



Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	11	June	2020	To	11	June	2021

Section A: Reference and administration details

Charity name:	Pun Samaaj UK		
Other names charity is known by:	N/A		
Registered charity number (if any):	1160842		
Charity's principal address:	20 FULWOOD AVENUE		
	WEMBLEY		
	MIDDLESEX, ENGLAND		
	Postcode	HA0 1LT	
	Website	www.punsamaaj.co.uk	
	Email address	punsamaajuk@gmail.com	
	Committee Board email address	committeeboard_only@yahoo.co.uk	
	Tel Number / Mobile	020 8810 7203, 07727676808	

Names of the charity trustees who manage the charity:

S/No	Trustee names	Office	Dates (until)	Name of person (or body) entitled to appoint trustee
1	Mr. Dhan Bahadur Pun	N/A	07 Jan 2023	Chair
2	Mr. Rudra Bahadur Pun	N/A	07 Jan 2023	General Secretary
3	Mr. Ram Bahadur Tilija	N/A	07 Jan 2023	Asst. Secretary
4	Mr. Dhan Bahadur Paija Pun	N/A	07 Jan 2023	Treasurer

Names of the trustees for the charity, if any, (for example, any custodian trustees):

S/No	Full Names	Dates acted if not for whole year
N/A	N/A	N/A

Names and addresses of advisers (Optional information):

S/No	Type of adviser	Full Name	Full Address
01	Founder President	Maj. Santa Bahadur Pun MBE	Own Residence
02	Ex. President	Mr. Ati Parsad Pun	Own Residence
03	Ex. President	Mr. Ek Bahadur Pun	Own Residence
04	Chief Adviser	Capt. Chandra Bahadur Pun	Own Residence
05	Advisor	Capt. Nar Bahadur Pun	Own Residence
06	Advisor	Capt. Laxman Pun	Own Residence
07	Advisor	Mr. Moti Bahadur Tilija	Own Residence
08	Advisor	Mr. Dal Bahadur Pun	Own Residence
09	Advisor	Mr. Dut Bahadur Pun	Own Residence
10	Advisor	Mr. Yu Bahadur Pun	Own Residence
11	Advisor	Mr. Yog Kumar Phagami	Own Residence
12	Advisor	Mrs. Eshoda Bura	Own Residence
13	Advisor	Mrs. Bhim Kumari Pun	Own Residence
14	Advisor	Mrs. Parbati Pun	Own Residence
15	Advisor	Mr. Sher Bahadur Pun	Own Residence

Section B: Structure, governance and management

Description of the charity's trusts:

Type of governing document (eg. trust deed, constitution)	<ul style="list-style-type: none"> The constitution of Pun Samaaj UK (dated 06 March 2015) is the governing body. Majority of the vote in Annual General Meeting will pass the agenda if anything needs to be amended onto the constitution. The board will inform all members for meeting well in advance with all necessary information.
How the charity is constituted (eg. trust, association, company)	<ul style="list-style-type: none"> This is legally adopted by the UK charity Commission (CIO) in 2015
Trustee selection methods (eg. appointed by, elected by)	<ul style="list-style-type: none"> The existing trustees are responsible for selection of new trustee. Trustee candidate must have a clean record of CRB. In selecting new trustees, we seek to identify members who regularly attend events and are willing to volunteer to help in our community work. Potential trustees are invited to attend the meeting and are given more details of the charity's basic aims and activities. If all agree, they are then appointed as new trustees.

Additional governance issues (Optional information):

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> policies and procedures adopted for the induction and training of trustees; the charity's organisational structure and any wider network with which the charity works; relationship with any related parties; Trustees' consideration of major risks and the system and procedures to manage them. 	<ul style="list-style-type: none"> Following appointment, new trustees are introduced to their new role and given instructions about the policies and procedures adopted by our charity. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act. Initially, new trustees will work with the existing trustees on particular activities and projects. After satisfactory feedback from the existing trustees, they are given the task of leading a particular activity or project. This Pun Samaaj UK is working and dealing with vulnerable elderly, disabled, families and children within its own community and also working and helping partly with other charitable and non-charitable communities for bigger, important and unpredicted initiatives such as flooding, earthquake, etc. We are closely communicating with mainly Pun community and friendly communication with other communities here in the UK only however; may be considered to abroad as well. We are struggling to set an office for the community due to very expensive to rent the property here in the London area.
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	<ul style="list-style-type: none"> • All members have to fund voluntarily to run any activities. The Trustee Board is trying to find out the best alternative ways to minimise voluntarily funding always from the members. • We are struggling to keep our assets safe and secure due to no office or store for us.
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Section C: Objectives and activities

<p>Summary of the objects of the charity set out in its governing document:</p>	<p>Main Aims of the Pun Samaaj UK:</p> <p>It is set out in the charity's trust deed and are summarised as follows:</p> <ul style="list-style-type: none"> ❖ To promote social inclusion for the public benefit by working with people who are socially excluded on the grounds of their ethnic origin (in particular members of the Nepalese community) to relieve the needs of such people and assist them to integrate into society, by: <ul style="list-style-type: none"> • providing support to the Nepalese community in particular the Pun Clan of Magar tribe and assisting new arrivals to the UK with integration into the community including through the facilitation of community events; • providing education and training for all age groups to assist in integrating with the wider community; • Providing advice, advocacy, help and representation. ❖ Our long term main objectives are set out to build self-confidence to provide a community facility for all the inhabitants in the UK and advance for the public benefit. Through our community facilities and activities, it would be a peaceful, vibrant and harmonious community in the UK.
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<p>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)</p>	<p>❖ Pun Samaaj UK did not conduct much activity to achieve the above objectives and to ensure on going public benefits, the trustee board has conducted the following activities:</p> <ul style="list-style-type: none"> • Funeral facilities: Pun Samaaj UK conducted full funeral services in different dates in line with the teachings of Hindu and Buddhist. We helped the deceased's bereaved relatives in conducting of funeral services. All members and families of this community have voluntarily contributed financials and materials to all victim families to ease their pains at the difficult time. • Annual General Meeting (AGM): Pun Samaaj UK conducts AGM every year (1st Saturday of the January month). This is very important meeting for the members and families to clear up if any grey area as they are not aware of. • Various Executive Committee Board Meetings: The community held the number of committee and members meetings to make and ratify decisions, exchange opinions and make recommendations. These rules or guidelines could establish all the real issues in the community.
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Section D: Achievements and performance

<p>Summary of the main achievements of the charity during the year</p>	<p>Pun Samaaj UK has organised "One-Day" Events successfully in 4 different dates. They are as follows:</p> <ol style="list-style-type: none"> 1. "Contribution to NHS Together – Pun Samaaj UK had raised £5,500.00 for NHS UK and transferred into their account. We did not physically meet the NHS staff. All actions were taken through online system. 2. Annual General Meeting 2020" - It was conducted on Sat, 02. Jan.2020 via Zoom due to COVID-19 situation. We strictly followed the UK Government's rules and regulations. 3. Funding to First Gurkha VC: Pun Samaaj UK had contributed £1007.00 for the First Gurkha Statue. 4. 2 x Oxygen Cylinders Help: Pun Samaaj UK had sent 2 x Oxygen Cylinders to Nepal during shortage of Oxygen to all COVID-19 patients through the NRNA UK. <p>All members and families of this community and other communities have enjoyed meeting and greeting each other.</p> <p>All youth volunteers have engaged in feeding and entertaining all elderly and disabled members during the COVID-19 situation.</p>
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Section E: Financial review

Brief statement of the charity's policy on reserves	<u>General Funds:</u> 1. Restricted Fund: £59,700.00 (Life Membership Fee) 2. Unrestricted: £7,094.56 (from all activities)		
Detail statement of the charity's policy on reserves	<u>Income (A):</u>	From 10 June 2020 to 11 June 2021	
		<u>Unrestricted</u>	<u>Restricted</u>
	1. Life Membership Fee:	-----	£59,700.00
	2. Charity event activities:	£ 6,050.00	-----
	3. Donation to vulnerable families:	£17,300.00	-----
	4. Funeral Fund 5% deduction:	<u>£1,065.00</u>	-----
	Total Income:	£24,415.00	£59,700.00
	<u>Expenses (B):</u>		
	1. Donation to Vulnerable families:	£17,300.00	-----
	2. Charity event activities:	£ 6,050.00	-----
	3. Purchasing of equipment:	£ 700.00	-----
	4. Website annual bill:	<u>£ 100.00</u>	-----
	Total Expenditure:	£24,150.00	£59,700.00
	Total Income (A): £24,415.00		
	Total Expenditure(B): £24,150.00		
Total profit: £ 265.00			
Total Balance:			
1. Balance B/F (2019/20):	£6,838.56	£59,700.00	
2. Net Income (2020/21):	<u>£ 256.00</u>	-----	
Total balance:	£ 7,094.56		
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Balance carry forward 2020/21:	£ 7,094.56	£59,700.00	
Details of any funds materially in deficit	N/A		

Further financial review details (Optional information):

<p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none">the charity's principal sources of funds (including any fundraising);how expenditure has supported the key objectives of the charity;Investment policy and objectives including any ethical investment policy adopted.	<ul style="list-style-type: none">Pun Samaaj UK organised number of zoom activities to achieve our objectives as set by the rules and guidelines.All members and families have contributed to meet the key objectives.The community is planning ahead to invest the restricted fund in property but the decision yet to be made.The members are sharing their views across about where to invest it safely. PSUK respects the majority.The community will set up all necessary rules and guidelines after the decision has been made. From which, the community may be benefitted to establish an office and property ladder.
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Section F: Other optional information

Due to the COVID-19, Pun Samaaj UK did not organise physical activities however a lot of zoom meetings were held to support our elderly and vulnerable members.

Section G: Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Full name(s)	Dhan Bahadur Pun	Rudra Bahadur Pun	Dhan Bahadur Paija Pun
E-Signature(s)	<i>Dhan Bahadur Pun</i>	<i>Rudra Bahadur Pun</i>	<i>Dhan Bahadur Paija</i>
Position(s)	President/Trustee/ Chair	Gen-Secretary/Trustee	Treasurer/ Trustee
Full name(s)	Ram Bahadur Tilija		
E-Signature(s)	<i>Ram Bahadur Tilija</i>		
Position(s)	Join Secretary/Trustee		

Date	26.01.2022
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