



Trustees' Annual Report

for the period

From (start date) to (end date)

Section A

Reference and administration details

Charity name

Other names the charity is known by

Registered charity number (if any)

Charity's principal address

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	P. Wright			
2	J. Pinnington			
3	S. Hadden			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

Section A

Reference and administration details (continued)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg trust deed, constitution)

constitution

How the charity is constituted
(eg trust, association, company)

CIO

Trustee selection methods
(eg appointed by, elected by)

appointed by trustees

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Provision of first aid, emotional + practical help to any member of the public in Norwich

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Volunteer assistance in the Norwich nighttime environment.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteer service providing overnight services in Norwich at weekends

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Open at weekends providing essential help to anyone in need.

Provision of warm space & safe haven in cold weather.

Section E

Financial review

Brief statement of the charity's policy on reserves

No formal policy on reserves.

Details of any funds materially in deficit

There are no funds in deficit

Further financial review details (optional information)

You may choose to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

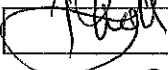
Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Peter Bernd Wright

Position (eg Secretary, Chair, etc)

Trustee

Date

15/12/15

Charity registration number 1161013 (England and Wales)

CITY RESPONSE CENTRE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2025

CITY RESPONSE CENTRE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

P Wright
J Pinnington
S Ludkin

Charity number

1161013

Accountants

Colin Richardson Accountants Limited
Waterloo House
17 Waterloo Road
Norwich
Norfolk
NR3 1EH

CITY RESPONSE CENTRE

CONTENTS

	Page
Independent examiner's report	1
Independent auditor's report	
Statement of financial activities	2
Balance sheet	3
Notes to the financial statements	4 - 6

CITY RESPONSE CENTRE

INDEPENDENT EXAMINER'S REPORT TO THE OF CITY RESPONSE CENTRE

I report to the Trustees on my examination of the financial statements of City Response Centre for the year ended 30 June 2025.

Responsibilities and basis of report

As the Trustees of the City Response Centre you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the 's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared the financial statements in accordance with the relevant version of the Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn. I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with UK Generally Accepted Accounting Practice.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the as required by section 130 of the Charities Act 2011.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Colin Richardson Accountants Limited

Waterloo House
17 Waterloo Road
Norwich
Norfolk
NR3 1EH
Date:

CITY RESPONSE CENTRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 JUNE 2025

	Notes	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Income and endowments from:			
Donations and legacies	1	350	395
Other trading activities	2	2,700	1,800
Other income	4	2,000	5,000
Total income		<u>5,050</u>	<u>7,195</u>
Expenditure on:			
Charitable activities	3	<u>7,884</u>	<u>7,984</u>
Total expenditure		<u>7,884</u>	<u>7,984</u>
Net expenditure and movement in funds		<u>(2,834)</u>	<u>(789)</u>
Reconciliation of funds:			
Fund balances at 1 July 2024		<u>11,302</u>	<u>12,091</u>
Fund balances at 30 June 2025		<u><u>8,468</u></u>	<u><u>11,302</u></u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

CITY RESPONSE CENTRE

BALANCE SHEET

AS AT 30 JUNE 2025

	Notes	2025 £	£	2024 £	£
Fixed assets					
Tangible assets	7		962		1,046
Current assets					
Debtors	8	1,044		1	
Cash at bank		6,977		10,689	
		<u>8,021</u>		<u>10,690</u>	
Creditors: amounts falling due within one year	9	<u>(515)</u>		<u>(434)</u>	
Net current assets			7,506		10,256
Total assets less current liabilities			<u>8,468</u>		<u>11,302</u>
Income funds					
Unrestricted funds			8,468		11,302
			<u>8,468</u>		<u>11,302</u>

The financial statements were approved on

P Wright
Trustee

CITY RESPONSE CENTRE

BALANCE SHEET (CONTINUED)

AS AT 30 JUNE 2025

1 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2025	2024
	£	£
Donations and gifts	350	395
	<u>350</u>	<u>395</u>

2 Other trading activities

	Unrestricted funds	Unrestricted funds
	2025	2024
	£	£
Advertising income	2,700	1,800
	<u>2,700</u>	<u>1,800</u>

3 Charitable activities

	Charitable Expenditure	Charitable Expenditure
	2025	2024
	£	£
Volunteers' expenses	2,111	1,978
Depreciation	330	389
Training costs	559	(1)
Garage rent	300	150
Water charges	200	216
Electricity	604	944
Insurance	1,664	1,967
Repairs and renewals	238	298
Clothing	84	120
Motor expenses	539	646
Advertising	133	157
Telephone	735	808
Postage, stationery and computer costs	123	55
Accountancy	264	257
	<u>7,884</u>	<u>7,984</u>
	<u>7,884</u>	<u>7,984</u>

CITY RESPONSE CENTRE

BALANCE SHEET (CONTINUED)

AS AT 30 JUNE 2025

4 Other income

	2025	2024
	£	£
Local Authority Grants	2,000	5,000

5 Net movement in funds

	2025	2024
	£	£
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	-	-
Depreciation of owned tangible fixed assets	330	390

6 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

7 Tangible fixed assets

	Equipment	Office equipment	Motor vehicle	Total
	£	£	£	£
Cost				
At 1 July 2024	1,319	2,660	1,000	4,979
Additions	246	-	-	246
At 30 June 2025	1,565	2,660	1,000	5,225
Depreciation				
At 1 July 2024	1,013	1,968	952	3,933
Depreciation charged in the year	110	208	12	330
At 30 June 2025	1,123	2,176	964	4,263
Carrying amount				
At 30 June 2025	442	484	36	962
At 30 June 2024	306	692	48	1,046

CITY RESPONSE CENTRE

BALANCE SHEET (CONTINUED)

AS AT 30 JUNE 2025

8 Debtors	2025	2024
	£	£
Amounts falling due within one year:		
Debtors	1	1
Prepayments	1,043	-
	<u>1,044</u>	<u>1</u>
9 Creditors: amounts falling due within one year	2025	2024
	£	£
Creditors and accruals	515	434
	<u></u>	<u></u>
10 Retirement benefit schemes	2025	2024
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	110	100
	<u></u>	<u></u>

The operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the in an independently administered fund.

11 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 July 2024	Incoming resources	Resources expended	At 30 June 2025
	£	£	£	£
General funds	11,302	5,050	(7,884)	8,468
	<u></u>	<u></u>	<u></u>	<u></u>
Previous year:	At 1 July 2023	Incoming resources	Resources expended	At 30 June 2024
	£	£	£	£
General funds	12,091	7,195	(7,984)	11,302
	<u></u>	<u></u>	<u></u>	<u></u>