

Beehive Pre-School Playgroup

(CIO Charity Number: 1160990)

Trustees Annual Report & Financial Statements for the year ended

31st August 2022

The logo for 'outsource' is written in a bold, lowercase, sans-serif font. The letters are black and have a slightly irregular, hand-drawn feel.

Charity accounts preparation &
independent examination service

Beehive Pre-School Playgroup

(CIO Charity Number: 1160990)

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Trustees' Annual Report

From: 1st September 2021

To: 31st August 2022

Charity's full name Beehive Pre-School Playgroup

Registered Charity number 1160990

Objectives and activities

Summary of the purposes of the charity set out in its governing document

To provide an Early Year setting for the dependents of Service Personnel and local civilian families, offering a stimulating and nurturing environment following the EYFS curriculum and following OFSTED guidelines.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts

Beehive Pre-school Playgroup exists to provide a safe and nurturing environment for children aged 2 to school age to develop. These children are the beneficiaries of the Charity to enrol in the pre-school on a voluntary basis from the Service and local communities in the Fulford area of York.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Beehive Pre-School Playgroup is thriving with a constant flow of applications from parents to enrol their child/children in the group. The group is multi-cultural with the children of the Ghurka families and other foreign and Commonwealth personnel enrolled, as well as several nationalities from the York University community. We currently operate a waiting list for new families. The parent trustees continue to work hard to raise funds to purchase new play equipment for the benefit of all children. New resources are purchased as needed.

Financial review

Review of the charity's financial position at the end of the period

Beehive is in a strong financial position. Beehive has remained very popular in the community and as a result receives consistent payments each month from both private families as well as the council payments.

Statement explaining the policy for holding reserves stating why they are held

Beehive Pre-School Playgroup management committee ensures that the amount held in reserves will cover the cost of staff redundancies should the group close. In addition to this, monies accumulated in previous financial periods have been earmarked for use in renovating the outdoor space.

Amount of reserves held

£99,444

Reasons for holding zero reserves

N/A

Funds materially in deficit

None

Explanation of any uncertainties about the charity continuing as a going concern

Due to a change in leadership at the end of the period and new recruitment, wages have increased and Beehive plans in the 2022-2023 period to consult with trustees about increasing fees in line with inflation.

Structure, governance and management

Description of the charity's trusts

| | |
|----------------------------|--------------|
| Type of governing document | Constitution |
|----------------------------|--------------|

| | |
|--------------------------------|-----|
| How the charity is constituted | CIO |
|--------------------------------|-----|

| | |
|---|-----|
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | AGM |
|---|-----|

Additional governance issues

Beehive Preschool Playgroup is a stand-alone charitable group that is a member of the National body, the Pre-school Learning Alliance. Beehive is a military sponsored group in that it operates out of a military community centre and primarily supports the group on a fill-up basis. The main cause for concern/risk, is that the group must have sufficient reserves to meet its staff redundancy liabilities should the group close. The group has therefore had a long-standing commitment to ensure that sufficient reserves are always in place to meet this cost. In addition, the Military could remove its sponsorship at any time, resulting in a substantial increase to the running costs.

| |
|---|
| Reference and administration details |
|---|

Charity's full name Beehive Pre-school Playgroup

Other names the charity is known by

Charity's principal address Low Moor Centre
Bray Road
York
Postcode YO10 4JG

Names of the trustees who manage the charity

| Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee |
|-----------------|-----------------|-----------------------------------|--|
| Chris Hall | Chair | | |
| Jenny Beck | Treasurer | From September 2022 | |
| Elizabeth Vogel | Secretary | From June 2022 | |
| Sofi Cainer | | From June 2022 | |
| Hanif Hazel | | From September 2022 | |
| Laura Goodhand | | From September 2022 | |

Names and addresses of advisers (OPTIONAL)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

Independent Examiner Karen Wood ACMA Outsource Accountancy Services & independent examinations
Hiscox Building, Peasholme Green
YO1 7PR

Bankers

Name of chief executive or names of senior staff members

Declaration

The trustees declare that they have approved the Trustees Annual Report and Accounts

Signed on behalf of the charity's trustees

Signature



Full Name

Chris Hall

Position

Chair

Date

16/06/2023

Independent examiner's report to the trustees of Beehive Pre-School Playgroup

I report on the accounts of: **Beehive Pre-School Playgroup**
for the year ended: **31st August 2022** which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Karen Wood (ACMA)

Outsource independent examination
service
The Hiscox Building
Peasholme Green
York YO1 7PR

28/06/2023

Date:

Beehive Pre-School Playgroup
(CIO Charity Number: 1160990)

Receipts & payments accounts for the year ended: 31st August 2022

| | Unrestricted funds | Restricted funds | 2022 Total funds | 2021 Total funds |
|---------------------------------------|-----------------------|------------------|-----------------------|-----------------------|
| | £ | £ | £ | £ |
| Receipts | | | | |
| Fees | 15,571 | - | 15,571 | 23,249 |
| NEG funding | 71,822 | - | 71,822 | 93,201 |
| Bank interest | 7 | - | 7 | - |
| | <u>87,400</u> | <u>-</u> | <u>87,400</u> | <u>116,450</u> |
| JRS Government grant | - | - | - | 4,824 |
| Total receipts | <u>87,400</u> | <u>-</u> | <u>87,400</u> | <u>121,274</u> |
| Payments | | | | |
| Salary costs | 81,739 | - | 81,739 | 92,656 |
| Staff training & other costs | 1,050 | - | 1,050 | 818 |
| Play materials & equipment | 2,386 | - | 2,386 | 1,855 |
| Activities & outings | 684 | - | 684 | 841 |
| Refreshments(including milk) | 1,396 | - | 1,396 | 877 |
| Office costs | 1,574 | - | 1,574 | 1,513 |
| Insurance & subscriptions | 823 | - | 823 | 740 |
| Cleaning, repairs & maintenance | 1,454 | - | 1,454 | 1,672 |
| DBS checks | 127 | - | 127 | 158 |
| Advertising | - | - | - | 40 |
| Payroll & accountancy fees | 756 | - | 756 | 1,544 |
| New outdoor area build | 15,448 | - | 15,448 | - |
| | <u>107,437</u> | <u>-</u> | <u>107,437</u> | <u>102,714</u> |
| Furloughed staff payments | - | - | - | 4,824 |
| Total payments | <u>107,437</u> | <u>-</u> | <u>107,437</u> | <u>107,538</u> |
| Net of receipts/(payments) | (20,037) | - | (20,037) | 13,736 |
| Transfer between accounts | - | - | - | - |
| Balance brought forward | 119,481 | - | 119,481 | 105,745 |
| Balance carried forward | <u>99,444</u> | <u>-</u> | <u>99,444</u> | <u>119,481</u> |

Beehive Pre-School Playgroup
(CIO Charity Number: 1160990)

Statement of assets and liabilities at:

31st August 2022

| | Unrestricted funds £ | Restricted funds £ | 2022 Total funds £ | 2021 Total funds £ |
|---------------------------------|-------------------------------------|-----------------------------------|---------------------------------------|---------------------------------------|
| Assets | | | | |
| Cash at bank and in hand | | | | |
| Current bank account | 38,757 | - | 38,757 | 58,419 |
| HSBC -current account | - | - | - | 13,894 |
| Barclays - savings account | 60,687 | - | 60,687 | 46,786 |
| Petty cash | - | - | - | 382 |
| | 99,444 | - | 99,444 | 119,481 |

| | Unrestricted funds £ | Restricted funds £ | 2022 Total funds £ | 2021 Total funds £ |
|-----------------------------|-------------------------------------|-----------------------------------|---------------------------------------|---------------------------------------|
| Liabilities | | | | |
| Independent examination fee | 320 | - | 320 | 320 |
| Other accountancy fees | 280 | - | 280 | 60 |
| | 600 | - | 600 | 380 |

Beehive Pre-School Playgroup
(CIO Charity Number: 1160990)

Notes to the accounts for the period ended:

31st August 2022

1. Basis of accounts

The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

Approval of accounts for the year ended:

31st August 2022

The report and accounts were approved at a meeting of the Trustees held on:

27/06/2023

Date



Signed for and on behalf of the trustees

27/06/2023

Date

Chris Hall

Print name

Chair

Position (e.g. Chair etc)