

**The Stephen Dodgson Charitable  
Trust**

**Unaudited Annual Report**

**For the year ended 31 March 2023**

**Charity Number: 1160960**

## **The Stephen Dodgson Charitable Trust**

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**The Stephen Dodgson Charitable Trust**  
**Trustees' Annual Report**  
**For The Year Ended 31 March 2023**

The trustees present their report and the financial statements of the charity for the period ended 31 March 2023.

**Trustees**

The trustees who held office during the period were as follows:

Lord Aberdare  
Mr William Connor  
Mrs Jane Dodgson  
Sir Richard Field - Chairman  
Professor Stephen Goss  
Mr John Grundy

**Structure, governance, and management**

The charity is governed by a constitution which was adopted on 28 October 2014, as amended on 24 February 2016, and the charity is constituted by trust. The power of appointing new trustees is vested in the existing trustees

All trustees give their time voluntarily and receive no remuneration. They all make a significant contribution to the successful running of the charity, in particular by attending meetings regularly to ensure the charity is operated appropriately and any issues are quickly and adequately resolved.

**Objectives and activities**

The charity's objective is to advance the appreciation, wider understanding and education of the public in respect of music, musical works and composers with particular reference to the music, works, writing and life of the late Stephen Dodgson by:-

- (a) Making grants to other charities with similar objectives to the trust and
- (b) Making grants / paying fees to individuals
  - (i) who record the works of Stephen Dodgson
  - (ii) who perform the works of Stephen Dodgson
  - (iii) for the establishment of a website providing information about the charity and its activities
  - (iv) for other purposes within the scope of the objectives.

**The Stephen Dodgson Charitable Trust**  
**Trustees' Annual Report – continued**  
**For The Year Ended 31 March 2023**

**Financial Review**

During 2022-2023 the trust built upon its work in previous years by;

- Preparing a series of events and recordings to celebrate Stephen Dodgson's centenary in 2024; events include a performance of settings of the Magnificat by Stephen Dodgson and JS Bach at the Barnes Music Festival and a centenary concert of Dodgson's music at Conway Hall in London
- Commissioning essays by people who knew Stephen Dodgson to be included in his biography being written by Oxford academics Dr Thomas Hyde and Dr Oliver Chandler; publication is planned to occur before his centenary in 2024
- Providing financial support to the Barnes Music Festival 2023 which featured a highly successful 3-choir concert of Stephen Dodgson's choral works and the launch of a year-long International Choral Project
- Funding a CD recording of Stephen Dodgson's piano music played by Osman Tack, a promising young pianist and violinist
- Commissioning a recording of Stephen Dodgson's one-act opera 'Cadilly', an entertaining instrumental and choral work set in the Cambridgeshire fens
- Completing the production and marketing of the 3 CDs of songs by Stephen Dodgson begun in 2022
- Continuing the work of proof-reading and typesetting many of Stephen Dodgson's hand-written scores and making all of his works publicly available via the charity's website
- Continuing the work of contacting arts organisations, festivals, and musicians to determine their interest in performing Dodgson works in his centenary year

Maintaining the pattern set up during the COVID pandemic, the trust continued to hold its meetings remotely using videoconferencing. This has now become the trust's default technology for trustees meetings.

The trust received income of approximately £38,000 from several sources including a number of private donations totalling £35,000, Gift Aid, royalties and music sales. Expenditure amounted to some £38,000. At the year end the trust had a bank balance of just over £89,000 and liabilities of £1,056.

**Reserves policy:**

None of the charity's funds constitute permanent endowment. They have been used for grants which the trustees have thought fit to make.

The trust aims to maintain a minimum bank balance of £10,000 to cater for unplanned costs, expenses and unforeseen opportunities to further its objectives. From time to time the trustees will reserve additional financial assets to build up funds for significant events such as recordings, performances and concerts.

As they did during the COVID pandemic the trustees continued to make grants to young musicians who have been typesetting and proof-reading musical scores of Stephen Dodgson's music, rather than accumulate needlessly large reserves.

**The Stephen Dodgson Charitable Trust**  
**Trustees' Annual Report – continued**  
**For The Year Ended 31 March 2023**

**Risk management:**

The trustees have examined the major strategic, financial, business and operational risks which the charity faces and confirm that systems have been established and measures adopted to minimise these risks.

The Treasurer reports on the charity's financial status at each trustees' meeting and frequently monitors the charity's financial assets. The charity's financial controls were reviewed, updated and approved by the trustees in March 2023.

**Trustees' responsibilities in relation to the financial statements:**

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

1. select suitable accounting policies and then apply them consistently;
2. observe the methods and principles in the applicable Charities SORP;
3. make judgements and estimates that are reasonable and prudent;
4. state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
5. prepare the financial statements on the going concern basis unless it is inappropriate to presume the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity including the taking of reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements

Signed on behalf of the trustees

  
Sir Richard Field - Chair

9<sup>th</sup> January 2024  
Date

## The Stephen Dodgson Charitable Trust

### **Independent Examiner's Report to the Trustees of The Stephen Dodgson Charitable Trust**

I report to the trustees on my examination of the accounts of The Stephen Dodgson Charitable Trust for the year ended 31 March 2023 which are set out on pages 5 to 7.

#### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Sarah Twist*

Sarah Twist FCA DChA  
Chartered Accountant  
A C Mole  
Stafford House  
Blackbrook Park Avenue  
TAUNTON  
TA1 2PX

*10<sup>th</sup> January* 2024

**The Stephen Dodgson Charitable Trust**  
**Receipts and Payments Account**  
**For The Year Ended 31 March 2023**

	<u>Total</u> <u>Funds</u> <u>2023</u>	<u>Total</u> <u>Funds</u> <u>2022</u>
<u>Receipts</u>	£	£
Donations	35,000	77,517
Gift Aid	1,875	1,855
Music sales	205	117
Royalties	681	585
	<hr/>	<hr/>
Total Receipts	37,761	80,074
	<hr/>	<hr/>
<u>Payments</u>		
Donations	2,447	8,300
Insurance	282	256
Accountancy	1,020	1,008
Website & computer expenses	14,539	9,360
Sundry	1,238	238
Producing CDs of Stephen Dodgson's songs	7,788	12,935
Composer score notes	320	-
Proofreading and typesetting	6,153	3,157
Public relations	-	1,200
Biography	1,100	1,200
Recording costs	3,176	8,851
	<hr/>	<hr/>
Total Payments	38,063	46,505
	<hr/>	<hr/>
Net (Payments)/Receipts for the year	(302)	33,569
	<hr/>	<hr/>
Cash at Bank at 31 March 2022	89,834	56,265
	<hr/>	<hr/>
Cash at Bank at 31 March 2023	89,532	89,834
	<hr/>	<hr/>

**The Stephen Dodgson Charitable Trust**  
**Statement of Assets and Liabilities**  
**For The Year Ended 31 March 2023**

	<u>2023</u>	<u>2022</u>
	£	£
<b><u>Cash Funds</u></b>		
Santander Bank Current A/C	89,532	89,834
	<hr/>	<hr/>
Total Cash Funds	89,532	89,834
	<hr/>	<hr/>
<b><u>Assets</u></b>		
Copyrights	21,750	21,750
	<hr/>	<hr/>
<b><u>Liabilities</u></b>		
Accruals	1,056	1,056
	<hr/>	<hr/>

The financial statements were approved by the Trustees on 9<sup>th</sup> January 2024



Sir Richard Field - Trustee

On behalf of the Board of Trustees

**The Stephen Dodgson Charitable Trust**  
**Notes to the Accounts**  
**Year ended 31 March 2023**

1. The accounts have been prepared on the receipts and payments basis and in accordance with Charity Commission guidance.
2. The Charity has no Restricted funds
3. During the year neither the Trustees, nor any person connected with them, have received any remuneration or expenses. (2022: £Nil remuneration, £Nil reimbursement).
4. The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.