



St. Margaret's Centre

Annual Report 2023-24

Registered Charity: 1160900



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ABOUT US

St. Margaret's Centre is a mental health service operating as an **activity and training hub** for adults in County Durham who need support with their mental wellbeing.

The main aim of the Centre is to **improve the health and wellbeing of the community** of County Durham.

We provide a **safe, therapeutic environment** for people to regain their confidence, motivation, and self-esteem while learning new skills and meeting new friends.



Our ethos is that **we accept people as they are, and help them to achieve their own goals**. We are a non-clinical environment that provides safety and understanding for people who are often going through a very hard time in their lives.

St. Margaret's Centre offers:

Health and Wellbeing Activities: woodwork, joinery, arts and crafts, music, and gardening. We also offer physical health activities such as accessible chair exercise classes, dance, and walking groups, and educational classes such as sign language. These activities help people to feel included and improve their social skills and self-esteem, which helps to prevent relapse into serious mental ill health.

Access to Mental Health Support Worker: offering support with a wide variety of issues that can contribute to social isolation and mental ill health, and ensuring that attendees are accessing what they are entitled to so they may live independently.

Self-Management programmes: short courses designed and delivered in-house, teaching practical ways to help overcome a variety of issues, managing symptoms of mental ill health, and interacting with others. In addition, external providers offer courses in areas such as budgeting, literacy, and numeracy.

Structured Volunteering: volunteering opportunities to learn new skills in a variety of areas across the Centre. This provides people not only with a chance to learn in a supportive environment, but encourages their independence and confidence.

Community Hub: a volunteer-led cafe aimed at improving the wellbeing of the people in County Durham by providing a safe and social place for people to meet, opportunities for training and volunteering in the café and kitchen, and both free and affordable food options to support people impacted by the cost of living crisis.



Trustee Board

Chair

Peter Thompson

Vice Chair

Paul Jefferson

Treasurer

David Welsh

Lizzie Hare

Erica Jones

Elizabeth McCabe

Felicity Mitchell

Christopher Ramsden

Deborah Rowley-Conwy

Anna Stephenson

Anthony Walker

John Woods

Staff

Centre Manager

Rob Chatwin

Café Supervisor

Vikki Dale

Support Worker

Andrea Davison

Deputy Manager/Finance Officer

Lisa Harrison

Art Instructor

Olwyn Reece

Business Administrator

Emma Troup

Joinery Instructor

Tony Turfrey

Volunteer & Activity Coordinator

Nicola Webb

We are also very grateful for the contribution of our fantastic volunteers, who work hard to develop and run groups, mentor people to build skills, and create the friendly and supportive atmosphere that makes St. Margaret's Centre such a fantastic place to be.

LOOKING BACK

2023-24: A Summary

It has been a busy and exciting year for St. Margaret's Centre, with the launch of new projects designed to meet an ever-increasing need within our community. The cost of living crisis has had a significant impact on the mental health of people who access our services, with a rise in the number of people seeking support with their finances, as well as contributing to a challenging environment for non-profit organisations like ourselves who have seen soaring operating costs over the last year.

Durham Mental Wellbeing Alliance

As a key partner within the Durham Mental Wellbeing Alliance (DMWA), St. Margaret's Centre has brought many years of knowledge and experience of working within the community, and highlighted the voice of the people who use our services to contribute to shaping and developing County Durham's new approach to adult mental health services. Since the launch of the DMWA two years ago, St. Margaret's Centre has seen a substantial increase in the number of people accessing our groups and services. At the end of this year we have 385 people with active referrals to the Centre, most of whom attend at least once a week for support with their mental wellbeing. Self-referrals continue to be a leading source of referrals to the Centre, and we maintain close links with other service providers to ensure we meet the needs of our community.

Volunteering

An exciting new development within the Centre in the last year has been the introduction of a Volunteer and Activity Coordinator, a role which was taken on by Nicola Webb who was previously our Craft Instructor and Activity Coordinator. Nicola works with both attendees and members of our local community to develop a range of opportunities for volunteering across the centre, including working in our café and kitchen, running art, craft, gardening, and social groups, and creating products in our workshops. Since August last year, we have recruited and trained a total of 55 volunteers across all areas.

Community Hub

Following a period of closure due to a member of staff leaving, in August 2023 we relaunched The Old School Café as a community hub aimed at improving the wellbeing of the people in County Durham. Led by our new Cafe Supervisor, Vikki, the cafe offers a safe and social place for people to meet new friends and have a conversation, opportunities for training and volunteering in the café and kitchen, and affordable food options to support people impacted by the cost of living crisis. The Hub hosts social and peer-support groups, and we have recently introduced a Pay It Forward scheme, allowing people to donate a meal token to those who are struggling to afford a meal.

Open Day

To celebrate the relaunch of The Old School Cafe as the Centre's new community hub, in August we opened our doors to the general public. We were thrilled to be visited by hundreds of people from the community, including local MPs Mary Foy and Kevan Jones, who were able to tour the centre, enjoy a delicious coffee and cake, and take part in some creative activities ran by staff and volunteers. We must give tribute to our amazing volunteers, who coped with a somewhat overwhelming first day with admirable calm and composure!



KEY STATISTICS

291

Referrals received

277

Staff-led sessions

39%

increase

**in the number of registered
attendees**

167

Peer or volunteer-led groups

78

**Sessions by External
Organisations**

385

**People currently accessing
services**

74

Social Days

55

Volunteers

5315.5

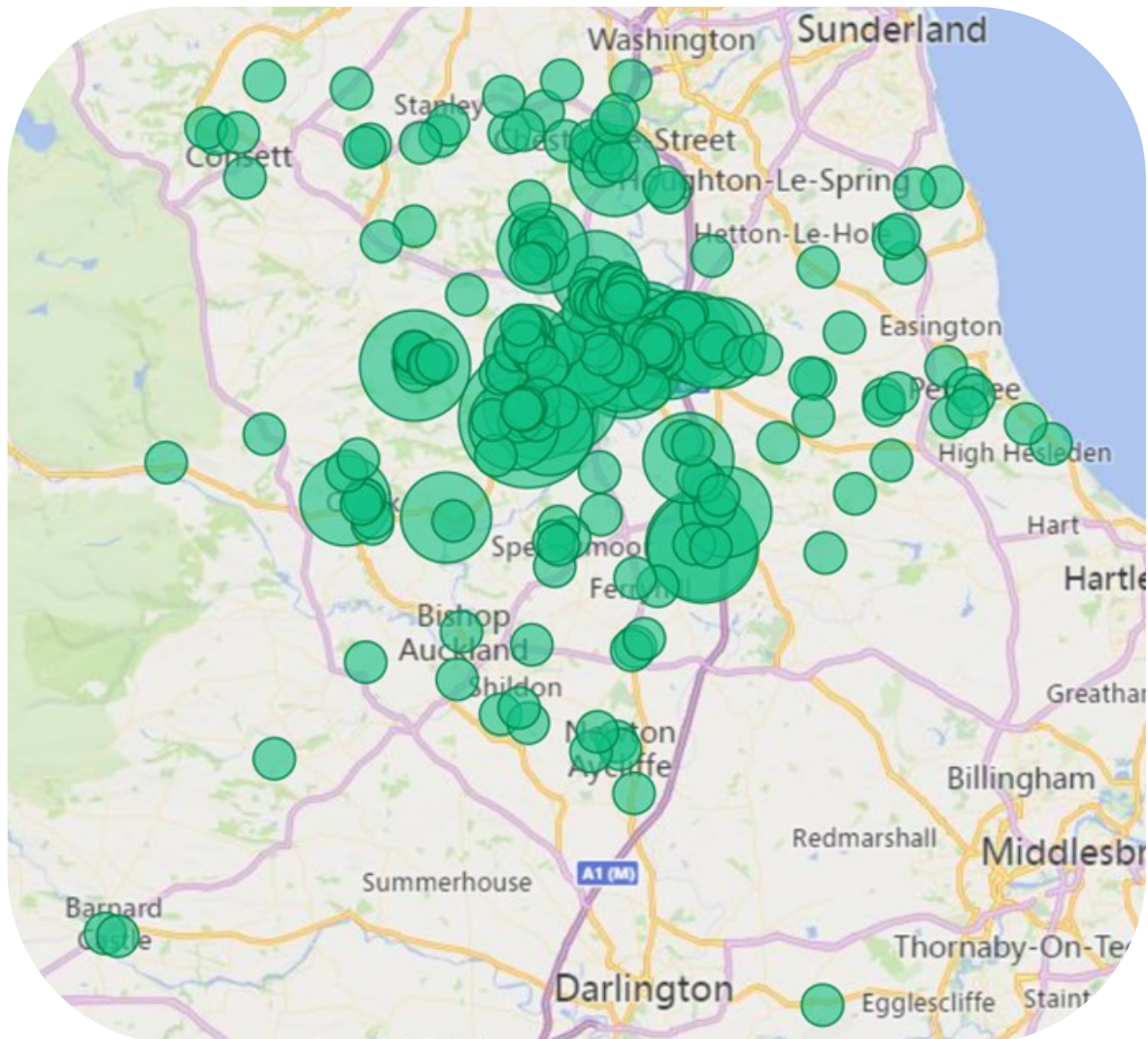
Volunteer hours

£55,493.82

**Economic value of volunteering
hours given**



People are referred, or self-refer, to St Margaret's Centre from across County Durham, as indicated in the map below.



Of the people referred to us in 2023-24:

- 24% were self-referrals
- 16% have a physical disability
- 12% identified as autistic
- 13% have a learning disability
- 30% were aged 18-34
- 59% were aged 35-64
- 11% were aged 65+

LOOKING FORWARD

Developing Sustainability

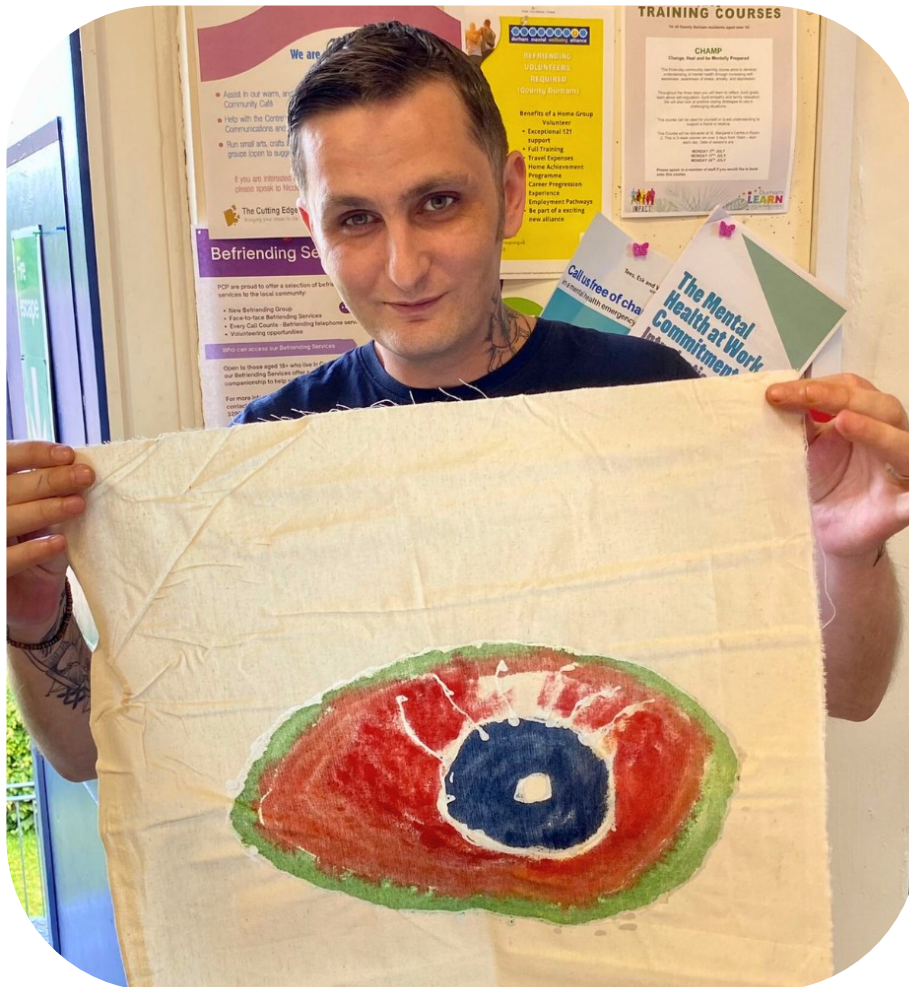
St. Margaret's Centre is determined to continue delivering and expanding services to support our community, despite a challenging economic landscape. To this end, we aim in the next year to increase our income-generating projects to improve the Centre's sustainability.

One of the Centre's greatest strengths is our community, and we regularly hear people say that they're looking to 'give back' in various ways. With the success of the relaunched community hub and positive outcomes for volunteers, in the year ahead we are turning our focus to the Centre's workshops. We will develop a team of talented craftspeople who can design and make high quality wooden items like the herb planter below, which will be sold by volunteers at the Centre, in craft markets around the County, and online. We hope that this initiative combines our long-term goals of financial sustainability, with increased and improved volunteering placements that will offer opportunities for skill development and teamwork as well as enhanced self-esteem and wellbeing.



Improving Accessibility

With over 25% of registered attendees identifying as having a physical disability, ensuring that everyone who wants to be able to use the Centre is able to do so is of vital importance. In recent years we have invested significantly in improving mobility access to the Centre by installing levelled floors, ramps, and a toilet. In the upcoming year we will replace our passenger lift, which will allow everyone to continue accessing arts and crafts groups, social days, self-management courses, educational classes, exercise sessions, and volunteering opportunities regardless of their physical abilities.



Administration Support

We have seen a considerable rise in administrative duties related to the processing of referrals, management of volunteers, and requirements for data collation in the areas of finance and social value as a result of our partnership in the Durham Mental Wellbeing Alliance. We will be hiring a part-time Business Administrator in early 2024 to enable us to meet these needs and continue expanding our projects for the benefit of attendees and the local community.

QUOTES + TESTIMONIALS

'I'm really pleased I started coming to St. Margaret's, everyone here is very friendly and approachable. It's easier to talk to people here, everyone is understanding.'

'It is with great pleasure that I am now stable enough to be able to join the team as a volunteer to lead my own classes.'

'I no longer feel so alone, and purpose is slowly filling my life once more.'

'I'm not sure where I would be without SMC, it helps to keep me well. Knowing I have a couple of classes each week gives me something to look forward to and gets me through the workdays.'

'With the help of the staff, I have made lots of friends here and learned loads of new crafts. I can do things now that I never thought I'd succeed at.'

'St Margaret's is like the family I never had. I'm looking forward to the future and I never have before!'

'I know so many people here now. It's great to get out the house to somewhere I feel safe and comfortable.'

OUR SUPPORTERS

St. Margaret's Centre would not be able to continue delivering such a vital service to the people of County Durham without the support of others. We would like to thank the following groups and individuals, in no particular order:

- Patron: Dr Arnab Basu MBE
- Durham County Council
- Durham Mental Wellbeing Alliance
- Bishop Auckland College
- Workers' Education Association
- Garfield Weston Foundation
- County Durham Community Foundation
- Edward Gostling Foundation
- Hadrian Trust
- City of Durham Parish Council
- The Dunelm Foundation
- Shakespeare Temperance Trust
- Durham Area Action Partnership
- Pioneering Care Partnership
- Durham Action on Single Housing
- St Margaret's PCC
- The Barbour Foundation
- Durham City Freemen
- Rotary of Durham
- Creative Support
- If U Care Share
- Briardene Residents' Association
- Natwest
- ARCH Recovery College
- Mental Health Matters
- Ann Rudge
- Angela Rutter
- Sanctuary 21
- Tees, Esk and Wear Valleys NHS Trust
- Co. Durham Support and Recovery Service
- North Road Methodist Church
- Ushaw Historic House, Chapel and Gardens
- Home Group
- Richmond Fellowship
- Waddington Street Centre
- Framwellgate Leek Association
- Framwellgate and Newton Hall WI
- St Margaret's Allotment Association
- Hospital of God
- Kromek Group PLC
- I.M.P.A.C.T.
- Durham City Methodists
- St Cuthbert's Catholic Church
- Keith Hall Electrical Contractor
- Overbury PLC
- Believe Housing
- Cygnet Group
- Anne Black
- Graeme Morgan
- Cloe Sparrow
- Swinburne Maddison LLP
- North East Dance
- MAIN
- Stamp It Out

WORDS FROM OUR CHAIR

This has been another year of growth and development for St. Margaret's Centre, albeit against a background of increasing financial pressures.

We have seen a strong growth in our volunteer support across all areas of the Centre and I am extremely grateful to them for their valued commitment.

Sadly, I announce the retirement of Trustees Tony Walker and Paul Jefferson. Tony was a founder member of St Margaret's Centre and without the work of him and other founder members, the Charity would not be in the strong position it is in today. Paul has been a dedicated Trustee and Vice Chair for a number of years now. Both have been of immense support to St. Margaret's Centre and to me personally and will be greatly missed.

I am pleased to announce the appointment for new Trustees Felicity Mitchell, Lizzie Hare and Erica Jones, all of whom are already making a valuable contribution to the Trustee Board and to our fundraising activities.

We continue to seek new funding sources from different grant providers, as well as diversifying our income-generating activities to develop sustainable sources of funding to secure the charity's future.

Finally, my grateful thanks go to our patrons, staff, fellow trustees and generous donors without whom we would not be able to operate.

Peter Thompson
Chair of Trustee Board

St Margaret's Centre
Financial Statements
For the Year Ending
31 March 2024

JANE ASCROFT ACCOUNTANCY LIMITED

Chartered Accountants
Enterprise House
Harmire Enterprise Park
Barnard Castle
County Durham
DL12 8XT

St Margaret's Centre

Financial Statements

Year Ended 31 March 2024

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St Margaret's Centre

Trustees' Annual Report

Year Ended 31 March 2024

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

Chair's report

This has been another year of growth and development for St. Margaret's Centre, albeit against a background of increasing financial pressures.

We have seen a strong growth in our volunteer support across all areas of the Centre and I am extremely grateful to them for their valued commitment.

Sadly, I announce the retirement of Trustees Tony Walker and Paul Jefferson. Tony was a founder member of St Margaret's Centre and without the work of him and other founder members, the Charity would not be in the strong position it is in today. Paul has been a dedicated Trustee and Vice Chair for a number of years now. Both have been of immense support to St. Margaret's Centre and to me personally and will be greatly missed.

I am pleased to announce the appointment for new Trustees Felicity Mitchell, Lizzie Hare and Erica Jones, all of whom are already making a valuable contribution to the Trustee Board and to our fundraising activities.

We continue to seek new funding sources from different grant providers, as well as diversifying our income-generating activities to develop sustainable sources of funding to secure the charity's future.

Finally, my grateful thanks go to our patrons, staff, fellow trustees and generous donors without whom we would not be able to operate.

Peter Thompson
Chair of Trustee Board

Objectives and Aims

The principal activity of the charity is the provision of day centre facilities to support people with mental health problems in Durham. The Centre is used by more than 100 different people every week and is becoming increasingly popular as a health care facility.

Public benefit

In setting plans and priorities for areas of work, the Trustees of St Margaret's Centre have had regard to the guidance from the Charity Commission on the provision of public benefit. In particular, the Trustees consider how planned activities contribute to meeting the objectives set. How St Margaret's Centre delivers its principal charitable activities, as set out in its governing document, is demonstrated in the 'objectives and aims' statement above.

The public benefit arising from St Margaret's Centre's work is, therefore, implicit services provided to people with mental health issues.

Achievements and Performance

See Chair's Report for more details

St Margaret's Centre

Trustees' Annual Report *(continued)*

Year Ended 31 March 2024

Financial Review

The Charity has made a surplus of £16,018 (2023 - deficit of £1,764) which leaves the Charity with reserves of £185,342 (2023 - £169,324).

Principal funding sources

The Charity relied substantially on the fees paid by Durham County Council via the Durham Mental Wellbeing Alliance under the service level agreement which is received quarterly.

Reserves policy

The management committee has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be the equivalent to between six and twelve months of the resources expended. At this level, the Trustees feel that they would be able to continue the current activities in the event of a significant drop in funding.

Structure, Governance and Management

Governing document

Charitable Incorporated Organisation (CIO) constitution, registered 16 March 2015.

Change of Status to CIO

St Margaret's Centre was registered with the Charity Commission on 26 September 1994 under the charity number 1041128. In February 2015, the trustees resolved that it would be beneficial to establish a Charitable Incorporated Organisation (CIO) and to transfer the operations and assets of St Margaret's Centre thereto.

A constitution for the CIO was agreed by the existing trustees as applicants and the new St Margaret's Centre CIO was registered by the Charity Commission on 16 March 2015 under the name 'St Margaret's Centre' with the registered number 1160900.

The operations and assets of St Margaret's centre were transferred to St Margaret's centre (the new CIO) on 30 September 2015 and the old charity was removed from the Charity Commission's register via transfer of funds, recorded on 02 December 2015.

Recruitment and appointment of new trustees

Up to two trustees can be appointed under the terms of the Trust Deed by Waddington Street United Reformed Church, St Margaret's Church, Durham and St John's Church, Durham.

St Margaret's Centre

Trustees' Annual Report *(continued)*

Year Ended 31 March 2024

Reference and Administrative Details

Registered charity name St Margaret's Centre

Charity registration number 1160900

Principal office

The Trustees

Mr J Woods
Miss E McCabe
Mr T P Jefferson
Mr D Welsh
Mr P Thompson
Mr A J Walker
Mrs D Rowley-Conwy
Dr C Ramsden
Ms A Stephenson
Ms E Hare (Appointed 4 September 2023)
Ms E Jones (Appointed 3 July 2023)
Ms F A Mitchell (Appointed 3 July 2023)

Independent Examiner Jane Ascroft FCA MA (Cantab)
Enterprise House
Harmire Enterprise Park
Barnard Castle
County Durham
DL12 8XT

The trustees' annual report was approved on 1 July 2024 and signed on behalf of the board of trustees by:


Mr P Thompson
Trustee


TRUSTEE

St Margaret's Centre

Independent Examiner's Report to the Trustees of St Margaret's Centre

Year Ended 31 March 2024

I report to the trustees on my examination of the financial statements of St Margaret's Centre ('the charity') for the year ended 31 March 2024.

Responsibilities and Basis of Report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jane Ascroft FCA MA (Cantab)
Independent Examiner

Enterprise House
Harmire Enterprise Park
Barnard Castle
County Durham
DL12 8XT

St Margaret's Centre

Statement of Financial Activities

Year Ended 31 March 2024

			2024		2023
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	4	6,194	—	6,194	7,009
Charitable activities	5	193,660	62,905	256,565	267,789
Other trading activities	6	10,951	—	10,951	3,287
Investment income	7	1,518	—	1,518	835
Other income	8	5,000	—	5,000	3,903
Total income		<u>217,323</u>	<u>62,905</u>	<u>280,228</u>	<u>282,823</u>
Expenditure					
Expenditure on charitable activities	9,10	<u>201,305</u>	<u>62,905</u>	<u>264,210</u>	<u>284,587</u>
Total expenditure		<u>201,305</u>	<u>62,905</u>	<u>264,210</u>	<u>284,587</u>
Net income/(expenditure) and net movement in funds		<u>16,018</u>	<u>—</u>	<u>16,018</u>	<u>(1,764)</u>
Reconciliation of funds					
Total funds brought forward		<u>169,324</u>	<u>—</u>	<u>169,324</u>	<u>171,088</u>
Total funds carried forward		<u>185,342</u>	<u>—</u>	<u>185,342</u>	<u>169,324</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 7 to 16 form part of these financial statements.


St Margaret's Centre

Statement of Financial Position


31 March 2024

	Note	2024 £	2023 £
Fixed Assets			
Tangible fixed assets	15	1,440	1,920
Current Assets			
Debtors	16	18,662	17,895
Cash at bank and in hand		169,138	153,427
		<u>187,800</u>	<u>171,322</u>
Creditors: amounts falling due within one year	17	<u>3,898</u>	<u>3,918</u>
Net Current Assets		<u>183,902</u>	<u>167,404</u>
Total Assets Less Current Liabilities		<u>185,342</u>	<u>169,324</u>
Net Assets		<u>185,342</u>	<u>169,324</u>
Funds of the Charity			
Unrestricted funds		<u>185,342</u>	<u>169,324</u>
Total charity funds	19	<u>185,342</u>	<u>169,324</u>

These financial statements were approved by the board of trustees and authorised for issue on, and are signed on behalf of the board by:



Mr. P. Thompson
Trustee


TRUSTEE

The notes on pages 7 to 16 form part of these financial statements.

St Margaret's Centre

Notes to the Financial Statements

Year Ended 31 March 2024

1. General Information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is The Old School, Margery Lane, Durham, County Durham, DH1 4QJ.

2. Statement of Compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting Policies

Basis of Preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going Concern

There are no material uncertainties about the charity's ability to continue.

Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The trustees consider that there are no significant judgements or estimates affecting these financial statements.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

St Margaret's Centre

Notes to the Financial Statements *(continued)*

Year Ended 31 March 2024

3. Accounting Policies *(continued)*

Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impracticable to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible Assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

St Margaret's Centre

Notes to the Financial Statements *(continued)*

Year Ended 31 March 2024

3. Accounting Policies *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Buildings	-	20% straight line
Plant and machinery	-	20% straight line
Fixtures and fittings	-	15% straight line
Computer Equipment	-	100% straight line
Kitchen Equipment	-	20% straight line

Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Defined Contribution Plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Accrued income and tax recoverable is included at the best estimate of the amounts receivable at the balance sheet date.

Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

St Margaret's Centre

Notes to the Financial Statements *(continued)*

Year Ended 31 March 2024

3. Accounting Policies *(continued)*

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Taxation

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

4. Donations and Legacies

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Donations				
Donations	6,194	6,194	7,009	7,009

5. Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Grants	–	62,905	62,905
Durham Mental Wellbeing Alliance SLA funding	163,812	–	163,812
Income from therapeutic work	13,261	–	13,261
Courses held	3,508	–	3,508
Community Cafe	13,079	–	13,079
	<u>193,660</u>	<u>62,905</u>	<u>256,565</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Grants	3,156	71,910	75,066
Durham Mental Wellbeing Alliance SLA funding	163,813	–	163,813
Spot Purchase funding	968	–	968
Income from therapeutic work	16,485	–	16,485
Courses held	2,019	–	2,019
Community Cafe	9,438	–	9,438
	<u>195,879</u>	<u>71,910</u>	<u>267,789</u>

St Margaret's Centre

Notes to the Financial Statements *(continued)*

Year Ended 31 March 2024

6. Other Trading Activities

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Schoolhouse	214	214	535	535
Printing and craft sales	415	415	694	694
Fundraising income	10,322	10,322	2,058	2,058
	<u>10,951</u>	<u>10,951</u>	<u>3,287</u>	<u>3,287</u>

7. Investment Income

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Bank interest receivable	1,518	1,518	835	835

8. Other Income

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Employment allowance	5,000	5,000	3,903	3,903

9. Expenditure on Charitable Activities by Fund Type

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Care provision	104,543	62,905	167,448
Support costs	96,762	—	96,762
	<u>201,305</u>	<u>62,905</u>	<u>264,210</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Care provision	121,684	70,410	192,094
Support costs	92,493	—	92,493
	<u>214,177</u>	<u>70,410</u>	<u>284,587</u>

St Margaret's Centre

Notes to the Financial Statements (continued)

Year Ended 31 March 2024

10. Expenditure on Charitable Activities by Activity Type

	Activities undertaken directly	Support costs	Total funds 2024	Total fund 2023
	£	£	£	£
Care provision	167,448	—	167,448	192,094
Management	—	61,469	61,469	60,081
Finance	—	34,537	34,537	31,626
Governance costs	—	756	756	786
	<u>167,448</u>	<u>96,762</u>	<u>264,210</u>	<u>284,587</u>

11. Net Income/(Expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation of tangible fixed assets	<u>480</u>	<u>480</u>

12. Independent Examination Fees

	2024	2023
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	<u>756</u>	<u>750</u>

13. Staff Costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	163,488	149,629
Social security costs	14,087	12,989
Employer contributions to pension plans	<u>12,572</u>	<u>12,045</u>
	<u>190,147</u>	<u>174,663</u>

The average head count of employees during the year was 7 (2023: 7). The average number of full-time equivalent employees during the year is analysed as follows:

	2024	2023
	No.	No.
Number of staff	<u>7</u>	<u>7</u>

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

14. Trustee Remuneration and Expenses

There was no trustees' remuneration nor other benefits for the current or previous year.

There were no trustees' expenses paid for the current or previous year.

St Margaret's Centre

Notes to the Financial Statements (continued)

Year Ended 31 March 2024

15. Tangible Fixed Assets

	Buildings £	Plant and machinery £	Fixtures and fittings £	Computer Equipment £	Kitchen Equipment £	Total £
Cost						
At 1 Apr 2023 and 31 Mar 2024	<u>29,006</u>	<u>65,775</u>	<u>13,655</u>	<u>17,632</u>	<u>11,883</u>	<u>137,951</u>
Depreciation						
At 1 Apr 2023	29,006	63,855	13,655	17,632	11,883	136,031
Charge for the year	—	480	—	—	—	480
At 31 Mar 2024	<u>29,006</u>	<u>64,335</u>	<u>13,655</u>	<u>17,632</u>	<u>11,883</u>	<u>136,511</u>
Carrying amount						
At 31 Mar 2024	<u>—</u>	<u>1,440</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>1,440</u>
At 31 Mar 2023	<u>—</u>	<u>1,920</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>1,920</u>

16. Debtors

	2024 £	2023 £
Trade debtors	3	—
Prepayments and accrued income	17,683	17,895
Other debtors	976	—
	<u>18,662</u>	<u>17,895</u>

17. Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	678	6
Accruals and deferred income	2,110	2,667
Pension creditor	1,110	939
Other creditors	—	306
	<u>3,898</u>	<u>3,918</u>

18. Pensions and Other Post Retirement Benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £12,572 (2023: £12,045).

St Margaret's Centre

Notes to the Financial Statements (continued)

Year Ended 31 March 2024

19. Analysis of Charitable Funds

Unrestricted funds

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
General funds	<u>169,324</u>	<u>217,323</u>	<u>(201,305)</u>	<u>—</u>	<u>185,342</u>

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
General funds	<u>171,088</u>	<u>210,913</u>	<u>(214,177)</u>	<u>1,500</u>	<u>169,324</u>

Restricted funds

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
Hadrian Trust	—	1,000	(1,000)	—	—
Hospital of God	—	1,000	(1,000)	—	—
Barbour Foundation	—	10,000	(10,000)	—	—
Durham City AAP	—	16,888	(16,888)	—	—
County Durham Community Foundation - Poverty Hurts fund	—	10,000	(10,000)	—	—
Shakespeare Temperance Trust	—	2,000	(2,000)	—	—
Natwest	—	2,000	(2,000)	—	—
Believe Housing	—	8,517	(8,517)	—	—
Dunelm Foundation	—	1,500	(1,500)	—	—
Edward Gostling Foundation	—	10,000	(10,000)	—	—
	<u>—</u>	<u>62,905</u>	<u>(62,905)</u>	<u>—</u>	<u>—</u>

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
Garfield Weston Foundation	—	20,000	(20,000)	—	—
Edward Gostling Foundation	—	10,000	(10,000)	—	—
CDCF NHS Connector	—	25,000	(25,000)	—	—
CDCF Community Grant	—	2,910	(2,910)	—	—
Ashley Family Foundation	—	5,000	(5,000)	—	—
City of Durham Parish Council	—	3,000	(1,500)	(1,500)	—
Rothley Trust	—	1,000	(1,000)	—	—
Durham City AAP	—	5,000	(5,000)	—	—
	<u>—</u>	<u>71,910</u>	<u>(70,410)</u>	<u>(1,500)</u>	<u>—</u>

St Margaret's Centre

Notes to the Financial Statements *(continued)*

Year Ended 31 March 2024

19. Analysis of Charitable Funds *(continued)*

The purpose of the restricted funds is as follows:

Hadrian Trust - Costs related to the Community Hub
Hospital of God - Core costs
Barbour Foundation - Core costs
Durham City AAP - Costs related to the Community Hub
CDCF Poverty Hurts fund - Support Worker salary
Shakespeare Temperance Trust - Raw materials
NatWest - Community Hub start-up costs
Believe Housing - Costs related to the Community Hub and art grant
Dunelm Foundation - Workshop costs
Edward Gostling Foundation - Core costs

20. Analysis of Net Assets Between Funds

	Unrestricted Funds	Total Funds 2024
	£	£
Tangible fixed assets	1,440	1,440
Current assets	187,800	187,800
Creditors less than 1 year	(3,898)	(3,898)
Net assets	185,342	185,342

	Unrestricted Funds	Total Funds 2023
	£	£
Tangible fixed assets	1,920	1,920
Current assets	170,447	170,447
Creditors less than 1 year	(3,043)	(3,043)
Net assets	169,324	169,324

St Margaret's Centre

Management Information

Year Ended 31 March 2024

The Following Pages Do Not Form Part of the Financial Statements.

St Margaret's Centre

Detailed Statement of Financial Activities

Year Ended 31 March 2024

	2024 £	2023 £
Income and endowments		
Donations and legacies		
Donations	6,194	7,009
Charitable activities		
Grants	62,905	75,066
Durham Mental Wellbeing Alliance SLA funding	163,812	163,813
Spot Purchase funding	—	968
Income from therapeutic work	13,261	16,485
Courses held	3,508	2,019
Community Cafe	13,079	9,438
	<u>256,565</u>	<u>267,789</u>
Other trading activities		
Schoolhouse	214	535
Printing and craft sales	415	694
Fundraising income	10,322	2,058
	<u>10,951</u>	<u>3,287</u>
Investment income		
Bank interest receivable	1,518	835
Other income		
Employment allowance	5,000	3,903
Total income	<u>280,228</u>	<u>282,823</u>

St Margaret's Centre

Detailed Statement of Financial Activities *(continued)*

Year Ended 31 March 2024

	2024 £	2023 £
Expenditure		
Expenditure on charitable activities		
Wages	95,062	84,650
Employer's NIC	7,155	6,207
Pension costs	5,626	5,424
Rent	11,420	10,789
Light, heat and water	11,486	7,858
Repairs & renewals	7,087	38,390
Insurance	4,929	4,893
Travelling	629	1,071
Equipment maintenance and purchases	5,976	12,590
Materials	7,581	11,394
Food purchases	9,255	6,289
Cleaning	1,242	930
Training costs	—	1,609
	<u>167,448</u>	<u>192,094</u>
Management		
Wages	39,424	38,424
Employer's NIC	4,185	4,255
Pension costs	4,158	4,077
Telephone	2,476	1,865
Postage & stationery	1,204	1,168
Depreciation	480	480
Marketing & promotion	240	415
Sundries	321	383
DMWA Central Management Costs	7,179	7,179
IT software and maintenance	1,802	1,835
	<u>61,469</u>	<u>60,081</u>
Finance		
Wages	29,002	26,555
Employer's NIC	2,747	2,527
Pension costs	2,788	2,544
	<u>34,537</u>	<u>31,626</u>
Governance costs		
Accountancy and legal fees	<u>756</u>	<u>786</u>
Total expenditure	<u>264,210</u>	<u>284,587</u>
Net income/(expenditure)	<u>16,018</u>	<u>(1,764)</u>

