

## **Broomgrove Residents Association CIO**

Registered charity, number 1160934

### **Trustee's Annual Report and Financial Statements for the year ended 31<sup>st</sup> December 2021**

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**Trustees's Annual Report  
For the year ended 31<sup>st</sup> December 2021**

**Full Name:** Broomgrove Residents Association CIO

**Other names by which the charity is known:**  
Broomgrove RA, Broomgrove Community Centre – old charity number 281697

**Registered Charity Number:** 1160934

**Principal address:** Broomgrove Community Centre,  
85 Chiltern Drive,  
Hastings,  
TN34 3PY

**Trustees:** Gill Hazell – Chair  
Georgina de Lussy – Secretary  
Tom Rolfe – Treasurer  
Sandy Rolfe  
Linda Baldwin

**Bankers:** Lloyds Bank, Hastings Branch

**Independent Examiner:** Lorraine Brown  
Blue Ridge Accounting Services Ltd  
The Old Court House  
North Trade Road  
Battle  
East Sussex TN33 0EX

**Governance and management**

The CIO is operated under the rules of its constitution adopted 12<sup>th</sup> May 2014.

The method adopted for the recruitment and appointment of new trustees is contained within the constitution. Trustees are appointed on a 3-year rotational basis and elected at the Annual General Meeting.

**Aims and objectives**

To promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or political , religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisation in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

To establish, or secure the establishment of a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objects

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To promote such other purposes as may from time to time be determined.

The Charity shall be non-party in politics and non-sectarian in religion.

The area of benefit ("area of benefit") is Baird Ward as defined by the local council ward boundary.

**Public benefit statement**

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

The Trustees are confident that Charity Commission aims, objectives and activities accommodate a range of activities that are relevant, accessible, and affordable and improve and enhance the lives of people, whilst encouraging and developing partnerships and networks, and are in accordance with the regulations on public benefit.

**Background**

Broomgrove Residents Association has been established since 1969, becoming a registered unincorporated charity in 1980, prior to raising the capital to build a community centre on a piece of land given to them by Hastings Borough council in Chiltern Drive. In 2001/2002 the RA put in successful bids to the national Lotteries charities Fund, English Partnerships, Church Urban Fund, Single Regeneration fund and several small grant giving bodies, and raised enough capital to rebuild the community centre. In 2003 the new building was opened to provide a meeting space for the residents of the estate. In 2014, following advice from Hastings Voluntary Action, the trustees and members voted to become an incorporated charity and successfully applied to the Charity Commission for registration. This was granted in 2015.

**Achievements, Performance and Future Plans**

Due to ongoing Covid-19 pandemic restrictions and Lockdown the Centre remained closed or used at a very minimal level for much of the time, as we continued to follow Government guidelines and advice. During this period the Centre suffered a spate of vandalism and broken windows which were replaced in 2020. The Charity took further measures to safeguard the building by installing motorised roller shutters to cover the windows and doors. The work was carried out during this financial year. The trustees have also elected to have CCTV cameras fitted at a future date as another measure to act as a deterrent and to improve safety. A boiler leak meant the boiler had to be repaired at a cost of £652.

The expectations are that normal activities and planning will resume, albeit more slowly once the Centre reopens as we come out of the pandemic. The priorities will be to look for groups to hire the venue and to provide new activities for the residents of the estate and the wider Hastings & St Leonard's area. Updating the website and Facebook and finding someone to help maintain our social media presence; Work in partnership with Dom's Food Mission to provide food for residents on the estate. Expanding this project by extending the Centre's facilities adding an extension to the kitchen area, and then inviting residents on the estate to cook meals using the donated food. This will enable us to not only give raw ingredients but also to provide cooked meals for those in need. Planning permission has been granted and now work can begin on sourcing funding.

**Trustees's Annual Report**  
**For the year ended 31<sup>st</sup> December 2021 (Cont'd....)**

We would like to say thank you to all those who have supported the RA. Firstly, thank you to the trustees without whom the Centre would be unable to function. Our thanks go to the organisations who have supported us; Optivo, Big Local, and Hastings Voluntary Action, and in particular we would like to thank our user groups for their loyalty and commitment towards the Charity.

**Financial review**

During the year the charity received £2,769 (2020: £7,744) in hiring fees, £16,907 in grants from Hastings Borough Council towards Covid-19 support. Total expenditure was £13,119 (2020: £10,948), resulting in a £6,577 surplus (2020: £8,969 surplus) which will be added to reserves. The group goes forward into a new financial year with total reserves of £32,873 (2020: £26,296).

**Trustees' responsibilities**

Under the Charities Act 2011, the Trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the charity at the end of the year, and of its receipts and payments in the year. In preparing the statement, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable Accounting Standards and Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the statement of accounts, and:
- Prepare the financial statements of the ongoing concern basis unless it is inappropriate to presume that the charity will continue its operations

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity at that time and to enable the Trustees to ensure that the financial statements comply with the requirements of the Charities Act 2011 of the Charities (Accounts and Reports) FRS 102.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.


**Risks and risk management**

The Trustees have considered the major business and operational risks to which the charity is faced, and will continue to review and establish its systems so that necessary steps can be taken to lessen these risks.

**Reserves Policy**

The Trustees currently do not have a reserves policy.

This report was approved by the board of trustees on: 23/5/23  
and signed on its behalf by:

  
\_\_\_\_\_  
Gill Hazell - Trustee (Chair)

  
\_\_\_\_\_  
Tom Rolfe - Trustee

**Independent Examiners Report  
for the year ended 31<sup>st</sup> December 2021**

**Independent Examiners Report to the trustees of Broomgrove Residents Association**

I report on the accounts of Broomgrove Residents Association CIO for the period ended 31<sup>st</sup> December 2021 which are set out on pages 2 to 9.

**Respective responsibilities of committee & examiner**

The charity's trustees of the CIO are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.


**Basis of independent examiners report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

**Independent examiners statement**

In connection with my examination, no matter has come to my attention

1. which gives reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Lorraine Brown  
Blue Ridge Accounting Services Ltd  
The Old Court House  
North Trade Road  
Battle, East Sussex TN33 0EX

Dated: 05/06/2023

**Broomgrove Community Centre CIO**  
**Receipts and Payments - year ended 31/12/2021**

2020				2021
Total		Unrestricted	Restricted	Total
Funds		Funds	Funds	Funds
£	Note	£	£	£
<b>Receipts</b>				
7,744	Venue hire	2,769		<b>2,769</b>
-	Fundraising	0		-
10,000	Grants & donations	16,907		<b>16,907</b>
-	Big Local grant	-		-
-	Kool Club	-		-
2,173	Sundry receipts	20		<b>20</b>
<b>19,918</b>	<b>Total receipts</b>	<b>19,695</b>	<b>0</b>	<b>19,695</b>
<b>Payments</b>				
3,992	Premises - utilities	2,733		<b>2,733</b>
2,852	Premises - repairs and maintenance	5,785		<b>5,785</b>
-	Premises - rates	-		-
-	Computer / IT	48		<b>48</b>
-	Advertising	-		-
-	Equipment	699		<b>699</b>
977	Telephone/broadband/internet	987		<b>987</b>
166	Cleaning & cleaning materials	1,106		<b>1,106</b>
495	Licences - PRS, PPL & TV	274		<b>274</b>
-	Security	-		-
1,557	Insurance	1,354		<b>1,354</b>
-	Accountants fees and charges	-		-
-	AGM and committee expenses	-		-
-	Kool Club	-		-
690	Food pantry expenses	-		-
219	Sundry payments	132		<b>132</b>
0	Uncategorised	-		-
<b>10,948</b>	<b>Total payments</b>	<b>13,119</b>	<b>0</b>	<b>13,119</b>
8,969	<b>Net receipts/(payments)</b>	<b>6,577</b>	<b>0</b>	<b>6,577</b>
17,327	Cash funds at start of this period	26,296	0	<b>26,296</b>
-	Transfers between funds	-	-	-
<b>26,296</b>	<b>Cash funds at end of this period</b>	<b>32,873</b>	<b>0</b>	<b>32,873</b>

**Broomgrove Community Centre CIO**  
**Statement of Assets and liabilities as at 31/12/2021**

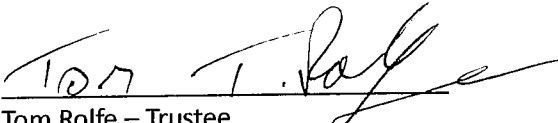
2020		2021
Total		Total
Funds		Funds
£	Note	£
<b><u>Current assets</u></b>		
660	Accounts Receivable	660
25,406	Current account	31,906
230	Cash in hand	307
<u>26,296</u>		<u>32,873</u>
<b><u>Less Current liabilities</u></b>		
-	Outstanding cheques	
<u>26,296</u>		<u>32,873</u>
<b><u>Represented by:</u></b>		
17,327	Accumulated fund b/f	26,296
8,969	Add: net receipts/(deficit)	6,577
<u>26,296</u>		<u>32,873</u>

Assets transferred to Broomgrove Residents Association CIO charity number 1160934 from old Broomgrove Residents Association charity number 281697 on dissolution:

Community Centre: Value at audit of accounts (2006) - £490,000;  
Equipment and resources: Value of realisable assets -£10,000

These financial statements were accepted by the Board of Trustees on: 23/5/23  
and signed on its behalf by:

  
Gillian Hazell – Chair/Trustee

  
Tom Rolfe – Trustee

**Notes to the accounts  
for the year ended 31<sup>st</sup> December 2021**

**1. Receipts & payments accounts**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

**2. Premises & staff**

The premises are owned by the trustees, who hold it on trust for the residents within the area of benefit. There are no paid staff. The Centre is run purely on volunteer time and resources.

**3. Trustees' remuneration**

During this period there were no expense reimbursed to trustees (2020: £Nil)

**4. Related party transactions**

There were no related party transactions in this period.

**5. Previous period comparison**

The previous period's figures have been included for comparison.

**Glossary of terms**

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

**6. Premises – Repairs and maintenance**

	<u>£</u>
Baker Architect -	480
Armour Construction & Locksmith - Deposit for shutters	4,392
James Seagreen - Boiler & heating repairs	651
Various - General maintenance	262
	<u><b>5,785</b></u>

**7. Equipment**

	<u>£</u>
Adams & Jarret - Washer / Dryer	400
Optima - extra cctv camera	216
Lamps	83
	<u><b>699</b></u>



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