

CLEANCONSCIENCE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2021

CLEANCONSCIENCE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr J Keeling Mr P Bartlett Ms A M Alexander Ms M Bloch	(Appointed 1 August 2020) (Appointed 1 July 2020)
Charity number	1160870	
Principal address	C/O 13 Mallard Drive Slough Berkshire SL1 5BW	
Independent examiner	Frances Wilde FCCA DChA Warner Wilde Chartered Certified Accountants 4 Marigold Drive Bisley Surrey GU24 9SF	
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ	

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TRUSTEES' REPORT

FOR THE YEAR ENDED 30 JUNE 2021

The trustees present their report and accounts for the year ended 30 June 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

CleanConscience is a unique charity that was set up in 2015 to assist UK hotels to deal with challenging waste streams, originally unused soap and toiletries, then, over the years other waste streams followed, such as redundant or surplus office furniture, hotel mattresses, linen, bedding, curtains, furniture, mirrors, framed pictures, crockery, cutlery, etc.

The unused soap and toiletries are collected and repurposed to benefit people in need and to provide appropriate structured activities for people with learning difficulties or those struggling with their mental health. Many of these volunteers have been working with us for several years and it is a highlight of their week.

Other items that are salvaged are onwards donated to the other charities we support, or offered back to the public in exchange for a donation to CleanConscience charity funds.

As a grassroots organisation, working closely with many other grassroots organisations, CleanConscience is well placed to act as a 'matchmaker' between businesses and smaller less 'mobile' charities, and it thrives on solving any challenge that is presented to it.

Over the years it has supported 43 other community organisations and registered charities in the UK, 7 orphanages / foster homes in Lithuania, and one charity in Sierra Leone. (See Addendum for a list of these charities)

CleanConscience has assisted the businesses that needed its help by diverting more than 6,600 tonnes of assets that still had a resource value from going to landfill or being incinerated. This has also helped the businesses become more socially and environmentally aware and save money along the way.

CleanConscience prepares an Impact Report on each project, which shows the following metrics:

- CO2e (kg) saved from entering the atmosphere
- Waste (kg) saved from going to landfill or being incinerated
- Waste costs (£) saved
- Value of assets donated (£) to charity
- Equivalent jobs saved

CleanConscience charges a fee for this service, which makes its operations self-funded and, as an added bonus, once the waste costs savings and rebate on Corporation Tax are taken into account, its charge becomes cost neutral to the client, and the ROI a win win for everyone involved, which ultimately benefits the environment.

The trustees have paid due regard to the Public Benefit guidance issued by the Charity Commission in deciding what activities the charity should undertake.

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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2021

Achievements and performance

This was the fifth year of full operation for CleanConscience, which received its charitable registration in April 2015. CleanConscience, like many other businesses and charities, went into lockdown from the 23rd of March 2020, with the final collection of soap and toiletries from their programme partners taking place on the 14th of March.

The only other activities during this period of reporting were the clearances of two hotels during October / November 2020, and the redistribution of 50 pallets of 'close to use by date' toiletries.

The first hotel clearance was for the 4-star Cambridge Hotel City Centre with 138-bedrooms, spread out over three floors, and situated in the heart of Cambridge on the River Cam. The hotel had one main kitchen, another smaller service kitchen, one restaurant, a bar area and three meeting / conference rooms.

These were the numbers:

- 32.5 tonnes of assets diverted from landfill / incineration
- 142 tonnes of CO2e saved from being emitted
- £35,000 saved in waste costs
- More than £306k of assets donated
- Our costs for redistributing the assets = £40,700
- In the region of £58.1k rebate on Corporation Tax

The second hotel clearance was for the 5 star The Randolph Hotel (Oxford) with 152-bedrooms, spread out over three floors, and situated in the heart of Oxford near to the University. The hotel had one main kitchen, another smaller service kitchen, one restaurant, a bar area and three meeting / conference rooms.

These were the numbers:

- 45.2 tonnes of assets diverted from landfill / incineration
- 206.5 tonnes of CO2e saved from being emitted
- £49k saved in waste costs
- More than £448.2k of assets donated
- Our costs for redistributing the assets = £46,040
- In the region of £85.1k rebate on Corporation Tax

The assets were redistributed to benefit various other charities and, keeping in mind that this had to happen whilst the COVID pandemic was in full swing, any challenges were overcome as, and when, they presented themselves.

Outcomes from the hotel clearance projects:

Reuse & Re-purpose

All the net curtains salvaged were donated to the Kori Women's Development Project and re-purposed as mosquito nets, which were then distributed FOC to clinics and maternity wards in the Kori Chiefdom, a rural low-income province of Sierra Leone.

The shower curtains and any towels salvaged were also donated to the Kori Project, to be re-purposed as the waterproof layer and outer layers for handmade washable sanitary towels, some which were distributed to those in need, and others which were to be sold to support the seamstresses and their families.

238 coffee trays became blackboards for the children of Taiama, where paper and pens are scarce and very expensive.

Up-cycle

Some of the bedroom, ballroom and restaurant curtains were up cycled by a start-up entrepreneur called Lee Robinson, who owns a lampshade and soft furnishing business called Fifty Shades of Boho.

Others were up cycled by a retired NHS pharmacist, Jenny Gush, who made outfits from the curtain material.

The remaining bedroom curtains, together with the inner fabric from the duvets and pillows, were also donated to the Kori Project, and were turned into day beds and other sewing creations.

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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2021

Redistribution

Four local Cambridge charities benefitted, two serving those in need in their communities, and also the formerly homeless from Cambridge now residing in their own starter pods / flats, and two other with charity shops. C3 (Cambridge Community Church), with a huge warehouse available to them, benefitted from any furniture that was deemed "not good enough" for the charity shops to resell. The Besom serves the homeless and formerly homeless and were very grateful for the single mattresses, with bed bases and mini bar fridges. EACH and Break were grateful to have stock for their furniture charity shops, and hope to raise much needed funds from the donated items.

Once saturation in Cambridge were reached, and with the CleanConscience project manager, Viktorija, born in Lithuania but now residing in the UK, it was decided to support six charities from her village in Lithuania, Viešvilė, and the neighbouring villages of Smalininkai, Panevėžys and Šakiai.

8 articulated lorries full of bed bases, mattresses, chairs, tables, lamps, toilets, shower screens, sinks and other bathroom fittings made their way over to Lithuania, to benefit the following charities and community groups:

- SKALVIJOS Children's Orphanages, Viešvilė & Smalininkai - benefitting 80 children in several foster care homes in the two villages
- Children's Day Centre, Smalininkai - benefitting 230 children from drug and alcohol abused homes, attending after school activities
- Family Crisis Centre, Smalininkai - benefitting 36 mothers, with their children, fleeing from domestic abuse
- Children's Day Centre, Šakiai - benefitting between 330 and 370 children from drug and alcohol abused homes, attending after school activities
- Gėrio Trupinelis Charity and Support Centre, Panevėžys - 20,000 residents rely on financial and other support
- Elderly Care Home, Viešvilė - benefitting 80 elderly residents in a newly created care home that needed furnishings

Background to the clearance projects:

CleanConscience offers a service to project manage the soft strip phase of a renovation or redevelopment project on behalf of its clients. The goal is to salvage, re-claim and redistribute (onwards donate) any end-of-life, redundant, or surplus contents, which still have a resource value, from hotels, restaurants and offices, prior to demolition or redevelopment works.

Its goal is to set in motion a change in the 'throw away' culture of the larger redevelopment and building industry, which currently finds it is quicker, cheaper and easier to hire a waste carrier to take care of unwanted items that are not easy to recycle, with the waste company contracted using the traditional means of either landfilling, which is worst case scenario, or incineration, which ironically counts as 'recycling'.

Shockingly, following the best practice guidelines of DEFRA's Waste Hierarchy the waste industry manages to claim a 98% recycling rate on these projects, when in fact this is misleading to their clients.

The solution that CleanConscience offers is to work alongside and in partnership with demolition and/or refurbishment companies, to make sure that as much as possible of the contents from their joint projects are salvaged, in order to reuse, re-purpose, up-cycle, and ultimately redistribute to those in need, rather than hiring skips to dispose of these items.

CleanConscience always focuses its redistribution activities on the local communities and charities first and, once saturation has been reached, then looks further afield to benefit projects in other communities, or even other countries. Redistribution could be to benefit individuals in need, charities serving the disadvantaged in their communities, or indeed to provide stock for those charities that rely on their charity shops for funding.

CleanConscience similarly benefits from its own pop-up charity shop as an additional income stream, offering some of the smaller items in return for a donation.

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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2021

Financial review

Income

The charity generated income in the reporting period of £160,709. Income has come from two major sources, namely the hotel clearance projects and redistribution service. They received a grant of £10,000 from the Royal Borough of Windsor and Maidenhead, £28,213 from the Furlough Scheme during the COVID pandemic, and some smaller corporate donations, but didn't need to raise any further grant funding thanks to the hotel clearance projects.

The fee for the recycling collection service is paid in advance (including a deposit for the crates involved). However, only the portion of the fee that has been earned in the period is recognised as income. Due to the Covid pandemic, this service has been put on hold. In total, £Nil (2020: £35,369) has been reported as income under contract to the end of June 2021. The crate deposit is held in reserves and not reported through income. CleanConscience hopes to restart the contracts in the spring of 2022. The unused portion of the existing contracts was frozen from the date collections ceased and will be held until the service restarts.

Expenses

It is important to note that although expenses reported are in line with the activity of the Charity during this financial year, due to ongoing cost commitments whilst the charity is growing, additional costs are expected to be incurred.

Payroll of £40,994 covers the CEO, Logistics Manager, the Unit Manager, and Assistant Unit Manager's salaries. All other personnel involved continue to work on a voluntary basis. Wages and salaries are reviewed each year and are expected to increase towards market levels with increased support and growth of CleanConscience,

Property is the biggest single operational cost. As well as the two operational units, the charity rents three container units for storage of recovered hotel items which, together with the insurance and utilities cost £1,911 per month.

The trustees continue to support the engagement of a qualified accounting company that specialises in the charitable sector. This has taken some of the financial administration off the charity's staff and ensured the money and accounts are properly managed.

The remaining costs incurred are variable in nature and include costs of protective clothing, refreshments for volunteers, the chemicals needed in the process and travel costs for the regular collections.

Bank balance

There was a balance of £81,463 in the bank at the end of the financial year. This excludes the funds held for crate deposits of £5,281 and is made up of hotel clearance project income and deferred income from grants. It is important to note that the current deferred Income has been designated to support CleanConscience operations through 2022.

Reserves policy

All donations, monetary and non-monetary, received by the charity are treated as unrestricted funds unless

- a) fund-raising has been for a specific purpose or
- b) the donor has specified the purpose to which the funds should be applied.

It is the practice of the charity that unrestricted funds are maintained at a level equivalent to between three and six month's expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the period. In addition, funds received as deposits for the collection crates are held in a separate account and are used exclusively for reimbursing a hotel for the returned crates in the event of them leaving the programme.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2021

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed under a Constitution dated 12 March 2015.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mrs S M Gillie	(Resigned 4 August 2021)
Mr J Keeling	
Ms P Shute	(Resigned 17 September 2020)
Mr P Bartlett	
Ms A M Alexander	(Appointed 1 August 2020)
Ms M Bloch	(Appointed 1 July 2020)

Recruitment and appointment of new trustees

The Trustees have highlighted key areas of experience and competency that the trustee group needs to contain and, where there is a skills gap, will approach possible candidates. All new recruited trustees undergo the same application, selection and induction process, to make sure all are suitable, and can make a positive contribution to the charity.

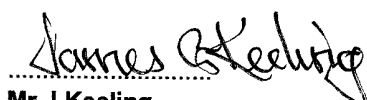
Organisational structure

The Trustees have overall responsibility for the direction and financial control of the charity. The day to day management is delegated to the charity's Founder and CEO, Gwen Powell.

Relationships with related parties

Kompost Ltd is majority owned by the founder of CleanConscience and is run by her partner. Kompost provided the use of a van for CleanConscience at or below cost to assist them in achieving their charitable objectives.

The trustees' report was approved by the Board of Trustees.



Mr J Keeling

Trustee

Dated: 11/04/2022

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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CLEANCONSCIENCE

I report to the trustees on my examination of the financial statements of CleanConscience (the charity) for the year ended 30 June 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Frances Wilde FCCA DChA

Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 12 April 2022

CLEANCONSCIENCE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 JUNE 2021

		Unrestricted funds general 2021 £	Unrestricted funds Designated 2021 £	Total 2021 £	Unrestricted funds general 2020 £	Unrestricted funds Designated 2020 £	Total 2020 £
	Notes						
<u>Income from:</u>							
Donations and legacies	3	53,530	-	53,530	24,831	-	24,831
Income from charitable activities	4	-	-	-	35,369	-	35,369
Other trading activities	5	107,434	-	107,434	26,446	-	26,446
Investments	6	1	-	1	8	-	8
Total income		160,965	-	160,965	86,654	-	86,654
<u>Expenditure on:</u>							
Raising funds	7	-	-	-	550	-	550
Charitable activities	8	146,613	-	146,613	89,710	-	89,710
Total resources expended		146,613	-	146,613	90,260	-	90,260
Net incoming/(outgoing) resources before transfers		14,352	-	14,352	(3,606)	-	(3,606)
Gross transfers between funds		15,000	(15,000)	-	10,000	(10,000)	-
Net income/(expenditure) for the year/ Net movement in funds		29,352	(15,000)	14,352	6,394	(10,000)	(3,606)
Fund balances at 1 July 2020		11,678	30,000	41,678	5,284	40,000	45,284
Fund balances at 30 June 2021		41,030	15,000	56,030	11,678	30,000	41,678

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

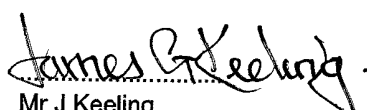
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BALANCE SHEET

AS AT 30 JUNE 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	12		1,559		3,510
Current assets					
Debtors	13	24,280		708	
Cash at bank and in hand		86,744		76,445	
		111,024		77,153	
Creditors: amounts falling due within one year	14	(56,553)		(38,985)	
Net current assets			54,471		38,168
Total assets less current liabilities			56,030		41,678
Income funds					
<u>Unrestricted funds</u>					
Designated funds	16	15,000		30,000	
General unrestricted funds		41,030		11,678	
			56,030		41,678
			56,030		41,678

The financial statements were approved by the Trustees on 11/04/2022


 Mr J Keeling
 Trustee

CLEANCONSCIENCE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

1 Accounting policies

Charity information

CleanConscience is a Charitable Incorporated Organisation.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2021

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and machinery	2,3,4,5 and 10 years straight line
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently measured at the cash or other consideration expected to be received and not discounted.

CLEANCONSCIENCE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2021

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently measured at the cash or other consideration expected to be paid and not discounted.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Crate Deposits

Hotels participating in the collection programme pay a deposit which is held to cover the cost of any crates damaged by the hotel. This is refundable at the end of their participation in the programme if the crates are returned undamaged. The amounts are shown within creditors in the accounts.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

CLEANCONSCIENCE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2021

3 Donations and legacies

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Donations and gifts	11,649	7,319
Grants receivable	41,881	17,512
	<u>53,530</u>	<u>24,831</u>
Grants receivable for core activities		
Royal Borough of Windsor & Maidenhead	12,668	-
Berkshire Community	-	10,000
Lennox Hannay Charity	-	1,000
HMRC Job Retention Scheme	28,213	6,512
Albert Hunt	1,000	-
	<u>41,881</u>	<u>17,512</u>

4 Income from charitable activities

	2021 £	2020 £
Services provided under contract	-	40,801
Less: deferred income	-	(5,432)
	<u>-</u>	<u>35,369</u>

5 Other trading activities

	2021 £	2020 £
Trading activity income: other	<u>107,434</u>	<u>26,446</u>

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2021

6 Investments

	Unrestricted funds general 2021 £	Total 2020 £
Interest receivable	1	8
	==	==

7 Raising funds

	2021 £	2020 £
<u>Marketing and publicity costs</u>		
Advertising	-	496
Other fundraising costs	-	54
	—	—
	-	550
	==	==

CLEANCONSCIENCE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2021

8 Charitable activities

	2021 £	2020 £
Staff costs	40,994	38,826
Depreciation and impairment	1,951	2,306
Consumables	1,424	2,358
Equipment rental	2,199	-
Salvage and redistribution costs	52,577	-
Catering costs for staff and volunteers	3,136	2,945
Travel costs	9,291	5,055
Rent and rates	16,632	16,632
Light and heat	480	480
Fuel and transport costs (collections)	-	4,719
Other staff costs	562	1,761
Waste collection	2,554	2,598
Subscriptions	883	452
Subcontractors	-	1,170
Storage	6,208	3,128
Irrecoverable VAT	846	-
	<u>139,737</u>	<u>82,430</u>
Share of support costs (see note 9)	5,999	6,501
Share of governance costs (see note 9)	877	779
	<u>146,613</u>	<u>89,710</u>

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2021

9 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Insurance	10	-	10	925	-	925
Telephone	720	-	720	660	-	660
Bookkeeping and accountancy	3,562	-	3,562	2,524	-	2,524
Computer and internet costs	869	-	869	647	-	647
Printing, postage and stationery	55	-	55	141	-	141
Repairs and maintenance	783	-	783	1,604	-	1,604
Trustees meeting costs	-	52	52	-	100	100
Bank charges	-	189	189	-	67	67
Independent Examiner's fees	-	636	636	-	612	612
	<u>5,999</u>	<u>877</u>	<u>6,876</u>	<u>6,501</u>	<u>779</u>	<u>7,280</u>
Analysed between Charitable activities	<u>5,999</u>	<u>877</u>	<u>6,876</u>	<u>6,501</u>	<u>779</u>	<u>7,280</u>

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, nor any reimbursement of expenses.

11 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	<u>4</u>	<u>4</u>
Employment costs	2021 £	2020 £
Wages and salaries	40,584	38,425
Other pension costs	410	401
	<u>40,994</u>	<u>38,826</u>

CLEANCONSCIENCE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2021

11 Employees

(Continued)

The Charity employs 4 (2020:4) part time employees, equivalent to 2 (2020:2) full time employees.

There were no employees whose annual remuneration was more than £60,000.

12 Tangible fixed assets

	Plant and machinery £
Cost	
At 1 July 2020	19,049
At 30 June 2021	19,049
Depreciation and impairment	
At 1 July 2020	15,539
Depreciation charged in the year	1,951
At 30 June 2021	17,490
Carrying amount	
At 30 June 2021	1,559
At 30 June 2020	3,510

Plant and machinery is mostly depreciated over 4 years on a straight line basis. Assets which have a significantly longer or shorter anticipated life are depreciated accordingly as follows:

Soap processing machine	2 years	Bread crates	2 years
Green crates	3 years	Soap machine	3 years
Shelving	5 years	Sink	10 years

13 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	14,340	-
Other debtors	9,719	603
Prepayments and accrued income	221	105
	24,280	708

CLEANCONSCIENCE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2021

14 Creditors: amounts falling due within one year

	Notes	2021 £	2020 £
Other taxation and social security		18,847	78
Deferred income	15	21,744	21,744
Trade creditors		1,775	973
Other creditors		12,405	13,975
Accruals		1,782	2,215
		<u>56,553</u>	<u>38,985</u>

15 Deferred income

	2021 £	2020 £
Other deferred income	<u>21,744</u>	<u>21,744</u>

Deferred income consists of program fees received which relate to periods after the balance sheet date.

16 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

Balance at 1 July 2019 £	Transfers £	Balance at 1 July 2020 £	Transfers £	Balance at 30 June 2021 £
40,000	(10,000)	30,000	(15,000)	15,000
<u>40,000</u>	<u>(10,000)</u>	<u>30,000</u>	<u>(15,000)</u>	<u>15,000</u>

The Garfield Weston grant, whilst unrestricted, was provided to cover expenditure in 2019/20, 2020/21 and 2021/22. The trustees have designated the full amount of the grant in 2019, to be released to unrestricted funds over the periods it was intended for.

CLEANCONSCIENCE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2021

17 Analysis of net assets between funds

	Unrestricted	Designated	Total	Unrestricted	Designated	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Fund balances at 30 June 2021 are represented by:						
Tangible assets	1,559	-	1,559	3,510	-	3,510
Current assets/ (liabilities)	39,471	15,000	54,471	8,168	30,000	38,168
	<u>41,030</u>	<u>15,000</u>	<u>56,030</u>	<u>11,678</u>	<u>30,000</u>	<u>41,678</u>

18 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2021	2020
	£	£
Aggregate compensation	<u>14,400</u>	<u>14,112</u>

19 Addendum - Charities and Community Groups that have been supported by CleanConscience over the last five years, and that it continues to support whenever it can:

Duke of Edinburgh Awards (working with various local schools), Little Muddy Me Pre-School (Bray), Holyport Cares (Holyport), Cookham SOS (Cookham), Elizabeth House (Cookham), Dorney School (Dorney), Driven Forward (Windsor), Community Fridge (Windsor), Windsor Street Angels (Windsor) Oakbridge Centre (Windsor), Berkshire College of Agriculture (Maidenhead), Boyn Grove Day Centre (Maidenhead), The Brett Foundation (Maidenhead), The Baby Bank (Maidenhead), Alexander Devine Children's Hospice (Maidenhead), Thames Valley Hospice (Maidenhead), Thames Valley Adventure Playground (Maidenhead), Manor Green School (Maidenhead), Prior's Day Service (Slough), Wexham Park Hospital (Slough), Slough Refugee Support (Slough), Slough Outreach (Slough), The DASH Charity (Slough), Sadaka (Reading), Buckinghamshire Mind (Aylesbury), Refuge (Hounslow, Hillingdon & Richmond), Domestic Abuse Survivors (Iver & Hillingdon), North Paddington FoodBank (London), Euston FoodBank (London), CentrePoint (London), PL84U AL-SUFFA (Walthamstow), Serving Humanity (Newham), We-STAP (Newbury), Saint Vincent De Paul (West Norwood), The Mulberry School for Girls (Tower Hamlets), Cambridge Community Church (Cambridge), EACH (Cambridge), Break Charity (Cambridge), The Kori Women's Development Project (Sierra Leone)