



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1st September 2021 To 31st August 2022

Charity name: The Woodley Pre-School (Reading)

Charity registration number: 1160756

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	We provide a pre-school setting for 40 children aged 2-5. The sessions run Monday- Friday, 9am-12pm and 12-3pm during term time. Some children attend for the whole day, some attend for a morning or afternoon session.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We follow the Early Years Foundation Stage set out by the Government and are inspected by Ofsted. We provide Early Years education to families in Woodley and surrounding areas. We have a highly qualified team of staff. Children are always encouraged to fulfil their individual potential in a nurturing environment. The objective is to make learning fun.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We have had regard to the guidance issued by the Charity Commission on public benefit. This is demonstrated by us being open to any child who needs our provision.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the year we have run a pre-school setting for 38 weeks of the year. There is a continuous waiting list for our provision.</p> <p>The year has seen us maximise our outdoor play space to enhance the children's learning.</p> <p>We have invested in facilities within the school such as a new air con unit. We have onboarded three new charity trustees and we have transferred our payroll processes to a new external provider.</p> <p>The logo and website have been updated to reflect the current situation and ensure we remain an attractive offer as COVID restrictions have fallen away.</p> <p>We've been able to take part in the local community and raised funds at the local carnival, raising over £250.</p> <p>In October 2021, we had an OFSTED inspection.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is and remains financially solvent and given the strong need for its services has a positive outlook.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves policy enable Woodley Pre-School to pay rent costs, and staff redundancy in the event of a disaster. In addition, reserves are held to be able to relocate the premises.
Amount of reserves held	Para 1.22	The reserves are sufficient to pay for at least 6 months expenditure.
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	A grant from Wokingham Borough Council in line with the Early Years' funding formula. Secondly, parents of under 3s or those who do not qualify for the funding make payments directly to preschool for their child's provision
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/a
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	Community Interest Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elections are held annually at the AGM. Trustees may resign at any point during the year.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Woodley Pre School (Reading)
Other name the charity uses	n/a
Registered charity number	1160756
Charity's principal address	Trading Shed, Haddon Drive, Woodley RG5 4LY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pooja Sharma	Co-chair		
2	Eleanor Faye Barton	Committee Member		
3	Gemma Williams	Co-Treasurer		
4	Hayley Phillips	Committee Member	1 st September 2021 – 30 th April 2022	
5	Anita-Marie Kennedy	Committee Member	1 st September 2021 – 30 th April 2022	
6	Matthew Burdett	Co-Treasurer	8 th December 2021 – 31 st August 2022	
7	Stephanie Watson	Committee Member, Designated Safeguarding Officer	8 th December 2021 – 31 st August 2022	
8	Lisa Moulton	Co-Chair	8 th December 2021 – 31 st August 2022	

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/a		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Eleanor Faye Barton	Matthew Leslie Burdett
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	13/06/2023	



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
The Woodley Pre School

**On accounts for the year
ended**

31 August 2022

**Charity no
(if any)** 1160756

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report/**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022D3131D / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Gisela Sharpe

Date: 28/11/2022

Name:

Gisela Sharpe

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

16 LINCOLN GARDENS

TWYFORD
BERKSHIRE RG10 9HU

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
The Woodley Pre-School

No (if any)
1160756

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/09/2021		31/08/2022

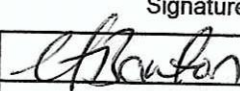
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Wokingham Borough Council	94,798	-	-	94,798	91,666
Fees, donations and fundraising	12,898	-	-	12,898	12,423
Milk refund	73	-	-	73	52
Bank interest	59	-	-	59	16
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	107,828	-	-	107,828	104,157
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	107,828	-	-	107,828	104,157
A3 Payments					
Wages	68,970	-	-	68,970	65,158
Petty cash	300	-	-	300	500
PAYE/NI/Pension	8,787	-	-	8,787	6,371
Rent	300	-	-	300	825
Admins costs (insurance etc)	7,629	-	-	7,629	14,096
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	85,986	-	-	85,986	86,950
A4 Asset and investment purchases. (see table)					
Building	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	85,986	-	-	85,986	86,950
Net of receipts/(payments)	21,842	-	-	21,842	17,207
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	149,933	-	-	149,933	132,726
Cash funds this year end	171,775	-	-	171,775	149,933

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		171,775	-	-
		-	-	-
		-	-	-
	Total cash funds	171,775	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ELEANOR BARTON	13/6/23