



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 Apr 2023
Period end date

Period start date To 31 Mar 2024

Charity name: Lichfield Waterworks Trust

Charity registration number: 1160873

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote and preserve for the benefit of the public the 19th century Sandfields Pumping Station complex, Chesterfield Road, Lichfield, Staffs including its unique 1873 Cornish Beam Engine and associated infrastructure and to facilitate its safety, conservation, security and accessibility.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities undertaken for the public benefit include:</p> <p>Refurbishment and maintenance of engine and building.</p> <p>Providing tours of Sandfields Pumping Station for groups and individuals</p> <p>Providing written information about Sandfields Pumping Station for interested individuals in the form of a booklet.</p> <p>Point of contact and enquiries role for South Staffs Water Archives.</p> <p>Providing a venue for meetings for community groups</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Fundraising</p> <p>Major grants obtained to enable refurbishment of the former substation and lighting scheme for the 1873 building to be developed.</p> <p>Work parties Tues & Fri mornings</p> <p>Ongoing maintenance of grounds and site. Freeing up of Victorian engine, removing rust and painting.</p> <p>Major projects</p> <ul style="list-style-type: none"> * restoration of the Victorian pumping engine. Removing surface rust and applying protective covering. Freeing up all parts. Restoration of the Well depth meter. * Restoration of the Bamford portable engine (donated by South Staffs Water) - Ongoing * Restoration of the George Kent Flow meter (on going). * Substation converted to room for storing archive (on going). <p>Opening up Sandfields Pumping Station</p> <ul style="list-style-type: none"> * Tours for group visits by

		<p>arrangement and 'drop ins' shown around when on site.</p> <p>* Welcomed art and photographic groups to the Pumping Station</p> <p>* Two concerts held at Sandfields – all tickets sold</p> <p>* Various events held to celebrate 150th anniversary of starting the Cornish Engine. Plaque unveiled by the mayor and engine named in honour of Chief engineer William Vawdrey</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Income £18120 Expenditure £18181
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our policy is to hold sufficient reserves to cover operational costs
Amount of reserves held	Para 1.22	£3000
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of a Charitable Incorporated Organisation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation with voting members other than its charity trustees
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by the members at the AGM, appointment by serving trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Lichfield Waterworks Trust
Other name the charity uses	-
Registered charity number	1160873
Charity's principal address	Chesterfield Rd Lichfield WS14 0AA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katy Shore-Kapsis	Chairman		
2	Philip Bowers	Health & Safety Officer		
3	David Cross			
4	Robin Taylor			
5	David Dimeloe			
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Corporate trustees – names of the directors at the date the report was approved

Director name		
NA		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
NA		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

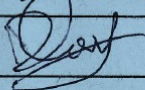
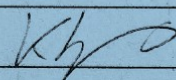
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

David Croft	Katy Shore-Kapsis
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Position (eg Secretary,
Chair, etc)

Treasurer	Chairman
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Date

9/8/24

LICHFIELD WATERWORKS TRUST
INCOME AND EXPENDITURE ACCOUNT
FOR THE PERIOD 1ST APRIL 2023 TO 31 MAR 2024



Bank Balance B/F	£12,350.46		
Cash in Hand B/F	£393.80		
Donations -		Miscellaneous	
Private	£210.00	Site Expenditure	£14,972.68
Just Giving		Social / Entertainment	£424.17
Other Events	£1,009.61	Outside Talks	£360.00
		Gifts	£40.99
Fundraising -		Educational Activities	£65.39
Raffles at Meetings	£368.95	Engine Booklets Printing	£270.00
Honey Sales	£37.50	Donation	£320.39
Amazon Smile	£22.55		
Lichfield Lottery	£314.50	Publicity	
Book, Booklets & Tombola	£125.50	Advertising	£172.00
Plant & Machinery Sales	£346.79	Domain Name Renewal	£144.82
2023 Events	£1,687.03	Website Hosting	
Station Tours	£510.00	Financial	
Educational Activities	£228.00	Bank Charges	£70.00
Room Hire	£375.00	Insurance	
Outside Talks	£300.00	Annual Premium	£1,310.67
		Subscriptions	
Grants -		ERIH	
Edward Cadbury	£5,000.00	AIA	
Swinfen Broun	£2,380.00		
Freemasons	£250.00	Training	£30.00
Lichfield Conduit Lands	£1,000.00		
Lichfield Conduit Lands	£3,465.00		
Membership			
Subscriptions	£490.01	Bank balance	12491.5
		Cash in Hand C/F	£192.09
	<u>£30,864.70</u>		<u>£30,864.70</u>

Katy Shore-Kapsis

8 Apr 2024