



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	11	June	2021		11	June	2022

Section A: Reference and administration details

Charity name	Pun Samaaj UK
Other names charity is known by	N/A
Registered charity number	1160842
Charity's principal address	20 FULWOOD AVENUE, WEMBLEY, MIDDLESEX
	Postcode HA0 1LT
Correspondence address	23 MARIO WAY, COLCHESTER, ESSEX
	Postcode CO2 7QN
Website	www.punsamaaj.co.uk
Email address	punsamaajuk@gmail.com
Committee Board email address	committeeboard_only@yahoo.co.uk
Telephone/ Mobile No	07737193584

Names of the charity trustees who manage the charity:

S/ N	Trustee Names	Office	Dates (From & To)	Name of person (or body) entitled to appoint trustee
1	Mr. Gam Bahadur Buduja	N/A	07 Jan 2023 – 31 Mar 2024	Chairman & Trustee
2	Mr. Umeshkumar Pun	N/A	07 Jan 2023 – 31 Mar 2024	Vice Chair & Trustee
3	Mr. Tak Prasad Pun	N/A	07 Jan 2023 – 31 Mar 2024	General Secretary & Trustee
4	Mr. Deuman Pun	N/A	07 Jan 2023 – 31 Mar 2024	Treasurer & Trustee
5	Mr. Krishna Bahadur Pun	N/A	07 Jan 2023 – 31 Mar 2024	Joint Secretary & Trustee
6	Mr. Dhan Bahadur Pun	N/A	06 Jan 2015 – 31 Mar 2024	Trustee & Former Chairman
7	Mr. Ram Bahadur Tilija	N/A	06 Jan 2018 - 31 Mar 2024	Trustee & Former Treasurer
The following trustees have resigned as they finished their office time				
01	Mr. Rudra Bdr Pun	N/A	04 Jan 2020 - 07 Jan 2023	Former General Secretary
02	Mr. Dhan Bdr Paija Pun	N/A	04 Jan 2020 - 07 Jan 2023	Former Treasurer

Names and addresses of advisers (Optional information):

Type of adviser	Full Name	Full Address
Chief Adviser	Mr. Sher Bahadur Pun	Own Residence
Adviser	Mrs. Bhim Kumari Pun	Own Residence
Removed all previously appointed advisers as they finished their office term.		

Section B: Structure, governance and management**Description of the charity's trusts:**

Type of governing document (eg. trust deed, constitution)	<ul style="list-style-type: none"> The constitution of Pun Samaaj UK (dated 06 March 2015) is the governing body. Majority of the vote in Annual General Meeting will pass the agenda if anything needs to be amended before implementation onto the constitution. The board will inform the UK Charity Commission as soon as possible if anything changes. The board will inform all members well in advance about any meeting with all necessary information.
How the charity is constituted (eg. trust, association, company)	<ul style="list-style-type: none"> This is the only one legally adopted by the UK Charity Commission (CIO) in 2015.
Trustee selection methods (eg. appointed by, elected by)	<ul style="list-style-type: none"> All the new trustees will be appointed by the existing trustees and approved by the Annual General Meeting (AGM) of Pun Samaaj UK. The trustees check the charity's governing document to ensure that they appoint the new trustees in a proper and legal way. The Chair of the charity writes to the prospective trustees, setting out their duties and the charity's expectations of them; they are asked to sign and return a copy of the letter. Basic duties of a Trustee are displayed in community website. The Chair of the charity writes to the prospective trustees, setting out their duties and the charity's expectations of them; they are asked to sign and return a copy of the letter. The commission recommends that DBS checks should be obtained for trustees when the role is eligible for one. The DBS explains when you can get criminal records checks on trustees.

Additional governance issues (Optional information):

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction and training of trustees;• the charity's organisational structure and any wider network with which the charity works;• relationship with any related parties;• Trustees' consideration of major risks and the system and procedures to manage them.	<ul style="list-style-type: none">• The Pun Samaaj UK is working on its own when dealing with vulnerable elderly, disabled, family and children of Nepalese community especially Pun clan all over the world but we are also working with other communities for bigger initiatives such as Flooding, Earthquake etc.• Some of our individuals (members and children) involved with other charitable communities such as Helping You, Rubicon and NIC for Nepal through Go-Funding etc.• This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act. Initially, new trustees will work with the existing trustees on particular activities and projects. After satisfactory feedback from the existing trustees, they are given the task of leading a particular activity or project.• Following appointment, new trustees are introduced to their new role and given instructions about the policies and procedures adopted by our charity.• We are struggling to set an office for the community due to very expensive to rent the property here in the London area.
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Section C: Objectives and activities

<p>Summary of the objects of the charity set out in its governing document:</p>	<p>Main Aims of the Pun Samaaj UK:</p> <p>This is set out in the Charity's Trust Deed and are summarised as follows:</p> <p>➤ To promote social inclusion for the public benefit by working with people who are socially excluded on the grounds of their ethnic origin (in particular members of the Nepalese community) to relieve the needs of such people and assist them to integrate into society, by:</p> <ul style="list-style-type: none">• providing support to the Nepalese community in particular the Pun Clan of Magar tribe and assisting new arrivals to the UK with integration into the community including through the facilitation of community events;• providing education and training for all age groups to assist in integrating with the wider community;• Providing advice, advocacy, help and representation.
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<p>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)</p>	<ul style="list-style-type: none"> ➤ Our long term main objectives are set out to build self-confidence to provide a community facility for all the inhabitants in the UK and advance for the public benefit. Through our community facilities and activities, it would be a peaceful, vibrant and harmonious community in the UK. ➤ Pun Samaaj UK did not conduct much activity to achieve the above objectives and to ensure on going public benefits, the trustee board has conducted the following activities: <ul style="list-style-type: none"> • Funeral Service facilities: Pun Samaaj UK conducted full funeral services in different dates in line with the teaching of Hindu and Buddhist. We helped the deceased's bereaved relatives in conducting of funeral services. All members and families of this community have voluntarily contributed financials and materials to all victim families to ease their pains at the difficult time. • Annual General Meeting (AGM): Pun Samaaj UK conducts AGM every year (1st Saturday of the January month). This is very important meeting for the members and families to clear up if any grey area as they are not aware of. • Various Executive Committee Board and Trustee Board Meetings: The community held the number of committee and members meetings to make and ratify decisions, exchange opinions and make recommendations. These rules or guidelines could establish all the real issues in the community. • Annual Get-together: Pun Samaaj UK organised Annual Social Get Together Functions to boost their moral of all vulnerable elderly people and youngsters. In this event, Pun Samaaj UK collected sum of £11,795.18 from entry fees and others and spent £10,803.18 on hall hiring, bus booking, foods and managements so managed to make profit of £992.00. • Supported 6 Vulnerable Family Members: Pun Samaaj UK helped 6 vulnerable families as they suddenly lost their loved ones. We guided them to integrate with other communities and helped financial support for funeral and other programs. • Fund Raising for NIC Nepal: Pun Samaaj UK conducted NIC project through Go-funding and managed to raise sum of £10,563.97. PSUK handed over all raised money to NIC president Dr Mahabir Pun.
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Additional details of objectives and activities (Optional information):

<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none">• policy on grantmaking;• policy programme related investment;• Contribution made by volunteers.	<p>Whatever charity fundraising programmes we conducted this year, all the financial matters were accomplished by the volunteer members and families of Pun Samaaj UK.</p> <p>All the fund raising initiative must be accepted and agreed by the majority members of Pun Samaaj UK in the AGM.</p>
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Section D: Achievements and performance

<p>Summary of the main achievements of the charity during the year</p>	<p>Pun Samaaj UK has achieved all targets and exceeded in some areas. Pun Samaaj UK has assisted several other groups with their governance and in securing funding to contribute to the sustainability of vital services for the most vulnerable.</p> <ol style="list-style-type: none">1. Annual General Meeting (AGM): AGMs in 2021 and 2022 were organised via Zoom due to COVID-19 restrictions and physically in 2023. All AGMs were successfully conducted.2. Fund raising for NIC Nepal: Pun Samaaj UK and Volunteers raised a quite healthy fund using Go-Funding for National Innovation Centre (NIC) Nepal.3. Bhailo Programme: Ladies Department and Pun Youth Club organised a successful Bhailo programme for all members and families in Colchester. <p>All members and families of this community and other communities have enjoyed meeting and greeting each other.</p> <p>All youth volunteers have engaged in feeding and entertaining all elderly and disabled members during the COVID-19 situation and other functions.</p>
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Section E: Financial review

Brief statement of the charity’s policy on reserves	<u>Total Financial Review:</u>			
	S/N	Particulars	Amount £	Rmks
	1	Balance Brought Forward	66,794.56	2020/21
	2	Total in 2020/21	13,147.97	
	Total Balance		79,942.53	Carried Fwd

	Total Incomes: 24,200.97 Total Expenditures: 11,053.00 Total Balance: 13,147.97
Details of any funds materially in deficit	No deficit of funds until this financial year 2022.

Further financial review details (Optional information):

<p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); 	We accomplished to raise the fund to meet our objectives for this year from various sources and volunteers.
<ul style="list-style-type: none"> how expenditure has supported the key objectives of the charity; 	We handed all raised funds over to the correct objective areas at the right time.
<ul style="list-style-type: none"> Investment policy and objectives including any ethical investment policy adopted. 	N/A

Section F: Other optional information

1. Due to the COVID-19 situation, Pun Samaaj UK did not organise enough physical activities.
2. Ladies Department's fund £4,555.73 and Pun Youth Club's fund £2,161.00 will remain in the main account until further decision.

Section G: Declaration

The main trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

E-Signature(s)	<i>Gam Bahadur Buduja</i>	<i>Tak Prasad Pun</i>	<i>Deo Man Pun</i>
Full name(s)	Gam Bahadur Buduja	Tak Prasad Pun	Deuman Pun
Position(s)	Chair/Trustee	Gen-Secretary/Trustee	Treasurer/ Trustee

Date	14.06.2023
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