

CHILDREN AND FAMILIES STAFFORDSHIRE CIO
KNOWN AS 'FAMILY FOCUS STAFFS'
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

CHILDREN AND FAMILIES STAFFORDSHIRE CIO KNOWN AS 'FAMILY FOCUS STAFFS' LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Graham Hill Susan Tams Katie Forrest-Hay Paul Beasley Christopher Austin
Charity number	1160984
Registered office	The Bridge Centre Birches Head Road Stoke-on-Trent Staffordshire ST2 8DD
Independent examiner	C B V France 68 Liverpool Road Stoke on Trent Staffordshire ST4 1BG

CHILDREN AND FAMILIES STAFFORDSHIRE CIO KNOWN AS 'FAMILY FOCUS STAFFS' CONTENTS

	Page
Trustees' report	1 - 2
Independent examiner's report	3
Statement of financial activities	4 - 5
Balance sheet	6
Notes to the financial statements	7 - 17

CHILDREN AND FAMILIES STAFFORDSHIRE CIO KNOWN AS 'FAMILY FOCUS STAFFS' TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The charity's objects are:

- 1) Advancement of health and the saving of lives of children, parents and carers of children
- 2) The relief of those in need by reason of youth, age, ill health, disability, financial hardship or other disadvantage of children and parents, and carers of children.

The aims of the CIO are to provide a service to children and their families ensuring all children and young people are supported to access the opportunities and help they need to be successful throughout childhood and adult life. The CIO endeavours to be preventative and is provided early in a child's/ young person's life before the situation and issues escalate. We aim to support parents to build resilience and better lives for themselves and their children. We focus on providing a holistic service that takes into account the needs of the family as well as individual needs within that family.

Children and Families Staffordshire achieves this by providing one to one support for families during the early years. We provide one to one support for families during anti-natal and postnatal periods to ensure healthy pregnancies, good emotional wellbeing, building strong attachments and supporting the home learning environment to ensure school confidence and readiness.

For families with older children we offer a holistic family support package tailored to individual needs. Support is provided to the entire family including; the child, siblings, parents/carers and kinship carers. Support is usually offered within the family home. We offer support around accessing statutory and non-statutory services, advice and support around accommodation, healthy living, emotional wellbeing, parenting advice and parenting programmes, building confidence and self-esteem.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Children and Families Staffordshire provide a range of volunteering opportunities for local individuals. Including, but not exclusive to, family support, peer mentoring, early years education, welfare and benefit advisors, administrative work, Information Technology, fundraising, marketing and promotions.

Achievements and performance

2022 was another new and exciting year for us here at Children and Families Staffordshire. We finally saw the end of the UK coronavirus lockdowns and proceeded with cautious optimism. We took learning and innovative practices from our experiences in 2020 and adapted these to the ever-growing needs of vulnerable families. Throughout the year we provided one to one family support and parenting programs to 162 families and provided Early Learning play and stay activities to 43 families in Stoke on Trent. Our activities for children with additional needs went from strength to strength, with 212 activities delivered throughout the year.

We look forward to the exciting times and challenges that will face us in 2023. As we look for new and improved methods of supporting families. 2023 will bring new opportunities as we re-brand ourselves and use our new trading name Family Focus Staffs.

CHILDREN AND FAMILIES STAFFORDSHIRE CIO KNOWN AS 'FAMILY FOCUS STAFFS' TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Financial review

The charity had a net deficit for the year of £24,430 (2021: £1,701 net surplus). At the year end it had a net surplus of unrestricted funds (excluding designated funds) of £126,851 (2021 :£102,612) and restricted funds £11,025 (2021:£56,749). No material uncertainties exist.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

Children and Families Staffordshire is constituted as a Charitable Incorporated Organisation (CIO). The trustees are elected by the members and have had regard to the guidance issued by the Charity Commission on public benefit.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The trustees who served during the year and up to the date of signature of the financial statements were:

Graham Hill

Marion Lycett

(Resigned 1 December 2021)

Susan Tams

Katie Forrest-Hay

Paul Beasley

Christopher Austin

Trustees are recruited through a variety of channels, including social media advertising, promotion of the organisation and personal recommendations from current trustees.

Potential trustees are invited by the Chair to observe Management Committee meetings. Individuals who then express an interest in becoming a trustee are invited to complete a formal application, provide references and undergo an enhanced level DBS check. The board of trustees are keen to recruit new trustees who can bring new skills and experience to the charity.

The trustees' report was approved by the Board of Trustees.

R Graham Hill

R Graham Hill (Dec 13, 2022 15:20 GMT)

.....
Graham Hill

Trustee

Dated:

**CHILDREN AND FAMILIES STAFFORDSHIRE CIO
KNOWN AS 'FAMILY FOCUS STAFFS'
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF CHILDREN AND FAMILIES STAFFORDSHIRE CIO**

I report to the trustees on my examination of the financial statements of Children and Families Staffordshire CIO (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

C B V France
Geens Limited
68 Liverpool Road
Stoke on Trent
Staffordshire
ST4 1BG

Dated:

CHILDREN AND FAMILIES STAFFORDSHIRE CIO
KNOWN AS 'FAMILY FOCUS STAFFS'
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

Current financial year

		Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
	Notes					
<u>Income from:</u>						
Donations and legacies	3	50,956	-	-	50,956	44,901
Charitable activities	4	-	-	61,997	61,997	105,863
Investments	5	61	-	-	61	100
Total income		<u>51,017</u>	<u>-</u>	<u>61,997</u>	<u>113,014</u>	<u>150,864</u>
<u>Expenditure on:</u>						
Charitable Activities	6	<u>42,607</u>	<u>-</u>	<u>94,837</u>	<u>137,444</u>	<u>152,565</u>
Net incoming/(outgoing) resources before transfers		8,410	-	(32,840)	(24,430)	(1,701)
Net incoming/(outgoing) resources before transfers		8,410	-	(32,840)	(24,430)	(1,701)
Gross transfers between funds		<u>15,829</u>	<u>(2,945)</u>	<u>(12,884)</u>	<u>-</u>	<u>-</u>
Net income/(expenditure) for the year/ Net movement in funds		<u>24,239</u>	<u>(2,945)</u>	<u>(45,724)</u>	<u>(24,430)</u>	<u>(1,701)</u>
Fund balances at 1 April 2021		<u>102,612</u>	<u>10,490</u>	<u>56,749</u>	<u>169,851</u>	<u>171,552</u>
Fund balances at 31 March 2022		<u><u>126,851</u></u>	<u><u>7,545</u></u>	<u><u>11,025</u></u>	<u><u>145,421</u></u>	<u><u>169,851</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**CHILDREN AND FAMILIES STAFFORDSHIRE CIO
KNOWN AS 'FAMILY FOCUS STAFFS'
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022**

Prior financial year

		Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes				
<u>Income from:</u>					
Donations and legacies	3	42,920	1,881	100	44,901
Charitable activities	4	-	-	105,863	105,863
Investments	5	100	-	-	100
Total income		43,020	1,881	105,963	150,864
<u>Expenditure on:</u>					
Charitable Activities	6	33,348	1,485	117,732	152,565
Net incoming/(outgoing) resources before transfers		9,672	396	(11,769)	(1,701)
Gross transfers between funds		(3,013)	-	3,013	-
Net income/(expenditure) for the year/ Net movement in funds		6,659	396	(8,756)	(1,701)
Fund balances at 1 April 2020		95,953	10,094	65,505	171,552
Fund balances at 31 March 2021		102,612	10,490	56,749	169,851

CHILDREN AND FAMILIES STAFFORDSHIRE CIO
KNOWN AS 'FAMILY FOCUS STAFFS'
BALANCE SHEET
AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	10		2,360		4,087
Current assets					
Debtors	11	16,892		3,673	
Cash at bank and in hand		130,515		168,549	
		<u>147,407</u>		<u>172,222</u>	
Creditors: amounts falling due within one year	12	<u>(4,346)</u>		<u>(6,458)</u>	
Net current assets			143,061		165,764
Total assets less current liabilities			<u>145,421</u>		<u>169,851</u>
Income funds					
Restricted funds	13		11,025		56,749
<u>Unrestricted funds</u>					
Designated funds	14	7,545		10,490	
General unrestricted funds		<u>126,851</u>		<u>102,612</u>	
			134,396		113,102
			<u>145,421</u>		<u>169,851</u>

The financial statements were approved by the Trustees on

R Graham Hill
R Graham Hill (Dec 13, 2022 15:20 GMT)

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Graham Hill
Trustee

**CHILDREN AND FAMILIES STAFFORDSHIRE CIO
KNOWN AS 'FAMILY FOCUS STAFFS'
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

1 Accounting policies

Charity information

Children and Families Staffordshire is a Charitable Incorporated Organisation that was formed on 19th March 2015.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity, based on reserves, planned staffing levels and already secured contracts, has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

**CHILDREN AND FAMILIES STAFFORDSHIRE CIO
KNOWN AS 'FAMILY FOCUS STAFFS'
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

1 Accounting policies

(Continued)

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	25% straight line
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**CHILDREN AND FAMILIES STAFFORDSHIRE CIO
KNOWN AS 'FAMILY FOCUS STAFFS'
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

There were no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

CHILDREN AND FAMILIES STAFFORDSHIRE CIO
KNOWN AS 'FAMILY FOCUS STAFFS'
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

3 Donations and legacies

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £
Donations and gifts	50,956	42,920	1,881	100	44,901

4 Charitable activities

	2022 £	2021 £
Incoming resources from charitable activities	61,997	105,863

5 Investments

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Interest receivable	61	100

**CHILDREN AND FAMILIES STAFFORDSHIRE CIO
KNOWN AS 'FAMILY FOCUS STAFFS'
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

6 Charitable Activities

	2022	2021
	£	£
Staff costs	69,486	99,377
Depreciation and impairment	1,727	1,727
Direct Expenses	13,135	5,938
	<u>84,348</u>	<u>107,042</u>
Share of support costs (see note 7)	51,076	43,777
Share of governance costs (see note 7)	2,020	1,746
	<u>137,444</u>	<u>152,565</u>
Analysis by fund		
Unrestricted funds - general	42,607	33,348
Unrestricted funds - designated	-	1,485
Restricted funds	94,837	117,732
	<u>137,444</u>	<u>152,565</u>

7 Support costs

	Support costs	Governance costs	2022	Support costs	Governance costs	2021
	£	£	£	£	£	£
Staff costs	16,834	-	16,834	8,144	-	8,144
Support costs	34,242	-	34,242	35,633	-	35,633
Accountancy	-	2,020	2,020	-	1,746	1,746
	<u>51,076</u>	<u>2,020</u>	<u>53,096</u>	<u>43,777</u>	<u>1,746</u>	<u>45,523</u>
Analysed between						
Charitable activities	<u>51,076</u>	<u>2,020</u>	<u>53,096</u>	<u>43,777</u>	<u>1,746</u>	<u>45,523</u>

Governance costs includes charges by the independent examiner of £2,020 (2021-£1,746).

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration, benefits or reimbursement of expenses from the charity during the year (2021 - None).

**CHILDREN AND FAMILIES STAFFORDSHIRE CIO
KNOWN AS 'FAMILY FOCUS STAFFS'
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

9 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Administrative	1	1
Support	7	7
	<hr/>	<hr/>
Total	8	8
	<hr/>	<hr/>

Employment costs	2022 £	2021 £
Wages and salaries	82,472	101,905
Social security costs	393	1,457
Other pension costs	3,455	4,159
	<hr/>	<hr/>
	86,320	107,521
	<hr/>	<hr/>

Employment costs includes redundancy cost of £nil (2021 - £4,212) paid during the year.

There were no employees whose annual remuneration was more than £60,000.

10 Tangible fixed assets

	Computers £
Cost	
At 1 April 2021	6,908
	<hr/>
At 31 March 2022	6,908
	<hr/>
Depreciation and impairment	
At 1 April 2021	2,821
Depreciation charged in the year	1,727
	<hr/>
At 31 March 2022	4,548
	<hr/>
Carrying amount	
At 31 March 2022	2,360
	<hr/>
At 31 March 2021	4,087
	<hr/>

CHILDREN AND FAMILIES STAFFORDSHIRE CIO
KNOWN AS 'FAMILY FOCUS STAFFS'
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

11 Debtors	2022	2021
	£	£
Amounts falling due within one year:		
Trade debtors	16,892	3,673
	<u> </u>	<u> </u>
12 Creditors: amounts falling due within one year	2022	2021
	£	£
Other taxation and social security	1,373	3,123
Other creditors	526	1,000
Accruals and deferred income	2,447	2,335
	<u> </u>	<u> </u>
	<u>4,346</u>	<u>6,458</u>

**CHILDREN AND FAMILIES STAFFORDSHIRE CIO
KNOWN AS 'FAMILY FOCUS STAFFS'
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2020 £	Movement in funds			Balance at 1 April 2021 £	Movement in funds			Balance at 31 March 2022 £
		Incoming resources £	Resources expended £	Transfers £		Incoming resources £	Resources expended £	Transfers £	
Aiming High	459	24,484	(25,337)	394	-	57,781	(50,460)	(7,321)	-
Big Lottery	36,616	25,821	(52,301)	2,000	12,136	-	(5,531)	(150)	6,455
BBC Children in Need	4,317	7,434	(10,199)	-	1,552	-	-	(1,552)	-
BBC Small	-	1,666	(2,316)	650	-	-	(2)	2	-
A4C Secondment	6	-	-	(6)	-	-	-	-	-
Rowley Trust	-	100	-	-	100	150	(150)	-	100
Awards for All 2018	7	-	-	(7)	-	-	-	-	-
BL Parents together	24,100	22,233	(13,790)	-	32,543	-	(22,683)	(5,389)	4,471
Peoples post code Lottery	-	15,461	(5,043)	-	10,418	-	(10,227)	(191)	-
Children in Need - Covid	-	8,764	(8,746)	(18)	-	-	(1,717)	1,717	-
Hubb Foundation	-	-	-	-	-	4,065	(4,066)	-	(1)
	65,505	105,963	(117,732)	3,013	56,749	61,996	(94,836)	(12,884)	11,025

CHILDREN AND FAMILIES STAFFORDSHIRE CIO
KNOWN AS 'FAMILY FOCUS STAFFS'
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

14 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds					
	Balance at 1 April 2020	Incoming resources	Resources expended	Balance at 1 April 2021	Transfers	Balance at 31 March 2022
	£	£	£	£	£	£
Provision for redundancy pay	10,094	1,881	(1,485)	10,490	(2,945)	7,545
	<u>10,094</u>	<u>1,881</u>	<u>(1,485)</u>	<u>10,490</u>	<u>(2,945)</u>	<u>7,545</u>
	<u>10,094</u>	<u>1,881</u>	<u>(1,485)</u>	<u>10,490</u>	<u>(2,945)</u>	<u>7,545</u>

The designated funds are set aside for potential redundancy costs.

**CHILDREN AND FAMILIES STAFFORDSHIRE CIO
KNOWN AS 'FAMILY FOCUS STAFFS'
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

15 Analysis of net assets between funds	Unrestricted funds		Designated funds		Restricted funds		Total		Unrestricted funds		Designated funds		Restricted funds		Total	
	2022	£	2022	£	2022	£	2022	£	2021	£	2021	£	2021	£	2021	£
Fund balances at 31 March 2022 are represented by:																
Tangible assets																
Current assets/(liabilities)																
	126,851	-	7,545	-	2,360	2,360	143,061	2,360	102,612	-	10,490	-	52,662	4,087	165,764	4,087
	126,851		7,545		11,025	145,421	145,421	102,612	102,612	10,490	10,490	56,749	169,851	169,851	169,851	169,851

**CHILDREN AND FAMILIES STAFFORDSHIRE CIO
KNOWN AS 'FAMILY FOCUS STAFFS'
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
*FOR THE YEAR ENDED 31 MARCH 2022***

16 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

CHILDREN AND FAMILIES STAFFORDSHIRE

Geens Limited
68 Liverpool Road
Stoke on Trent
ST4 1BG

Dear Sirs,

We confirm to the best of our knowledge and belief that we have made appropriate enquiries of management and staff with relevant knowledge and experience and, where necessary, have inspected supporting documentation sufficient to satisfy ourselves that we can properly make each of the following representations to you in connection with your examination of the financial statements of Children & Families Staffordshire CIO for the year ended 31st March 2022.

General

- 1 We have fulfilled our responsibilities as trustees as set out in the terms of your engagement letter, under the Charities Act 2011 for preparing financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), for being satisfied that they give a true and fair view and for making accurate representations to you. All the accounting records have been made available to you for the purpose of your examination and all the transactions undertaken by the charity have been properly reflected and recorded in the accounting records. All other records and related information, including minutes of management meetings, have been made available to you.
- 2 The financial statements are free of material misstatements, including omissions.
- 3 We believe that the effect of uncorrected misstatements is immaterial both individually and in total.

Internal control and fraud

- 4 We acknowledge our responsibility for the design, implementation and maintenance of internal control systems to prevent and detect fraud and error. We have disclosed to you the results of our risk assessment that the financial statements may be misstated as a result of fraud. We have disclosed to you all instances of known or suspected fraud affecting the entity involving management, employees who have a significant role in internal control or others that could have a material effect on the financial statements. We have also disclosed to you all information in relation to allegations of fraud or suspected fraud affecting the entity's financial statements communicated by current or former employees, analysis, regulators or others.

Assets and liabilities

- 5 The charity has satisfactory title to all assets and there are no liens or encumbrances on the charity's assets, except for those that are disclosed in the notes to the financial statements.
- 6 We have recorded or disclosed, as appropriate, all liabilities, both actual and contingent, and have disclosed in the notes to the financial statements all guarantees that we have given to third parties.
- 7 We have no plans or intentions that may materially alter the carrying value and where relevant the fair value measurements or classification of assets and liabilities reflected in the financial statements.

Accounting estimates

- 8 Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

Loans and arrangements

- 8 The charity has not granted any advances or credits to, or made guarantees on behalf of, trustees other than those disclosed in the financial statements.

Legal claims

- 9 We have disclosed to you all claims in connection with litigation that have been, or are expected to be, received and such matters, as appropriate, have been properly accounted for, and disclosed in, the financial statements.

Law and regulations

- 10 We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose affects should be considered when preparing the financial statements.

Related parties

- 11 Related party relationships and transactions have been appropriately accounted for and disclosed in the financial statements. We have disclosed to you all relevant information concerning such relationships and transactions and are not aware of any other matters which require disclosure in order to comply with legislative and accounting standards requirements.

Subsequent events

- 12 All events subsequent to the date of the financial statements which require adjustment or disclosure have been properly accounted for and disclosed.

Going concern

- 13 We believe that the charity's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charity's needs. We have considered a period of twelve months from the date of approval of the financial statements. We believe that no further disclosures relating to the charity's ability to continue as a going concern need to be made in the financial statements.

Grants and donations

- 14 All grants, donations and other income, the receipt of which is subject to specific terms or conditions, have been notified to you. There have been no breaches of terms or conditions in the application of such income.

Yours faithfully,

R Graham Hill

[R Graham Hill \(Dec 13, 2022 15:20 GMT\)](#)

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Signed on behalf of the board of trustees

Dec 13, 2022

.....
Date