

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	June	2023		31	May	2024

Section A Reference and administration details

Charity name

NTSP Ltd

Other names charity is known by

National Tracheostomy Safety Project

Registered charity number (if any)

1160824

Charity's principal address

Acute Intensive Care Unit,

Wythenshawe Hospital, Manchester University NHS FT

Southmoor Rd, Wythenshawe, Manchester

Postcode

M23 9LT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr B McGrath	Chair	Since May 31 2014	
2	Dr L Bates	Secretary	Since May 31 2014	
3	Dr J Moore	Director	Since May 31 2014	
4	Dr D Atkinson	Treasurer	Since May 31 2014	
5				
6				
7				
8				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Legal	Mrs Emma McGrath	12 Alcester Road, Sale, Manchester. M33 3QP
Financial	Mr Tim McInnes	34, Cumberland Drive, Bowdon, Altrincham. WA14 3QP
Paediatric	Dr Catherine Doherty	Department of Anaesthesia, RMCH, Oxford Rd, Manchester M13 9WL
SLT	Mrs Sarah Wallace	Dept of Speech, Swallowing & Voice, Wythenshawe Hospital, Southmoor Road, Manchester M23 9LT
Respiratory physiotherapy	Mrs Barbara Bonvento	Dept of Physiotherapy, Wythenshawe Hospital, Southmoor Road, Manchester M23 9LT

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Adopted Memorandum & Articles of Association, incorporated 29 th May 2014 as amended by special resolution, dated 29 th January 2015 (following advice from the Charities Commission) as amended by special resolution registered at Companies House, dated 20 th February 2015.
How the charity is constituted (eg. trust, association, company)	Charitable company limited by guarantee
Trustee selection methods (eg. appointed by, elected by)	Appointment by ordinary resolution by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies have been adopted that cover the standard operations and governance of an English-based SME business.

Summary of the objects of the charity set out in its governing document

To advance the education of the public in general, and in particular amongst patients with tracheostomies and laryngectomies and those responsible for their care on the subject of tracheostomy and laryngectomy safety in particular but not exclusively by the provision and development and facilitation of educational resources and courses.

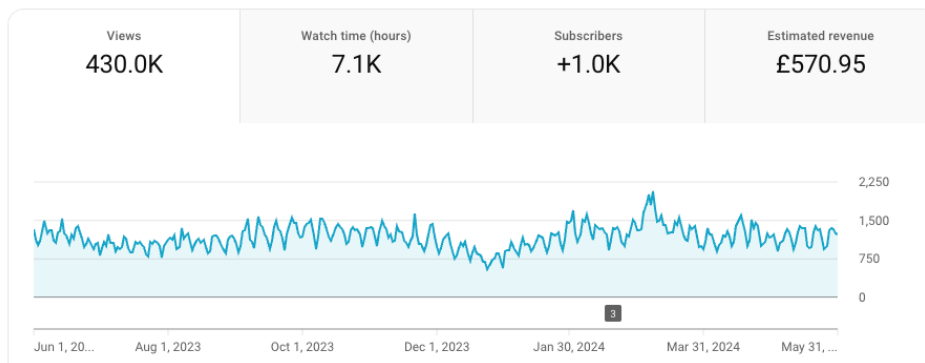
The objects of the Charity were achieved through hosting and attending local, national and international conferences, meetings and training courses related to tracheostomy safety on behalf of the Company. These included:

Developing new educational resources for the benefit of staff, patients and their families (e-learning, smartphone applications, publishing *Comprehensive Tracheostomy Care* and revising our video library of resources)

Revised eLearning for Healthcare modules with NHS England.

Maintained a successful video library of 52 videos for patients, families and carers, disseminated through social media. The YouTube video channel received 430k views (7.1k watch hours, +1.0k subscribers) in this reporting period (1 Jun 2023 to 31 May 2024).

In the selected period, your channel got 429,999 views



Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Updated video resources to support children with tracheostomies accessing education during the pandemic.

The results of our QI projects have been taken forward by NHS England as a National Patient Safety Improvement Program (NatPatSIP) 'Safer Tracheostomy Care' commencing April 2020 (to May 2021). A follow on report was commissioned by NHS England and completed by NIHR ARC-GM, [link here](#): Estimating the potential benefits of a patient safety QI scheme on safer tracheostomy care introduced at scale in NHS Hospitals in England. The report estimated the impact of the NHSE NatPatSIP if it were scaled up to the 180 hospitals of NHSE. Based mostly on a reduction in length of stay, NHS E calculated a notional saving of £1.92 million per hospital (and there are 180 hospitals!).

We have opened our accounts up to annual inspection in line with our governing documents and the regulations of the Charities Commission. Reports are shared with the Directors at the AGM and available to the Commission and to the Public on request.

NTSP Ltd has applied for Innovate UK funding (August 2022) to fund new developments in Virtual Reality tracheostomy education. We were successful and have completed a project that developed a stand-alone tracheostomy course in VR. This has led to 2 publications:

1. [The road to net zero: incorporating VR technology to reduce the carbon footprint of medical training](#) (BJA)
2. A Randomised Controlled Trial of Virtual Reality Courses for Adult Tracheostomy Safety Skills. (Anaesthesia Reports)

NTSP Ltd has successfully applied for the UKRI Design for Growth program, helping to prepare the structure of the charity and a business plan for an AI-enabled VR training offering.

We confirm that the Trustees of the Charity have exercised their duties for the public benefit as defined in Section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations 2008. Our program for this reporting period was determined by consensus and designed to continue to deliver our Charitable Objectives for the public benefit. This guidance shall be reviewed annually in planning future activities of the Charity.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Mrs Emma McGrath has been kindly volunteering her legal expertise to assist the directors in preparing the required reports and submissions to satisfy the regulations of the Charities Commission, Companies House and HMRC.

The NTSP has supported travel for working party members by administering travel bursaries. These have been funded by the grant programmes. Applications are considered by 2 or more directors, usually by email.

We received an un-solicited donation from the Adrian Swire Trust. We were invited to make an application for financial support to help the running of the charity, and we were successful in securing a £15k donation.

NTSP was unsuccessful in a Design award application, an SBRI SMART grant and an SBRI urgent care grant.

NTSP is actively exploring setting up the NTSP institute, to provide and accredit users undergoing our training. NTSP is also exploring a trading arm so that we can attract external investment in commercializing the VR training packages.

We have received £12,732 in donations via the website and should be able to claim up to £3,183 in Gift Aid (not all in this reporting period).

Summary of the main achievements of the charity during the year

NHS England and NHS Improvement National Patient Safety Improvement Program (NatPatSIP) *Safer Tracheostomy Care* rolled out nationally in response to rising tracheostomy rates during the coronavirus pandemic.

Developing new educational resources for the benefit of staff, patients and their families (e-learning, smartphone applications, publishing *Comprehensive Tracheostomy Care* and revising our video library of resources).

Revised eLearning for Healthcare modules with NHS England. Lifetime views of our resources are at 2.64million. YouTube gets accessed about 35,000 time per month.

Your channel has gotten 2,636,840 views so far

Views 2.6M	Watch time (hours) 45.0K	Subscribers +7.3K	Estimated revenue £2,710.22
---------------	-----------------------------	----------------------	--------------------------------

Sep 1, 20... Nov 23, 2013 Feb 15, 2016 May 10, 2018 Aug 1, 2020 Oct 24, 2022 Jan 15, 2...

Your channel got 102,737 views in the last 90 days

Views 102.7K About the same as previous 90 days	Watch time (hours) 1.7K About the same as previous 90 days	Subscribers +322 15% more than previous 90 days	Estimated revenue £138.27
---	--	---	------------------------------

Oct 18, 2... Nov 2, 2024 Nov 17, 2024 Dec 2, 2024 Dec 16, 2024 Dec 31, 2024 Jan 15, 2...

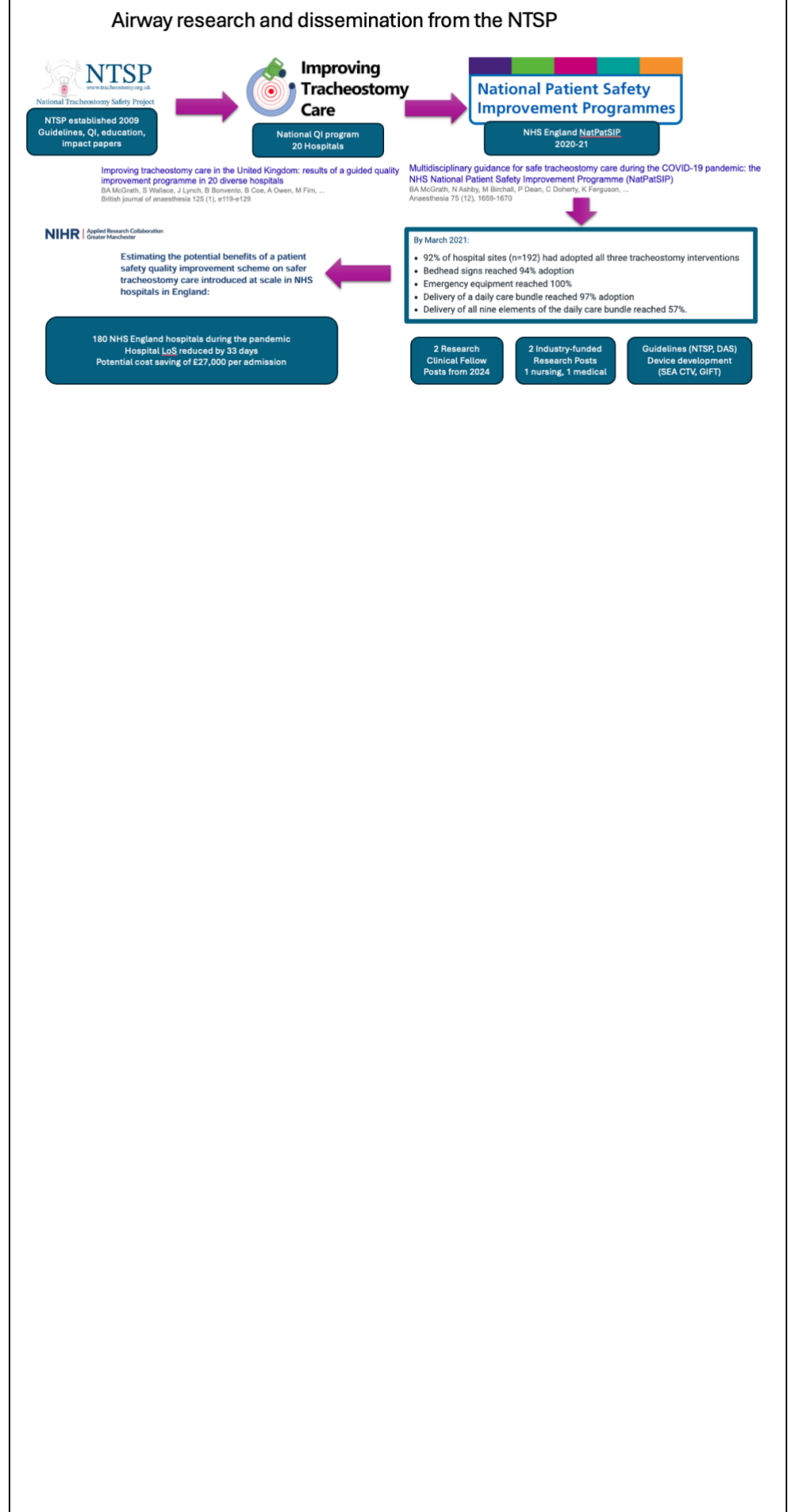
Written a report of the impact of the NatPatSIP with a grant from NHS England, working with the University of Manchester.

Continued to build a multidisciplinary team and expertise around tracheostomy care, including patients and their families in our steering groups and as co-applicants in grant applications.

NHS England agreed the role of National Tracheostomy Lead Clinician (to which our Chair was appointed).

Contributing a representative to the Global Tracheostomy Collaborative Board of Directors (Dr B McGrath)

Follow on from the Innovate UK grant will include company support and guidance to develop the VR offering into a commercial product, probably in collaboration with other companies.



Brief statement of the charity's policy on reserves

NTSP LTD is a company limited by guarantee and not having a share capital (Company Registration Number: 09062489 (England and Wales))

NTSP LTD does not have a policy for reserves.

Abbreviated (Unaudited) Financial Statements have been prepared and will be submitted to Companies House in accordance with Company Law.

Period of accounts

Start date: 1st June 2023

End date: 31 May 2024

These accounts detail:

Total assets (less current liabilities) at the **start** of the reporting period of £31,428.19

Total assets (less current liabilities) at the **end** of the reporting period of £44,256.24

This included £40,130.88 in the NTSP Ltd bank account on 31st May 2024.

Total income during the reporting period of £35,476.74
(Sponsorship, course fees, YouTube Ad revenue)

Total expenditure during the reporting period of £22,648.69
(Expenses associated with NTSP and GTC meetings and events, video film making, website development and admin)

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Expenditure has supported directors, officers and representatives of NTSP Ltd in supporting our charitable objectives through education.

NTSP Ltd has submitted our financial affairs to independent external examination as per the guidelines of the Charities Commission, based on our turnover.

Section F Other optional information

Plans for 2025 & Next report:

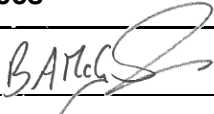

Continue to work on NIHR i4i grant of approximately £1.2m to embark on a 3 year Programme to develop a novel device to assist patients with tracheostomies vocalise.

Redesign and evaluate trachy safety course into VR. Commence work on additional modules for paediatric, transitional and long-term ventilation training, in partnership with Sentira-XR (AI UoM spin Out) and ExR Education (delivery platform) and Atos medical (a medical device company).

Section G Declaration

The trustees declare that they have approved the trustees' report above.

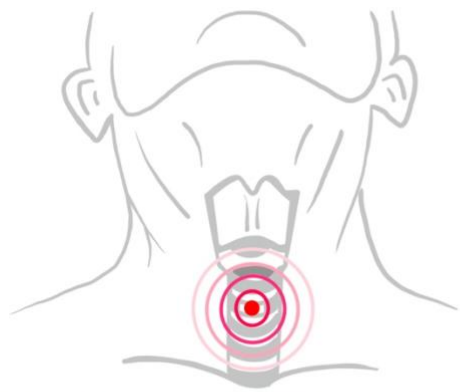
Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dr Brendan McGrath	Dr Dougal Atkinson
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date

20/1/2025

NTSP Ltd



NTSP

www.tracheostomy.org.uk

National Tracheostomy Safety Project

Summary of accounts

Financial Year 1 June 2023 to 31 May 2024

Balance Sheet Report for NTSP Ltd

Account	31 May 2024		31 May 2023	
	Asset	Liability	Asset	Liability
LONG-TERM ASSETS				
IT Equipment	£4,125.36		£8,097.31	
Long-term Assets (total)	£4,125.36		£8,097.31	
CURRENT ASSETS & LIABILITIES				
NTSP Ltd Bank account	£40,130.88		£19,330.88	
Balance on Customers	£0.00		£4,000.00	
Current Assets & Liabilities (total)	£40,130.88	£0.00	£23,330.88	£0.00
Net current assets (liabilities)	£40,130.88		£23,330.88	
Total assets less current liabilities	£44,256.24		£31,428.19	
LONG-TERM LIABILITIES				
Long-term Liabilities (total)		£0.00		£0.00
Total net assets (liabilities)	£44,256.24		£31,428.19	
CAPITAL & RESERVES				
Profit and loss		£40,850.13		£28,022.08
Capital & Reserves (total)		£40,850.13		£28,022.08
OPENING BALANCES				
Opening Balances		£3,406.11		£3,406.11
Total assets	£44,256.24	£44,256.24	£31,428.19	£31,428.19

Cash Flow Report for NTSP Ltd

Account	1 Jun 2023 to 31 May 2024	1 Jun 2022 to 31 May 2023
CASH FLOW FROM OPERATIONS		
Net Income	£12,828.05	£8,630.28
Depreciation	£4,087.00	£4,048.65
Decrease in Customers Balance	£4,000.00	(£4,000.00)
Operations (total)	£20,915.05	£8,678.93
CASH FLOW FROM INVESTING		
IT Equipment	(£115.05)	(£12,145.96)
Investing (total)	(£115.05)	(£12,145.96)
CASH FLOW FROM FINANCING		
Financing (total)	£0.00	£0.00
Total Cash Flow	£20,800.00	(£3,467.03)
Cash Balance At Start	£19,330.88	£22,797.91
Total Cash Flow	£20,800.00	(£3,467.03)
Cash Balance At End	£40,130.88	£19,330.88

Micro entity balance sheet summary as of 31st May 2023

	2024	2023	2022	2021	2020
	£	£	£	£	£
Fixed assets	4,125	8,097	0	270	1,593
Current Assets	40,131	15,234	22,798	9,597	3,935
Prepayments and accrued income	-	-	-	-	-
Creditors: amounts falling due within one year	0	0	0	0	0
Net current assets (liabilities)	40,131	15,234	22,798	9,597	3,935
Total assets less current liabilities	40,131	23,331	22,798	9,867	5,528
Creditors: amounts falling due after more than one year	0	0	0	0	0
Provisions for liabilities	0	0	0	0	0
Accruals and deferred income	0	0	0	0	0
Total net assets (liabilities)	40,131	23,331	22,798	9,867	5,528
Reserves	44,256	23,331	22,798	9,867	5,528

- For the year ending 31 May 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.
- The accounts have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Board on 20th January 2025
And signed on their behalf by:



B A McGrath, Director

Profit and Loss Report for NTSP Ltd

Account	1 Jun 2023 to 31 May 2024		1 Jun 2022 to 31 May 2023	
	Expense	Income	Expense	Income
SALES				
Fees income		£35,476.74		£51,384.84
Total Revenue (Turnover)		£35,476.74		£51,384.84
DIRECT EXPENSES				
Subcontractors	£714.31		£0.00	
Gross Profit / (Loss)		£34,762.43		£51,384.84
INDIRECT EXPENSES				
Travel, subsistence	£4,805.83		£694.90	
Teaching equipment	£4,561.00		£0.00	
Depreciation	£4,087.00		£4,048.65	
Website / internet	£3,860.34		£5,061.77	
Course expenses	£2,638.70		£454.44	
Legal, professional	£911.54		£727.40	
Advertising	£535.80		£1,500.00	
Media / Design	£474.11		£30,208.74	
General admin	£48.95		£35.00	
Finance charges	£11.11		£23.66	
Indirect Expenses (total)	£21,934.38		£42,754.56	
Total Expenses	£22,648.69		£42,754.56	
Net Income		£12,828.05		£8,630.28

Accounts by Category for NTSP Ltd

Period from 1 Jun 2023 to 31 May 2024.

Customers

Category	Account	B/F	Sale	Payment / Credit	Balance owed to you	Their Reference	Email Address	Invoice Address	Delivery Address	Payment Terms	Estimate Terms	Note
Customers	Atos Medical Ltd	£0.00	£4,050.00	£4,050.00	£0.00							
Customers	Fisher & Paykel Ltd	£0.00	£500.00	£500.00	£0.00							
Customers	Google (YouTube Ad Revenue)	£0.00	£583.59	£583.59	£0.00							
Customers	Manchester University NHS FT (Research)	£0.00	£15,176.00	£15,176.00	£0.00							
Customers	Manchester University NHS FT ICU Research (Acute Block) Charitable Fund R803063	£4,000.00	£0.00	£4,000.00	£0.00							
Customers	PayPal Account Transfer	£0.00	£167.15	£167.15	£0.00							
Customers	Swire Charitable Trust	£0.00	£15,000.00	£15,000.00	£0.00							

Accounts by Category for NTSP Ltd

Period from 1 Jun 2023 to 31 May 2024.

Expense Accounts

Category	Account	B/F	Debit	Credit	Balance	Notes
Direct expenses	Subcontractors	£0.00	£714.31	£714.31	£0.00	
Indirect expenses	Advertising	£0.00	£535.80	£535.80	£0.00	
Indirect expenses	Course expenses	£0.00	£2,638.70	£2,638.70	£0.00	
Indirect expenses	Depreciation	£0.00	£4,087.00	£4,087.00	£0.00	
Indirect expenses	Finance charges	£0.00	£11.11	£11.11	£0.00	
Indirect expenses	General admin	£0.00	£48.95	£48.95	£0.00	
Indirect expenses	Legal, professional	£0.00	£911.54	£911.54	£0.00	
Indirect expenses	Media / Design	£0.00	£474.11	£474.11	£0.00	
Indirect expenses	Teaching equipment	£0.00	£4,561.00	£4,561.00	£0.00	teaching aids, dummies, dolls and equipment for demonstration
Indirect expenses	Travel, subsistence	£0.00	£4,805.83	£4,805.83	£0.00	
Indirect expenses	Website / internet	£0.00	£3,860.34	£3,860.34	£0.00	

Accounts by Category for NTSP Ltd

Period from 1 Jun 2023 to 31 May 2024.

Assets

Category	Account	B/F	Debit	Credit	Balance	Notes
Fixed assets	IT Equipment	£8,097.31	£115.05	£4,087.00	£4,125.36	

Prepared on 26 Feb 2025 at 19:29:41

EXAMINER'S UNQUALIFIED REPORT

Independent examiner's report to the trustees of 'NTSP Ltd'

I report on the accounts of the company for the year ended **31 May 2024**, which are set out on pages 1 to 4.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006 and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Tim McInnes

Name: Timothy Ian McInnes

Relevant professional qualification or body: Institute of Chartered Accountants in England and Wales

Address: 34 Cumberland Drive, Bowdon, Altrincham, Cheshire WA14 3QP

Date: Thursday 6th February 2025.

EXAMINER'S UNQUALIFIED REPORT

Independent examiner's report to the trustees of 'NTSP Ltd'

I report on the accounts of the company for the year ended **31 May 2024**, which are set out on pages 1 to 4.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006 and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Tim McInnes

Name: Timothy Ian McInnes

Relevant professional qualification or body: Institute of Chartered Accountants in England and Wales

Address: 34 Cumberland Drive, Bowdon, Altrincham, Cheshire WA14 3QP

Date: Thursday 6th February 2025.

Profit and Loss Report for NTSP Ltd

Account	1 Jun 2023 to 31 May 2024		1 Jun 2022 to 31 May 2023	
	Expense	Income	Expense	Income
SALES				
Fees income		£35,476.74		£51,384.84
Total Revenue (Turnover)		£35,476.74		£51,384.84
DIRECT EXPENSES				
Subcontractors	£714.31		£0.00	
Gross Profit / (Loss)		£34,762.43		£51,384.84
INDIRECT EXPENSES				
Travel, subsistence	£4,805.83		£694.90	
Teaching equipment	£4,561.00		£0.00	
Depreciation	£4,087.00		£4,048.65	
Website / internet	£3,860.34		£5,061.77	
Course expenses	£2,638.70		£454.44	
Legal, professional	£911.54		£727.40	
Advertising	£535.80		£1,500.00	
Media / Design	£474.11		£30,208.74	
General admin	£48.95		£35.00	
Finance charges	£11.11		£23.66	
Indirect Expenses (total)	£21,934.38		£42,754.56	
Total Expenses	£22,648.69		£42,754.56	
Net Income		£12,828.05		£8,630.28

Balance Sheet Report for NTSP Ltd

Account	31 May 2024		31 May 2023	
	Asset	Liability	Asset	Liability
LONG-TERM ASSETS				
IT Equipment	£4,125.36		£8,097.31	
Long-term Assets (total)	£4,125.36		£8,097.31	
CURRENT ASSETS & LIABILITIES				
NTSP Ltd Bank account	£40,130.88		£19,330.88	
Balance on Customers	£0.00		£4,000.00	
Current Assets & Liabilities (total)	£40,130.88	£0.00	£23,330.88	£0.00
Net current assets (liabilities)	£40,130.88		£23,330.88	
Total assets less current liabilities	£44,256.24		£31,428.19	
LONG-TERM LIABILITIES				
Long-term Liabilities (total)		£0.00		£0.00
Total net assets (liabilities)	£44,256.24		£31,428.19	
CAPITAL & RESERVES				
Profit and loss		£40,850.13		£28,022.08
Capital & Reserves (total)		£40,850.13		£28,022.08
OPENING BALANCES				
Opening Balances		£3,406.11		£3,406.11
Total assets	£44,256.24	£44,256.24	£31,428.19	£31,428.19

Cash Flow Report for NTSP Ltd

Account	1 Jun 2023 to 31 May 2024	1 Jun 2022 to 31 May 2023
CASH FLOW FROM OPERATIONS		
Net Income	£12,828.05	£8,630.28
Depreciation	£4,087.00	£4,048.65
Decrease in Customers Balance	£4,000.00	(£4,000.00)
Operations (total)	£20,915.05	£8,678.93
CASH FLOW FROM INVESTING		
IT Equipment	(£115.05)	(£12,145.96)
Investing (total)	(£115.05)	(£12,145.96)
CASH FLOW FROM FINANCING		
Financing (total)	£0.00	£0.00
Total Cash Flow	£20,800.00	(£3,467.03)
Cash Balance At Start	£19,330.88	£22,797.91
Total Cash Flow	£20,800.00	(£3,467.03)
Cash Balance At End	£40,130.88	£19,330.88