



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 06	Month 04	Year 2021		Day 05	Month 04	Year 2022

Section A Reference and administration details

Charity name Holmer Green Youth Club - COI

Other names charity is known by

Registered charity number (if any) 1160911

Charity's principal address

18 Parish Piece
 Holmer Green
 High Wycombe
Postcode HP15 6SP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jim Leftwich	Treasurer		
2	Mark Olsen	Chair		
3	Claire Ljubisic			
4	Sarah Hammond			
5	Beverly Smith			
6				
7				
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Local government	Stuart Parker	Buckinghamshire Council

Name of chief executive or names of senior staff members (Optional information)

Youth Club Leader -- Michael Turner

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated June 1 st 2014
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation The Club was formed in 1966 and until 2014 was under the control of Buckinghamshire County Council
Trustee selection methods (eg. appointed by, elected by)	By invitation of existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

The Trustee Board and supporting Management Committee is a balance of business, community, youth service experience and parents. This is to ensure the broadest base of relevant experience and support for the running of the Club and for its long-term future. As a completely voluntary organisation, with no permanent or on-going financial support, it is an essential requirement to have all the necessary skills within the structure to achieve the aims.

With the ending in recent years of local government support, it has become necessary to forge closer links with alternative sources of support, eg. community foundations of housing associations. As a result, the Club has now been able to focus significant training on a range of social skills for our members, especially so in equipping young leaders for service both within the Club, their schools and the local community.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance in life and relieve the needs of young people up to the age of 18, in Holmer Green and neighbourhood by: -

- (a) The provision of recreational and leisure time activities, provided in the interests of social welfare, designed to improve their conditions of life.
- (b) Providing support and activities which develop their skills, and capabilities to enable them to participate in society as mature and responsible individuals.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activity is to provide a safe and secure environment where young people can relax, enjoy and learn to develop into well-rounded young citizens. The trustees have full regard for their duty to make this available for the public, in line with the statutory requirements issued by the Charity Commission. A range of equipment is available for enjoyment and a number of training courses for the development of young members and leaders. These include safeguarding, first aid, self-defence, leadership, mental health, fitness and diet, drug awareness, etc. The training has led one young member right through from exclusion in the early stages of senior school, to the Duke of Edinburgh award and onto the Management Committee of the Club. One of the two part-time Assistant Youth Leaders also developed through the voluntary leadership training system of the Club. With just 3 part-time paid staff covering 5 sessions per 4 evenings/week it is vital that new young volunteer leaders are being constantly developed in support roles. This is being done very successfully, equipping many young people to go on into the adult world with a sense of serving and responsibility.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

The Club continued to operate throughout the year with significant numbers of young people from Holmer Green and other local communities. The Covid restrictions eased significantly so we were able to operate to our normal schedule with year groups meeting in the evening. We have also continued with a select number of sessions after school. The main issues are with the upper years where numbers are low.

We rely on several sources of funding to keep us financially stable. We have continued to operate without planned financial funding from parish and unitary authority. The Club's financial viability has concerned us during the year. Key steps were therefore taken:

- We agreed in the year a subs increase (our first rise for over 10 years). This rise from £2 to £3 was generally accepted with little feedback.
- We changed our pricing policy on tuck to ensure that we reflected shop prices. Revenue increased significantly as a result
- We sought significant grant funding from external bodies. This has subsequently been extremely good - and has alleviated our financial concerns
- We received over £6k from the Missenden's Community Board to support our training programme.
- We also received £5k from Pride of Bucks to assist us re the additional costs, and lost income we experienced from Covid.
- A friend of HGYC donated £1k for a second year to support the work.
- Bucks Council gave us £2k from their youth budget.

Our good relations with the local schools have continued with regular interaction with both the Senior and Junior schools in HG plus expanding to other schools in the wider area.

Training course delivery has continued over the period. We have utilised the money from the Community Board to train our young leaders in mental health. We also ran a session for Parents in Young Persons Mental Health awareness jointly with Bucks MIND.

Section D

Achievements and performance

We continue to be supported in the management team by 2 members representing Buckinghamshire Council, from whom we have received significant guidance. We have attended sessions of the Missendens Community board in the year including an awards day in Great Missenden. There is a desire in their Youth Group to do something that will be of real impact on the young people of the area. In the uncertain, ever changing and challenging environment our young people find themselves in, we believe that HGYC has an important role to play but that can only be effective with good oversight and governance from the Management Committee and Trustees, with substantial parent involvement.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity operates with a £3,000 reserve policy.

Details of any funds materially in deficit

There are no funds in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mark Olsen	Jim Leftwich
Position (eg Secretary, Chair, etc)	Chairman	Treasurer
Date	18 th . July 2022	



Charity Name Holmer Green Youth Club	No (if any) 300293
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Receipts and payments accounts				
For the period from	Period start date 06/04/2021	To	Period end date 05/04/2022	

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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
General donations	3,100	-	-	3,100	5,100
Subscriptions	6,931		-	6,931	598
Refreshments	4,415		-	4,415	655
Training	6,450	6,450		6,450	
Support transport	30			30	
HMRC - JRS grant	840		-	840	9,021
			-		
			-		
			-		
			-		
			-		
Sub total (Gross income for AR)	15,316	6,450	-	21,766	15,505
A2 Asset and investment sales, (see table).					
	-	-	-		
Sub total					
Total receipts	15,316	6,450	-	21,766	15,505
A3 Payments					
Salaries	13,397		-	13,397	11,513
Utilities	1,266		-	1,266	835
Insurance	888		-	888	875
Refreshments purchase	3,602		-	3,602	568
Admin & support	480		-	480	220
Training		1,166	-	1,166	
Communications	424		-	424	414
Support transport	90		-	90	
			-		
			-		
			-		
			-		
Sub total	20,147	1,166	-	21,313	14,425
A4 Asset and investment purchases, (see table)					
	-	-	-		
Sub total					
Total payments	20,147	1,166	-	21,313	19,228
Net of receipts/(payments)	- 4,831	5,284	-	453	1,965
A5 Transfers between funds			-		
A6 Cash funds last year end	7,412	167	-	7,579	4,766
Cash funds this year end	2,581	5,451	-	8,032	6,731

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	NatWest Bank (HGYC)	2,581	5,451	
	Total cash funds	2,581	5,451	
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			-	-
			-	-
			-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Leased Club house building	Facilities	-	
	Range of moderate cost games units	Facilities	-	
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Jim Leftwich - Treasurer		
		Mark Olsen - Chairman		