

Broomgrove Residents Association CIO

Registered charity, number 1160934

Trustee report and financial statements for the year ended 31st December 2020

Page	Contents
2 - 5	Trustees' annual report
6	Independent examiner's report
7	Receipts & payments account
8	Statement of assets & liabilities
9	Notes to the accounts

Broomgrove Residents Association CIO

Trustees' annual report for the year ended 31st December 2020

Full name Broomgrove Residents Association CIO

Other names by which the charity is known Broomgrove RA, Broomgrove Community Centre - old charity number 281697

Registered charity number 1160934

Principal address: Broomgrove Community Centre, 85 Malvern Way, Hastings, TN34 3PY

Trustees

Gill Hazell - chair
Georgiana de Lussy- Secretary
Sandra Rolfe
Tom Rolfe - Treasurer
Linda Baldwin

Bankers

Lloyds Bank, Hastings branch

Independent examiner

Lorraine Brown, former employee of Rother Voluntary Action, 47 London Road, Bexhill-on-Sea, East Sussex TN39 3JY.

Governance and management

The charity is operated under the rules of its constitution adopted 12th May 2014.

The method adopted for the recruitment and appointment of new trustees is contained within the constitution. Trustees are appointed on a 3-year rotational basis and elected at the Annual General Meeting.

Aims and objectives

To promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisation in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;

To establish, or secure the establishment of, a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objects:

To promote such other charitable purposes as may from time to time be determined.

Broomgrove Residents Association CIO

Trustees' annual report for the year ended 31st December 2020

The Charity shall be non-party in politics and non-sectarian in religion.

The area of benefit ("area of benefit") is Baird Ward as defined by the local council ward boundary.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

The trustees are confident that Charity Commission aims, objectives and activities accommodate a range of activities that are relevant, accessible, and affordable and improve and enhance the lives of people, whilst encouraging and developing partnerships and networks, and are in accordance with the regulations on public benefit.

Background

Broomgrove Residents Association has been established since 1969, becoming a registered unincorporated charity in 1980, prior to raising the capital to build a community centre on a piece of land given to them by Hastings Borough council in Chiltern Drive. In 2001/2002 the RA put in successful bids to the national Lotteries charities Fund, English Partnerships, Church Urban Fund, Single Regeneration fund and several small grant giving bodies, and raised enough capital to rebuild the community centre. In 2003 the new building was opened to provide a meeting space for the residents of the estate. In 2014, following advice from Hastings Voluntary Action, the trustees and members voted to become an incorporated charity and successfully applied to the Charity Commission for registration. This was granted in 2015.

Achievements, Performance and Future Plans

This year saw the onset of Covid-19 pandemic and sequent national Lockdown from March 2020. The Centre remained closed throughout this period and for the rest of the year as we continued to follow Government guidelines and advice.

The expectations are that normal activities and planning will resume once the Centre reopens. Namely, to look for groups to hire the venue and to provide new activities for the residents of the estate and the wider Hastings & St Leonards area. Updating the website and facebook and finding someone to help maintain our social media presence; Work in partnership with Dom's Food Mission to provide food for residents on the estate. Expanding this project by extending the Centre's facilities adding an extension to the kitchen area, and then inviting residents on the estate to cook meals using the donated food. This will enable us to not only give raw ingredients but also

Broomgrove Residents Association CIO

Trustees' annual report for the year ended 31st December 2020

to provide cooked meals for those in need. Planning permission has been granted and now work can begin on sourcing funding.

We would like to say thank you to all those who have supported the RA. Firstly, thank you to the trustees without whom the centre would be unable to function. Our thanks go to the organisations who have supported us; Optivo, Big Local, and Hastings Voluntary Action, and in particular we would like to thank our user groups for their loyalty and commitment towards the Charity.

Financial review

During the year the charity received £7,744 (2019: £9,927) in hiring fees, £10,000 grant from Hastings Borough Council towards Covid-19 support and received £2,049 insurance claim settlement. It spent £10,948 (2019: £15,432) on its activities, resulting in a £8,969 surplus (2019: -£5,386 deficit) which will be added to reserves. The group goes forward into a new financial year with total reserves of £26,296 (2019: £17,327).

Trustees' responsibilities

Under the Charities Act 2011, the Trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the charity at the end of the year, and of its receipts and payments in the year. In preparing the statement, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable Accounting Standards and Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the statement of accounts, and:
- Prepare the financial statements of the ongoing concern basis unless it is inappropriate to presume that the charity will continue its operations.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity at that time and to enable the Trustees to ensure that the financial statements comply with the requirements of the Charities Act 2011 of the Charities (Accounts and Reports) FRS 102.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Broomgrove Residents Association CIO

Trustees' annual report for the year ended 31st December 2020

Risks and risk management

The Trustees have considered the major business and operational risks to which the charity is faced, and systems have been established so that necessary steps can be taken to lessen these risks.

Reserves Policy

The Trustees currently do not have a reserves policy.

Signed on behalf of the charity's trustees

Gillian Hazell..... <i>G. Hazell</i>	15/06/2022.....
Trustee (Chair)	Signature	Date

Tom Rolfe..... <i>T. Rolfe</i>	15/06/2022.....
Trustee	Signature	Date

Broomgrove Residents Association CIO

Independent Examiners report for the year ended 31st December 2020

Independent Examiners Report to the trustees of Broomgrove Residents Association

I report on the accounts of Broomgrove Residents Association for the period ended 31st December 2020 which are set out on pages 2-8.

Respective responsibilities of committee & examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent examiners statement

In connection with my examination, no matter has come to my attention

1. which gives reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

L. Brown.....

Lorraine Brown
Former Employee of
Rother Voluntary Action
47 London Road, Bexhill-on-Sea, TN39 3JY

Dated: 15/06/2022

Broomgrove Residents Association CIO
Receipts & payments account
For the year ended 31st December 2020

2019			2020
Total		Unrestricted	Restricted
Funds		Funds	Funds
£	Note	£	£
	Receipts		
9,927	Venue hire	7,744	7,744
-	Fundraising	-	0
-	Grants & donations	10,000	10,000
-	Big Local grant		0
29	Kool Club		0
90	Sundry receipts	2,173	2,173
10,046	Total receipts	19,918	0
	Payments		
4,820	Premises - utilities	3,992	3,992
3,163	Premises - repairs and maintenance	2,852	2,852
-	Premises - rates		0
48	Computer / IT		0
-	Advertising		0
70	Equipment		0
-	Telephone/broadband/internet	977	977
2,712	Cleaning & cleaning materials	166	166
155	Licences - PRS, PPL & TV	495	194
-	Security		0
1,890	Insurance	1,557	1,557
-	Accountant's fees and charges		0
598	AGM and committee expenses		0
-	Kool Club		0
680	Food pantry expenses	690	690
1,297	Sundry payments	219	219
	Uncategorised		0
15,432	Total payments	10,948	0
(5,386)	Net receipts/(payments)	8,969	0
22,713	Cash funds at start of this period	17,327	17,327
-	Transfers between funds	-	-
17,327	Cash funds at end of this period	26,296	0

Broomgrove Residents Association CIO

Statement of assets and liabilities at 31st December 2020

2019 Total Funds £	Note	2020 Total Funds £
<u>Current assets</u>		
4,087	Accounts receivable	660
13,187	Current account	25,406
53	Cash in hand	230
17,327		26,296
<u>Less Current liabilities</u>		
-	Outstanding cheques	
17,327		26,296
<u>Represented by:</u>		
22,713	Accumulated fund b/f	17,327
(5,386)	Add: net receipts/(deficit)	8,969
17,327		26,296

Assets transferred to Broomgrove Residents Association CIO charity number 1160934 from old Broomgrove Residents Association charity number 281697 on dissolution:

Community centre: Value at audit of accounts (2006) - £490,000
Equipment and resources: Value of realisable assets -£10,000

These financial statements are accepted on behalf of the charity by:

--- Gillian Hazell..... *G. Hazell*..... 15/06/2022.....
Trustee (Chair) Signature Date

Tom Rolfe..... *T. Rolfe*..... 15/06/2022.....
Trustee Signature Date

Broomgrove Residents Association

Notes to the accounts for the year ended 31st December 2020

1. Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Premises & staff

The premises are owned by the trustees, who hold it on trust for the residents within the area of benefit.

There are no paid staff. The Centre is run purely on volunteer time and resources.

3. Trustees' remuneration

During this period there were no expense reimbursed to trustees (2019: £1,278)

4. Related party transactions

There were no related party transactions in this period

5. Previous period comparison

The previous period's figures have been included for comparison

Glossary of terms

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.