



Tameside East Foodbank
(A Charitable Incorporated Organisation)

Trustees Annual Report

And

Financial Statements

For the Year Ended 31 December 2020

Charity Number 1161048

Legal and Administrative Information

Charity Name	Tameside East Foodbank	
Charity registration number	1161048	
Registered Office	Holy Trinity & Christ Church 19 Corporation Street STALYBRIDGE SK15 2JS	
Board of Trustees		
Mr David Carter	Appointed 14 October 2020	
Mr Peter Devlin		
Mr Stuart Gosling	Resigned 30 November 2020	
Mrs Patricia Jarman		
Mrs Pamela Jeffrey		
Rev Gary Kennaugh		
Mr Ian McIlvanney		
Independent Examiner	Rev Christopher Viney 7 Rochester Close Dukinfield Cheshire SK16 5DG	
Bank	The Co-operative Bank P O Box 250 Skelmersdale WN8 6WT	
Partner churches	Holy Trinity Stalybridge	0161 304 9308
	New Life, Ashton-under-Lyne	0161 339 7924
	St John's, Dukinfield	0161 338 8199
Website	www.tamesideeast.org.uk	
Contact	info@tamesideeast.foodbank.org.uk	

Tameside East Foodbank

Trustees' Report for the Year Ended 31 December 2020

Structure, Government & Management

Governing Document/Constitution	Charitable Incorporated Organisation (Foundation) Registered on 24 Mar 2015, amended 20 Oct 2016
Trustee selection method	Election by Trustees

Charity Objectives

The prevention and relief of poverty in the East Tameside area, in particular (but without limitation):

1. By providing emergency food to individuals and families in need and
2. By such other means as the Trustees may from time to time determine, including (but not limited to) the provision of support or signposting to relevant information and other advisory services.

Aims of the Charity

Our aims are to alleviate poverty through the provision of food parcels to those in crisis, in partnership with local care agencies who refer clients in crisis to us. By signposting to care agencies, advice services and other support agencies, we aim to help solve a client's immediate crisis, which is causing their need to use the Foodbank. Anyone in need can be referred to the Foodbank.

Charitable Activities

Tameside East Foodbank has now been in operation since December 2012 and works as a partnership of three local churches: Holy Trinity Church, Stalybridge, St John's Church, Dukinfield and New Life Church, Ashton under Lyne. We continue to work in partnership with the Trussell Trust and follow their operational procedures.

The Foodbank provides 3 days of emergency food on production of a foodbank voucher. Tameside East Foodbank has over 150 agencies in Tameside who supply vouchers to people identified as being in crisis. These agencies vary from national organisations, such as Citizens Advice and the Probation Service, to small local charities working with specific demographic groups such as victims of domestic violence or homelessness. Due to the COVID-19 pandemic, most agencies abandoned face to face contact with clients during 2020 and referred clients via digital methods.

The social housing group, Jigsaw, continues to support the Foodbank by providing us with one of their properties to use as a warehouse. Donated food is taken to the warehouse to be weighed, sorted, stored and then sent to each of the three distribution centres. For a time during the initial lock down, this model was changed to ensure a COVID safe environment for staff and volunteers.

Achievements and Performance

Overview

Since opening the doors of the Foodbank in 2012, we have received a total of 15,742 vouchers, resulting in the feeding of 34,608 people: 21,698 adults and 12,910 children.

During 2020, we fed a total of 6,375 people; this breaks down to 3,859 adults and 2,516 children (39.5% of those fed were children). This represents a 12% increase on the number fed in 2019. It has resulted in the distribution of 59,075 kg of food.

The main reasons for clients requiring the support of the Foodbank continue to be changes and delays to welfare benefit payments. Other reasons include low income, debt, sickness/ill health, homelessness and domestic abuse. Though not recorded on the data system, anecdotal evidence suggests the effects of the pandemic have accounted for some of this increase in the demand on the foodbank's service.

Stock levels

Having started the year with record stock levels, by mid-March we experienced severe shortages of many food items and were unable to replenish our supplies as panic buying had left supermarket shelves empty and items rationed. Alongside this, our food donations dropped dramatically in the early stages of the pandemic.

However, as restrictions continued, our food supplies began to increase significantly. Donations during this time were received from several business contacts as well as from the public, some of these through doorstep collections organized by the local volunteer service.

Our thanks go again to local supermarkets who are supporting us by having an in-store collection point, currently these are Tesco, Morrisons, Asda and Sainsburys. We have also continued to have great support from the Community Champions in the stores. Thanks also to Greggs and Tesco who supply the Stalybridge centre with bread and pastries and Caring and Sharing (a small local charity) for donations of bread and fresh vegetables.

By the end of 2020 we had more stock than our present warehouse can accommodate and are storing food in a number of facilities. It has become very apparent that we are in need of a larger warehouse and we are currently looking for suitable premises.

Operational Issues

When lockdown restrictions were introduced, it became necessary to review our delivery model to work within government guidelines. This was particularly a problem in the warehouse, where social distancing was almost impossible. In addition, the volunteer Warehouse Manager was unable to continue as he was in the category instructed to self-isolate. The decision was taken to temporarily close the Foodbank whilst we redesigned our delivery arrangements and the foodbank closed for 10 days over the Easter period.

During this time, all the stock was moved from the warehouse to one of the church centres, from which all the food was then distributed. We were able to undertake this safely by offering a delivery service thanks to the support of drivers from British Gas, to whom we are extremely grateful.

In July we re-opened our 3 centres to the public and returned some of the stock to the warehouse.

Staff and Volunteers

Foodbank Coordinator

During 2019, the Foodbank Coordinator produced a bespoke cookery course, aimed at helping Foodbank clients make the best use of the food they receive. The delivery of this course was rolled out at the beginning of 2020. The sessions were very well received but unfortunately had to be suspended due to the pandemic.

The Foodbank Coordinator was instrumental in redesigning the delivery model to ensure we operated in line with government guidance. She enabled key agencies to access our referral system remotely as most were working from home. Liaising with local authority, British Gas and volunteer partners she ensured the delivery model was sustainable during the initial lockdown period. When restrictions were eased, she organized for the centres to reopen safely with revised risk assessments.

Sadly, the coordinator resigned to pursue a different career path and her replacement took up post in December.

Warehouse Manager

Our volunteer Warehouse Manager resigned after his return from self-isolation and the trustees made the decision to employ a part-time manager. This position was filled in September.

Volunteers

From March 2020, many of our volunteers were considered to be vulnerable to COVID-19 due to age. We have encouraged these volunteers to shield or self-isolate in line with government advice. At present, food parcels are being handed over at the doors of our centres and we are manning the centres with as few volunteers as possible. We maintain a database of volunteers and look forward to welcoming many of them back into the Foodbanks when it is safe to do so.

Financial Review

Summary of financial position

2020 was a challenging year for everyone, due to the Covid-19 pandemic. However, despite that, the supporters of Tameside East Foodbank have shown themselves to be so generous in their giving. We have received generous grants from organizations and businesses and continuing financial donations from our loyal supporters - in fact, we have seen an increase in individuals choosing to give regular financial donations. Donations of food to our collection points in supermarkets have also been well supported.

We are enormously grateful for all this support. Without this generosity we would find it increasingly difficult to continue to sustain this provision to provide help to those in our local community who need to access the service.

Total receipts on unrestricted funds in 2020 were £68,813 (£17,099 in 2019). Of this total, £39,082 was unrestricted voluntary donations (£8,058 in 2019), £28,900 was in the form of grants (£5,500 in 2019) and a further £837 was tax recovered under Gift Aid (£300 in 2019).

£21,966 was spent from unrestricted funds in 2020, compared with £24,845 in 2019. The net result for 2020 was a surplus of almost £47,000, leaving over £76,000 in unrestricted reserves.

The Foodbank had no monies in Restricted Funds at 31 December 2021.

Reserves policy

Donations and grants received during 2020 have significantly inflated the charity's reserves which, as indicated above, amounted to over £76,000 at 31 December 2020. The Trustees are mindful of the need to carry a sufficient reserve to enable the charity to weather emergency situations and to smooth out cash flow fluctuations. A reserve of £10,000 has been designated by Trustees for food purchases.

At the same time, Trustees are conscious that funds donated to the Foodbank are intended for use in connection with the charity's objectives. As mentioned earlier in this report, we have benefited from the generosity of Jigsaw Housing Group, who have allowed us free use of one of their properties for warehousing purposes. However, it has become apparent that this facility is now too small for our needs, and we will therefore need to look for alternative premises – probably at a commercial rent. This will obviously start to reduce our reserves in the coming years – the Trustees will keep the charity's reserves position under regular review.

Donors and Partners

We are privileged to receive donations from many individuals within the community, along with a number of local organisations and businesses, including: Jigsaw Housing Group / New Charter; New Labour Club, Stalybridge; Soroptimist, Ashton-under-Lyne; Motor Clinic Stalybridge; Cotton Industry War Memorial Trust; Hair Sanctuary, Stalybridge; St John's Primary School; Millbrook Primary School; TMBC Ward Monies; Inspire Academy; Stalybridge & Hyde Labour Party; Little Angels; West Hill School; Paypal Giving Fund; Community Mental

Health; Reach (formerly Revive) Church; Methodist Emmaus; CAF; Skout Public Relations; Wonderful Giving Page; Giving Page.

And finally

Our vision is to provide emergency food and support to local people in crisis and we will continue to promote the Foodbank within the local community and beyond. We will also continue to forge links with local businesses, employers, community groups and strategic agencies.

Again, this year we have been so encouraged and blessed with the support given to us from across the local community.

Approved by the Trustees on 20 April 2021 and signed on their behalf by Ian McIlvanney (Chair) on 20 April 2021.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Tameside East Foodbank

No (if any)
1161048

CC16a

Receipts and payments accounts

For the period
from

Period start date
01-Jan-20

To

Period end date
31-Dec-20

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Voluntary Receipts	-	-	-	-	-
Regular donations - individuals	5,269	-	-	5,269	-
One-off donations - individuals	9,530	-	-	9,530	8,059
Giving Page	4,567	-	-	4,567	-
Donations from organisations	19,717	-	-	19,717	-
Tax Recovered	837	-	-	837	300
Grants - Covid related	26,000	900	-	26,900	-
Grants - Other	-	-	-	-	5,500
Other Incoming Resources	-	-	-	-	-
Trussell Trust Top-ups (Tesco/Asda)	2,894	-	-	2,894	3,240
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	68,813	900	-	69,713	17,099
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	68,813	900	-	69,713	17,099
A3 Payments					
Salaries & Related Costs	16,354	900	-	17,254	-
Equipment	2,230	-	-	2,230	-
Food Purchases	2,174	-	-	2,174	-
Toiletries Purchases	496	-	-	496	-
Running expenses	713	-	-	713	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	21,966	900	-	22,866	24,845
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	21,966	900	-	22,866	24,845
Net of receipts/(payments)	46,847	-	-	46,847	- 7,746
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	29,286	-	-	29,286	37,032
Cash funds this year end	76,133	-	-	76,133	29,286

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	76,133	-	-
		-	-	-
		-	-	-
	Total cash funds	76,133	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Food at warehouse	Unrestricted	30,630	-
	Storage equipment	Unrestricted	200	-
	Office equipment	Unrestricted	1,500	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		David Carter	20-Apr-21	

TAMESIDE EAST FOODBANK 2020 ACCOUNTS - FUNDS

Fund	Fund Type	1 Jan 20 Balance	2020 Receipts	2020 Payments	31 Dec 20 Balance	Notes
Food Purchases	Designated	£10,000.00	£0.00	£0.00	£10,000.00	Designated by Trustees in 2019 Trussell Trust
Salaries	Restricted	£0.00	£900.00	£900.00	£0.00	
General	Not designated	£19,285.95	£68,812.85	£21,966.19	£66,132.61	
Overall Fund Totals		£29,285.95	£69,712.85	£22,866.19	£76,132.61	

TAMESIDE EAST FOODBANK
NOTES TO THE 2020 FINANCIAL STATEMENTS

1. Key Management Staff

During 2020, the salaried employees of Tameside East Foodbank were:

Heather Shepherd	Foodbank Co-ordinator
Jean Fitzsimons	Warehouse Manager (from 1 Sep 20 to 30 Nov 20)
	Foodbank Co-ordinator (from 1 Dec 20)
Michael Brown	Warehouse Manager (from 1 Dec 20)

Other management staff working in a voluntary capacity were:

Peter Wormald	Warehouse Manager (to 31 Aug 2020)
Patricia Jarman	Centre Manager, Holy Trinity Stalybridge
Martin Garnett	Centre Manager, New Life, Ashton-under-Lyne
Ian McIlvanney	Centre Manager, St John's Dukinfield

2. Pay & Benefits

Tameside East Foodbank is a registered charity, regulated by the Charity Commission. No Foodbank trustee receives payment from the charity for their work as a trustee.

Salary payments to the Foodbank Co-ordinators and Warehouse Managers amounted to £16,575.89 during 2020. The Foodbank Co-ordinator is enrolled in the NEST Pension Scheme, with employer contributions at a rate of 3% - totalling £445.31 in 2020.

Salaried staff and volunteers are reimbursed where they incur expenses, on production of receipts. Salaried project staff received £635.85 in expenses payments, and voluntary workers received £2,688.10.

Travel expenses are paid at HMRC Mileage Allowance Payment rates.

Tameside East Foodbank is not a participating employer in a multi-employer defined benefit pension scheme.

3. Assets

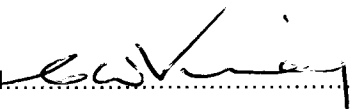
At the balance sheet date, food stock weighing 17,403.39 kg was held. For the purposes of recognising the value of assets under the control of the trustees, this has been valued at £1.76 per kg (30,629.97), using the Trussell Trust's standard valuation model. The cost of this donated stock was £0.

Report of the Independent Examiner to the Trustees of Tameside East Foodbank in respect of the Accounts for the Year Ended 31st December 2020.

I have completed my examination. I confirm that no matters have come to my attention which give me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with my examination to which attention must be drawn in order to enable a proper understanding of the accounts to be reached.

Signed  Date 20/4/2021

Christopher William Viney ICPA (Fellow)

Certified Practising Accountant

7 Rochester Close, Dukinfield, Cheshire. SK16 5DG