

Senior Citizens Support Group

Charity number 1160774

Annual Report and Financial Statements for the year ended 31 July 2022



West Yorkshire Community Accounting Service

Senior Citizens Support Group

Annual Report and Financial Statements for the year ended 31 July 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

Senior Citizens Support Group

Trustees' report for the year ended 31 July 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
Alan Hudders	Chair
Gillian Collington	Vice-chair
Frank Jackson	Treasurer
Moira Falshaw	Secretary
Darren Byford	
Deborah Nicholls	

Charity number 1160774 Registered in England and Wales

Registered and principal address

Unit 7
Old Town Hall
Horbury
Wakefield
WF4 6HR

Bankers

TSB Bank
3 Wesley Street
Ossett
WF5 8ER

Independent examiner

Stephen Procter

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 6 March 2015 and is governed by a constitution, as amended 5 November 2021.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Senior Citizens Support Group

Trustees' report (continued) for the year ended 31 July 2022

Objectives and activities

The charity's objects

To promote such charitable purposes for the benefit of people over the age of 60, who have a charitable need arising from their age, living within Wakefield and the surrounding area.

The charity's main activities

The overriding need for this section of the community is to combat loneliness and the charity aims to do this by providing the motivation for people over 60 to reconnect with the wider community through participation in events and activities. The charity provides in excess of 300 such events annually. Under normal conditions they include twice monthly coffee mornings, twice monthly social mornings, twice weekly fitness classes, including a seated class, lunch club, singing, crown green bowling, excursions, bingo, Christmas Lunches and theme days. The charity is managed and run entirely by non paid volunteers. There are circa 30 volunteers who give their time and expertise to organise the charity and its events.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

We are in the process of taking on three additional Trustees to the Board which will add to the experience in the management of the Group.

The group continues to grow in membership every year and now has over 530 lifetime members. New members continue to join the charity, which is testament to the needs for such a charity in the area for this age group. The charity continues to raise its profile within the area and is now established as probably the leading member organisation for this age group. This has been recognised by receiving the Queens Award 2022 for volunteers (QAVS), which is equivalent to the MBE. The charity is also well respected and consulted by the local authority, CCG, Nova and other governing bodies.

An excellent relationship has been maintained with local business, Rotary and the general community. In the past the charity has won awards, sponsored by Wakefield District Housing.

We have maintained our Hub support service to manage the demands of our members for I.T. and online help and the internet assist and computer classes for online applications and forms completion with help for (bus passes, blue badges etc) which has proved very useful. We are now operating face to face events this year with strict guidelines and using the Covid test kits where appropriate.

We have been successful in encouraging our members back to our main core events and continued with new outdoor events crown green bowling and vegetable plots which have been well supported by our members.

The principal source of funding has been from member contributions by attendance at the various events and functions organised by the charity. Some financial help has been given by way of Grants throughout this financial year to add support. All expenditure has been used to further the aims and objectives of the charity. Whilst the charity leases a local venue for activities there is no contract agreement in place and therefore to mitigate the risk the charity has, over the last five years, had the objective of retaining some funds in order to carry out a feasibility study should the need arise. The group reserves have been used to sponsor Christmas dinners, the Queens Jubilee celebration and a trip to the theatre for our members resulting in a net loss in our accounts this year.

Financial review

Net payments for the year were £4,429, including net payments of £210 on unrestricted funds and net payments of £4,219 on restricted funds.

Senior Citizens Support Group

Trustees' report (continued) for the year ended 31 July 2022

Reserves policy

The charity's free reserves at the year end were £54,946.

The charity will hold reserves with a minimum amount of £3,000. This is to allow the group to continue its activities if financial circumstances change due to a drop in membership of a forced change of venue leading to increased room hire fees. The reserve is planned to be a maximum of £6,000 as there are no paid staff who would be entitled to redundancy payments should the group cease to function and there are no other expected large payments.

The trustees are aware of the level of excess reserves being held. It is planned (post COVID) to use some of the reserves to organise additional events and activities. It is also the board's intention to use further reserves at the appropriate time to undertake a feasibility study into the charity obtaining other premises from which to operate.

Signed on behalf of the board of trustees on 22/08/2022

Alan Hudders (Trustee)

Senior Citizens Support Group

Independent examiner's report to the trustees of Senior Citizens Support Group

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 July 2022, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stephen Procter

24/08/2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Senior Citizens Support Group

Receipts and payments account

for the year ended 31 July 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Receipts					
Grants and donations	(2)	4,247	7,235	11,482	24,475
Activity income		29,139	-	29,139	4,772
Sales, fees and fundraising		1,679	-	1,679	242
Membership		1,130	-	1,130	330
Members travel contributions		5,703	-	5,703	1,235
Bank interest		182	-	182	218
COVID shopping		-	-	-	29
Other income		-	-	-	100
Total receipts		<u>42,080</u>	<u>7,235</u>	<u>49,315</u>	<u>31,401</u>
Payments					
Activity expenses		30,387	6,275	36,662	9,915
Fundraising costs		49	-	49	24
General running costs		2,068	-	2,068	1,937
Membership travel expenses		3,057	1,050	4,107	1,063
Printing, postage and stationery		188	495	683	1,547
Advertising		182	765	947	607
Insurance		514	-	514	512
Room hire		2,726	74	2,800	1,200
Administration expenses		965	585	1,550	6,244
IT, running and support costs		281	323	604	632
COVID expenses		-	-	-	29
Professional services		195	84	279	273
Equipment and resources		-	1,803	1,803	314
Other expenses		1,678	-	1,678	686
Total payments		<u>42,290</u>	<u>11,454</u>	<u>53,744</u>	<u>24,983</u>
Net income / (expenditure)		<u>(210)</u>	<u>(4,219)</u>	<u>(4,429)</u>	<u>6,418</u>
Fund balances brought forward		<u>55,156</u>	<u>6,460</u>	<u>61,616</u>	<u>55,198</u>
Fund balances carried forward	(3)	<u>54,946</u>	<u>2,241</u>	<u>57,187</u>	<u>61,616</u>

Senior Citizens Support Group
Statement of assets and liabilities
as at 31 July 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Current account	1,359	765	2,124	1,811
Reserve account	3,560	1,476	5,036	5,021
Development account	49,528	-	49,528	54,361
Cash in hand	499	-	499	423
Total cash funds	54,946	2,241	57,187	61,616

Assets retained for the charity's own use

The charity keeps a full inventory of all equipment held.

The financial statements were approved by the board of trustees on 22/08/2022

Alan Hudders (Trustee)

Senior Citizens Support Group

Notes to the accounts

for the year ended 31 July 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

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Notes to the accounts continued

for the year ended 31 July 2022

2 Grants and donations	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Cleeves and Whitehead Trust	-	-	-	1,000
Co-operative Society	-	4,719	4,719	2,301
CPF Trust	-	-	-	1,000
Douglas Heath Eves Trust	500	-	500	-
Fenton Trust	3,000	-	3,000	3,000
Florence Cohen Trust	-	-	-	1,300
Leeds Resilience Fund	-	-	-	1,440
NOVA	-	-	-	4,500
NOVA PPE	-	-	-	1,170
Persimmon	-	750	750	-
Titcomb Foundation	-	-	-	1,000
UNITE	-	250	250	-
Wakefield Council (COVID)	-	-	-	4,300
Wakefield District Housing (WDH)	-	496	496	-
West Yorkshire Combined Authority (WYCA)	-	1,020	1,020	-
Other donations	747	-	747	3,464
	<u>4,247</u>	<u>7,235</u>	<u>11,482</u>	<u>24,475</u>

3 Restricted funds	Balance b/f £	Receipts £	Payments £	Transfers £	Balance c/f £
Co-operative Society	556	4,719	5,275	-	-
Greggs Foundation	127	-	127	-	-
Horbury Common Land Trust	1,581	-	105	-	1,476
Lottery Community Fund	1,628	-	1,628	-	-
NOVA	1,500	-	1,500	-	-
NOVA PPE	868	-	782	-	86
Persimmon	-	750	567	-	183
UNITE	200	250	450	-	-
WDH	-	496	-	-	496
WYCA	-	1,020	1,020	-	-
	<u>6,460</u>	<u>7,235</u>	<u>11,454</u>	<u>-</u>	<u>2,241</u>

Fund name

Purpose of restriction

Co-operative Society	To support activity costs for members.
Greggs Foundation	For bowls and other equipment, green fees and refreshments.
Horbury Common Land Trust	Towards the costs of building raised vegetable beds.
Lottery Community Fund	To pay for choir, fitness and other events and activities.
NOVA	Towards the costs of running the office/hub during Covid-19.
NOVA PPE	Towards the costs of purchasing additional PPE.
Persimmon	For printing an event guide and newsletters.
UNITE	Towards the costs of theatre trip and a Christmas event.
WDH	To sponsor a theatre visit for members.
WYCA	To purchase walking canes.

Senior Citizens Support Group
Notes to the accounts continued
for the year ended 31 July 2022

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.