

# BROOMGROVE RESIDENTS ASSOCIATION

England & Wales · Charity number 1160934

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2015-03-17

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Broomgrove Community Centre  
85 Chiltern Drive  
Hastings  
TN34 3PY

**Phone** 01424712696

**Email** [communitycentre@broomgrove.org.uk](mailto:communitycentre@broomgrove.org.uk)

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE:(1) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF THE AREA OF BENEFIT WITHOUT DISTINCTION OF SEX, SEXUALORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE STATUTORY AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS;(2) TO ESTABLISH, OR SECURE THE ESTABLISHMENT OF, A COMMUNITY CENTRE AND TO MAINTAIN AND MANAGE THE SAME(WHETHER ALONE OR IN CO-OPERATION WITH ANY STATUTORY AUTHORITY OR OTHER PERSON OR BODY) IN FURTHERANCE OF THEOBJECTS;(3) TO PROMOTE SUCH OTHER CHARITABLE PURPOSES AS MAY FROM TIME TO TIME BE DETERMINED.

**Activities:** Hire of Community Centre for community activities

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- **Area of benefit:** LOCAL
- East Sussex

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£10,835	£17,790	-	-
2023-12-31	£10,109	£15,121	-	-
2022-12-31	£5,562	£26,164	-	-
2021-12-31	£19,695	£13,119	-	-
2020-12-31	£19,918	£10,948	-	-

## Trustees

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Name	Role	Appointed
GILL HAZELL	Chair	2006-01-01
Linda Baldwin		2017-10-16
Sandy Rolfe		2015-03-17
Tom Rolfe		2016-09-01

**BROOMGROVE RESIDENTS ASSOCIATION**

England & Wales - Charity number 1160934

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# Accounts

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# **Broomgrove Residents Association CIO**

## **Annual Accounts**

**for the period**

**1 January 2024 - 31 December 2024**

**Contents:**

Organisational information  
Trustees Annual Report  
Receipts & Payments account  
Statement of Assets & Liabilities  
Independent Examiner's report

Hastings Voluntary Action  
Jackson Hall  
Portland Place  
Hastings  
East Sussex  
TN34 1QN

**Organisational information for  
Broomgrove Residents Association CIO  
for the period ended 31 December 2024**

<b>Name of organisation:</b>	Broomgrove Residents Association CIO
<b>Legal form:</b>	Registered Charity - CIO
<b>Governing document:</b>	Constitution, adopted 12th May 2014
<b>Address:</b>	Broomgrove Community Centre 85 Chiltern Drive Hastings East Sussex TN34 3PY
<b>Trustees:</b>	Gill Hazell - Chair Georgina de Lussy - Secretary Tom Rolfe - Treasurer Sandy Rolfe Linda Baldwin
<b>Bankers:</b>	Lloyds Bank plc, Hastings Nationwide Building Society, Hastings
<b>Independent Examiner:</b>	Laura Dawson, Independent Examiner HVA, Jackson Hall, Portland Place, Hastings, TN34 1QN
<b>Governance and Management</b>	<p>The CIO is operated under the rule of its constitution adopted 12.05.2014.</p> <p>The method adopted for the recruitment and appointment of new trustees is contained within the constitution. Trustees are appointed on a 3-year rotational basis and elected at the Annual General meeting.</p>
<b>Aims and Objectives</b>	<p>To promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisation in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.</p> <p>To establish, or secure the establishment of a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objects.</p> <p>To promote such other purposes as may from time to time be determined.</p> <p>The Charity shall be non-party in politics and non-sectarian in religion.</p> <p>The area of benefit ("area of benefit") is Baird Ward as defined by the local council ward boundary.</p>

**Trustee's Annual Report for  
Broomgrove Residents Association CIO  
for the period ended 31 December 2024**

**Public Benefit Statement** The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'charities and Public Benefit'.

The Trustees are confident that Charity Commission aims, objectives and activities accommodate a range of activities that are relevant, accessible, and affordable and improve and enhance the lives of people, whilst encouraging and developing partnerships and networks, and are in accordance with the regulations on public benefit.

**Background** Broomgrove Residents Association has been established since 1969, becoming a registered unincorporated charity in 1980, prior to raising the capital to build a community centre on a piece of land given to them by Hastings Borough council in Chiltern Drive. In 2001/2002 the RA put in successful bids to the national Lotteries charities fund, English Partnerships, church Urban Fund, Single Regeneration fund and several small grant giving bodies, and raised enough capital to rebuild the community centre. In 2003 the new building was opened to provide a meeting space for the residents of the estate. In 2014, following advice from Hastings Voluntary Action, the Trustees and members voted to become an incorporated charity and successfully applied to the Charity Commission for registration. This was granted in 2015.

**Achievements, Performance and Future** During the reporting period the BRA concluded arrangements with the OASIS Charity to take over the day to day running of the centre following a £200,000 programme of refurbishments coordinated by Hastings Voluntary Action. Trustees view this as a legacy to a long-standing commitment on the part of the RA to enable the use of a local Community Building. Having concluded this arrangement the Residents Association have been focussing on concluding our activity and ensuring that any remaining assets are deployed in line with our Charitable aims. With this in mind we have been able to make a donation to OASIS to support their role in relation to the building and also to Hastings Voluntary Action (in recognition of their long standing support and the facilitation of the process which enabled the building to be transferred). With our long standing record of service to the local area and the successful transfer of the building there is no long term need for the Residents Association to remain in existence and we intend to de-register from the Charities Register once these accounts have been approved and submitted.

**Trustee's Responsibilities** Under the Charities Act 2011, the Trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the charity at the end of the year, and of its receipts and payments in the year. In preparing the statement, the Trustees are required to:

Select suitable accounting policies and then apply them consistently

Make Judgements and estimates that are reasonable and prudent

State whether applicable Accounting Standards and Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the statement of accounts, and:

Prepare the financial statements of the ongoing concern basis unless it is inappropriate to presume that the charity will continue its operations

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity at that time and to enable the trustees to ensure that the financial statement comply with the requirements of the Charities Act 2011 of the Charities (Accounts and Reports) FRS 102.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Risks and Risk Management** The Trustees have considered the major business and operational risks to which the charity is faced, and will continue to review and establish its systems so that necessary steps can be taken to lessen these risks.

**Reserves Policy** The Trustees currently do not have a reserves policy.

This Report was approved by the board of trustees on:

and signed on its behalf by:



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Gill Hazell - Trustee (Chair)

# Broomgrove Residents Association CIO

## Statement of Assets & Liabilities

as at

31 December 2024

			2024	2023
<b>Current assets</b>				
Current Account	@	31/12/24	304	7,258
Cash in hand	@	31/12/24	-	-
Accounts Recivable			-	-
Receipts awaiting banking			-	-
			<u>304</u>	<u>7,258</u>
<b>less Current liabilities</b>				
Uncashed cheques			-	-
			<u>304</u>	<u>7,258</u>
Represented by:				
ACCUMULATED FUND b/f			7,258	12,271
Surplus/deficit of receipts over payments			(6,955)	(5,013)
			<u>304</u>	<u>7,258</u>

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 1993. The trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments account and Statement of Assets and Liabilities.

Approved by the Trustees on 11/12/2025 and signed on their behalf by

Gill Hazell

Gill Hazell - Chair

# Broomgrove Residents Association CIO

## Receipts & Payment accounts

for the period  
01 January 2024 to 31 December 2024

All funds are unrestricted

	2024	2023
<b><u>Receipts</u></b>		
Venue Hire	7,130	10,104
Grants & Donations	-	
Sundry Receipts	3,705	5
TOTAL RECEIPTS	<u>10,835</u>	<u>10,109</u>
<b><u>Expenditure</u></b>		
Premises - Utilities	9,519	5,795
Premises - Repair & Maintenance	2,290	2,313
Computer / IT	664	860
Telephone/Broadband/Internet	228	479
Cleaning & Cleaning Materials	614	2,369
Licences - PRS,PPL & TV	189	322
Insurance	1,437	1,574
Travel costs	-	959
Accounts	200	420
Misc/Sundry	2,648	30
TOTAL PAYMENTS	<u>17,790</u>	<u>15,121</u>
Net surplus (deficit)	(6,955)	(5,013)
Accumulated funds b/f	7,258	12,271
	<u>304</u>	<u>7,258</u>

**Independent Examiner's Report to the Committee of  
Broomgrove Residents Association CIO**

I report on the accounts of Broomgrove Residents Association CIO for the twelve month period ended 31 December 2024 which are set out on the previous pages.

**Respective responsibilities of committee & examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act), and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention

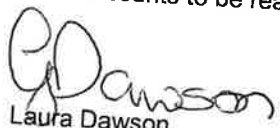
**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the supporting documentation presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Laura Dawson

Finance Manager

Hastings Voluntary Action

Jackson Hall, Portland Place, Hastings, TN34 1QN

Dated: 11/12/2025



**BROOMGROVE RESIDENTS ASSOCIATION**

England & Wales - Charity number 1160934

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# Accounts

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# **Broomgrove Residents Association CIO**

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<b>Aims and Objectives</b>	<p>To promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisation in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and lesiure-time occupation with the object of improving the conditions of life for the said inhabitants.</p> <p>To establish, or secure the establishment of a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in futherance of the Objects.</p> <p>To promote such other purposes as may form from time to time be determined.</p> <p>The Charity shall be non-party in politics and non-sectarian in religion.</p> <p>The area of benefit ("area of benefit") is Baird Ward as defined by the local council ward boundary.</p>

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**Background** Broomgrove Residents Association has been established since 1969, becoming a registered unincorporated charity in 1980, prior to raising the capital to build a community centre on a piece of land given to them by Hastings Borough council in Chiltern Drive. In 2001/2002 the RA put in successful bids to the national Lotteries charities fund, English Partnerships, church Urban Fund, Single Regeneration fund and several small grant giving bodies, and raised enough capital to rebuild the community centre. In 2003 the new building was opened to provide a meeting space for the residents of the estate. In 2014, following advice from Hastings Voluntary Action, the Trustees and members voted to become an incorporated charity and successfully applied to the Charity Commission for registration. This was granted in 2015.

**Achievements, Performance and Future** During the reporting period the resident's association continued to support local community activities at the Broomgrove Community Centre to enable local people to have access to services, social, opportunities, educational and learning programmes. We also with the support of our local infrastructure organisation we also continued our ongoing dialogue with a local Charity to take over the day-to day running of the centre. After detailed due diligence and business planning processes we entered into an arrangement with them. The area in which the Centre is situated was also the subject of a Shared Prosperity Funding programme. We supported the development of a refurbishment/improvement capital programme including detailed consultation with residents. This has resulted in a successful bid of £200,000 to improve access, storage space, room use and entrance improvements at the centre. This process is currently being tendered and the capital works are expected to commence before the end of 2024

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**Risks and Risk Management** The Trustees have considered the major business and operational risks to which the charity is faced, and will continue to review and establish its systems so that necessary steps can be taken to lessen these risks.

**Reserves Policy** The Trustees currently do not have a reserves policy.

This Report was approved by the board of trustees on:

and signed on its behalf by:



Gill Hazell - Trustee (Chair)



Tom Rolfe - Treasurer

# Broomgrove Residents Association CIO

## Statement of Assets & Liabilities

as at

31 December 2023


		2023	2022
<b>Current assets</b>			
Current Account	@ 31/12/23	7,258	12,164
Cash in hand	@ 31/12/23	-	107
Accounts Receivable		-	-
Receipts awaiting banking		-	-
		<u>7,258</u>	<u>12,271</u>
<b>less Current liabilities</b>			
Uncashed cheques		-	-
		<u>7,258</u>	<u>12,271</u>
Represented by:			
ACCUMULATED FUND b/f		12,271	32,873
Surplus/deficit of receipts over payments		(5,013)	(20,602)
		<u>7,258</u>	<u>12,271</u>

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 1993. The trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments account and Statement of Assets and Liabilities.

Approved by the Trustees on 29/10/24 and signed on their behalf by



Gill Hazell - Chair



Tom Rolfe - Treasurer

# Broomgrove Residents Association CIO

## Receipts & Payment accounts

for the period  
01 January 2023 to 31 December 2023

All funds are unrestricted

	2023	2022
<b><u>Receipts</u></b>		
Venue Hire	10,104	5,562
Grants & Donations	-	-
Sundry Receipts	5	-
<b>TOTAL RECEIPTS</b>	<b>10,109</b>	<b>5,562</b>
<b><u>Expenditure</u></b>		
Premises - Utilities	5,795	4,105
Premises - Repair & Maintenance	2,313	17,555
Computer / IT	860	758
Equipment	-	-
Telephone/Broadband/Internet	479	423
Cleaning & Cleaning Materials	2,369	1,266
Licences - PRS,PPL & TV	322	318
Insurance	1,574	1,417
Travel costs	959	-
Accounts	420	300
Misc/Sundry	30	21
<b>TOTAL PAYMENTS</b>	<b>15,121</b>	<b>26,164</b>
 Net surplus (deficit)	 (5,013)	 (20,602)
 Accumulated funds b/f	 12,271	 32,873
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Laura Dawson  
Finance Manager  
Hastings Voluntary Action  
Jackson Hall, Portland Place, Hastings, TN34 1QN

Dated:

29/10/24



**BROOMGROVE RESIDENTS ASSOCIATION**

England & Wales - Charity number 1160934

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# Accounts

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**Achievements, Performance and Future** Normal Activities have resumed and the lettings have built up over the year as we have come out the restrictions from the Pandemic.  
During the reporting period the residents association considered its future capacity to manage the community centre. We took advice from our local infrastructure organisation HVA who facilitated discussions with a local charity (who are already based at the centre) to take on the management of the centre. We have also explored the possibility of capital funding to undertake improvements to the centre to extends its use by local groups. We are in the process of acquiring funding for this to take place and will be applying for planning permission based on proposals from a local architect based on our views and those if the local community.

**Trustee's Responsibilities** Under the Charities Act 2011, the Trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the charity at the end of the year, and of its receipts and payments in the year. In preparing the statement, the Trustees are required to:

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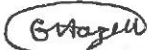
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**Reserves Policy** The Trustees currently do not have a reserves policy.

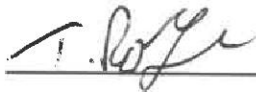
This Report was approved by the board of trustees on:

and signed on its behalf by:



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Gill Hazell - Trustee (Chair)



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Tom Rolfe - Treasurer

**Broomgrove Residents Association CIO**  
**Receipts & Payment accounts**

for the period  
**01 January 2022** to **31 December 2022**

All funds are unrestricted

<u>Receipts</u>	2022	2021
Venue Hire	5,562	2,769
Grants & Donations	-	16,907
Sundry Receipts	-	20
<b>TOTAL RECEIPTS</b>	<u>5,562</u>	<u>19,696</u>
<u>Expenditure</u>		
Premises - Utilities	4,105	2,734
Premises - Repair & Maintenance	17,555	5,786
Computer / IT	758	48
Equipment	-	699
Telephone/Broadband/Internet	423	987
Cleaning & Cleaning Materials	1,266	1,106
Licences - PRS,PPL & TV	318	274
Insurance	1,417	1,354
Accounts	300	-
<b>TOTAL PAYMENTS</b>	<u>26,164</u>	<u>13,119</u>
 Net surplus (deficit)	 (20,602)	 6,577
 Accumulated funds b/f	 32,873	 26,296
	<u>12,271</u>	<u>32,873</u>

# Broomgrove Residents Association CIO

## Statement of Assets & Liabilities

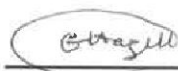
as at

31 December 2022

		2022	2021
<b>Current assets</b>			
Current Account	@ 31/12/22	12,164	31,906
Cash in hand	@ 31/12/22	107	307
Accounts Recivable		-	660
Receipts awaiting banking		-	
		<u>12,271</u>	<u>32,873</u>
<b>less Current liabilities</b>			
Uncashed cheques		-	-
		<u>12,271</u>	<u>32,873</u>
Represented by:			
ACCUMULATED FUND b/f		32,873	26,296
Surplus/deficit of receipts over payments		(20,602)	6,577
		<u>12,271</u>	<u>32,873</u>

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 1993. The trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments account and Statement of Assets and Liabilities.

Approved by the Trustees on 21-5-24 and signed on their behalf by



Gill Hazell - Chair



Tom Rolfe - Treasurer

## Independent Examiner's Report to the Committee of Broomgrove Residents Association CIO

I report on the accounts of Broomgrove Residents Association CIO  
for the twelve month period ended 31 December 2022 which are set out on the previous pages.

### Respective responsibilities of committee & examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act), and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention

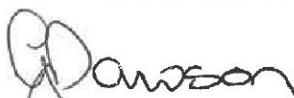
### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the supporting documentation presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Laura Dawson  
Finance Manager  
Hastings Voluntary Action  
Jackson Hall, Portland Place, Hastings, TN34 1QN

Dated: 23/5/2024

**BROOMGROVE RESIDENTS ASSOCIATION**

England & Wales - Charity number 1160934

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# Accounts

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## **Broomgrove Residents Association CIO**

Registered charity, number 1160934

### **Trustee's Annual Report and Financial Statements for the year ended 31<sup>st</sup> December 2021**

<b>Page</b>	<b>Contents</b>
2 – 4	Trustee's Annual Report
5	Independent examiner's report
6	Receipts and payments account
7	Statement of assets & liabilities
8	Notes to the accounts

**Trustees's Annual Report  
For the year ended 31<sup>st</sup> December 2021**

<b>Full Name:</b>	Broomgrove Residents Association CIO
<b>Other names by which the charity is known:</b>	Broomgrove RA, Broomgrove Community Centre – old charity number 281697
<b>Registered Charity Number:</b>	1160934
<b>Principal address:</b>	Broomgrove Community Centre, 85 Chiltern Drive, Hastings, TN34 3PY
<b>Trustees:</b>	Gill Hazell – Chair Georgina de Lussy – Secretary Tom Rolfe – Treasurer Sandy Rolfe Linda Baldwin
<b>Bankers:</b>	Lloyds Bank, Hastings Branch
<b>Independent Examiner:</b>	Lorraine Brown Blue Ridge Accounting Services Ltd The Old Court House North Trade Road Battle East Sussex TN33 0EX

**Governance and management**

The CIO is operated under the rules of its constitution adopted 12<sup>th</sup> May 2014.

The method adopted for the recruitment and appointment of new trustees is contained within the constitution. Trustees are appointed on a 3-year rotational basis and elected at the Annual General Meeting.

**Aims and objectives**

To promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisation in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

To establish, or secure the establishment of a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objects

**Trustees's Annual Report  
For the year ended 31<sup>st</sup> December 2021 (Cont'd....)**

To promote such other purposes as may from time to time be determined.

The Charity shall be non-party in politics and non-sectarian in religion.

The area of benefit ("area of benefit") is Baird Ward as defined by the local council ward boundary.

**Public benefit statement**

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

The Trustees are confident that Charity Commission aims, objectives and activities accommodate a range of activities that are relevant, accessible, and affordable and improve and enhance the lives of people, whilst encouraging and developing partnerships and networks, and are in accordance with the regulations on public benefit.

**Background**

Broomgrove Residents Association has been established since 1969, becoming a registered unincorporated charity in 1980, prior to raising the capital to build a community centre on a piece of land given to them by Hastings Borough council in Chiltern Drive. In 2001/2002 the RA put in successful bids to the national Lotteries charities Fund, English Partnerships, Church Urban Fund, Single Regeneration fund and several small grant giving bodies, and raised enough capital to rebuild the community centre. In 2003 the new building was opened to provide a meeting space for the residents of the estate. In 2014, following advice from Hastings Voluntary Action, the trustees and members voted to become an incorporated charity and successfully applied to the Charity Commission for registration. This was granted in 2015.

**Achievements, Performance and Future Plans**

Due to ongoing Covid-19 pandemic restrictions and Lockdown the Centre remained closed or used at a very minimal level for much of the time, as we continued to follow Government guidelines and advice. During this period the Centre suffered a spate of vandalism and broken windows which were replaced in 2020. The Charity took further measures to safeguard the building by installing motorised roller shutters to cover the windows and doors. The work was carried out during this financial year. The trustees have also elected to have CCTV cameras fitted at a future date as another measure to act as a deterrent and to improve safety. A boiler leak meant the boiler had to be repaired at a cost of £652.

The expectations are that normal activities and planning will resume, albeit more slowly once the Centre reopens as we come out of the pandemic. The priorities will be to look for groups to hire the venue and to provide new activities for the residents of the estate and the wider Hastings & St Leonard's area. Updating the website and Facebook and finding someone to help maintain our social media presence; Work in partnership with Dom's Food Mission to provide food for residents on the estate. Expanding this project by extending the Centre's facilities adding an extension to the kitchen area, and then inviting residents on the estate to cook meals using the donated food. This will enable us to not only give raw ingredients but also to provide cooked meals for those in need. Planning permission has been granted and now work can begin on sourcing funding.

**Trustees's Annual Report  
For the year ended 31<sup>st</sup> December 2021 (Cont'd....)**

We would like to say thank you to all those who have supported the RA. Firstly, thank you to the trustees without whom the Centre would be unable to function. Our thanks go to the organisations who have supported us; Optivo, Big Local, and Hastings Voluntary Action, and in particular we would like to thank our user groups for their loyalty and commitment towards the Charity.

**Financial review**

During the year the charity received £2,769 (2020: £7,744) in hiring fees, £16,907 in grants from Hastings Borough Council towards Covid-19 support. Total expenditure was £13,119 (2020: £10,948), resulting in a £6,577 surplus (2020: £8,969 surplus) which will be added to reserves. The group goes forward into a new financial year with total reserves of £32,873 (2020: £26,296).

**Trustees' responsibilities**

Under the Charities Act 2011, the Trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the charity at the end of the year, and of its receipts and payments in the year. In preparing the statement, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable Accounting Standards and Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the statement of accounts, and:
- Prepare the financial statements of the ongoing concern basis unless it is inappropriate to presume that the charity will continue its operations

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity at that time and to enable the Trustees to ensure that the financial statements comply with the requirements of the Charities Act 2011 of the Charities (Accounts and Reports) FRS 102.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.


**Risks and risk management**

The Trustees have considered the major business and operational risks to which the charity is faced, and will continue to review and establish its systems so that necessary steps can be taken to lessen these risks.

**Reserves Policy**

The Trustees currently do not have a reserves policy.

This report was approved by the board of trustees on: 23/5/23  
and signed on its behalf by:

  
\_\_\_\_\_  
Gill Hazell - Trustee (Chair)

  
\_\_\_\_\_  
Tom Rolfe - Trustee

**Independent Examiners Report  
for the year ended 31<sup>st</sup> December 2021**

**Independent Examiners Report to the trustees of Broomgrove Residents Association**

I report on the accounts of Broomgrove Residents Association CIO for the period ended 31<sup>st</sup> December 2021 which are set out on pages 2 to 9.

**Respective responsibilities of committee & examiner**

The charity's trustees of the CIO are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.


**Basis of independent examiners report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

**Independent examiners statement**

In connection with my examination, no matter has come to my attention

1. which gives reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Lorraine Brown  
Blue Ridge Accounting Services Ltd  
The Old Court House  
North Trade Road  
Battle, East Sussex TN33 0EX

Dated: 05/06/2023

**Broomgrove Community Centre CIO**  
**Receipts and Payments - year ended 31/12/2021**

2020				2021
Total		Unrestricted	Restricted	Total
Funds		Funds	Funds	Funds
£	Note	£	£	£
	<b>Receipts</b>			
7,744	Venue hire	2,769		<b>2,769</b>
-	Fundraising	0		-
10,000	Grants & donations	16,907		<b>16,907</b>
-	Big Local grant	-		-
-	Kool Club	-		-
2,173	Sundry receipts	20		<b>20</b>
<b>19,918</b>	<b>Total receipts</b>	<b>19,695</b>	<b>0</b>	<b>19,695</b>
	<b>Payments</b>			
3,992	Premises - utilities	2,733		<b>2,733</b>
2,852	Premises - repairs and maintenance	5,785		<b>5,785</b>
-	Premises - rates	-		-
-	Computer / IT	48		<b>48</b>
-	Advertising	-		-
-	Equipment	699		<b>699</b>
977	Telephone/broadband/internet	987		<b>987</b>
166	Cleaning & cleaning materials	1,106		<b>1,106</b>
495	Licences - PRS, PPL & TV	274		<b>274</b>
-	Security	-		-
1,557	Insurance	1,354		<b>1,354</b>
-	Accountants fees and charges	-		-
-	AGM and committee expenses	-		-
-	Kool Club	-		-
690	Food pantry expenses	-		-
219	Sundry payments	132		<b>132</b>
0	Uncategorised	-		-
<b>10,948</b>	<b>Total payments</b>	<b>13,119</b>	<b>0</b>	<b>13,119</b>
8,969	<b>Net receipts/(payments)</b>	<b>6,577</b>	<b>0</b>	<b>6,577</b>
17,327	Cash funds at start of this period	26,296	0	<b>26,296</b>
-	Transfers between funds	-	-	-
<b>26,296</b>	<b>Cash funds at end of this period</b>	<b>32,873</b>	<b>0</b>	<b>32,873</b>

**Broomgrove Community Centre CIO**  
**Statement of Assets and liabilities as at 31/12/2021**

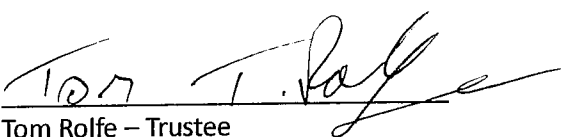
2020		2021
Total		Total
Funds		Funds
£	Note	£
<b><u>Current assets</u></b>		
660	Accounts Receivable	660
25,406	Current account	31,906
230	Cash in hand	307
<u>26,296</u>		<u>32,873</u>
<b><u>Less Current liabilities</u></b>		
-	Outstanding cheques	
<u>26,296</u>		<u>32,873</u>
<b><u>Represented by:</u></b>		
17,327	Accumulated fund b/f	26,296
8,969	Add: net receipts/(deficit)	6,577
<u>26,296</u>		<u>32,873</u>

Assets transferred to Broomgrove Residents Association CIO charity number 1160934 from old Broomgrove Residents Association charity number 281697 on dissolution:

Community Centre: Value at audit of accounts (2006) - £490,000;  
Equipment and resources: Value of realisable assets -£10,000

These financial statements were accepted by the Board of Trustees on: 23/5/23  
and signed on its behalf by:

  
Gillian Hazell – Chair/Trustee

  
Tom Rolfe – Trustee

**Notes to the accounts  
for the year ended 31<sup>st</sup> December 2021**

**1. Receipts & payments accounts**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

**2. Premises & staff**

The premises are owned by the trustees, who hold it on trust for the residents within the area of benefit. There are no paid staff. The Centre is run purely on volunteer time and resources.

**3. Trustees' remuneration**

During this period there were no expense reimbursed to trustees (2020: £Nil)

**4. Related party transactions**

There were no related party transactions in this period.

**5. Previous period comparison**

The previous period's figures have been included for comparison.

**Glossary of terms**

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

**6. Premises – Repairs and maintenance**

	<u>£</u>
Baker Architect -	480
Armour Construction & Locksmith - Deposit for shutters	4,392
James Seagreen - Boiler & heating repairs	651
Various - General maintenance	262
	<u>5,785</u>

**7. Equipment**

	<u>£</u>
Adams & Jarret - Washer / Dryer	400
Optima - extra cctv camera	216
Lamps	83
	<u>699</u>

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**BROOMGROVE RESIDENTS ASSOCIATION**

England & Wales - Charity number 1160934

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# Accounts

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## **Broomgrove Residents Association CIO**

Registered charity, number 1160934

### **Trustee report and financial statements for the year ended 31<sup>st</sup> December 2020**

<b>Page</b>	<b>Contents</b>
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6	Independent examiner's report
7	Receipts & payments account
8	Statement of assets & liabilities
9	Notes to the accounts

## **Broomgrove Residents Association CIO**

### **Trustees' annual report for the year ended 31<sup>st</sup> December 2020**

**Full name** Broomgrove Residents Association CIO

**Other names by which the charity is known** Broomgrove RA, Broomgrove Community Centre - old charity number 281697

**Registered charity number** 1160934

**Principal address:** Broomgrove Community Centre, 85 Malvern Way, Hastings, TN34 3PY

#### **Trustees**

Gill Hazell - chair  
Georgiana de Lussy- Secretary  
Sandra Rolfe  
Tom Rolfe - Treasurer  
Linda Baldwin

#### **Bankers**

Lloyds Bank, Hastings branch

#### **Independent examiner**

Lorraine Brown, former employee of Rother Voluntary Action, 47 London Road, Bexhill-on-Sea, East Sussex TN39 3JY.

#### **Governance and management**

The charity is operated under the rules of its constitution adopted 12<sup>th</sup> May 2014.

The method adopted for the recruitment and appointment of new trustees is contained within the constitution. Trustees are appointed on a 3-year rotational basis and elected at the Annual General Meeting.

#### **Aims and objectives**

To promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisation in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;

To establish, or secure the establishment of, a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objects:

To promote such other charitable purposes as may from time to time be determined.

## **Broomgrove Residents Association CIO**

### **Trustees' annual report for the year ended 31<sup>st</sup> December 2020**

The Charity shall be non-party in politics and non-sectarian in religion.

The area of benefit ("area of benefit") is Baird Ward as defined by the local council ward boundary.

#### **Public benefit statement**

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

The trustees are confident that Charity Commission aims, objectives and activities accommodate a range of activities that are relevant, accessible, and affordable and improve and enhance the lives of people, whilst encouraging and developing partnerships and networks, and are in accordance with the regulations on public benefit.

#### **Background**

Broomgrove Residents Association has been established since 1969, becoming a registered unincorporated charity in 1980, prior to raising the capital to build a community centre on a piece of land given to them by Hastings Borough council in Chiltern Drive. In 2001/2002 the RA put in successful bids to the national Lotteries charities Fund, English Partnerships, Church Urban Fund, Single Regeneration fund and several small grant giving bodies, and raised enough capital to rebuild the community centre. In 2003 the new building was opened to provide a meeting space for the residents of the estate. In 2014, following advice from Hastings Voluntary Action, the trustees and members voted to become an incorporated charity and successfully applied to the Charity Commission for registration. This was granted in 2015.

#### **Achievements, Performance and Future Plans**

This year saw the onset of Covid-19 pandemic and sequent national Lockdown from March 2020. The Centre remained closed throughout this period and for the rest of the year as we continued to follow Government guidelines and advice.

The expectations are that normal activities and planning will resume once the Centre reopens. Namely, to look for groups to hire the venue and to provide new activities for the residents of the estate and the wider Hastings & St Leonards area. Updating the website and facebook and finding someone to help maintain our social media presence; Work in partnership with Dom's Food Mission to provide food for residents on the estate. Expanding this project by extending the Centre's facilities adding an extension to the kitchen area, and then inviting residents on the estate to cook meals using the donated food. This will enable us to not only give raw ingredients but also

## **Broomgrove Residents Association CIO**

### **Trustees' annual report for the year ended 31<sup>st</sup> December 2020**

to provide cooked meals for those in need. Planning permission has been granted and now work can begin on sourcing funding.

We would like to say thank you to all those who have supported the RA. Firstly, thank you to the trustees without whom the centre would be unable to function. Our thanks go to the organisations who have supported us; Optivo, Big Local, and Hastings Voluntary Action, and in particular we would like to thank our user groups for their loyalty and commitment towards the Charity.

#### **Financial review**

During the year the charity received £7,744 (2019: £9,927) in hiring fees, £10,000 grant from Hastings Borough Council towards Covid-19 support and received £2,049 insurance claim settlement. It spent £10,948 (2019: £15,432) on its activities, resulting in a £8,969 surplus (2019: -£5,386 deficit) which will be added to reserves. The group goes forward into a new financial year with total reserves of £26,296 (2019: £17,327).

#### **Trustees' responsibilities**

Under the Charities Act 2011, the Trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the charity at the end of the year, and of its receipts and payments in the year. In preparing the statement, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable Accounting Standards and Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the statement of accounts, and:
- Prepare the financial statements of the ongoing concern basis unless it is inappropriate to presume that the charity will continue its operations.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity at that time and to enable the Trustees to ensure that the financial statements comply with the requirements of the Charities Act 2011 of the Charities (Accounts and Reports) FRS 102.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Broomgrove Residents Association CIO

### Trustees' annual report for the year ended 31<sup>st</sup> December 2020

#### Risks and risk management

The Trustees have considered the major business and operational risks to which the charity is faced, and systems have been established so that necessary steps can be taken to lessen these risks.

#### Reserves Policy

The Trustees currently do not have a reserves policy.

Signed on behalf of the charity's trustees

Gillian Hazell.....	..... <i>G. Hazell</i> .....	15/06/2022.....
Trustee (Chair)	Signature	Date

Tom Rolfe.....	..... <i>T. Rolfe</i> .....	15/06/2022.....
Trustee	Signature	Date

## **Broomgrove Residents Association CIO**

### **Independent Examiners report for the year ended 31<sup>st</sup> December 2020**

#### **Independent Examiners Report to the trustees of Broomgrove Residents Association**

I report on the accounts of Broomgrove Residents Association for the period ended 31<sup>st</sup> December 2020 which are set out on pages 2-8.

#### **Respective responsibilities of committee & examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention

#### **Basis of independent examiners report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

#### **Independent examiners statement**

In connection with my examination, no matter has come to my attention

1. which gives reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*L. Brown*.....

Lorraine Brown  
Former Employee of  
Rother Voluntary Action  
47 London Road, Bexhill-on-Sea, TN39 3JY

Dated: 15/06/2022 . . . . .

**Broomgrove Residents Association CIO**  
**Receipts & payments account**  
**For the year ended 31<sup>st</sup> December 2020**

2019			2020
Total		Unrestricted	Restricted
Funds	Note	Funds	Funds
£		£	£
			Total
			Funds
			£
	<b>Receipts</b>		
9,927	Venue hire	7,744	<b>7,744</b>
-	Fundraising	-	<b>0</b>
-	Grants & donations	10,000	<b>10,000</b>
-	Big Local grant		<b>0</b>
29	Kool Club		<b>0</b>
90	Sundry receipts	2,173	<b>2,173</b>
<b>10,046</b>	<b>Total receipts</b>	<b>19,918</b>	<b>0</b>
	<b>Payments</b>		
4,820	Premises - utilities	3,992	<b>3,992</b>
3,163	Premises - repairs and maintenance	2,852	<b>2,852</b>
-	Premises - rates		<b>0</b>
48	Computer / IT		<b>0</b>
-	Advertising		<b>0</b>
70	Equipment		<b>0</b>
-	Telephone/broadband/internet	977	<b>977</b>
2,712	Cleaning & cleaning materials	166	<b>166</b>
155	Licences - PRS, PPL & TV	495	<b>194</b>
-	Security		<b>0</b>
1,890	Insurance	1,557	<b>1,557</b>
-	Accountant's fees and charges		<b>0</b>
598	AGM and committee expenses		<b>0</b>
-	Kool Club		<b>0</b>
680	Food pantry expenses	690	<b>690</b>
1,297	Sundry payments	219	<b>219</b>
	Uncategorised		<b>0</b>
<b>15,432</b>	<b>Total payments</b>	<b>10,948</b>	<b>0</b>
(5,386)	<b>Net receipts/(payments)</b>	8,969	<b>0</b>
22,713	Cash funds at start of this period	17,327	<b>17,327</b>
-	Transfers between funds	-	<b>-</b>
<b>17,327</b>	<b>Cash funds at end of this period</b>	<b>26,296</b>	<b>0</b>

## Broomgrove Residents Association CIO

### Statement of assets and liabilities at 31<sup>st</sup> December 2020

2019		2020
Total Funds £	Note	Total Funds £
	<b><u>Current assets</u></b>	
4,087	Accounts receivable	660
13,187	Current account	25,406
53	Cash in hand	230
<b>17,327</b>		<b>26,296</b>
	<b><u>Less Current liabilities</u></b>	
-	Outstanding cheques	
<b>17,327</b>		<b>26,296</b>
	<b><u>Represented by:</u></b>	
22,713	Accumulated fund b/f	17,327
(5,386)	Add: net receipts/(deficit)	8,969
<b>17,327</b>		<b>26,296</b>

Assets transferred to Broomgrove Residents Association CIO charity number 1160934 from old Broomgrove Residents Association charity number 281697 on dissolution:

Community centre: Value at audit of accounts (2006) - £490,000  
Equipment and resources: Value of realisable assets -£10,000

These financial statements are accepted on behalf of the charity by:

--- Gillian Hazell..... *G. Hazell*..... 15/06/2022.....  
Trustee (Chair) Signature Date

Tom Rolfe..... *T. Rolfe*..... 15/06/2022.....  
Trustee Signature Date

## **Broomgrove Residents Association**

### **Notes to the accounts for the year ended 31<sup>st</sup> December 2020**

#### **1. Receipts & payments accounts**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

#### **2. Premises & staff**

The premises are owned by the trustees, who hold it on trust for the residents within the area of benefit.

There are no paid staff. The Centre is run purely on volunteer time and resources.

#### **3. Trustees' remuneration**

During this period there were no expense reimbursed to trustees (2019: £1,278)

#### **4. Related party transactions**

There were no related party transactions in this period

#### **5. Previous period comparison**

The previous period's figures have been included for comparison

#### **Glossary of terms**

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.