



Trustees' Annual Report for the period

	Period start date				Period end date		
From	Day 06	Month 04	Year 2023	To	Day 05	Month 04	Year 2024

Section A Reference and administration details

Charity name Holmer Green Youth Club - COI

Other names charity is known by

Registered charity number (if any) 1160911

Charity's principal address 18 Parish Piece

Holmer Green

High Wycombe

Postcode

HP15 6SW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jim Leftwich	Treasurer		
2	Mark Olsen	Chair		
3	Claire Ljubisic			
4	Andrew Baldwin			
5	Beverly Smith			
6				
7				
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Local government	Stuart Parker	Buckinghamshire Council
Local government	Monica Bergh	Buckinghamshire Council
	Rebecca Olsen	

Name of chief executive or names of senior staff members (Optional information)

Youth Club Leader -- Michael Turner

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated June 1 st 2014
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation The Club was formed in 1966 and until 2014 was under the control of Buckinghamshire County Council
Trustee selection methods (eg. appointed by, elected by)	By invitation of existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustee Board and supporting Management Committee is a balance of business, community, youth service experience and parents. This is to ensure the broadest base of relevant experience and support for the running of the Club and for its long-term future. As a completely voluntary organisation, with no permanent or on-going financial support, it is an essential requirement to have all the necessary skills within the structure to achieve the aims.

With the ending in recent years of local government support, it has become necessary to forge closer links with alternative sources of support, eg. community foundations of housing associations. As a result, the Club has now been able to focus significant training on a range of social skills for our members, especially so in equipping young leaders for service both within the Club, their schools and the local community.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance in life and relieve the needs of young people up to the age of 18, in Holmer Green and neighbourhood by: -

- (a) The provision of recreational and leisure time activities, provided in the interests of social welfare, designed to improve their conditions of life.
- (b) Providing support and activities which develop their skills, and capabilities to enable them to participate in society as mature and

responsible individuals.

The main activity is to provide a safe and secure environment where young people can relax, enjoy and learn to develop into well-rounded young citizens. The trustees have full regard for their duty to make this available for the public, in line with the statutory requirements issued by the Charity Commission.

A range of equipment is available for enjoyment and a number of training courses for the development of young members and leaders. These include safeguarding, first aid, self-defence, leadership, mental health, fitness and diet, drug awareness, etc.

The training has led one young member right through from exclusion in the early stages of senior school, to the Duke of Edinburgh award and onto the Management Committee of the Club. One of the two part-time Assistant Youth Leaders also developed through the voluntary leadership training system of the Club.

With just 3 part-time paid staff covering 5 sessions per 4 evenings/week it is vital that new young volunteer leaders are being constantly developed in support roles. This is being done very successfully, equipping many young people to go on into the adult world with a sense of serving and responsibility.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

The Club has continued to provide a much-needed place for young people from HG and other local communities to get together and enjoy one another's company. The number of young people attending during the year was approximately 170. We were able to operate to our normal schedule with year groups meeting in the evening plus a drop in facility after school.

The Treasurer, who had earlier signaled his desire to retire at the end of the financial year, was able to do so with 3 months overlap with the new Treasurer before signing off the current accounts.

During the year a former young leader was appointed to work on the staff and another young leader will also be joining the staff for the coming year. This is indicative of the quality of training during their membership years, and they serve as role models for those coming along behind.

There is an increasing requirement to support club members who have significant conditions (such as ADHD). The Club Leader has had to dedicate a young leader to supporting them until a risk assessment is completed.

We rely on several sources of funding to keep us financially stable. We have continued to operate without planned financial funding from parish and unitary authority. The club continues to be more financially stable (see the Financial Report). We received a number of significant donations in the year especially from the Rothschild Foundation. The £8,000 received in August is the final amount in our 3-year agreement with them. We have to seriously focus on finding alternate significant donations now that this source has ended.

Our good relations have continued with the Holmer Green Senior and Junior Schools, as well as other schools in the area. We have continued to provide training courses, including self-defence courses for females. We also arranged and sponsored First Aid courses for 2 schools and our young leaders continue to take many training courses to maintain their skills.

It has proved to be more difficult to support the Community Board going forward as they have returned to face-to-face meetings in the evenings when we have other personal commitments and club nights. We supported Music on the Common this year, which proved to be very successful from a PR perspective.

Section D Achievements and performance

In the uncertain, ever-changing and challenging environment our young people find themselves in, we believe that HGYC has an important role to play, but that can only be effective with good oversight and governance from the Management Committee and Trustees, with substantial parent involvement. We start the year 2024/5 in a stable financial position but with a need for significant fundraising to ensure the long-term financial viability of the club.

Section E Financial review

Brief statement of the charity's policy on reserves

The Charity operates with a £3,000 reserve policy.

Details of any funds materially in deficit

There are no funds in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mark Olsen	Jim Leftwich
Position (eg Secretary, Chair, etc)	Chairman	Treasurer
Date	16 th September 2024	



Charity Name Holmer Green Youth Club	No (if any) 1160911
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Receipts and payments accounts

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For the period from	Period start date 06/04/2023	To	Period end date 05/04/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
General donations	12,988	-	-	12,988	26,201
Subscriptions	9,030	-	-	9,030	9,754
Refreshments	4,348	-	-	4,348	3,975
Training	-	-	-	-	430
Support transport	-	-	-	-	210
Liberty Games refund	1,825	-	-	1,825	
Interest	131	-	-	131	
			-		
Sub total (Gross income for AR)	28,321		-	28,321	40,763
A2 Asset and investment sales, (see table).					
			-		
Sub total					
Total receipts	28,321		-	28,321	40,763
A3 Payments					
Salaries	21,071		-	21,071	16,848
Utilities	2,278		-	2,278	1,384
Insurance	992		-	992	980
Refreshments purchase	3,724		-	3,724	3,749
Admin & support	653		-	653	366
Training		1,822	-	1,822	2,280
Communications	315		-	315	1,397
Support transport	-		-	-	322
Equipment purchase	240		-	240	
Maintenance	667		-	667	
			-		
			-		
Sub total	29,940	1,822	-	31,762	
A4 Asset and investment purchases, (see table)					
			-		
Sub total	29,940	1,822		31,762.00	
Total payments	29,940	1,822	-	31,762	29,151
Net of receipts/(payments)	- 1,619	- 1,822	-	- 3,441	11,612
A5 Transfers between funds			-		
A6 Cash funds last year end	16,465	3,177	-	19,642	8,032
Cash funds this year end	14,846	1,355	-	16,201	19,644

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £		Endowment funds to nearest £
B1 Cash funds	NatWest Bank (HGYC)	14,715	1,355	
	Total cash funds	14,846	1,355	
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details		-	-
			-	-
			-	-
			-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Leased Club house building	Facilities	-	
	Range of moderate cost games units	Facilities	-	
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Jim Leftwich - Treasurer		24/04/2024
		Mark Olsen - Chairman		24/04/2024



Report to the trustees

Charity Name

HOLMER GREEN YOUTH CLUB

On accounts for the year
ended

4 APRIL 2024

Charity no
(if any)

1160911

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 04/04/2024

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

SARAH R HAMMOND

Date:

08/10/2024.

Name:

SARAH R HAMMOND.

Relevant professional
qualification(s) or body (if
any):

FCCA

Address:

14 WATZLET LANE

HOLMER GREEN

HIGH WYCOMBE HP15 6UA .

Only complete if the examiner needs to highlight material matters of concern
(see CC32, Independent examination of charity accounts: directions and
guidance for examiners).

Give here brief details
of any items that the
examiner wishes to
disclose.

NO MATERIAL MATTERS IDENTIFIED.

ok
8/10/24