

Tribal Project
Trustee's Annual Report 2020/21
Registered UK Charity 1161044

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CHARITY DETAILS

Trustees:

Mr G. Marsh – Chair
Mrs C. Williams – Treasurer
Mr J. Atkinson – Secretary
Mr D. Clarke – Trustee
Mr D. Murphy – Trustee (role begins Oct. 2021)

Registered office:

15 Queens Road
Fulwood
Preston
PR2 3EA

Principle office:

The Annex
Plungington Community Centre
Brook Street
Preston
PR1 7NB

Independent examiner:

Mr K.R. Carey FCA/ICAEW
Managing Director
Mcdade and Roberts Accountants
316 Blackpool Road
Fulwood
Preston
PR2 3AE

TRIBAL PROJECT TRUSTEES REPORT **FOR THE YEAR ENDED 31 MARCH 2021**

Reference and administrative details of the charity

The charity is registered with the Charity Commission with number 1161044.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

The trustees who have served during the year are set out on page 1.

Structure, governance and management

The constitution of the organisation was adopted on 16th April 2014 and was last amended on 03rd March 2015.

Reporting to the Service Director, the charity has two full time staff. Volunteers provide their time freely in a range of roles.

The trustees have examined the major strategic, business and operational risks which the charity faces and confirmed that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen the risks.

Trustees are recruited from the local communities which Tribal Project services, and as far as is practicable, recruitment is targeted to reflect both the skills that are needed and the diversity of the communities they serve. Induction training is provided to all trustees on appointment to familiarise them with the work of the organisation and to ensure that they can make an immediate contribution to its strategic management.

The charity applies salaries to all personnel commensurate with duties and that are consistent with the parameters of nationally agreed rates of pay. The Charity considers its key management personnel to be the Service Director and the Creative Director.

Objectives and activities

The key objective of the charity throughout this period of the COVID pandemic was to continue providing our vital services to substance misuse and associated mental health community within Preston and central Lancashire.

Tribal Project remained accessible to anyone who needed our support despite lockdowns and other restrictions imposed to protect against the virus. With statutory services closing their doors, the NHS and GP's overrun we fast became the go to service for people in crisis.

It became even more important to improve the Charity structure through Trustee recruitment, as did ways to explore and secure new funding opportunities, and seeking further funding from current stakeholders to enable the charity to continue our established work that was now more needed than ever.

New, dynamic and innovative ways of communicating with our clients needed to be established along side finding larger more COVID aware workspaces and protocols.

Achievements and performance

Tribal Project continue to be the largest, by attendance, independent substance misuse and associated mental health charity in central Lancashire. We are proud of our independence and use this to react almost instantly to the needs of our community. This approach helps enables us to use our community's voice as a driving factor in all the decision the Charity makes thus providing the support needed when it's needed.

The need for a new structure to support the Charity was realised with the support of Lloyds Bank Foundation, a national job recruitment agency and a

dedicated consultant. Tribal Project successfully recruited a new Board of Trustees during spring 2020.

Trustee training and responsibility was delivered throughout April and the new Board was installed by May. A dedicated group of professionals all of whom had expertise in various areas that would support Tribal Project through our hardest year to date.

During the 2020/21 period this group of Trustees have worked to support the operational staff and volunteers and continue to do so.

With continued easy access to our services despite the pandemic Tribal Project fast became the go to substance misuse organisation in central Lancashire. With new and exciting partnerships being formed with: Local NHS hospital Trusts, GP practices, adult social services, police, housing associations and the local community. With demand for our support growing rapidly the Charity developed new ways to communicate with our clients both digitally and in person as follows:

For the first time in its history Tribal Project began to offer COVID compliant 1-2-1 appointments. With up to 8 appointments a day the need for this service was clear. Tribal Project will continue to offer this support beyond the pandemic.

An outreach service to provide support, contact, advice and friendship to people too ill or digitally unable to access help was established. This new service is something the Charity will continue beyond the pandemic

We established a new 3000 sq. metre group working space within COVID guidelines , delivering group support during the pandemic.

Tribal Project staff remained operational and Tribal project was the only substance misuse and mental health organisation in central Lancashire making these provisions to a community that was suffering the most from isolation and uncertainty.

To ensure the recovery community were aware that our support was available we began to foster new relationships with local press including, Preston Hub,

the Lancashire Post, Rock FM and Preston FM. These new media partners helped us connect to and support more people. These relationships have grown stronger over the year and continue to this day.

During the summer of 2020 the substance misuse community in Preston began to spiral out of control. Several factors made a perfect storm: no statutory support, extra money added to peoples benefit payments, isolation, uncertainty and pressure on the NHS. Tribal Project stepped in with our 'Community Intervention Program'. With dedicated staff and recourses going to communities in Preston suffering from this substance misuse epidemic. We immediately began to make a positive difference. With awareness support from local media, police and community leads our local referrals increase by 500% in July and beyond.

Not all our community could or would attend in person so Tribal Project reacted with 'The Hitchhiker's Guide to Recovery'. A bespoke set of cognitive behavioural therapy workshops written and owned by the Charity. Delivered immediately at the start of the pandemic via audio on our popular YouTube channel these tools helped people remotely cope with their issues, addictions and anxieties during this period. Now delivered as group sessions this ground-breaking and innovative approach to substance misuse has become the core of the Charity's group work and support.

The work Tribal Project provided during these troubled times won us the mayor's 'Heroes of Preston Pandemic Award'. This is something the Charity is very proud of and is recognition of the hard work and support we provided to a community that was in dire need.

It is important to recognise that the staff and volunteers showed great innovation, tenacity and dedication during the pandemic to continue to support our existing clients during Covid and to use the time to develop new tools to cope both in the crisis and now as the pandemic abates. As we have emerged Tribal Project has more clients than ever, a double edged sword, reflecting the increased need for our services, but also the trust place in us from the community that we make a difference.

Grant funding was secured this year from:

TNL Awards for All

Lloyds Bank Foundation

Lancashire and Merseyside Trust

Coop Community Fund

Violence Reduction Network

Reserves policy

It is the policy of the charity to maintain sufficient funds to cover management and administration costs for a minimum of six months. At the end of this year 26 weeks costs were reserved.

2021/22 – Looking forward

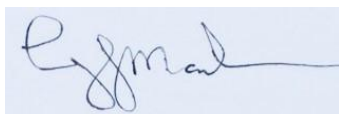
Tribal Project will continue to be the best we can be for our often marginalised and overlooked community. We will continue to be the independent voice of people in recovery in central Lancashire.

We will continue to develop new, exciting and ground-breaking ways to make peoples journey into substance misuse recovery, better physically, and improving mental health and life more enjoyable.

We will build new partnerships with organisations who share our ethos and develop existing relationships that have helped us to date.

With the support of an active, driven and caring collective of Board, staff and volunteers, Tribal Project look forward to the next year with confidence and optimism. We are needed more now than ever by our community.

This report was agreed by the Trustee's on 21st October 2021
and signed on its behalf by:

A handwritten signature in blue ink, appearing to read 'G. Marsh', is shown on a light blue background.

Mr G. Marsh - Chair



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Trusts/Trustees

On accounts for the year
ended

31st March 2021

Charity no
(if any)

1161044

Set out on pages

3 & 4

Remember to include the page numbers of additional reports

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Kevin Carey

Date:

13/9/21

Name:

Kevin Ronald Carey BA (Hons) FCA

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address:

316, Blackpool Road

Fulwood

Preston, Lancashire, PR2 3AE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None



CHARITY COMMISSION
FOR ENGLAND AND WALES

Tribal Project

No (if any)

Receipts and payments accounts

CC16a

For the period
from

01/04/2020

To

31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grant Income	61,333	3,182	-	64,515	72,181
HMRC JRS Furlough	34,094	-	-	34,094	-
Donation	768	-	-	768	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	96,195	3,182	-	99,377	72,181
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	96,195	3,182	-	99,377	72,181
A3 Payments					
Administration	1,032	-	-	1,032	571
Wages	61,315	-	-	61,315	53,429
Travel etc	612	-	-	612	888
Sundry	409	-	-	409	212
Rent	4,400	-	-	4,400	4,000
Insurance	199	-	-	199	134
Professional Fees	2,578	-	-	2,578	737
Computers etc	252	-	-	252	-
	-	-	-	-	-
Sub total	70,797	-	-	70,797	59,971
A4 Asset and investment purchases, (see table)					
Computer Equipment	1,637	3,182	-	4,819	-
	-	-	-	-	-
Sub total	1,637	3,182	-	4,819	-
Total payments	72,434	3,182	-	75,616	59,971
Net of receipts/(payments)	23,761	-	-	23,761	12,210
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,219	-	-	12,219	9
Cash funds this year end	35,980	-	-	35,980	12,219

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	35,957	-	-
	Cash Account	22	-	-
		-	-	-
	Total cash funds	35,979	-	-

(agree balances with receipts and payments account(s))

Agreement Error

OK

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval