities	973,421	-	564,490	1,537,911	1,280,286	B1 & C
Expenditure on Raising Funds	68,925	-		68,925	32,263	B2
<b>TOTAL</b>	<b>1,042,346</b>	<b>-</b>	<b>564,490</b>	<b>1,606,836</b>	<b>1,312,549</b>	
Net Gains / (Losses) on Investments	11,621	-	-	11,621	-	
Net income / (expenditure) for the year	( 4,103)	-	8,556	4,453	222,458	
Transfer between funds	62,176	( 62,176)		-		
Net movement in funds	58,073	( 62,176)	8,556	4,453	222,458	
Total Funds brought forward	676,727	131,783	20,004	828,514	606,056	
Total Funds carried forward	734,798	69,607	28,561	832,966	828,514	



**Statement of Cash Flows**

	2022	2021	Note
<b>Cash flow from operating activities</b>			
Cash (absorbed by)/generated from operations	50,830	34,078	16
<b>Net cash flow from operating activities</b>	<u>50,830</u>	<u>34,078</u>	
<b>Cash flow from investing activities</b>			
Payments to acquire tangible fixed assets	-	( 1,554)	
Receipts from sales of tangible fixed assets	-	595,000	
Payments to acquire investments	-	( 253,000)	
Receipts from sales of investments			
Interest received	1,451	1,007	
<b>Net cash flow from investing activities</b>	<u>1,451</u>	<u>341,453</u>	
<b>Net cash flow from financing activities</b>	<u>-</u>	<u>-</u>	
<b>Net increase / (decrease) in cash and cash equivalents</b>	52,281	375,531	
<b>Cash and cash equivalents at 1 April 2021</b>	694,749	319,218	
<b>Cash and cash equivalents at 31 March 2022</b>	<u>747,031</u>	<u>694,749</u>	

## Notes to the Accounts

### Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year

#### P1. Basis of preparation of accounts

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2015)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

The financial statements are prepared in Sterling, which is the functional currency of the company. Monetary amounts in the financial statements are rounded to the nearest £.

#### P2. Tangible fixed assets for use by the charity and depreciation

Tangible fixed assets for use by the charity are stated at cost or valuation, less depreciation as per policy

Depreciation rates:

Buildings and Land 2%

Other assets 33%

#### P3. Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. Specific policies relating to particular categories of income are as follows:

Income from charitable activities and other trading activities is recognised when the charity becomes unconditionally entitled to the income.

Investment income is included when receivable.

#### P4. Resources expended

Expenditure is recognised in the period in which it is incurred.

Charitable activities expenditure comprises those costs incurred by the charity in the performance of its activities and services. It includes costs which are incurred directly by those activities and indirect costs necessary to support those activities

Expenditure on raising funds includes the costs of all fundraising activities

Governance costs comprise those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs associated with the operation of the Board of Trustees of the charity.

#### P5. Value added tax

The charity is not VAT registered

#### P6. Pension costs

The Charity contributes to a defined contribution scheme - employer contribution is 3%

#### P7. Donated services

The charity is greatly dependent in carrying out its activities upon the time given by many volunteers and the dedication of staff members. The financial benefit of their time is not quantified in these accounts.

#### P8. Fund accounting

This differentiates between restricted and unrestricted funds. Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are those which have been earmarked by the Trustees for specific purposes, but remain unrestricted funds. Restricted funds are those which are to be used in accordance with the specific restrictions imposed by the donors or funders. Expenditure that meets these criteria is charged to the relevant fund.

**NOTES TO THE SOFA**

A1 Income: Donations and Membership	2022		2021
	Unrestricted	Restricted	Total
Donations - Cash			-
Donations - in kind	12,000		12,000
Donations - individual	19,207		19,207
Donations - corporate	3,563		3,563
Donations - business club	180		180
	34,950	-	34,950
			27,336

<b>A2 Income: Charitable Activities</b>	<b>2022</b>	<b>2021</b>
<b>UNRESTRICTED</b>		
<b>Central and Local Government Grants and Service Level Agreements</b>		
ACRE - Action with Communities in Rural England	43,405	44,505
Biddulph Town Council	-	500
Bridgetown Parish Council	-	150
Cannock Chase CCG	34,016	-
Cannock North Primary Care Network	33,576	29,531
Cannock Villages Primary Care Network	22,983	22,810
Department for Education	4,875	-
East Staffordshire CCG	-	1,260
East Staffordshire Borough Council - Business Rate Relief Grant	10,000	10,000
East Staffordshire Primary Care Network via St. Giles Hospice	33,514	31,362
GP First Limited	16,510	-
Heath Hayes and Wimblebury Parish Council	400	500
Leek Town Council	2,200	2,200
Leek and Biddulph Primary Care Network	99,702	76,462
Lichfield and Burntwood Primary Care Networks	43,198	45,326
Lichfield District Council - VCSE Development & Volunteering	32,209	35,000
Lichfield District Council - Business Rate Relief Grant	-	10,000
Midlands Partnership NHS Foundation Trust	3,000	-
NHSE via SESSP CCG - End of Life Action Alliance	43,540	545
National Academy for Social Prescribing via Community Action Derby	2,500	-
NHSE via Stafford and Surrounds CCG	15,000	-
National Lottery Heritage Fund via Peak District National Park Authority	116,756	71,280
Newcastle-Under-Lyme Borough Council	4,000	-
Newcastle-Under-Lyme Borough Council - Business Rate Relief Grant	-	25,000
Norton Canes Parish Council	90	-
Rugeley Horse Fair Practice	14,867	6,312
Rugeley Town Council	400	-
Staffordshire County Council - Covid Emergency Fund	-	11,419
Stafford Borough Council	10,250	10,250
Stafford Central Primary Care Network	57,435	53,356
Stafford South Primary Care Network	5,906	-
Staffordshire County Council via Staffordshire Council for Voluntary Youth Service	200,000	200,000
Staffordshire Moorlands District Council - Creative People and Places	2,000	3,141
Staffordshire Moorlands District Council - Arts Forum Support	33,145	5,040
Staffordshire Moorlands District Council - Community Group Support	11,480	11,480
Staffordshire Moorlands District Council - Business Rate Relief Grant	-	25,000
Stoke-on-Trent and North Staffordshire CCG via VAST	-	3,000
	<b>896,957</b>	<b>735,428</b>

**Memberships and Associate Fees**

475	575
475	575

**Non-Government Grants**

Community Together CIC	100	-
NAVCA	200	-
Stafford and Rural Homes	1,540	-
Transforming Communities Together - Places of Welcome	3,500	-
Tudor Trust	225	-
	<b>5,565</b>	<b>-</b>

**Primary Purpose Trading Income****Office Rental**

East Staffordshire - Voluntary Service Centre	32,750	42,403
Lichfield District - Burntwood Open House	-	1,000
Lichfield District - Mansell House	-	6,190
Newcastle-under-Lyme - Guildhall	12,779	8,432
Staffordshire Moorlands - Bank House	-	4,997
	<b>45,530</b>	<b>63,022</b>

**Meeting Room Hire**

East Staffordshire - Voluntary Service Centre	484	325
Lichfield District - Burntwood Open House	-	1,850
Newcastle-under-Lyme - Guildhall	2,268	-
	<b>2,752</b>	<b>2,175</b>

**Consultancy Services**

Accounting and Independent Examinations	2,340	3,695
Administrative Services	1,000	175
Consultancy	14,116	2,158
Payroll Service	5,550	4,412
Registered Office	55	100
Training and Workshops	2,883	1,417
	<b>25,943</b>	<b>11,957</b>

**Total Primary Purpose Trading**

<b>74,225</b>	<b>77,155</b>
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**Other Income**

Mansell House - gain on sale of asset	-	196,600
Other chargeable services	176	6
Reimbursed expenses - dilapidations Bank House	-	200
	<b>176</b>	<b>196,806</b>

**TOTAL UNRESTRICTED**

<b>977,398</b>	<b>1,009,964</b>
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**RESTRICTED****Central and Local Government Grants and Service Level Agreements**

Cannock Chase District Council - Covid 19 Support Grant	8,520	2,773
Department of Culture Media and Sport via NAVCA - Voluntary Sector		
Emergencies Partnership	28,750	9,500
European Social Fund via Community Foundation for Staffordshire	-	23,645
Health Education England	30,000	-
Hednesford Town Council	3,818	8,439
HMRC - Job Retention Scheme Grant	806	17,342
South Staffordshire Council	12,265	-
South Staffordshire Council - Covid 19 Support Grant	3,600	8,627
Staffordshire County Council - Adult and Community Learning	-	2,200
Staffordshire County Council - Better Care Fund	90,307	-
Staffordshire County Council - Clinically Extremely Vulnerable Support Grant	47,150	42,100
Staffordshire County Council - Local Members Fund for Newcastle Under Lyme		
Guildhall	500	-
Staffordshire County Council - Opening up grants	50,000	-
Tamworth Borough Council	15,904	-
Tamworth Borough Council - Covid 19 Support Grant	-	2,604
	<b>291,620</b>	<b>117,231</b>

Community Foundation for Staffordshire - NET Covid 19 Grant	479	52,224
Lloyds Bank Foundation for England and Wales	10,000	5,000
National Lottery Community Fund - Awards For All	1,396	325
National Lottery Community Fund - Building Better Opportunities via BES	97,009	99,599
National Lottery Community Fund - Celebrate National Lottery 25	1,000	-
National Lottery Community Fund - Covid 19 Support Fund	-	98,515
National Lottery Community Fund - Partnership Fund	37,315	-
National Lottery Community Fund - Reaching Communities via VAST	33,100	-
National Lottery Community Fund - via Community Together CIC	3,963	-
National Lottery Heritage Fund via Staffordshire Wildlife Trust	59,223	46,290
Sport England Emergency Fund	-	1,560
	<u>281,427</u>	<u>365,837</u>
<b>TOTAL RESTRICTED</b>	<b><u>573,046</u></b>	<b><u>483,069</u></b>
<b>TOTAL CHARITABLE ACTIVITIES</b>	<b><u>1,550,445</u></b>	<b><u>1,493,033</u></b>

**A3 Income: Other Trading Activities**

2022      2021

**Non Primary Purpose Trading****Sponsorship**12,546      1,799**Office Rental**

Lichfield District - Mansell House

-      2,899

Staffordshire Moorlands - Bank House

-      8,673

-      11,572**Meeting Room Hire**

East Staffordshire - Voluntary Service Centre

276      -

Lichfield District - Burntwood Open House

-      260

Newcastle-under-Lyme - Guildhall

-      -

276      260**TOTAL**12,823      13,631**A4 Income: Investment Income**

2022      2021

Interest Received

1,451      1,007

**TOTAL**1,451      1,007

**B1 Expenditure: Charitable Activities****2022 2021****UNRESTRICTED**

Governance	12,462	12,462
Trustee expenses	-	-
Unrestricted charitable activities expended	902,372	717,507
Management and Support Services	57,845	64,204
Depreciation	742	3,044
	<b>973,421</b>	<b>797,217</b>

**RESTRICTED**

Architectural Heritage Fund	-	3,176
Biddulph Community Fund	9,326	
Big Local - Brereton Million	37,943	59,148
Cannock Chase District Council - Covid 19 Support Grant	8,520	2,773
Community Foundation for Staffordshire - NET Covid 19 Grant	479	52,224
Department of Culture Media and Sport via NAVCA - Voluntary Sector Emergencies Partnership	28,750	9,500
European Social Fund via Community Foundation for Staffordshire	-	23,645
Health Education England	30,000	-
Hednesford Town Council	3,818	8,439
HMRC - Job Retention Scheme Grant	806	17,342
Lloyds Bank Foundation for England and Wales	10,000	5,000
National Lottery Community Fund - Awards For All	1,396	325
National Lottery Community Fund - Building Better Opportunities via BES	97,009	99,599
National Lottery Community Fund - Celebrate National Lottery 25	1,000	-
National Lottery Community Fund - Covid 19 Support	-	98,515
National Lottery Community Fund - Partnership Fund	37,315	-
National Lottery Community Fund - via Community Together CIC	960	-
National Lottery Community Fund - via VAST	33,100	-
National Lottery Heritage Fund via Staffordshire Wildlife Trust	58,705	46,290
South Staffordshire Council	12,265	-
South Staffordshire Council - Covid 19 Support Grant	3,600	8,627
Sport England Emergency Fund	-	1,560
Staffordshire County Council - Adult and Community Learning	-	2,200
Staffordshire County Council - Better Care Fund	90,307	-
Staffordshire County Council - Clinically Extremely Vulnerable Support Grants	47,150	42,100
Staffordshire County Council - Local Members Fund for Newcastle Under Lyme Guildhall	500	
Staffordshire County Council - Opening up grants	35,638	
Tamworth Borough Council	15,904	-
Tamworth Borough Council - Covid 19 Support Grants	-	2,604
	<b>564,490</b>	<b>483,069</b>

**TOTAL CHARITABLE ACTIVITIES****1,537,911 1,280,286****B2 Expenditure: Raising Funds****2022 2021**

Community Foundation Investment Fund charge	2,616	-
Fundraising Development	66,309	32,263
	<b>68,925</b>	<b>32,263</b>

	<b>Total grants by Funder</b>	<b>Payments by grant Recipient</b>
<b>C. Grant payments</b>		
<b>Restricted</b>		
<b>Brereton Million Community Fund</b>	4,600	
1st Brereton Brownies		600
2nd Brereton Brownies		600
Amanda Jellyman		500
Brereton & Ravenhill Association for Community Events		500
Brereton Social Girls Football Club		800
J Weightman		600
Rugeley Rifle Club		1,000
<b>Heath Hayes Parish Council</b>	100	
Hawkes Green, Heath Hayes & Wimblebury Environmental Group		100
<b>Hednesford Town Council</b>	100	
Friends of Hednesford Park		100
<b>National Academy for Social prescribing - Thriving Communities Partner Grants via Community Action Derby</b>	500	
Shropshire RCC		250
VAST Services		250
<b>National Lottery Community Fund - Covid 19 Support Fund: Tamworth Community Grants</b>	479	
Sherratts Wood CIC		189
Spark Burnwood CIO		140
The Voluntary Car Scheme Lichfield & Cannock Chase		150
<b>National Lottery Heritage Fund via Staffordshire Wildlife Trust : Community Grants</b>	12,957	
Barton under Needwood Parish Council		2,000
Brizlincote Parish Council		2,000
Burton Rugby Club		1,484
Rugeley Power Station Angling Club		1,999
Sinai Park House Trust		1,700
Tean Valley Meadow Trust		1,939
Uttoxeter Community Garden		1,835
<b>NHS England via Staffordshire Clinical Commissioning Groups - Voluntary Sector Partnerships Grant</b>	38,000	
Katharine House Hospice		5,000
St Giles Hospice		18,000
VAST Services		15,000
<b>Norton Canes Parish Council</b>	100	
Norton Canes Parish Council		100
<b>Southeast Staffordshire Clinical Commissioning Groups - Healthy Communities Grants</b>	5,024	
Burton Albion Community Trust		19,828
East Staffordshire and Surrounds Diabetes UK Patient Network		7,275
Harvey Girls		21,359
MHA Communities South Staffordshire		21,112
St Giles Hospice		500
Trent & Dove Housing		14,950
<b>Staffordshire Clinical Commissioning Groups - Community Mental Health Transformation Partner Grant</b>	1,000	
VAST Services		1,000
<b>Staffordshire County Council - Clinically Extremely Vulnerable Support Grants</b>	43,450	

Biddulph Youth and Community Zone	13,700
Haregate Community Centre	14,750
Moorlands Home Link	15,000
<b>Staffordshire County Council - Opening Up Grants</b>	<b>32,438</b>
11th Lichfield (Christchurch) Brownies	100
1st Biddulph Moor Saracens Scout Group	200
1st Colwich Brownies	200
1st Colwich Rainbows	200
1st Mercian Scout Group	200
1st Yarnfield Rainbows	200
2nd Stowe Rainbows	100
7th Stafford Scouts	120
Active 60's Group	200
Affordable Foods	200
Alice Charity	200
All Saints Christchurch	100
Alton Handbell Ringers	200
Alton Village Toddler Group	300
Approach	200
Art Brasil	200
Barlaston Guides	200
Barlaston Volunteer Car Scheme	200
Barton Neighbourhood Volunteers	200
Belgrave Community Allotment & Garden	200
Better Together Community Support Group for Stoke-on-Trent	200
Better Way Recovery	200
Biddulph & District Youth & Community Orchestra	200
Biddulph Male Voice Choir	200
Biddulph Strummers & Singers	200
Brewood Voluntary Car Scheme	200
Broadway Social Enterprise	200
Brown Edge Luncheon Club	300
Burntwood Family History Group	200
Burntwood Gardening Guild	200
Burton Bowel Cancer Support Group	200
Burton Caribbean Association	200
Burton Library Friends Group	200
Burton Sea Cadets	200
Cannock Wood & Gentleshaw Gardening Club	200
Cannock Wood & Gentleshaw WI	200
Changes Tamworth	200
Chase Aqua Rural Enterprise	200
Chase Crafters Learning Circle	200
Chase Grandparents Group	200
Chase Parkinsons Group	200
Checkley Community Centre	300
Cherishers 811	200
Cheslyn Hay Community Choir	200
Cheslyn Hay Table Tennis Club	200
Chit Chat 4 U	528
Choice Recovery	200
Circularity Association	200
Codsall Christmas Fair Group	200
Colton Village Produce Guild	200
Community Learning Centre	200
Community Life Church	200
Coven Forget-Me-Not Club	200
Create Church	200
Dementia Singing Friends	200
Elim Hope Church	200
Endon Community Choir	300
Etching Hill Garden Guild	200
Etching Hill WI	200
Fish 2013	200



Friends 2 Friends	800
Friends of Burntwood Library	100
Friends of Cannock Stadium	200
Friends of Hednesford Community Volunteers	200
Friends of Hednesford Park	200
Friends of Perton Library	200
Friends of Warwickshire Moor	200
G.L.E.A.N Hub	200
Game Therapy	200
Gartmore Riding for the Disabled	200
Girlguiding Rugeley	400
Gnosall & District Voluntary Car Scheme	200
Great Bridgeford VPG	200
Grow Moorlands	400
Hagley Bowls Club	200
Harness Coaching CIC	200
Harvey Girls	200
Heath Hayes Community Food Table	200
Helping Angels Charitable Association	200
Helping Each Other Uttoxeter	200
Helping Each Other Uttoxeter	200
hugWarts Well Being Arts	200
Kaleidoscope Choir	60
Kendall & Wall Charitable Trust	200
Kibblestone District Scout Council	200
Kingsfield Singers	200
Leek Gateway Club	200
Let's Talk	200
Lichfield & District Over 60's Club	200
Lichfield Arts	200
Lichfield Re-Cycle	200
Lifeworks	200
Meeting Point	180
Men's Shed Lichfield	200
MHA Communities South Staffordshire	200
Middleport Matters Community Trust - 'Root'n' Fruit Project'	200
Milk Fairies IC	500
Monthly Alzheimer's Support Evenings	200
Moorlands Garden Guild	200
Newcastle Community Transport	200
Newcastle Senior Citizens Centre	200
Oak Tree Farm Rural Project	200
One Lichfield	200
Open Door of Hope	200
Park Farm Social Group	200
Perton Crafters	200
Pink Sisters Breast Cancer Support Group	200
Quarnford Memorial Hall	200
Rethink North Staffs	200
Rotary Club of Rugeley	200
Royal Osteoporosis Society - Burton	200
Seasons Theatre Company	200
Self Sufficient Children	200
Sharon Rose Author Projects	200
South Staffordshire Local Village Transport	200
South Staffordshire Work Clubs (SSWC)	200
Spark Burnwood CIO	260
Spark Springhill Grandparents Group	200
Special Needs Adventure Playground (SNAP)	200
Spectrum Residents Association	200
St Aidan's Church	200
St Giles Hospice	200
St Lukes PCC	200
St Mary's Friendship Club	100
Stafford & District Bereavement & Loss Support Service	200

Stafford & District Stroke Club	200
Stafford Art Group	200
Stafford Muslim Community Centre	200
Stafford Street Pastors	200
Staffordshire Care Farming Development CIC	240
Stone Community Hub	200
Stonnall Youth and Community Centre	200
Tamworth Castle Bowls Club	200
Tamworth Literary Festival	200
Tamworth over 60s Club	200
Tamworth Wellbeing and Cancer Support Centre	200
The Community Church	200
The Loveinspire Foundation	200
The Madeley Centre	200
The Over 55's Tuesday Mixer Club	200
The South Staffordshire Narrowboat Co Ltd	200
The Three Spires Community Choir	150
The Whittington Wednesday Club	100
Tilly's Voice Mental Health and Wellness CIC	200
Tri Service & Veterans Support Centre	200
Uttoxeter Gateway Club	200
Uttoxeter Heath Community Centre	200
Versus Arthritis - Burton on Trent Group	200
Voluntary Transport for the Disabled	200
We'll Meet Again Group	200
Whitmore Active Living Group	200
Whittington Craft Club	200
Wild About Perton	200
Winshall Neighbourhood Resource Centre	200
Wombourne Volunteer Vureau	200
Your Emotional Support Service	200

**The Staffordshire Training Hub**

4,340

Age UK Staffordshire	675
Brighter Futures	653
Cannock Villages PCN	53
Community Together CIC	450
Newcastle North Primary Care Network	60
St Giles Hospice	1,247
Staffordshire Network for Mental Health	263
Staffordshire North & Stoke on Trent Citizens Advice Bureau	288
Starfish Services	323
The Beth Johnson Foundation	165
The Red Lion Surgery	165

**Voluntary Sector Emergencies Partnership - Local Leads Partner****Grants via NAVCA**

17,625

Birmingham Voluntary Service Council (BVSC)	750
Cambridge Council for Voluntary Service	750
Community Action Derby	5,000
Community Action Suffolk	5,750
Community Resource Shropshire	750
Evesham Volunteer Centre Community Services	750
Nottingham CVS	750
Shropshire RCC	1,625
Voluntary Action Leicestershire	750
Warwickshire CAVA	750

**Unrestricted****Cannock Villages Primary Care Network: Delivery Partner**

18,603

Age UK Staffordshire

18,603

**Leek and Biddulph Primary Care Network: Delivery Partner**

33,400

The Beth Johnson Foundation	33,400
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<b>Lichfield and Burntwood Primary Care Network: Delivery Partner</b>	16,321	
Age UK Staffordshire		16,321

**National Lottery Heritage Fund via Peak District National Park**

<b>Authority: Community Grants</b>	88,195	
Beasley Back Dane Trust		495
Borderland Voices		2,984
Buxton Sea Cadet Corps		565
Cre8 Macclesfield Limited		7,500
Crossroads Care CM & M Ltd		1,242
Errwood Sailing Club		5,316
Fernilee Methodist Chapel		6,572
Grindon Old School New Management Committee		758
Grindon Village Hall		746
Hartington Village Hall		336
High Peak Community Arts		10,865
High Peak District Scout Council		8,117
Kidology Arts		4,794
KRIV		400
Longnor Action Group		1,873
National Trust		758
Peak District & South Yorkshire Branch CPRE		1,883
St Bartholomew's School Longnor		3,059
St Paul's Church, Newtown		900
Staffordshire Clubs for Young People		8,445
Staffordshire Moorlands Bridleways Group		915
The Elkstonian Society		1,188
The Thomas Theyer Foundation		1,119
White Hall Outdoor Centre		1,150
White Peak Farmers		9,555
YMCA North Staffordshire		6,661

<b>Staffordshire Moorlands District Council - Arts Grants</b>	28,795	
Alstonefield Village Hall Committee		1,000
Alton Handbell Ringers		920
Biddulph & District Genealogy & Historical Society		965
Biddulph Festival		2,000
Biddulph Moor Community Association		1,000
Biddulph Moor Village Hall		500
Biddulph Performs Group		1,000
Biddulph Strummers & Singers		1,000
Biddulph TW		500
Biddulph U3A		950
Biddulph Up in Arms (Biddulph Folk Club)		1,000
Catherine Doel		500
Cheadle Amateur Theatrical Society Youth		1,000
Cheadle Arts		3,575
Cheadle Flower Club		633
Emily Lockett		500
Endon with Stanley Action Group		1,000
Geraldine Outhwaite		400
Leek & District Guild		993
Leek Blues & American Festival		1,000
Leek Musical Theatre Company		500
Moorlands Climate Action		593
Nick Sharratt		100
Penny Stamp Artist		500
Rotten Park Road		1,000
Stamp Arts CIC		1,000
Steph Knott		500
Stockton Brook Time & Space CIC		1,000
Sue Garvey		500
The Care & Fun Club		1,000

The Phoenix Singers	1,000	
Wooley Wednesdays	666	
<b>Grant received in error and paid back</b>	<u>1,520</u>	<u>1,520</u>
	<b>427,547</b>	<b>427,547</b>

## ADDITIONAL NOTES TO THE SOFA

### D. Net Movement in Funds for the Year

The net movement in funds for the year is stated after charging:

	2022	2021
Audit fees	<u>5,700</u>	<u>5,700</u>

### E. Staff Costs

	2022	2021
Salaries and Wages	904,202	820,126
Employers National Insurance contributions	66,584	57,764
Employers Pension contributions	21,600	18,852
Redundancy	3,000	4,178
	<u>995,386</u>	<u>900,920</u>

Number of employees earning £60,000 or more:

- -

Total Benefits of Key Management Personnel

191,076 144,873

The average number of employees during the year was as follows:

44 48

The average number of full-time equivalent employees during the year was as follows:

35 34

### F. Trustee Remuneration and Related Party Transactions

Trustee expenses

- -

Trustee, Christine Thomas received payment via Christine Thomas Limited for provision of E Learning modules. These were provided at a discounted rate and followed a pro bono donation of modules in 2020-2021 worth in excess of £14k. Alternative quotes were obtained to ensure best value

4,207 -

No other trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year

- -

No trustee received any remuneration in relation to their role as a Trustee/Director

**NOTES TO THE BALANCE SHEET****1a. Fixed Assets: Tangible Assets**

<b>Cost or valuation</b>	<b>Furniture and Equipment</b>
Brought Forward	139,792
Additions	-
Disposals	- 91,183
	<u>48,609</u>
<b>Depreciation</b>	
Brought Forward	138,403
Charge for the year	742
Disposals	- 91,183
	<u>47,961</u>
Net Book Value 31st March 2022	<u>648</u>
Net Book Value 31st March 2021	<u>1,390</u>

**1b. Fixed Assets - Investments**

Cirican Consulting LLP	3,000
Community Foundation for Staffordshire Investment Fund	261,620
	<u>264,620</u>

<b>2. Debtors</b>	<b>2022</b>	<b>2021</b>
Prepayments	22,117	8,503
Accrued Revenue	30,648	47,460
Accounts Receivable	277,261	239,439
Other Debtors	-	-
	<u>330,026</u>	<u>295,402</u>

**3. Creditors: amounts falling due within one year**

	<b>2022</b>	<b>2021</b>
Accruals	24,182	34,039
Accounts Payable	56,487	14,629
Company Credit Cards	-	382
Payroll Liabilities	18,200	15,197
Pension Liabilities	- 74	163
Unearned Income	337,691	270,391
Other Creditors	18,299	24,478
Funds held for third parties	54,576	56,750
	<u>509,360</u>	<u>416,029</u>

**4. Analysis of Net Assets between Funds**

	<b>2022</b>			
	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>
Fixed Assets	648	-	-	648
Investments	264,620	-	-	264,620
Net Current Assets	469,530	69,607	28,561	567,698
Net Assets at 31 March 2022	734,797	69,607	28,561	832,966

**5. Restricted Funds**

	<b>2022</b>	<b>2021</b>	<b>Nature of Restriction / Designation</b>
Biddulph Community Fund	8,724	18,050	Restricted to Community work in Biddulph
National Lottery Heritage Fund via Staffordshire Wildlife Trust	518	-	Restricted in accordance with delivery agreement
Staffordshire County Council - Opening up grants	14,362	-	Restricted to VCSE grants in Staffordshire as agreed by SCC
Staffs Moorlands - Employability	1,954	1,954	Restricted to Employability work in Staffordshire Moorlands
Tamworth Community Fund	3,003	-	Restricted to Community work in Tamworth
	<u>28,561</u>	<u>20,004</u>	

**6. Designated funds**

Burton Voluntary Services Centre	15,000	13,500	Designated for long term maintenance costs
Digital Marketing	-	3,542	Designated to fund digital marketing April 2021 to March 2022
Fundraising	-	30,000	Designated to resource fundraising development in April 2021 to March 2022
Newcastle-under-Lyme Guildhall	11,530	15,312	Designated for any costs associated with the Guildhall
S3	24,966	38,036	Designated to be spent in alignment with S3 programme deliverables
Stafford Railway Building Society	14,378	27,020	Designated to be spent in Stafford District
Stafford Social Prescribing	3,733	4,373	Designated to be spent in Stafford District in support of social prescribing

## ADDITIONAL NOTES TO THE BALANCE SHEET

### 7. Restricted Fund Movements 2021/2022

	Opening Balance	SOFA Surplus/ Deficit for the year	Transfer to Unrestricted Funds	Balance at 31/03/2022
Biddulph Community Fund	18,050	- 9,326	-	8,724
SM Employability - Worklessness	1,954	-	-	1,954
Staffordshire County Council - Opening up grants	0	14,362	-	14,362
National Lottery Heritage Fund via Staffordshire Wildlife Trust	0	518	-	518
Tamworth Community Fund	0	3,003	-	3,003
	20,004	8,557	0	28,561

### 8. Related Party Transactions

See note F

### 9. Leasing Commitments

At 31st March 2022 the company had annual commitments under non-cancellable operating leases as follows:

Within One Year	2,056
Between one and five years	-
Over five years	-

## CASH FLOW NOTES

### 10. Cash generated from operations

	2022	2021
(Deficit)/Surplus for the year	4,453	222,458
Adjustments for:		
Investment (gains) / losses	( 11,621)	
Investment income recognised in the statement of financial activities	( 1,451)	( 1,007)
Profit on sale of tangible fixed assets		(196,600)
Depreciation and impairment of tangible fixed assets	742	3,044
Movement in working capital:		
(Increase)/decrease/ in debtors	( 34,626)	( 35,638)
Increase/(decrease) in creditors	93,333	41,821
<b>Cash (absorbed by)/generated by operations</b>	<b>50,830</b>	<b>34,078</b>

