

# LICHFIELD WATERWORKS TRUST

England & Wales · Charity number 1160873

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2015-03-12

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Sandfields Pumping Station  
Chesterfield Road  
Lichfield  
Staffordshire  
WS14 0AA

**Phone** 07714235953

**Email** [chairman@lichfieldwaterworkstrust.co.uk](mailto:chairman@lichfieldwaterworkstrust.co.uk)

**Website** [www.lichfieldwaterworkstrust.com](http://www.lichfieldwaterworkstrust.com)

## Activities

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**Objects:** TO PROMOTE AND PRESERVE FOR THE BENEFIT OF THE PUBLIC THE GRADE II\* LISTED NINETEENTH CENTURY SANDFIELDS PUMPING STATION COMPLEX AND ASSOCIATED INFRASTRUCTURE AND TO FACILITATE ITS SAFETY, CONSERVATION, SECURITY AND ACCESSIBILITY. TO PROMOTE AND PRESERVE FOR THE BENEFIT OF THE PUBLIC THE UNIQUE 1873 CORNISH BEAM ENGINE AND OTHER FIXTURES AND FITTINGS SITUATED AT SANDFIELDS PUMPING STATION, CHESTERFIELD ROAD, LICHFIELD. TO PROMOTE ACCESS TO THE COMPLEX FOR THE PURPOSES OF EDUCATION, COMMUNITY DEVELOPMENT, AND PROTECTION OF THE HISTORIC ENVIRONMENT.

**Activities:** To promote and preserve for the benefit of the public the Grade2\* listed nineteenth century Sandfields Pumping Station and unique 1873 Cornish Beam Engine, Chesterfield Road, Lichfield, Staffordshire.

## Classification

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- **How:** Provides Services, Acts As An Umbrella Or Resource Body
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

## Geography

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- Staffordshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£47,571	£13,572	-	-
2024-03-31	£18,120	£18,181	-	-
2023-03-31	£22,374	£15,147	-	-
2022-03-31	£20,610	£20,608	-	-
2021-03-31	£12,476	£5,583	-	-

## Trustees

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Name	Role	Appointed
David Cross		2019-07-15
Dr David Anthony Dimeloe		2022-06-13
Katy Shore-Kapsis		2019-07-15
Philip Bowers C.Eng		2017-07-01
ROBIN GEOFFREY TAYLOR		2019-07-15

**LICHFIELD WATERWORKS TRUST**

England & Wales - Charity number 1160873

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# Accounts

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## Trustees' Annual Report for the period

From 1 Apr 2024  
Period end date

Period start date To 31 Mar 2025

Charity name: Lichfield Waterworks Trust

Charity registration number: 1160873

### Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

#### **Fundraising**

Major grants obtained to enable:

- \* lighting to be updated for the 1873 building
- \* defibrillator to be installed
- \* archive development
- \* update to lighting for on-site workshop
- \* install new kitchen in 1960s building

#### **Work parties Tues & Fri mornings**

Ongoing maintenance of grounds and site. Freeing up of Victorian engine, removing rust and painting.

#### **Major projects**

- \* restoration of the Victorian pumping engine. Removing surface rust and painting. Freeing up all parts. Camera and lubricating system installed, ready for engine animation.
- \* Restoration of the George Kent Flow meter (on going).
- \* 1873 Building, Beam Floor, lights updated
- \* Archive material stored in new Pattison Archive Room. Documents taken care of following best practice.
- \* Workshop lights updated

## **Opening up Sandfields Pumping Station**

\* Tours for group visits by arrangement including Lichfield Twinning Association with guests from Limberg, Germany

Open Tuesday and Friday morning for visits

\* Welcomed photographic groups to the Pumping Station

\* Two concerts held at Sandfields - all tickets sold

\* Official opening of Pattison Archive room, opening performed by National Archives, Sector Development Manager for Midlands Dr Mike Rogers.

\* Youth groups welcomed on-site for fun science and maths based activities.

\* Family event held to celebrate Lichfield Conduit Lands Trust

## **Financial Review**

Review of the charity's financial position at the end of the period

Statement explaining the policy for holding reserves stating why they are held

Amount of reserves held

Income £47,571

Expenditure £13,572

Our policy is to hold sufficient reserves to cover operational costs

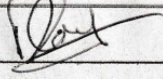
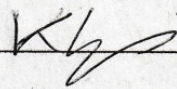
£4000

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

David Cross	Katy Shore-Kapris
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Position (eg Secretary,  
Chair)

	Chair
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Date

16/8/2025
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**LICHFIELD WATERWORKS TRUST**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE PERIOD 1st APRIL 2024 TO 31 MAR 2025**



Bank Balance B/F £12,491.50

Cash in Hand B/F £192.09

**Bank Receipts**

**Donations:**

Private £253.50

Other Events £24.28

**Fundraising:**

Raffles at Meetings £786.35

Honey Sales £32.50

Lichfield Lottery £333.00

Book, Booklets & Tombola £263.56

Crowd Fund (for engine) £11,041.24

Station Tours £915.62

Educational Activities £213.00

Room Hire £745.00

Outside Talks £275.00

Plant & Machinery Sales £0.00

**Grants:**

Lichfield City Council £1,000.00

Defib Unit £1,526.99

Defib Electric Parts £536.47

Defib Asbestos Work £400.00

Shakespeare in Park £500.00

Garfield Weston £7,500.00

Conduit Lands Trust £1,000.00

LDC Licenses, Legal etc. £15,000.00

SSC fund £525.00

Swinfen Broun Charitable Trust £4,200.00

**Membership:**

Membership Subscriptions £500.03

**Bank Payments**

**Restricted Fund Spending**

Site Expenditure £1,134.19

Shakespeare in Park Archive £478.48

Cornish House Lighting Installation £3,833.76

Defibrillator Installation £1,924.99

Decoration 1960s £801.55

Refurbishment of Former Substation £604.63

World water day £34.93

Engine Expenditure £1,502.92

LDC 86.30

Workshop lightening £525.00

Mon Evening Speaker £230.00

**Unrestricted Fund Spending**

Social / Entertainment £227.99

Educational equipment £62.96

**Publicity**

Advertising £129.02

Domain Name Renewal & Website Hosting £195.21

**Financial**

Bank Charges £65.60

**Insurance**

Annual Premium 1390.7

**Subscriptions**

AIA (1 Jan - 31 Dec 25) £98.00

**Site Cleaning**

£135.00

**Health & Safety**

Fire Extinguish Service £90.00

**TEN Licence**

£21.00

**Bank balance**

**£46,645.81**

**Cash in Hand C/F**

**£37.09**

**£60,255.13**

**£60,255.13**

Prepared by: Sophia Duerden

Date: 18/04/2025

Katy Shore-Kapsis  
Chairman  
Lichfield Waterworks Trust  
Chesterfield Road  
Lichfield  
WS14 0AA

11 Alesmore Meadow  
Lichfield

WS13 8FB

9-8-25

Dear Katy  
Lichfield Waterworks Trust Accounts  
April 2024 - March 2025

I have studied the Bank Statements, Invoices, the Income & Expenditure Account and the Cash Book for the above period from the documents presented to me.

I have checked the Cash Book entries and counted the cash balance provided. The opening balance, entries and closing balance are correctly reflected in the Accounts.

I have checked the expenditure invoices, etc provided to the Bank Statements. Expenditure entries were generally well presented. I accepted authorising initials and signatures as being in order. There were few documents supporting Income entries.

I have test checked the analysis of income and expenditure to the Accounts. The entries reflect the information provided.

It would be helpful if invoices, etc were numbered and that the Bank Statement entries showed the relevant number.

The opening Bank Balance is as per last years Accounts.

I have carried out a Bank Reconciliation as at the end of March 2025. The closing Bank Balance per the Income & Expenditure Account is as per the Bank Statement as at 24<sup>th</sup> March 2025, not the end of March. An Income entry and three Expenditure entries are not included in the Accounts. The Trustees may wish to adjust the Accounts if considered appropriate.

No information has been provided on the Assets of the Charity. It is understood that the Charity is now subject to the Charity Commissioners. I have assumed that the Trustees are happy that the Accounts are "independently examined".  
Yours sincerely,  
Rob Gle.

**LICHFIELD WATERWORKS TRUST**

England & Wales - Charity number 1160873

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# Accounts

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## Trustees' Annual Report for the period

From 1 Apr 2023  
Period end date

Period start date To 31 Mar 2024

Charity name: Lichfield Waterworks Trust

Charity registration number: 1160873

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To promote and preserve for the benefit of the public the 19<sup>th</sup> century Sandfields Pumping Station complex, Chesterfield Road, Lichfield, Staffs including its unique 1873 Cornish Beam Engine and associated infrastructure and to facilitate its safety, conservation, security and accessibility.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities undertaken for the public benefit include:  Refurbishment and maintenance of engine and building.  Providing tours of Sandfields Pumping Station for groups and individuals  Providing written information about Sandfields Pumping Station for interested individuals in the form of a booklet.  Point of contact and enquiries role for South Staffs Water Archives.  Providing a venue for meetings for community groups
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Fundraising</b></p> <p>Major grants obtained to enable refurbishment of the former substation and lighting scheme for the 1873 building to be developed.</p> <p><b>Work parties Tues &amp; Fri mornings</b></p> <p>Ongoing maintenance of grounds and site. Freeing up of Victorian engine, removing rust and painting.</p> <p><b>Major projects</b></p> <ul style="list-style-type: none"> <li>* restoration of the Victorian pumping engine. Removing surface rust and applying protective covering. Freeing up all parts. Restoration of the Well depth meter.</li> <li>* Restoration of the Bamford portable engine (donated by South Staffs Water) - Ongoing</li> <li>* Restoration of the George Kent Flow meter (on going).</li> <li>*Substation converted to room for storing archive (on going).</li> </ul> <p><b>Opening up Sandfields Pumping Station</b></p> <ul style="list-style-type: none"> <li>* Tours for group visits by</li> </ul>

		<p>arrangement and 'drop ins' shown around when on site.</p> <ul style="list-style-type: none"> <li>* Welcomed art and photographic groups to the Pumping Station</li> <li>* Two concerts held at Sandfields – all tickets sold</li> <li>* Various events held to celebrate 150<sup>th</sup> anniversary of starting the Cornish Engine. Plaque unveiled by the mayor and engine named in honour of Chief engineer William Vawdrey</li> </ul>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Income £18120 Expenditure £18181
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our policy is to hold sufficient reserves to cover operational costs
Amount of reserves held	Para 1.22	£3000
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of a Charitable Incorporated Organisation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation with voting members other than its charity trustees
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by the members at the AGM, appointment by serving trustees.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Lichfield Waterworks Trust
Other name the charity uses	-
Registered charity number	1160873
Charity's principal address	Chesterfield Rd Lichfield WS14 0AA

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Katy Shore-Kapsis	Chairman		
2	Philip Bowers	Health & Safety Officer		
3	David Cross			
4	Robin Taylor			
5	David Dimeloe			
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
NA		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
NA		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

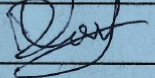
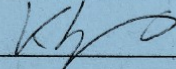
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

David Cross	Katy Shore-Kapsis
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Position (eg Secretary,  
Chair, etc)

Treasurer	Chairman
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Date

9/8/24
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**LICHFIELD WATERWORKS TRUST  
INCOME AND EXPENDITURE ACCOUNT  
FOR THE PERIOD 1ST APRIL 2023 TO 31 MAR 2024**



Bank Balance B/F	<b>£12,350.46</b>		
Cash in Hand B/F	<b>£393.80</b>		
Donations -		Miscellaneous	
Private	£210.00	Site Expenditure	£14,972.68
Just Giving		Social / Entertainment	£424.17
Other Events	£1,009.61	Outside Talks	£360.00
		Gifts	£40.99
Fundraising -		Educational Activities	£65.39
Raffles at Meetings	£368.95	Engine Booklets Printing	£270.00
Honey Sales	£37.50	Donation	£320.39
Amazon Smile	£22.55		
Lichfield Lottery	£314.50	Publicity	
Book, Booklets & Tombola	£125.50	Advertising	£172.00
Plant & Machinery Sales	£346.79	Domain Name Renewal	£144.82
2023 Events	£1,687.03	Website Hosting	
Station Tours	£510.00	Financial	
Educational Activities	£228.00	Bank Charges	£70.00
Room Hire	£375.00	Insurance	
Outside Talks	£300.00	Annual Premium	£1,310.67
		Subscriptions	
Grants -		ERIH	
Edward Cadbury	£5,000.00	AIA	
Swinfen Broun	£2,380.00	Training	£30.00
Freemasons	£250.00		
Lichfield Conduit Lands	£1,000.00		
Lichfield Conduit Lands	£3,465.00		
Membership			
Subscriptions	£490.01	Bank balance	12491.5
		Cash in Hand C/F	<b>£192.09</b>
	<u>£30,864.70</u>		<u>£30,864.70</u>

Katy Shore-Kapsis

8 Apr 2024

**LICHFIELD WATERWORKS TRUST**

England & Wales - Charity number 1160873

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# Accounts

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## Trustees' Annual Report for the period

From 1 Apr 2022  
Period end date

Period start date To 31 Mar 2023

Charity name: Lichfield Waterworks Trust

Charity registration number: 1160873

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	SORP reference	
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Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities undertaken for the public benefit include:  Programme of refurbishment and maintenance of engine and building.  Providing tours of Sandfields Pumping Station for groups and individuals  Providing written information about Sandfields Pumping Station for interested individuals in the form of a booklet.  Point of contact and enquiries role for South Staffs Water Archives.  Providing a venue for meetings for community groups
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Fundraising</b></p> <p>Major grants obtained to enable refurbishment of the former substation, full survey of site and buildings undertaken and lighting scheme for the 1873 building to be developed.</p> <p><b>Work parties Tues &amp; Fri mornings</b></p> <p>Ongoing maintenance of grounds and site.</p> <p><b>Major projects</b></p> <ul style="list-style-type: none"> <li>* removal of transformers, concrete plinth and floor tiles laid. This area now being used for preparing refreshments.</li> <li>* restoration of the Victorian pumping engine. Removing surface rust and applying protective covering. Freeing up all parts. Restoration of the Westing House Device.</li> <li>* Started restoration of the Bamford portable engine (donated by South Staffs Water) - Ongoing</li> <li>* constructing a wildlife pond in the wild flower meadow.</li> </ul> <p><b>Opening up Sandfields Pumping Station</b></p>

		<p>* Two family open days – June 2022 and March 2023. Opportunity for people to see the amazing historic building and engine and learn about the history of providing clean water to the Black Country.</p> <p>* Tours for group visits</p> <p>* Four concerts held at Sandfields Pumping Station</p> <p><b>Celebrating 150 years since the starting of the Cornish Pumping Engine</b></p> <p>* Celebrating World Water Day – family open day with water themed activities and visiting groups. Sponsored by South Staffs Water Company.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Income £22374 Expenditure £15147
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our policy is to hold sufficient reserves to cover operational costs
Amount of reserves held	Para 1.22	£2500
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

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Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by the members at the AGM, appointment by serving trustees.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

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Other name the charity uses	-
Registered charity number	1160873
Charity's principal address	Chesterfield Rd Lichfield WS14 0AA

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Katy Shore-Kapsis	Chairman		
2	Philip Bowers	Health & Safety Officer		
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
NA		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
NA		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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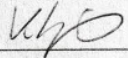
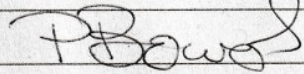
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Katy Shore-Kapsis	Phil Bowers
Position (eg Secretary, Chair)	Chairman	Health & Safety Manager
Date	1/11/2023	

**LICHFIELD WATERWORKS TRUST  
INCOME AND EXPENDITURE ACCOUNT  
FOR THE PERIOD 1ST APRIL 2022 TO 31ST MARCH 2023**



Bank Balance B/F	<b>£4,666.89</b>		
Cash in Hand B/F	<b>£406.28</b>		
Donations -		Miscellaneous	
Private	£736.96	Site Expenditure	£10,769.00
At Outside Talks	£100.00	Outside Talks	£180.00
Just Giving	£376.96	Office Equipment	£25.20
Other Events	£1,468.93	Licence Fees	£42.00
		Social / Entertainment Events	£135.14
Fundraising -		Drawing Services	£1,920.00
Raffles at Meetings	£375.00	Insurance	
Honey Sales	£80.00	Annual Premium	£1,726.04
Amazon Smile	£14.14	Subscriptions	
Lichfield Lottery	£341.00	ERIH	£22.05
Room Hire	£1,030.88	AIA	£49.00
A Day at the Waterworks	£470.37	HTN	
Bower Collection	£150.00	Conferences	
Plant & Machinery Sales	£3,652.05	Expenses	
A Night at the Waterworks	£649.68	Training	
2023 Events	£451.77	TDR Heritage W/shp	£85.00
Grants -		Publicity	
Lichfield City Council	£2,175.00	Advertising	£12.00
Swinfen Broun	£1,451.59	Domain Name Renewal & Website Hosting	£81.87
Lichfield Conduit Lands	£2,200.00	Website Security	£29.99
Community Foundation	£1,460.00	Financial	
National Heritage Lottery	£4,639.00	Bank Charges	£70.48
South Staffs Water Plc	£500.00		
Membership			
Subscriptions	£443.13		
Other		Bank Balance C/F - Unrestricted Funds	<b>£4,791.90</b>
Persimmon Homes (Refund)	£52.40	Restricted Funds	<b>£7,558.56</b>
		Cash in Hand C/F	<b>£393.80</b>
	<u>£27,892.03</u>		<u>£27,892.03</u>

Chris Pattison  
Treasurer  
31st March 2023

**LICHFIELD WATERWORKS TRUST**

England & Wales - Charity number 1160873

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# Accounts

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# Trustees' Annual Report for the period

	Period start date			Period end date			
<b>From</b>	1	April	2021	<b>To</b>	31	March	2022

## Section A Reference and administration details

**Charity name**

Lichfield Waterworks Trust

**Other names charity is known by**

**Registered charity number (if any)**

1160873

**Charity's principal address**

Sandfields Pumping Station	
Chesterfield Road	
Lichfield, Staffordshire	
<b>Postcode</b>	<b>WS14 0AA</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kate Shore-Kapsis	Chairman		
2				
3	Philip Bowers	Health and Safety Officer		
4	David Cross			
5	Gill Bellenie			
6	Robin Taylor			
7				
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18				
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution of a Charitable Incorporated Organisation
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation with voting members other than its charity trustees
Trustee selection methods (eg. appointed by, elected by)	Election by the members at the AGM, appointment by serving trustees.

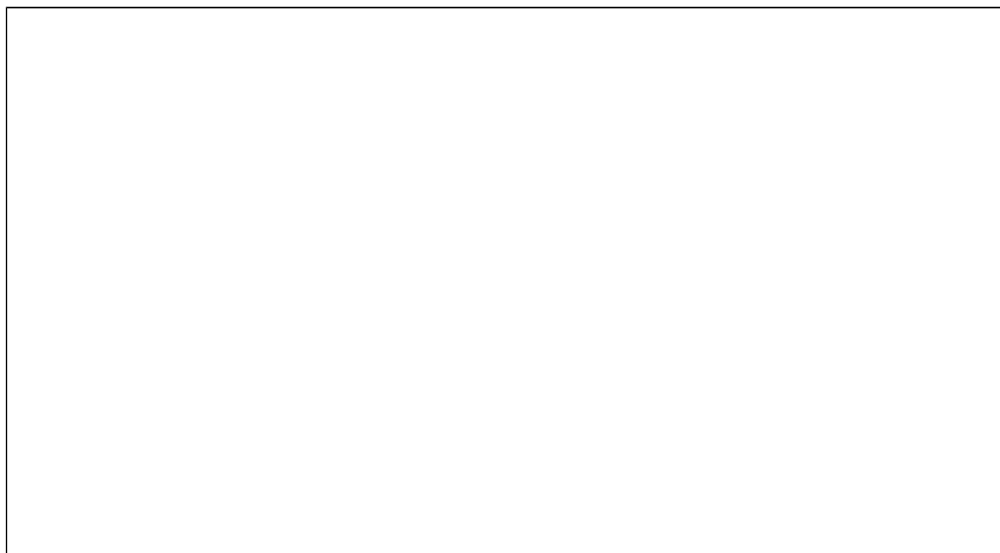
**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage

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them.



## **Section C Objectives and activities**

### **Summary of the objects of the charity set out in its governing document**

To promote and preserve for the benefit of the public the 19<sup>th</sup> century Sandfields Pumping Station complex, Chesterfield Road, Lichfield, Staffs including its unique 1873 Cornish Beam Engine and associated infrastructure and to facilitate its safety, conservation, security and accessibility.

### **Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The main activities undertaken for the public benefit include: Cleaning, tidying and business planning for the site under licence from the owners

Programme of refurbishment and maintenance of engine and building

Providing tours of Sandfields Pumping Station for groups and individuals

Providing written information about Sandfields Pumping Station for interested individuals in the form of a booklet.

Point of contact and enquiries role for South Staffs Water Archives.

Providing a venue for meetings for small community groups including U3A

Negotiations with owners to acquire the site.

## Additional details of objectives and activities (Optional information)

3201 Volunteer hours - this includes maintenance, refurbishment, planning meetings and community education.

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Raising funds from donations and other events

Friday and Tuesday morning working parties cleaning, tidying, maintenance and business planning .

Beam Engine refurbishment continuing.

Researching and recording the lives of some of the people who worked at Sandfields and South Staffordshire Waterworks Co.

Monthly evening meetings to update members and supporters on progress and a speaker

Regular newsletter to update members on progress

Regular social media postings to keep interested supporters informed of work being carried out.

Updated website to provide more information to general public

Raising awareness of the historic importance of the Sandfields site by talks, tours and interviews.

Enabling use of building for community use including theatrical performances and small group meetings

Membership of sister organisations: Association for Industrial Archaeology and European Route of Industrial Heritage.

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date



**LICHFIELD WATERWORKS TRUST**

England & Wales - Charity number 1160873

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# Accounts

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# Trustees' Annual Report for the period

	Period start date	Period end date
<b>From</b>	1 April 2020	31 March 2021
	<b>To</b>	

## Section A Reference and administration details

**Charity name**

Lichfield Waterworks Trust

**Other names charity is known by**

**Registered charity number (if any)**

1160873

**Charity's principal address**

22 Walsall Road
Lichfield
Staffs
<b>Postcode</b> WS13 8AB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Moore	Chairman		
2	Kate Shore-Kapsis	Secretary		
3	Philip Bowers	Health and Safety Officer		
4	Philip Mantom	Funding Officer		
5	Kate Gomez	Community Engagement Officer		
6	David Cross			
7	Gill Bellenie			
8	Robin Taylor			
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution of a Charitable Incorporated Organisation
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation with voting members other than its charity trustees
Trustee selection methods (eg. appointed by, elected by)	Election by the members at the AGM, appointment by serving trustees.

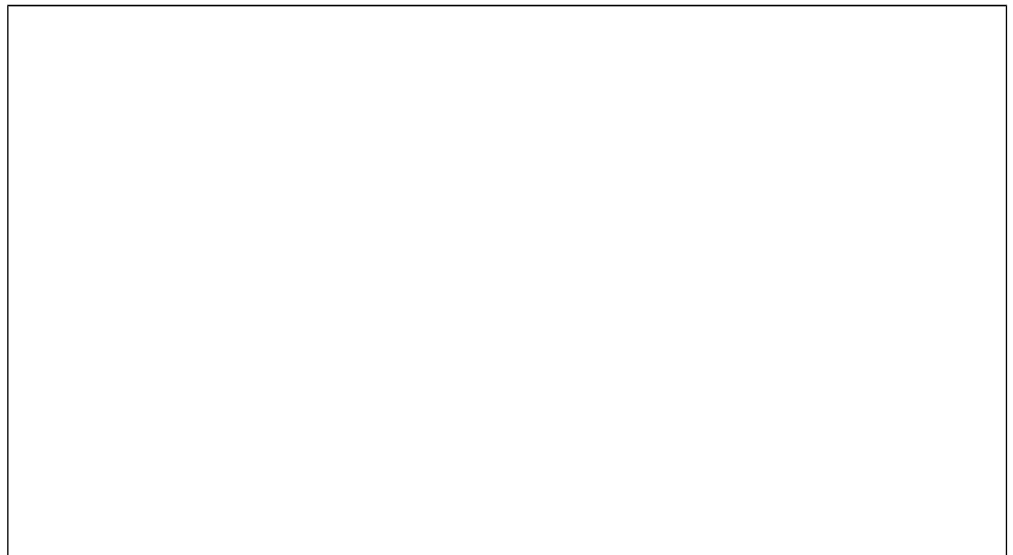
**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of

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major risks and the system and procedures to manage them.



## **Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To promote and preserve for the benefit of the public the 19<sup>th</sup> century Sandfields Pumping Station complex, Chesterfield Road, Lichfield, Staffs including its unique 1873 Cornish Beam Engine and associated infrastructure and to facilitate its safety, conservation, security and accessibility.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The main activities undertaken for the public benefit include:  
Cleaning, tidying and business planning for the site under licence from the owners

Programme of refurbishment and maintenance of engine and building

Providing tours of Sandfields Pumping Station for groups and individuals

Providing written information about Sandfields Pumping Station for interested individuals in the form of a booklet.

Point of contact and enquiries role for South Staffs Water Archives.

Providing a venue for meetings for small community groups including U3A

Negotiations with owners to acquire the site.

Immediate closure of site in April 2020 due to Covid 19 pandemic restrictions.

## Additional details of objectives and activities (Optional information)

Approximate 1200 Volunteer hours – this includes maintenance, refurbishment, planning meetings and community education.

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Raising funds from donations and fundraising events  
Negotiations on the purchase of the site, from the current owners.  
Friday and Tuesday morning working parties cleaning, tidying, maintenance and business planning .  
Thursday morning archive cleaning and boxing up.  
Beam Engine refurbishment continuing.  
Raising awareness of the historic importance of the Sandfields site by talks, tours and interviews.  
Enabling use of building for theatrical performances and small group meetings  
Link to Dudley College continued.  
Membership of sister organisations: Association for Industrial Archaeology and European Route of Industrial Heritage.  
Risk assessments and procedures written to enable eventual safe access to site following Covid 19 restrictions.

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Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

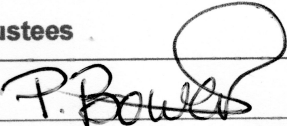
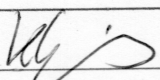
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
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Full name(s)	PHILIP BOWERS	KATY STORE-KAPRIS
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Position (eg Secretary, Chair, etc)	HEALTH & SAFETY OFFICER	SECRETARY
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Date	13/12/2021
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**LICHFIELD WATERWORKS TRUST  
INCOME AND EXPENDITURE ACCOUNT  
FOR THE PERIOD 1ST APRIL 2020 TO 31ST MARCH 2021**



Bank Balance B/F	£2,351.23		
Cash in Hand B/F	£134.05		
Donations -		Miscellaneous	
Private	£1,887.74	Site Expenditure	£3,713.12
Virgin Money Giving	£1,447.81	Office Equipment	£350.00
Amazon Smile	£8.38	Insurance	
Other Events	£12.50	Annual Premium	£1,261.00
Fundraising -		Subscriptions	
Raffles at Meetings	£42.00	ERIH	£45.84
Honey Sales	£28.50	AIA	£45.00
Plant and Machinery Sales	£1,635.00	HTN	£50.00
Grants -		Assn of Ind Museums	£62.00
Lichfield City Council	£1,500.00	Donations	
Millenium Point Fund	£2,000.00	Talk	£30.00
The Community Foundation	£2,000.00	Training	
The Community Foundation	£500.00	On Line Events	£25.80
SCC County Fund	£1,000.00		
Other			
Persimmon Homes	£413.80		
		Bank Balance C/F - Unrestricted Funds	<b>£5,321.15</b>
		Restricted Funds	<b>£4,052.05</b>
		Cash in Hand C/F	<b>£5.05</b>
	<u>£14,961.01</u>		<u>£14,961.01</u>

Chris Pattison  
Treasurer  
9th April 2021

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Chairman