

Senior Citizens Support Group
Charity number 1160774

Annual Report and Financial Statements for the period 1 August

2022 to 31 December 2023



Senior Citizens Support Group

Annual Report and Financial Statements for the period 1 August 2022 to 31 December 2023

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Prepared by West Yorkshire Community Accountancy Service CIO
Trustees' report for the period 1 August 2022 to 31 December 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Alan Hudders	Chair	
Gillian Collington	Vice-chair	
Frank Jackson	Treasurer	Resigned 5th October 2022
Moira Falshaw	Secretary	
Darren Byford		
Deborah Nicholls		
Stacey Wilks		Appointed 5 October 2022
Pamela Herrington		Appointed 5 October 2022
Charity number	1160774	Registered in England and Wales
Registered and principal address	Bankers	
Unit 7	TSB bank	
Old Town Hall	2-4 Northgate	
Horbury Wakefield Wakefield	WF1 1HD	
WF4 6HR		

Independent examiner

Sarah Coates MAAT

West Yorkshire Community Accountancy Service CIO

Stringer House

34 Lupton Street

Senior Citizens Support Group

Leeds

LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) association formed on 06 Mar 2015 and is governed by a constitution, as amended 5 Nov 2021.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Trustees' report (continued) for the period 1 August 2022 to 31 December 2023

Objectives and activities

The charity's objects

To promote such charitable purposes for the benefit of people over the age of 60, who have a charitable need arising from their age, living within Wakefield and the surrounding area.

The charity's main activities

The overriding need for this section of the community is to combat loneliness and the charity aims to do this by providing the motivation for people over 60 to reconnect with the wider community through participation in events and activities. The charity provides in excess of 300 such events annually. Under normal conditions they include twice monthly coffee mornings, twice monthly social mornings, twice weekly fitness classes, including a seated class, lunch club, singing, crown green bowling, excursions, bingo, Christmas Lunches and theme days. The charity is managed and run entirely by non paid volunteers. There are circa 30 volunteers who give their time and expertise to organise the charity and its events.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

The group was formed in 2010 with a handful of members and became a registered charity in 2015 with the membership database now having grown to in excess of 690. New members continue to join the charity, which is testament to the need for such a charity in the area.

The charity has raised its profile within the area and is now established as probably the leading member led group for this age group. The charity is well respected and consulted by the local authority, WDH, CCG and other governing bodies. An excellent relationship has been developed with local business, Rotary and the general community.

In the past the charity has won awards, including Queens Award in 2022 for volunteer services and now has received "love where you live award" 2022 sponsored by WDH for working with older people. We have concentrated on our main core events and increasing membership.

The group have now a "sing for fun" event which is now well established and supported and encourages people with sight problems and Dementia to join in they received a restricted grant from Phoenix Rotary Club of £400 to improve the performance equipment.

During the year the charity has continued improving events and now see large numbers attending. We are looking at extending I.T. courses for mobiles and iPads with an outside provider in order that they can get the best deals on utilities and access to the internet to renew bus passes, book rail and coach journeys etc.

We are now established with running entertainment days and social morning Quizzes. We appreciate the continued use of HWMC as a Community hub for use of their venue hosting all our events. The charity has now established a base in their new office which continues to be an established focal point for members and also allows the centralisation of the administration of the charity through WMDC. The principal source of funding is from member contributions by

Senior Citizens Support Group

attendance at the various events and functions organised by the charity and the focus this year has been to increase our member experience at these main events. Approximately 9% of income in the last financial year was from grants for specific projects. We received a donation from coop for £3,300 as part of their community grants.

All expenditure has been used to further the aims and objectives of the charity. The charity has, over the last four years, had the objective of retaining some funds in order to carry out a feasibility study with a view to obtain improved premises.

Trustees' report (continued) for the year ended 31 December 2023

Financial review

The net payments for the year were £5,029, including net payments of £6,659 on unrestricted funds and net receipts of £1,630 on restricted funds.

Reserves policy

The charity's free reserves, at the year end were £48,287.

The charity will hold reserves with a minimum amount of £3,000. This is to allow the group to continue its activities if financial circumstances change due to a drop in membership of a forced change of venue leading to increased room hire fees. The reserve is planned to be a maximum of £6,000 as there are no paid staff who would be entitled to redundancy payments should the group cease to function and there are no other expected large payments.

The trustees are aware of the level of excess reserves being held. It is planned (post COVID) to use some of the reserves to organise additional events and activities. It is also the board's intention to use further reserves at the appropriate time to undertake a feasibility study into the charity obtaining other premises from which to operate.

Approved by the board of trustees on 15/02/2024

Moirá Falshaw (Trustee)

Senior Citizens Support Group

Independent examiner's report to the trustees of Senior Citizens Support Group

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2023, which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah Coates MAAT

27/02/2024

West Yorkshire Community Accountancy Service CIO

Stringer House

34 Lupton Street

Leeds

LS10 2QW

Receipts and payments account

Senior Citizens Support Group
for the period 1 August 2022 to 31 December 2023

	Notes	<u>54,946</u>	<u>2,241</u>	<u>57,187</u>	<u>61,616</u>
		<u>48,287</u>	<u>3,871</u>	<u>52,158</u>	<u>57,187</u>
		2023	2023	2023	2022
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	4,219	6,885	11,104	11,482
Activity and travel contributions		51,952	-	51,952	34,842
Sales, fees and fundraising		<u>6,547</u>	<u>-</u>	<u>6,547</u>	<u>1,679</u>
Membership		1,390	-	1,390	1,130
Bank interest		654	-	654	182
Other income		300	-	300	-
Total receipts		65,062		71,947	
Payments					
Activity expenses		49,574	4,815	54,389	36,662
Fundraising costs		2,021	-	2,021	49
Membership travel expenses		4,897	-	4,897	4,107
Printing, postage and stationery		1,629	-	1,629	683
Advertising		<u>1,173</u>	<u>40</u>	<u>1,213</u>	<u>947</u>
Insurance		<u>519</u>	<u>-</u>	<u>519</u>	<u>514</u>
Room hire		4,125	-	4,125	2,800
Administration and general expenses		3,228	-	3,228	3,618
IT, running and support costs		223	-	223	604
Professional services		540	-	540	279
Equipment and resources		440	400	840	1,803
Bank charges		318	-	318	116
Volunteer rewards		2,825	-	2,825	1,562
Donations out		209	-	209	-
Total payments		71,721	5,255	76,976	53,744
Net receipts / (payments)		(6,659)	1,630	(5,029)	(4,429)
Fund balances brought forward					
Fund balances carried forward	(3)				

Senior Citizens Support Group
Statement of assets and liabilities
as at 31 December 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	<u>46,837</u>	<u>3,871</u>	<u>50,708</u>	<u>56,688</u>
Cash in hand	<u>1,450</u>	<u>3,871</u>	<u>1,450</u>	<u>499</u>
Total cash funds	48,287		52,158	57,187

Assets retained for the charity's own use

Computers x4
Xerox photocopier
Laptops x5
Projector
Bingo machine
Music mixer
Water boiler
Desks and chairs x4

The financial statements were approved by the board of trustees on 15/02/2024

Gillian Collington (Trustee)

Senior Citizens Support Group

Notes to the accounts

for the period 1 August 2022 to 31 December 2023

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year. No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

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Notes to the accounts continued

2 Grants and donations	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Co-operative Society	3,380	-	3,380	4,719
Douglas Heath Eves Trust	-	-	-	500
Fenton Trust	-	-	-	3,000
Persimmon	-	-	-	750
UNITE	-	200	200	250
Wakefield District Housing (WDH)	500	200	700	496
West Yorkshire Combined Authority (WYCA)	-	-	-	1,020
Haribo grant	-	4,085	4,085	-
Windmill Community Transport	-	2,000	2,000	-
Rotary Club grant	-	400	400	-
Other donations			339	

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Horbury Common Land Trust	1,476	-	241	-	1,235
NOVA PPE	86	-	-	-	86
Persimmon	183	-	183	-	-
WDH	496	200	696	-	-
Haribo Grant	-	4,085	1,585	-	2,500
Rotary Club Grant	-	400	400	-	-
Unite union	-	200	150	-	50
Windmill Community Transport	-	2,000	2,000	-	-
		6,885	5,255	-	

Fund name	Purpose of restriction
Horbury Common Land Trust	Towards the costs of building raised vegetable beds.
NOVA PPE Persimmon	Towards the costs of purchasing additional PPE.
WDH	For printing an event guide and newsletters.
Haribo Grant	To sponsor a theatre visit for members.

Rotary Club Grant	Towards the costs of four projects involving Youth club in Horbury
Unite union	Towards the costs of equipment for the Sing for Fun group
Windmill Community Transport	Towards the costs of the Theatre expenses
	Towards the costs of travel for trips

for the period 1 August 2022 to 31 December 2023

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

<u>339</u>	<u> </u>	<u> </u>	<u>747</u>
<u>4,219</u>	<u>6,885</u>	<u>11,104</u>	<u>11,482</u>

<u>2,241</u>	<u> </u>	<u> </u>	<u> </u>	<u>3,871</u>
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