



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 Apr 2022  
Period end date

Period start date To 31 Mar 2023

Charity name: Lichfield Waterworks Trust

Charity registration number: 1160873

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To promote and preserve for the benefit of the public the 19<sup>th</sup> century Sandfields Pumping Station complex, Chesterfield Road, Lichfield, Staffs including its unique 1873 Cornish Beam Engine and associated infrastructure and to facilitate its safety, conservation, security and accessibility.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities undertaken for the public benefit include:</p> <p>Programme of refurbishment and maintenance of engine and building.</p> <p>Providing tours of Sandfields Pumping Station for groups and individuals</p> <p>Providing written information about Sandfields Pumping Station for interested individuals in the form of a booklet.</p> <p>Point of contact and enquiries role for South Staffs Water Archives.</p> <p>Providing a venue for meetings for community groups</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Fundraising</b></p> <p>Major grants obtained to enable refurbishment of the former substation, full survey of site and buildings undertaken and lighting scheme for the 1873 building to be developed.</p> <p><b>Work parties Tues &amp; Fri mornings</b></p> <p>Ongoing maintenance of grounds and site.</p> <p><b>Major projects</b></p> <ul style="list-style-type: none"> <li>* removal of transformers, concrete plinth and floor tiles laid. This area now being used for preparing refreshments.</li> <li>* restoration of the Victorian pumping engine. Removing surface rust and applying protective covering. Freeing up all parts. Restoration of the Westing House Device.</li> <li>* Started restoration of the Bamford portable engine (donated by South Staffs Water) - Ongoing</li> <li>* constructing a wildlife pond in the wild flower meadow.</li> </ul> <p><b>Opening up Sandfields Pumping Station</b></p>

		<p>* Two family open days – June 2022 and March 2023. Opportunity for people to see the amazing historic building and engine and learn about the history of providing clean water to the Black Country.</p> <p>* Tours for group visits</p> <p>* Four concerts held at Sandfields Pumping Station</p> <p><b>Celebrating 150 years since the starting of the Cornish Pumping Engine</b></p> <p>* Celebrating World Water Day – family open day with water themed activities and visiting groups. Sponsored by South Staffs Water Company.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Income £22374 Expenditure £15147
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our policy is to hold sufficient reserves to cover operational costs
Amount of reserves held	Para 1.22	£2500
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of a Charitable Incorporated Organisation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation with voting members other than its charity trustees
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by the members at the AGM, appointment by serving trustees.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Lichfield Waterworks Trust
Other name the charity uses	-
Registered charity number	1160873
Charity's principal address	Chesterfield Rd Lichfield WS14 0AA

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katy Shore-Kapsis	Chairman		
2	Philip Bowers	Health & Safety Officer		
3	David Cross			
4	Robin Taylor			
5	David Dimeloe			
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		
NA		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
NA		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

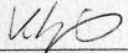
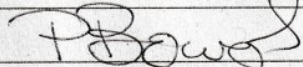
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Katy Shore-Kapsis	Phil Bowers
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Position (eg Secretary,  
Chair)

chairman.	Health & Safety Manager.
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Date

1/11/2023
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**LICHFIELD WATERWORKS TRUST**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE PERIOD 1ST APRIL 2022 TO 31ST MARCH 2023**



Bank Balance B/F	£4,666.89		
Cash in Hand B/F	£406.28		
Donations -		Miscellaneous	
Private	£736.96	Site Expenditure	£10,769.00
At Outside Talks	£100.00	Outside Talks	£180.00
Just Giving	£376.96	Office Equipment	£25.20
Other Events	£1,468.93	Licence Fees	£42.00
		Social / Entertainment Events	£135.14
Fundraising -		Drawing Services	£1,920.00
Raffles at Meetings	£375.00	Insurance	
Honey Sales	£80.00	Annual Premium	£1,726.04
Amazon Smile	£14.14	Subscriptions	
Lichfield Lottery	£341.00	ERIH	£22.05
Room Hire	£1,030.88	AIA	£49.00
A Day at the Waterworks	£470.37	HTN	
Bower Collection	£150.00	Conferences	
Plant & Machinery Sales	£3,652.05	Expenses	
A Night at the Waterworks	£649.68	Training	
2023 Events	£451.77	TDR Heritage W/shp	£85.00
Grants -		Publicity	
Lichfield City Council	£2,175.00	Advertising	£12.00
Swinfen Broun	£1,451.59	Domain Name Renewal & Website Hosting	£81.87
Lichfield Conduit Lands	£2,200.00	Website Security	£29.99
Community Foundation	£1,460.00		
National Heritage Lottery	£4,639.00		
South Staffs Water Plc	£500.00		
Membership		Financial	
Subscriptions	£443.13	Bank Charges	£70.48
Other		Bank Balance C/F - Unrestricted Funds	£4,791.90
Persimmon Homes (Refund)	£52.40	Restricted Funds	£7,558.56
		Cash in Hand C/F	£393.80
	<u>£27,892.03</u>		<u>£27,892.03</u>

Chris Pattison  
Treasurer  
31st March 2023