



Trustees' Annual Report for the period

| From | Period start date | | | To | Period end date | | |
|------|-------------------|----|------|----|-----------------|----|------|
| | 01 | 01 | 2024 | | 31 | 12 | 2024 |

Section A

Reference and administration details

Charity name

Bideford Film Society

Other names charity is known by

Bideford Cinema

Registered charity number (if any)

1161007

Charity's principal address

6, Queen Street

Bideford

Devon

Postcode

EX39 2JG

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|-----------------|--|---|
| 1 | Martin Fey | Chair | | |
| 2 | Patrick Kivlin | Treasurer | | |
| 3 | Susan Jeffery | Secretary | | |
| 4 | Wendy Lo-Vel | | | |
| 5 | William Isaac | | | |
| 6 | Ann Mayne | | Stepped down at AGM on 10 th April 2024 | |
| 7 | Susan Smith | | From 10 th April 2024 | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| None | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| None | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--------------------------------------|
| Type of governing document (eg. trust deed, constitution) | Constitution – CIO Association |
| How the charity is constituted (eg. trust, association, company) | Charitable Incorporated Organisation |
| Trustee selection methods (eg. appointed by, elected by) | Election by members |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have Public Liability insurance in place and we also have an insurance policy covering the equipment used by the Society.

All venues are fully Risk Assessed before use by the Society.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the Bideford Film Society are to advance the education of the public in the knowledge, understanding and appreciation of the arts, particularly the art of film and allied visual techniques, and to promote art for the benefit of the public by the establishment and maintenance of a Film Society.

In furtherance of the foregoing objects, the Society shall have the power to promote the study and appreciation of film by means of lectures, discussions and exhibitions.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our main activity is the running of a community cinema in a town where no commercial cinema operates. We strive to work with other local groups and charities to provide access to the art of the film-maker as well as providing opportunities for the general public to view a range of films on a large screen.

As the majority of our income is derived from box office revenue, we aim to maintain a balance between charging enough to ensure the long-term viability of the Society and making access to the films affordable for as many people as possible. In furtherance of this aim we offer a Family Ticket which encourages households with children to attend the Cinema.

The trustees have taken into account the Charity Commission's public benefit guidance when considering the ticket prices and other relevant decisions.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Society's staffing, administration and management is carried out almost exclusively by approximately 30 volunteers. There was a modest amount of finance and back room work undertaken by a finance assistant in a self-employed capacity for the first few months of the year, but this then ceased and the finance work was done on a voluntary basis for the rest of the year.

Summary of the main achievements of the charity during the year

During 2024 we showed 48 different films at 110 public performances. These screenings drew a total audience of 2,995 individuals and our total box office take for the year was £17,822.

Section E Financial review

Brief statement of the charity's policy on reserves

Any excess funds that we hold will be used for the replacement of equipment upon which we rely for screenings of films, and to cover operating commitments.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our income is derived mainly from Box Office revenue but we have also been generously supported by Bideford Town Council and previously by the Bideford Bridge Trust.

Section F Other optional information

As a result of certain inconsistencies in the accounts that were presented at the charity's AGM in April 2019, an internal investigation commenced which identified losses of approximately £17,500 and the matter was referred to the police where it remains unconcluded. These matters were reported to the Charity Commission (incident number 1178).

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|----------------------------|--|
| | S. E. Jeffery | |
| Full name(s) | Susan Elizabeth Jeffery | |
| Position (eg Secretary, Chair, etc) | Secretary | |
| Date | 8 th April 2025 | |

RECEIPTS AND PAYMENTS a/c BIDEFORD FILM SOCIETY

From 1 January 2024 to 31 December 2024

Receipts

| | 2024 | 2023 |
|---------------------------------|---------|---------|
| Box Office | £17,822 | £16,420 |
| Memberships | £644 | £836 |
| Hire charges for outside groups | £85 | £372 |
| Grants And Donations | £7,561 | £4,080 |
| Gift Aid | £2,539 | |
| Other | £50 | £2,500 |
| Costs from 2023 written off | £38 | |
| Sub-total | £28,739 | £24,208 |

Payments

| | 2024 | 2023 |
|---------------------------|---------|---------|
| Film hire and transport | £8,023 | £7,544 |
| Theatre Hire | £5,400 | £3,800 |
| Advertising & Promotion | £1,136 | £2,410 |
| Projection Equipment etc. | £0 | £9,402 |
| Stationery and postage | £77 | £0 |
| Insurance | £973 | £954 |
| AGM & members' events | £100 | £98 |
| Miscellaneous | £632 | £3,392 |
| Sub-total | £16,340 | £27,599 |

Net Increase/decrease

£12,399

Reconciliation

Balance as at 1/1/24

| | |
|--------------------------------------|--------|
| Cash in hand | £320 |
| Cash in bank | £6,443 |
| Less costs incurred but not paid for | £5,654 |
| Uncleared deposits | £1,562 |
| Total | £2,672 |

Net Increase/decrease

Balance as at 31/12/24

£45,657

| | |
|--|---------|
| Cash in hand | £320 |
| Cash in bank | £19,090 |
| Less costs incurred but not yet paid for | £4,339 |
| Uncleared deposits | £0 |
| Total | £15,071 |

£12,399



Section A

Independent Examiner's Report

Report to the trustees/
members of

BIDEFORD FILM SOCIETY

On accounts for the year
ended

31st December 2024

Charity no
(if any)

1161007

Set out on pages

1,2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2024**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

28/1/25

Name:

BRIAN RUTLAND

Relevant professional
qualification(s) or body
(if any):

Address:

5 COLLEGE GREEN
BIDEFORD
EX39 3JY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

