



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	06	04	2024		05	04	2025

### Section A Reference and administration details

Charity name Holmer Green Youth Club - COI

Other names charity is known by

Registered charity number (if any) 1160911

Charity's principal address 18 Parish Piece

Holmer Green

High Wycombe

Postcode

HP15 6SP

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jim Leftwich	Treasurer		
2	Mark Olsen	Chair		
3	Claire Ljubisic			
5	Beverly Smith		Resigned 16/9/2024	
6	Andrew Baldwin			
7				
8				
9				
10				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Local government	Stuart Parker	Buckinghamshire Council
Local government	Monica Bergh	Buckinghamshire Council
	Rebecca Olsen	

#### Name of chief executive or names of senior staff members (Optional information)

Youth Club Leader -- Michael Turner

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution dated June 1<sup>st</sup> 2014

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation  
The Club was formed in 1966 and until 2014 was under the control of Buckinghamshire County Council

Trustee selection methods  
(eg. appointed by, elected by)

By invitation of existing trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustee Board and supporting Management Committee is a balance of business, community, youth service experience and parents. This is to ensure the broadest base of relevant experience and support for the running of the Club and for its long-term future. As a completely voluntary organisation, with no permanent or on-going financial support, it is an essential requirement to have all the necessary skills within the structure to achieve the aims.

With the ending in recent years of local government support, it has become necessary to forge closer links with alternative sources of support, eg. community foundations of housing associations. As a result, the Club has now been able to focus significant training on a range of social skills for our members, especially so in equipping young leaders for service both within the Club, their schools and the local community.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To advance in life and relieve the needs of young people up to the age of 18, in Holmer Green and neighbourhood by: -

- (a) The provision of recreational and leisure time activities, provided in the interests of social welfare, designed to improve their conditions of life.
- (b) Providing support and activities which develop their skills, and capabilities to enable them to participate in society as mature and

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

responsible individuals.
<p>The main activity is to provide a safe and secure environment where young people can relax, enjoy and learn to develop into well-rounded young citizens. The trustees have full regard for their duty to make this available for the public, in line with the statutory requirements issued by the Charity Commission.</p> <p>A range of equipment is available for enjoyment and a number of training courses for the development of young members and leaders. These include safeguarding, first aid, self-defence, leadership, mental health, fitness and diet, drug awareness, etc.</p> <p>The training has led one young member right through from exclusion in the early stages of senior school, to the Duke of Edinburgh award and onto the Management Committee of the Club. One of the two part-time Assistant Youth Leaders also developed through the voluntary leadership training system of the Club.</p> <p>With just 3 part-time paid staff covering 5 sessions per 4 evenings/week it is vital that new young volunteer leaders are being constantly developed in support roles. This is being done very successfully, equipping many young people to go on into the adult world with a sense of serving and responsibility.</p>

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D Achievements and performance

The Club has continued to provide a much-needed place for young people from Holmer Green, and other local communities within a few miles' radius, to get together and enjoy one another's company. The number of young people attending during the year was maintained at a very high level of circa 200.

Our support of Neuro-Divergent members has continued with the Club Leader needing to be reactive and a dedicated young leader assigned to support a specific individual, following a risk assessment being completed.

We rely on several external sources of funding to keep us financially stable, needing to continue to operate with no financial funding from parish or unitary authority. As such the club faces an uncertain future, struggling to meet financial commitments. We have received a limited amount of grant money from charitable grant-making organisations in the year, but these cannot be guaranteed for the future.

Our good relations with the local schools have continued, with close liaison with the local senior and junior schools as well as other schools in the area. The HG Senior School again used the club in July for all the new Year 7 intake to get to know one another socially. About 200 young people came to the club over 2 days in school-form groups. We also arranged and sponsored a First Aid course for the upper years of 2 junior schools. Our young leaders continue to take training courses to maintain their skills, while the Club Leader has taken refresher courses throughout the year to ensure his levels of certified skills are maintained.

The Community Board for Missenden has now closed and a new structure will be created, but funding to support our type of club will be limited going forward. We supported Music on the Common and the HG Community event this year which proved to be very successful from a PR perspective.

In the uncertain, ever-changing and challenging environment our young people find themselves in, we believe that HGYC has an important role to play but that can only be effective with good oversight and governance from the Management Committee and Trustees, with substantial parent involvement. We start the year 2025/6 in a questionable financial position and the Trustees are focused on significant fund-raising

## Section D

## Achievements and performance

efforts to ensure the long-term financial viability of the club.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The Charity operates with a £3,000 reserve policy.

**Details of any funds materially in deficit**

There are no funds in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Mark Olsen	Jim Leftwich

Position (eg Secretary, Chair, etc)	Chairman	Treasurer
Date	14 <sup>th</sup> . July 2025	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Holmer Green Youth Club

No (if any)  
1160911

CC16a

## Receipts and payments accounts

For the period from	Period start date 03/04/2024	To	Period end date 03/04/2025
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
General donations	10,078	-	-	10,078	12,988
Subscriptions	9,429	-	-	9,429	9,030
Refreshments	5,074	-	-	5,074	4,348
Interest	309	-	-	309	131
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>24,890</b>	<b>-</b>	<b>-</b>	<b>24,890</b>	<b>26,497</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>24,890</b>	<b>-</b>	<b>-</b>	<b>24,890</b>	<b>26,497</b>
<b>A3 Payments</b>					
Salaries	21,859	-	-	21,859	21,071
Utilities	2,078	-	-	2,078	2,278
Insurance	985	-	-	985	992
Refreshment purchase	4,182	-	-	4,182	3,724
Admin & support	101	-	-	101	653
Training	-	1,139	-	1,139	1,022
Communications	436	-	-	436	315
Equipment purchase	26	-	-	26	240
Maintenance	2,452	-	-	2,452	667
	-	-	-	-	-
<b>Sub total</b>	<b>32,119</b>	<b>1,139</b>	<b>-</b>	<b>33,258</b>	<b>30,962</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>32,119</b>	<b>1,139</b>	<b>-</b>	<b>33,258</b>	<b>30,962</b>
<b>Net of receipts/(payments)</b>	<b>- 7,229</b>	<b>- 1,139</b>	<b>-</b>	<b>- 8,368</b>	<b>- 4,465</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>14,846</b>	<b>1,355</b>	<b>-</b>	<b>16,201</b>	<b>19,642</b>
<b>Cash funds this year end</b>	<b>7,617</b>	<b>216</b>	<b>-</b>	<b>7,833</b>	<b>15,177</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		7,617	216	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	7,617	216	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Mark Olsen	14th July 2025
			Jim Leftwich	14th July 2025