

In Charley's Memory
Charity Number 1160805

Annual Report and Financial Statement
For the year ending February 2022

In Charley's Memory

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In Charley's Memory
Reference and Administrative Details

Trustees	Mr M Ellis
	Mrs P West
	Mr J Millard
	Mr B Shillaker
	Mrs J Reeves
	Mr B Barden
	Mr H Marks
	Ms T Munt
	Mr D Plume
	Mr R West

Charity registration Number 1160805

Registered Bank	HSBC
	High Street
	Bridgwater

Auditor	Kemp Hall
	19 Victoria Street
	Burnham on Sea
	TA8 1AL

Trustees Report

Structure

The trust is governed by a constitution and by Trustees who serve a three-year term and are eligible for re-election. They are assisted by full and part time staff and volunteers.

Objectives

In Charley's Memory is a local charity that is dedicated to promoting, protecting, and preserving young people's mental health.

Public Benefit

The charitable purpose of the trust is mental health, primarily to reduce the risk of suicide, pursued by education and counselling. Benefits are improved life chances for both beneficiaries and their families. By pursuing this activity there ~~is~~ are no evident drawbacks. Direct beneficiaries are predominantly young people while indirect benefits are their family, education providers and the general public. Benefits are not restricted by price, whilst we ask for a donation towards the costs of counselling, grants and donations enable us to provide the service for free for those unable to donate.

Strategic

The pandemic era has been a pivotal step change for ICM and has necessitated an accelerated growth. Prior to the pandemic we were a small charity, primarily financed by client donations and community fundraising. This was just enough to keep us afloat. We did not foresee being locked down and our income streams stopped in their tracks or that this would lead on to a national mental health crisis and the demands on our services rising exponentially. We not only weathered the storm, but we have embraced the steep developmental curve as we have moved up into a different league and are taking an increasingly strategic and long term approach.

Operational

In 2020 we supported 157 young people with counselling over the whole year. In 2021 this has doubled. We now have clients not only from across the whole of Somerset, but from all the adjoining counties as well. Demand following the pandemic continues to challenge our capacity even after hiring in an additional portacabin. Hy-Tech, who host us and are

steadfast in their support for our work, have offered us the whole top floor of their building. With support from the National Lottery we will be converting this in 2022 to give us a total of 10 counselling rooms. We had expected this growth to happen organically and incrementally over a period of years. ICM has increased the number of paid roles to 10 and volunteers to 25 (excluding trustees). Volunteers are key to the successful delivery of our mission, the increase in paid staff this year reflects the infrastructure preparations being made to increase the volunteer base by 100% in 2022.

Financial

The report shows the increase in grant income as funders rally to prioritise the mental health crisis and donations from clients have increased in line with the volume of support being provided. Community fundraising, which had been brought to a standstill by the pandemic has also resumed and reflects the positivity towards the charity within the local area.

It should be noted that the balance includes finances for the capital build project scheduled for 2022, and with this £25,000 excluded from the total, we are showing a measured and proportionate increase in income and expenditure from 2020, maintaining an equivalence in reserves.

Persons Exercising Control

In Charley's memory is governed solely by its board of trustees and no other institutions exercise control.

Signed on behalf of the trustees

He West

Printed

PAULINE ELIZABETH WEST

Date

29th November 2022

In Charley's Memory
(Registered Charity No: 1160805)

Financial Statements
For the Year Ended 28th February 2022

In Charley's Memory

Receipts and Payments Summary for the Year ended 28th February 2022

	2022	2021
	£	£
Incoming Resources:		
Donations	74,747	28,723
Events & Sales	314	1,054
Fees	-	120
Grants	87,417	72,184
Total incoming	162,478	102,081
Resources Expended:		
Programme delivery	73,104	38,032
Cost of generating funds	6,485	4,715
Governance & Administration	48,099	33,145
Total outgoing	127,688	75,892
Net incoming (outgoing)	34,790	26,189
Balance of funds	73,826	39,036

Statement of Assets & Liabilities

Fixed Assets	-	-
Current Assets		
Cash at bank & in hand	73,826	39,036
Net current assets	73,826	39,036
Total assets	73,826	39,036
Creditors		
Due within one year	-	-
Assets less current liabilities		
Creditors		
Due after one year	-	-
Net assets	73,826	39,036

Examiner's Report

Responsibilities of Trustees & Examiner

The trustees of the charity are accountable for preparation of accounts to which they consider audit requirements do not apply under the Charities Act 2006. The independent examiner is responsible for examining the accounts and reporting to the trustees. The procedures undertaken do not provide all the evidence required in an audit and the report is limited to those matters set out below.

Examiner's Statement

Examination was carried out in accordance with the general directions given by the Charity Commissioners. In connection with that examination no matter has come to my attention that gives me reasonable cause to believe that in any material respect the requirements to keep proper accounting records and to prepare accounts that accord with those records have not been met, nor is there anything to which in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nigel Kemp FCCA ATT (Fellow)



07 November 2022

NK/I8

The Trustees
In Charley's Memory
Unit 6
Brue Way
Highbridge
Somerset
TA9 4AW

7th November 2022

Dear Trustees

In Charley's Memory – Independent Examination

We have now conducted our independent examination of the accounts and supporting records of the charity known as 'In Charley's Memory' for the year ended 28th February 2022. I had hoped to report to The Trustees earlier than this, but as you will understand it has been a challenging year yet again.

I can report that there are no material items that need to be brought to the attention of the Trustees and that I can sign off the examination without any qualification. I would though like to highlight one or two points below and a suggestion as well.

Payroll Records

You will recall from my covering letter in 2020 and 2021, I did highlight the need for more comprehensive documents to support payments for wages. Going forward in terms of the wage payments, I would ask that we could be provided with the background payroll summaries that support the payments being made. We appreciate the need for discretion and the records will maintain their confidentiality whilst in our care.

Xero

As I am sure the trustees will be aware, the charity moved from manual/Excel records to a digital platform in the way of Xero bookkeeping software from the start March 2022. Key staff within the charity have been provided with training by my assistant, Christine McLanaghan, and from what we understand the software has been embraced and has been a great time saving measure and has assisted with the regular financial reporting. If you require any further training or guidance in how to use the software or how to interpret financial reports, please contact me.

I now enclose the completed financial statements and independent examiner's report duly signed for the year ended 28th February 2022. These financial statements are required to be filed along with the Trustees Report with the Charities Commission by the filing deadline. If you require further copies of the accounts, please contact me.

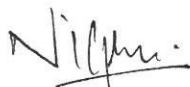
In the meantime, I have enclosed my fee note for settlement. As advised to Pauline West, I am happy to assist in keeping costs to a minimum and so have only charged a ¼ of our normal rates to assist you as far as possible, whilst still retaining our independence.

Should you have any queries regarding the enclosed, please do not hesitate to contact me.

Finally, the accounting records are available for collection at your earliest convenience.

With best wishes

Yours sincerely

A handwritten signature in black ink, appearing to read 'Nigel Kemp', with a horizontal line drawn through the middle of the signature.

Nigel Kemp FCCA ATT (Fellow)