

Trustees' Annual Report for the period

From 1 Apr 2024
Period end date

Period start date To 31 Mar 2025

Charity name: Lichfield Waterworks Trust

Charity registration number: 1160873

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Fundraising

Major grants obtained to enable:

- * lighting to be updated for the 1873 building
- * defibrillator to be installed
- * archive development
- * update to lighting for on-site workshop
- * install new kitchen in 1960s building

Work parties Tues & Fri mornings

Ongoing maintenance of grounds and site. Freeing up of Victorian engine, removing rust and painting.

Major projects

- * restoration of the Victorian pumping engine. Removing surface rust and painting. Freeing up all parts. Camera and lubricating system installed, ready for engine animation.
- * Restoration of the George Kent Flow meter (on going).
- * 1873 Building, Beam Floor, lights updated
- * Archive material stored in new Pattison Archive Room. Documents taken care of following best practice.
- * Workshop lights updated

Opening up Sandfields Pumping Station

* Tours for group visits by arrangement including Lichfield Twinning Association with guests from Limberg, Germany

Open Tuesday and Friday morning for visits

* Welcomed photographic groups to the Pumping Station

* Two concerts held at Sandfields – all tickets sold

* Official opening of Pattison Archive room, opening performed by National Archives, Sector Development Manager for Midlands Dr Mike Rogers.

* Youth groups welcomed on-site for fun science and maths based activities.

* Family event held to celebrate Lichfield Conduit Lands Trust

Financial Review

Review of the charity's financial position at the end of the period

Statement explaining the policy for holding reserves stating why they are held

Amount of reserves held

Income £47,571

Expenditure £13,572

Our policy is to hold sufficient reserves to cover operational costs

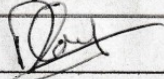
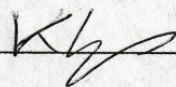
£4000

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

David Cross	Katy Shore-Kapris
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Position (eg Secretary,
Chair)

	Chair
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Date

16/8/2025

LICHFIELD WATERWORKS TRUST
INCOME AND EXPENDITURE ACCOUNT
FOR THE PERIOD 1st APRIL 2024 TO 31 MAR 2025



Bank Balance B/F £12,491.50

Cash in Hand B/F £192.09

Bank Receipts

Donations:

Private £253.50

Other Events £24.28

Fundraising:

Raffles at Meetings £786.35

Honey Sales £32.50

Lichfield Lottery £333.00

Book, Booklets & Tombola £263.56

Crowd Fund (for engine) £11,041.24

Station Tours £915.62

Educational Activities £213.00

Room Hire £745.00

Outside Talks £275.00

Plant & Machinery Sales £0.00

Grants:

Lichfield City Council £1,000.00

Defib Unit £1,526.99

Defib Electric Parts £536.47

Defib Asbestos Work £400.00

Shakespeare in Park £500.00

Garfield Weston £7,500.00

Conduit Lands Trust £1,000.00

LDC Licenses, Legal etc. £15,000.00

SSC fund £525.00

Swinfen Broun Charitable Trust £4,200.00

Membership:

Membership Subscriptions £500.03

Bank Payments

Restricted Fund Spending

Site Expenditure £1,134.19

Shakespeare in Park Archive £478.48

Cornish House Lighting Installation £3,833.76

Defibrillator Installation £1,924.99

Decoration 1960s £801.55

Refurbishment of Former Substation £604.63

World water day £34.93

Engine Expenditure £1,502.92

LDC 86.30

Workshop lightening £525.00

Mon Evening Speaker £230.00

Unrestricted Fund Spending

Social / Entertainment £227.99

Educational equipment £62.96

Publicity

Advertising £129.02

Domain Name Renewal & Website Hosting £195.21

Financial

Bank Charges £65.60

Insurance

Annual Premium 1390.7

Subscriptions

AIA (1 Jan - 31 Dec 25) £98.00

Site Cleaning

£135.00

Health & Safety

Fire Extinguish Service £90.00

TEN Licence

£21.00

Bank balance

£46,645.81

Cash in Hand C/F

£37.09

£60,255.13

£60,255.13

Prepared by: Sophia Duerden

Date: 18/04/2025

Katy Shore-Kapsis
Chairman
Lichfield Waterworks Trust
Chesterfield Road
Lichfield
WS14 0AA

11 Alesmore Meadow
Lichfield
WS13 8FB

9-8-25

Dear Katy
Lichfield Waterworks Trust Accounts
April 2024 - March 2025

I have studied the Bank Statements, Invoices, the Income & Expenditure Account and the Cash Book for the above period from the documents presented to me.

I have checked the Cash Book entries and counted the cash balance provided. The opening balance, entries and closing balance are correctly reflected in the Accounts.

I have checked the expenditure invoices, etc provided to the Bank Statements. Expenditure entries were generally well presented. I accepted authorising initials and signatures as being in order. There were few documents supporting Income entries.

I have test checked the analysis of income and expenditure to the Accounts. The entries reflect the information provided.

It would be helpful if invoices, etc were numbered and that the Bank Statement entries showed the relevant number.

The opening Bank Balance is as per last years Accounts.

I have carried out a Bank Reconciliation as at the end of March 2025. The closing Bank Balance per the Income & Expenditure Account is as per the Bank Statement as at 24th March 2025, not the end of March. An Income entry and three Expenditure entries are not included in the Accounts. The Trustees may wish to adjust the Accounts if considered appropriate.

No information has been provided on the Assets of the Charity.

It is understood that the Charity is now subject to the Charity Commissioners. I have assumed that the Trustees are happy that the Accounts are "independently examined". Yours sincerely,
Rob Oggle.