

SHEPPEY LOCAL HISTORY SOCIETY

England & Wales · Charity number 1160890

Details

Status Registered

Legal form CIO

Registered 2015-03-13

Register [View on the Charity Commission register](#)

Contact

Address 5 St. Marys Row
Scrapsgate Road
Minster On Sea
Sheerness
Kent
ME12 2BL

Phone 07709924896

Email TONYPOINTING55@HOTMAIL.COM

Activities

Objects: THE FOLLOWING OBJECTS ARE FOR THE PUBLIC BENEFIT:-1)THE ADVANCEMENT OF EDUCATION BY THE ESTABLISHMENT AND MAINTENANCE OF A HERITAGE CENTRE AND LIBRARY FOR THE RECORDING OF LOCAL HISTORY IN RELATION TO THE ISLE OF SHEPPEY; AND2) THE PRESERVATION AND PROTECTION OF THE GRADE I LISTED GATEHOUSE AT MINSTER ON SEA.

Activities: The Society maintains the historic gatehouse to Minster Abbey and provides a museum of local interest as well as monthly talks and activities relating to local History of the Isle of Sheppey.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Sponsors Or Undertakes Research, Other Charitable Activities
- **What:** Education/training, Arts/culture/heritage/science, Environment/conservation/heritage, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** ISLE OF SHEPPEY
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£3,512	£10,982	-	-
2024-03-31	£4,251	£11,719	-	-
2023-03-31	£4,635	£9,435	-	-
2022-03-31	£20,883	£4,493	-	-
2021-03-31	£21,810	£3,860	-	-

Trustees

Name	Role	Appointed
ANTHONY DAVID POINTING		2023-10-25
Damian Fincher		2026-01-20
David Brown		2017-04-26
JILL DIANE STIMSON		2015-03-13
Joanna Bascombe		2024-05-15
LENA CROWDER		2015-03-13
MARTIN HAWKINS		2017-04-26
Marion Cunningham		2024-11-26
Mary Thomsett		2024-05-15
Roger Betts		2024-05-15
Rosemary Hawkins		2017-04-26
Teresa Duey		2025-01-21
YVONNE SQUIRE		2017-04-26

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Accounts

Report of the Trustees

The Trustees present herewith their report and financial statements for the year ended 31st March 2025.

- During the year 2024/2025 The Charity has referred to the guidance contained in the Charity Commission`s general guidance on public benefit and reviewed its Constitution in light of the changing need of the local community, and found that no change is required.
- The Charity has furthered its objectives by making the Heritage Centre available for access by the public at times advertised and for organised visits by groups who pursue the objects of the Charity, and holding meetings at which items of local historical interest were discussed.
- The Charity has identified the needs of the Heritage Centre to increase the benefits that it can offer to the Community and has a continuing programme of events and improvements, subject to funding being available.
- The Charity has lease for Occupation of the Gatehouse, the Charity`s Museum, with the owners, Swale Borough Council, for a period of 25 years from 2015. The main terms of the lease are that the Owners maintain and insure the structure of the building and that the Charity Maintains the interior and services.

The Strategies adopted for managing the Charity are:

The Trustees have reviewed the management of the Trust and offer the facility to a wide section of the community, to both increase its use and its income, without compromising the interest of the existing users.

Risk assessment

The Trustees have identified the business risks to the Charity and procedures, including a reserves policy, which is in place to identify and control these and new risks as they arise.

Investment Powers and Policy

Under the Constitution the Trustees have the power to invest as they feel appropriate.

The Trustees having regard to the requirements of the Charity maintain a policy of keeping reserve funds in short term deposit accounts with interest paid thereon.

Reserves

The Trustees have a Reserves Policy which is reviewed, by the Trustees , every year in the light of future known risks. The Trustees have reviewed the reserves of the Charity and consider them to be sufficient for the anticipated future running cost of the Charity The Reserves policy allows for three levels of reserves:- **Unrestricted**, allowing for unforeseen or non recurring costs; **Restricted reserves**, providing for the use of grants, **Designated** funds allowing for at least six months running costs and for planned immediate expenditure, this includes responsibility for the maintenance and inspection of services previously carried out by Swale Borough Council.

Statement of Trustees` responsibilities

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the Charity and of the income and expenditure of the Charity for that period in preparing those financial statements the Trustees are required to :-

Select suitable accounting policies and apply them consistently.

Make judgements and estimates that are reasonable and prudent.

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

Future Plans

The Trustees are constantly aware of the needs of the building to provide the standards required by the users and are carrying out improvements within their financial ability.

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Future Plans

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Summary Income and Expenditure Account

Year Ended 31st March 2024

Income Resources

	2023/2024
	£
Gatehouse Entry	2056
Donations	494
Membership Fees	540
Sales	735
Fundraising Events	342
Bank Interest Received	0
Grants	2
Educational Visits	82
Annual Income	4251

Balance Sheet at 31st March 2024

Current Assets

	2023	2024
Stock	£1,615.00	£6,515.00
Debtors	£0.00	£0.00
Bank		
Current A/C	£30,173.00	£29,104.00
Deposit A/C	£2,758.00	£2,758.00
Bank Interest Recd	£0.00	£18.45
Cash In Hand CWD		£414.35
Float		£30.00
CWD		
To Bank		£800.00

Resources Expended

2023/2024

£

Utility Cost Electricity	1040
Water	72
Telephone/ Internet	839
Insurance	650
Stationery/Printing	388
Misc/Modes	777
Web Design	120
Donations	494
Caretaking/Repairs	1199
Hall Hire	190
Grant Purchases	3400
Stock Purchase	928
Update of Fire Alarm System	890
De-Humidifiers x 4	732
	11719

SHEPPEY LOCAL HISTORY SOCIETY

England & Wales - Charity number 1160890

Accounts

Summary Income and Expenditure Account

Year Ended 31st March 2024

Income Resources

	<u>2022/2023</u>
	£
Gatehouse Entry	1812
Donations	100
Membership Fees	720
Sales	472
Fundraising Events	824
Bank Interest Received	0
Grants	0
Educational Visits	25
Annual Income	<u>3953</u>

Resources Expended

2022/2023

£

Utility Costs	Electricity	1541
	Water	0
	Telephone/ Internet	796
Insurance		615
Stationery/Printing		480
Misc/Modes		50
Web Design		120
Donations		150
Caretaking/Repairs		3850
Hall Hire		190
Grant Purchases		0
Stock Purchase		80

7872

SHEPPEY LOCAL HISTORY SOCIETY

England & Wales - Charity number 1160890

Accounts

Registered Charity Number: 1160890



SHEPPEY LOCAL HISTORY SOCIETY CIO
REPORT AND FINANCIAL STATEMENT
YEAR ENDED 31st MARCH 2022



AGM AGENDA 26th October, 2022

1. Welcome of Members by the Chairman
2. Apologies
3. Minutes of A.G.M. 2021
4. Report of past year by Chairman
5. Report by Treasurer
6. Review Charges: Memb; £10, Adm; £2, £1.50, £1
7. Annual Review of Trust Document, Trustees have reviewed and propose no changes.
8. Review of Policies: Health & Safety, Environmental, Lone Worker, Complaints, Equal Opportunities, Child Protection, Conflicts, Reserves. Trustees have reviewed and propose no changes.
9. Future Plans & Programme of Events by Chairman
- 7 Election of Trustees, Mrs J Stimson, Mrs R Hawkins, Mr M Hawkins, & New- *Officers to be Elected at Trustees First Meeting after A.G.M.*
- 8 Management Committee, Membership Secretary
- 9 Any other Business

Legal and administrative information

Constitution

Sheppey Local History Society, Registered 13th March 2015 as a Charitable Incorporated Organisation, Reg. Number 1160890.

Appointment of Trustees

One third of the elected trustees, by rotation, shall stand for election by members at the AGM and shall serve for three years, and be re-elected for a maximum of three terms. The trustees may appoint further trustees to fill vacancies following the AGM to a maximum of 12 trustees, any trustee so appointed will serve until the AGM following appointment, where they may stand for re-election. The part of year served shall not be counted as a term of office in serving a maximum of three terms. The officers of the Charity are to be elected by the Trustees at their First Meeting after the AGM. The Trustees are responsible for the management of the Charity, all decisions must be taken at a meeting of the Trustees, and recorded in the minutes of that meeting.

Registered Office

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Bankers

Suntander, Bootle, Merseyside, L30 4GB

Insurers

Ansvar Insurance, St Leonards Road, Eastbourne, BN21 3UR

Trustees

Trustees from 1st April, 2021		Retire ;			Retire
Mrs Lena Crowder	Chair	2023	Mrs J Stimson	Secretary	2022
Mr K Ingleton	Treasurer	2024	Mr D Brown		2024
Mrs Y Squire		2024	Mrs R Hawkins		2022
Mr M Hawkins		2022			

Proposed new Trustees:

- Under the Constitution the stated objectives of the Charity are:
 - A. *The advancement of Education by the establishment and maintenance of a heritage centre and library for the recording of local history in relation to the Isle of Sheppey.*
 - B. *The preservation and protection of the Grade 1 Listed Gatehouse at Minster on Sea.*

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Chairman's Report

This year has been a strange year, after missing most of our meetings in 2021 due to covid.

A big thank you to our Gatehouse puppeteers for making Christmas so special for the children of Sheppey.

We also managed part of the Village Fair together with the Minster Abbey volunteers.

The last part of the year saw the return of normal meetings with some good speakers.

Thank you to all the volunteers, who keep the Gatehouse open for all our groups and visitors, it was not easy to remain within the Covid Guidelines.

After three years the gates have been restored by Swale Council. In the coming year we expect to replace the roof stairs and provide a touch screen on the ground floor to enable access to the exhibits by disabled visitors.

Lena Crowder

Trust Chairman, 31st March, 2022

Treasurer's Report

Despite the Covid issues during the year, we have been able to operate on a limited basis, however the Covid Grants have helped us to replace the lost income which together with the reduced costs have boosted our reserves. Gatehouse entries

and donations have increased together with Grants for a Touch screen and work to the garden. 25% of our Gatehouse entry payments are now by card.

Ken Ingleton

Summary income and expenditure account

	2021	2022
Incoming Resources	£	£
Gatehouse Entry	293	2,922
Donations	4,646	3,385
Membership Fees	270	330
Sales	32	223
Fund raising events		423
Bank Interest received		
Grants	21,201	13,600
<i>Total Income in Year</i>	<i>21,810</i>	<i>20,883</i>

Resources Expended		2021	2022
Utility Costs	Electricity	1,033	985
	Water	165	192
	Telephone/Internet	774	649
Insurance		590	606
Caretaking/Repairs/CCTV		655	1,609
Stationery/Printing		260	115
Miscellaneous/Website/Modes		197	197
Members costs		100	140
Stock Purchase		66	
<i>Total expenditure in year</i>		<i>3,860</i>	<i>4,493</i>

Balance Sheet at 31st March, 2022

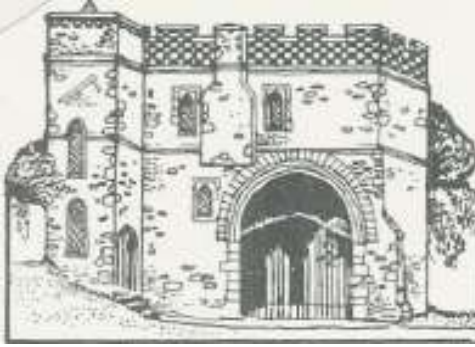
	2021	2022
Current Assets	£	£
Stock	1,763	1,554
Debtors	0	
Bank Current Acc	28,966	39,486
Deposit Acc	2,698	2,678
Cash/ Float/to bank	30	1,351
Total Current Assets	33,457	45,069

Reserves within Current Assets

Restricted Funds,	5,600
Unrestricted Reserves(subject to reserves policy)	2,334
Designated Funds, to cover foreseen requirements;	2,920
Total Reserve Funds	8,224
Total Non Reserve Funds available	36,845

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**SHEPPEY LOCAL HISTORY
SOCIETY Charity No. 1160890
& MINSTER GATEHOUSE
MUSEUM**

contact Lena 01795 875111

PROGRAMME OF MEETINGS 2022-2023

Meetings held at the

Bethel Hall, Chapel Street, Minster, Sheppey. At 7.45 pm.

<i>Nov 30th</i>	<u>HISTORY OF SHEERNESS DOCKYARD</u>	<i>Ken Ingleton</i>
<i>Dec 14th</i>	<u>SOCIAL EVENING CHRISTMAS</u>	<i>Big Fish Band</i>
<i>Jan 25th</i>	<u>HISTORY OF TRANSPORT ON SHEPPEY</u>	<i>Ken Ingleton</i>
<i>Feb 22nd</i>	<u>FROM SHEERNESS TIMES_GUARDIAN</u>	<i>Janys Thornton</i>
<i>Mar 29th</i>	<u>THREE LOST VILLAGES OF SHEPPEY</u>	<i>Chris Read</i>
<i>April 26th</i>	<u>HOLIDAYS ON SHEPPEY IN YEARS GONE BY</u>	<i>Martin Hawkins</i>
<i>May 24th</i>	<u>HISTORY OF THE MEDWAY QUEEN</u>	<i>Mark Bathurst</i>
<i>June 28th</i>	<u>MINSTER ABBEY</u>	<i>Ken Ingleton</i>

Meet at The Gatehouse at 6.30pm (bring a picnic for after)

<i>July 26th</i>	<u>THE HISTORY OF QUEENBOROUGH</u>	<i>Jonathan Fryer & Lin Vine</i>
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Meet at The Guildhall at 6.30pm

<i>August</i>	<u>BUS TOUR OF SHEPPEY</u>	
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Date to be announced please contact Lena 01795875111

<i>Sept 27th</i>	<u>THE SHEERNESS LINES.</u>	<i>Dave Brown</i>
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<i>Oct 29th</i>	<u>A G M</u>	
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England & Wales - Charity number 1160890

Accounts

Registered Charity Number: 1160890



SHEPPEY LOCAL HISTORY SOCIETY CIO
REPORT AND FINANCIAL STATEMENT
YEAR ENDED 31st MARCH 2021



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Chairman's Report

I just want to start my report today , saying a big big thank you to our volunteers that do a brilliant job keeping the Gatehouse open each year.

It's not been easy this year, in the Gatehouse with the current restrictions in opening. Some of our volunteers, who are getting older and suffer with their health, have been shielding preventing all of our face to face meetings to go ahead.

We are very grateful for funding support, this year from Swale Borough Council through the Covid Grants and from Minster Parish Council.

We also received specific grants for outside works, gardens and seats, which has been carried out as restrictions are lifted.

Lena Crowder

Trust Chairman, 31st March, 2021

Treasurer's Report

This year we have not been able to operate as usual, however the Covid Grants have helped us to replace the lost

income which together with the reduced costs have boosted our reserves.

Ken Ingleton

Summary income and expenditure account

	2020	2021
Incoming Resources	£	£
Gatehouse Entry	959	293
Donations		
Membership Fees	320	270
Sales	180	32
Fund raising events	600	
Bank Interest received	14	14
Grants	5,100	21,201
<i>Total Income in Year</i>	<i>7,173</i>	<i>21,810</i>

Resources Expended		2020	2021
Utility Costs	Electricity	874	1033
	Water	173	165
	Telephone/Internet	765	774
Insurance		584	590
Caretaking/Repairs		189	655
Stationery/Printing		386	260
Miscellaneous/Website/Modes		196	197
Members costs		100	100
Stock Purchase		80	66
Donations			
Grant purchases.		2,970	
<i>Total expenditure in year</i>		<i>6,317</i>	<i>3,860</i>

Trading Account

Income	7,173	21,810
Expenditure	6,317	3,860
<i>Trading surplus in year</i>	<i>856</i>	<i>17,950</i>
Grant Expenditure in year;	2,970	

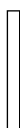
Balance Sheet at 31st March, 2021

	2020	2021
Current Assets	£	£
Stock	1,663	1,763
Debtors	0	0
Bank Current Acc	9,807	28,966
Deposit Acc	2,698	2,698
Cash/ Float	71	30
Total Current Assets	14,239	33,457

Reserves within Current Assets

Restricted Funds,	2,970
Unrestricted Reserves(subject to reserves policy)	2,334
Designated Funds, to cover foreseen requirements;	2,920
Total Reserve Funds	8,224

Total Non Reserve Funds available 23,470



□