



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st January 2020 Period start date To 31st December 2020 Period end date

Charity name: Community Hall of Yarmouth and District

Charity registration number: 1161047

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the charity is the provision and maintenance of a community hall for the use of the inhabitants of Yarmouth and district without distinction of political, religious or other opinions, including use for: (a) meetings, lectures and classes, (b) other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Our regular hirings and activities ended with the 20.3.20 Covid-19 national lockdown. In the less restricted period of 2 – 18 December 2020 there were a few hirings with Risk Assessments and Covid protocols in place to safeguard contractors, volunteers, staff and hirers. The Trustees continued to carry out their responsibilities via emails and Virtual Meetings.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees declare that they have read the Charity Commission's guidance on public benefit and have had regard to that guidance in making decisions and exercising their powers and duties to which the guidance is relevant.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity does not give grants.
	Para 1.38	

Policy on social investment including program related investment		Eremue Trading Ltd (ETL) is a subsidiary trading company of the charity, operating a licensed bar within the charity's premises. ETL was registered (company number 09753243) in 2015 with the charity as Sole Member. ETL donates its surplus, and also pays a Licence Fee for use of part of the premises, to the charity.
Contribution made by volunteers	Para 1.38	The charity is run entirely by volunteers, apart from cleaning. All management, administration, finance, hiring arrangements, and events / activities are managed by 30 volunteers.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ol style="list-style-type: none"> 1. Providing a welcoming open-to-all venue for the public benefit of the inhabitants of Yarmouth and District. Before the charity opened in 2015 the small town had no adequate venue available to the general public all the year round of appropriate size, standard and facilities for communal activities. 2. Bringing the community together, including the peripheral rural area, and so improving the quality of life of residents. 3. Attracting and retaining volunteers. 4. Encouraging the elderly and lonely to meet at the Hall (the 2011 Census showed 43% of our population were over 65 years and 38% of households were one person households). 5. Developing close relationships with the local Primary School, Church, Harbour Commissioners, and other local organisations. 6. Liaison with and giving discounts on hiring charges to local charities. 7. Establishing a sound financial structure and processes for the charity. 8. Maintaining and improving an old building for the public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	End of reporting period total funds £35,151, composed of: £7,134 Restricted Funds (building improvements); £28,017 Unrestricted Funds, including £6,000 Reserves.	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Para 1.22	In 2017, 18 months after the start of the new charity, the trustees resolved to begin a Reserve Fund, as recommended by the Charity Commission, even though the annual input in the first few years would be modest due to the need to concentrate on making an old building fit for purpose for the public benefit. The reasons for a Reserve Fund are to deal with unforeseen expenditure and with any serious shortfall in income.
Amount of reserves held	Para 1.22	£6,000 included in the Unrestricted Funds.	
Reasons for holding zero reserves	Para 1.22		
Details of fund materially in deficit	Para 1.24		
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23		

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Unrestricted Funds: income from hiring the premises, fundraising events, donations, Licence Fee and donations from the subsidiary company (ETL). Restricted Funds: grants towards building improvements from local charities and organisations to make the premises fit for purpose.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		
		In accordance with the CIO (General) Regulations 2012 required note by CIOs (CC16b): a) No guarantee has been given by the CIO, "where any potential liability under the guarantee is outstanding at the date of this statement of assets and liabilities", and b) There is no "debt outstanding at the date of this statement of assets and liabilities which is owed by the CIO and which is secured by an express charge on any of the assets of the CIO."

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Charity Commission Association Model Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members at Annual General Meeting. Trustees later co-opted by the existing trustees stand for election at the following AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Community Hall of Yarmouth and District
Other name the charity uses	CHOYD
Registered charity number	1161047
Charity's principal address	St James Street Yarmouth Isle of Wight PO41 0NU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Arthur Stephen Cowley	Chairman		
2	Adrian Evans	Vice Chairman		
3	Janet Mary Macfarlane Harding			
4	John Miles Oldershaw			
5	Bryony Owen			
6	Kevin Michael Shaw			
7				
8				

[illegible]

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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this	

falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Adrian Evans	
Position (eg Secretary, Chair, etc)	Vice Chairman	
Date	25/10/21	



CHARITY COMMISSION
FOR ENGLAND AND WALES

CHOYD

1161047

Receipts and payments accounts

CC16a

For the period
from

Period start date
01-Jan-20

To

Period end date
31-Dec-20

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hiring	3,786	-	-	3,786	6,778
ETL - Licence	800	-	-	800	600
ETL- Donations	593	-	-	593	1,596
Subs	1,185	-	-	1,185	1,335
Restricted Funds		8,050	-	8,050	3,114
Donations	12,949	-	-	12,949	4,991
Snooker/pool	44	-	-	44	604
Fundraising income	-	-	-	-	-
Gift Aid	719	-	-	719	146
Broadband	174	-	-	174	209
	-	-	-	-	-
Sub total (Gross income for AR)	20,251	8,050	-	28,301	19,374
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	20,251	8,050	-	28,301	19,374
A3 Payments					
Gas	876	-	-	876	1,093
Electric	879	-	-	879	1,048
Water	186	-	-	186	227
Tel/broadband	457	-	-	457	431
Cleaning/Caretaking	2,635	-	-	2,635	2,395
Cleaning Consumables	10	-	-	10	121
Insurance	1,197	-	-	1,197	1,175
Licences	482	-	-	482	501
Security	533	-	-	533	592
Admin	-	-	-	-	43
Publicity	-	-	-	-	103
Furniture, Fittings & Equipmnt	259	-	-	259	351
Repairs/Renewals	1,712	-	-	1,712	2,932
Legal	-	-	-	-	-
Accounting	100	-	-	100	95
Website	216	-	-	216	216
Training	-	-	-	-	-
Restricted Funds		10,522	-	10,522	23,420
Misc	-	-	-	-	114
Waste collection	130	-	-	130	130
Sub total	9,673	10,522	-	20,195	34,987
A4 Asset and investment purchases, (see table)					
Investment purchase	-	-	-	-	500
	-	-	-	-	-
Sub total	-	-	-	-	500
Total payments	9,673	10,522	-	20,195	35,487
Net of receipts/(payments)	10,578	- 2,472	-	8,106	- 16,114
A5 Transfers between funds			-	-	-
A6 Cash funds last year end	17,439	9,606	-	27,045	43,159
Cash funds this year end	28,017	7,134	-	35,151	27,045

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	28,017	7,134	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	28,017	7,134	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Ermue Trading Ltd 501 shares	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Furniture, fixtures & fittings	Unrestricted	-	-
	Freehold Premises	Gifts in kind	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>A Evans</i>	ADRIAN EVANS	25/10/21

COMMUNITY HALL OF YARMOUTH & DISTRICT (CHOYD)

FINANCIAL YEAR ENDED 31ST DECEMBER 2020

AUDIT REPORT

1. INTRODUCTION

CHOYD is a registered charity run by trustees that was formed to run the community hall on its acquisition on 1st July 2015. I have been asked on behalf of the trustees to undertake an audit of the accounts for the financial year ended 31st December 2020.

2. SCOPE OF AUDIT

The audit includes for examination on a test basis of evidence relating to -

Details of supporting records to expenditure incurred.

Matching of expenditure statement details to invoices.

Examination of bank statements and reconciliation to year end cash book.

Examination of spreadsheet content and connections between cashbook records and summary accounts.

3. FINDINGS

- (i) Expenditure records on all invoices examined were correctly entered into the cashbook spreadsheet page.
- (ii) All spreadsheet transaction details were contained in the summary of accounts.
- (iii) The bank statement balance as at 31st December 2020 of £35,151.03 supports the total year end Reserves inclusive of Restricted Funds as contained in the accounting statement summary.

4 CONCLUSION

This audit has included for the examination of accounting records and the keeping of proper and adequate supporting documentation Having regard to this I am of the view that the records presented to me are a true and proper record of CHOYDS accounts for the year ended 31st December 2020.

GARETH HUGHES BA (Hon) CPFA

3RD MARCH 2021

