



WINCHESTER RADIO

**A Charitable Incorporated Organisation
registered in England and Wales,
no. 1160752**

Trustees' Annual Report and Accounts 2022



Paul Blitz with his National Hospital Radio Award.

I get involved with many aspects of the station, from being a trustee to engineering to presenting to fundraising. Volunteering here at Winchester Radio is good fun. We have a real variety of people with different personalities and abilities, and they're great fun to work with.



Winchester DAB network launch day, October 2022



HM Queen Elizabeth II Floral Tributes



400th Winchester ParkRun



Centenary celebrations of timetabled buses in the city with the FOKAB charity team



Mary interviewing at the Hat Fair

Thank you for organising a lovely event. So nice to see old friends and meet new people and well done on raising such a great amount.



3rd FM Birthday Get-together and Fundraiser at 'Rick Stein Winchester'

Trustees' Annual Report

The Trustees present their Report and Accounts for the year ended 31st December 2022. The accounts have been prepared in accordance with the accounting policies set out in Note 1 to the accounts, and comply with the charity's Governing Document, the Charities Act 2011, and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) Second Edition (effective 1 January 2019)".

The Trustees have considered their duties in accordance with the Charity Commission's regulations. The review of activities and achievements is contained below, and the Trustees believe that it gives a true record of the work the charity has done in fulfilling its charitable purposes for public benefit.

The Trustees believe they have complied with their duty, contained in Section 4 of the Charities Act 2011, to have due regard to public benefit guidance published by the Charity Commission.

Organisation

Winchester Radio is a Charitable Incorporated Organisation registered in England and Wales on 4th March 2015 and governed by a constitution signed on 26th November 2014. It merged with Winchester Hospitals Radio (WHR) in December 2015, and took over the provision of the hospital radio service at the Royal Hampshire County Hospital in Winchester. On 24th March 2019, the charity launched its new health and wellbeing community radio service, specifically for older people living in and around the Winchester area, broadcasting on 94.7FM, and online via its website, the UK Radioplayer app, and a "skill" enabling listeners to ask "Alexa" to "play Winchester Radio". From the beginning of October 2022, the service has also been available on DAB Digital Radio via the Winchester Small-Scale DAB network, providing coverage to a somewhat larger area around Winchester, including Alresford, and increasing our total potential broadcast audience to approximately 77,000 people.

Winchester Radio is managed by the Charity Trustees, the majority of whom are elected by the membership. New Trustees receive a Trustee pack, which includes Charity Commission guidance on their role and responsibilities, and induction training during their first 6 months in office.

Throughout the year, Winchester Radio continued to operate with almost no paid staff, being run by a membership of volunteers. Winchester Radio has always benefited from having a diverse and intergenerational team of volunteers – during 2022, the service was delivered by a team of around 25 volunteers, ranging in age from 20 to 83.

Charitable Objects

Winchester Radio has two objects:

1. "the relief of sickness, poor health and old age amongst people living in the area served by the Hampshire Hospitals NHS Foundation Trust or its successors by providing a local broadcasting service for hospitals, residential homes and similar institutions, and for patients receiving community care; and
2. "the advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health by (mainly, but not exclusively) the means of broadcasting health education messages to people living in the area served by the Hampshire Hospitals NHS Foundation Trust or its successors."

These objects are based on the model wording agreed between the Hospital Broadcasting Association (HBA) and the Charity Commission.

Winchester Radio provides a hospital radio service to patients at the Royal Hampshire County Hospital (RHCH) via the bedside entertainment system in furtherance of the first object.

It is in furtherance of the second object that Winchester Radio has launched its community radio service for the local population outside the hospital (primarily those aged over 50), with the intent of helping and encouraging them to live a healthy and active life in the local community, and thus requiring them to make less use of the health services.

Related Organisations

Winchester Radio is proud to be a member of a number of support organisations for the voluntary sector, and wish to extend our thanks and appreciation to them for the information and training they offer throughout the year.

Winchester Radio is a member of the Hospital Broadcasting Association (HBA), the national charity that supports and promotes hospital, health and wellbeing broadcasting in the UK; the Community Media Association (CMA), the organisation which supports and advocates for community media, and the UK Community Radio Network (UKCRN), which supports and advocates specifically for Ofcom-licensed community radio stations. Our members regularly participate in the national conferences and training events organised by the HBA, CMA, and UKCRN.

Winchester Radio is also a member of the National Council for Voluntary Organisations (NCVO). Winchester Radio was also proud to be a member of the Small Charities Coalition – an organisation that did much to champion and support small charities and provide high quality training opportunities – but which closed in Spring 2022. Throughout the period of this report Winchester Radio was also a member of the Foundation for Social Improvement (FSI), but that national support charity for small charities also closed in 2023. It is tragic that two such excellent organisations, that championed and supported so well small charities, have now ceased operations as they did not receive enough funding support to continue. We are very grateful to both for the invaluable training and expertise; along with the passion they shared for the significant contributions that small grassroots charities make in the world - be it in response to need in their local community or further afield.

Locally, Winchester Radio is a member of Community First, one of the local Councils for Voluntary Service.

Winchester Radio's Chairman represents Winchester Radio on a number of local community and volunteer-sector leaders' groups, health forums and business networks, including the Winchester District Older People's Partnership (WDOPP); Dementia Friendly Winchester; the Hampshire & Isle of Wight Social Prescribing Network; the Hampshire & Isle of Wight ICS's Winchester Health and Wellbeing Community Forum; and attends networking events/meetings organised through the year by Winchester BID. Winchester Radio's Treasurer continues in his role as one of HBA's Trustees. Being part of such networks helps Winchester Radio keep up-to-date on developments across all the sectors we operate in, encourages collaboration and sharing of best practice, and most importantly of all, it highlights the issues affecting people we support. This in turn means we can ensure our programming includes coverage of these issues and signposting to appropriate support, and that our community outreach work meeting older people helps raise awareness of how our service can help them keep connected, and promote positive ageing.

Winchester Radio maintains a good working relationship with the nearby University of Winchester, and the volunteer team includes alumni from the University. The charity is also an official community partner for the University's annual "Volunteering and Community Champions Awards".

Hampshire Hospitals NHS Foundation Trust (HHFT) manages the RHCH, where Winchester Radio's studio and FM transmitter are based, and where it delivers the hospital radio service. The RHCH is one of three hospitals managed by the Trust. Winchester Radio's Chairman liaises throughout the year with members of HHFT's Senior Management Team, and does broadcast interviews with members of the Board and clinical staff, often to tie in with local events or current health campaigns.

Winchester Radio depends upon the services of Hospedia Ltd, the company that owns and runs the bedside entertainment system through which its programmes are delivered to patients at the RHCH. Since October 2022, Winchester Radio also depends on UK DAB

Networks (Operations) Ltd, the operator of the Winchester Small-Scale DAB network for its DAB digital radio coverage.

Review of Activities and Achievements

Programming aims

Winchester Radio's aim is that our service:

1. helps and encourages listeners to live a healthy, active, independent life, engaged in the social life of the local community; and
2. where this isn't possible (for example due to ill-health), to help reduce boredom and social isolation by playing a great selection of music and keeping listeners in touch with what is happening locally;

with the ultimate aim of improving the quality of people's lives as they get older, and thus reducing the need for support from the local health and care services.

Key commitments written into the Ofcom FM community radio licence require that Winchester Radio provides a service:

- primarily for people aged 50 and over, living in Winchester and the surrounding area;
- to help improve health and wellbeing; and
- that offers music and speech to entertain and engage the local community;

consisting of:

- music: a wide variety of pop, rock, jazz, easy-listening, and country, all from the 1950s through to the present day, with classical and specialist music also featuring;
- speech: community information, local news, features and interviews, with a focus on content designed to encourage and promote good health and wellbeing;

with a minimum of 70 hours per week of original output (output that is first produced for and transmitted by Winchester Radio).

We aim to provide a mix of music and information tailored to the needs and interests of the older generation in Winchester – who are under-served by other local radio stations. Our music mix is distinctive, and our hyper-local focus on Winchester and the immediately surrounding villages is unique in this area and, we believe, highly attractive. Having attracted our audience, we then use behavioural economics ("nudge theory") to subtly encourage listeners to make the best lifestyle choices for their own health and wellbeing. In pre-pandemic times, we told them about:

- all the enticing events happening on their doorstep;
- the range of local participative sports clubs they can join;
- the great number of other social groups, charities and other organisations they can get involved with;
- the wide range of local support groups for those with long-term health conditions;
- the cultural scene in and around the city; and
- important local government plans, consultations, and decisions that might affect their lives;

and encouraged listeners to get involved.

Programme Activities

Winchester Radio delivered an average of 84 hours of 'original' hours of programme output per week, and an average of 220 volunteer hours per week, throughout 2022, in furtherance of the charity's aims. Our programme schedule and style of service were in line with our Key Commitments to Ofcom, as outlined above. Some specific areas of focus for the charity on-air during 2022 are outlined below, including health promotion activities and awareness campaigns coverage during the pandemic; the war in Ukraine which bore lots of local significance due to Winchester being an official 'City of Sanctuary'; support

available and how to access it for those struggling during the 'Cost of Living' crisis; and Royal events of the year, including the sad passing of her late Majesty Queen Elizabeth II and how local people marked this.

COVID-19

Winchester Radio carried many mentions of COVID-19 throughout the year, keeping listeners up-to-date with the latest advice and guidance from the government, and letting people know about changes and new initiatives such as eligibility for the Spring Booster vaccinations, the easing of restrictions, latest measures and mask-wearing guidance for anyone visiting the hospital, and pop-up and drop-in vaccination opportunities locally. Our coverage included interviews with health professionals during the year, particularly just ahead of when there was a significant shift in national guidance.

Hospital

Being a charity based at the hospital, the Winchester Radio team were ever-mindful of the continued pressures which NHS staff were under during the pandemic, and we worked hard to keep the public aware of how they could help the hospital through adhering to latest COVID guidance, to helping get loved ones home when they were well enough for discharge to help free-up beds for frail and sick patients arriving in hospital, and in using the right NHS service, to avoid putting undue pressure on the emergency departments at our local hospitals. Additionally, we promoted saying "thank you" to staff through hospital's WOW Awards recognition scheme, shared news on how the public could support the hospital's own charities by attending events, or offering time as volunteers or supporters.

A number of interviews were done with health staff during the year, including the marking of the 10th birthday of Hampshire Hospitals NHS Foundation Trust in January, along with the NHS staff panto that month to raise funds; the annual Junior Doctor Awards; how new 'Virtual Wards' were innovating healthcare for patients; International Nurses Day in May; and Clinical Trials and how people could engage with this medical research. There was also coverage of the Winchester Hospice's first full year of operations and we again broadcast the Hospice's Winchester "Light Up A Life" Service in memory of those loved ones lost.

Health Campaigns and Awareness Days

Winchester Radio continued, through its programme output, to encourage listeners to live a healthy, active independent life by including coverage of a range of Health Campaigns and Awareness Days such as "Mental Health Awareness Week", the "Mental Health Minute" and "Time To Talk Day"; through healthy-living awareness periods such as "Veganuary", "Dry January" and "Stoptober"; along with shining a light on a number of health conditions, and support available, be it face-to-face, over the phone, or online. We also regularly let listeners know how, if they were fit and able to, they could help others through blood, tissue and organ donation.

Out and About

With more and more community activities returning to somewhat pre-COVID times normality, our team were able to get out-and-about more in the community, doing interviews at events, with local charities, and getting people's views on new developments and the various planned regeneration projects around the Winchester area.

Our very own intrepid explorer, broadcaster Tony Knight did features on walking in and around Winchester, and we often included opportunities for walking with organised led walking groups, for those who may still not be feeling confident about going out on their own, or were wanting to build up their confidence and fitness gradually again, having been poorly or indoors a lot through the pandemic.

We also encouraged listeners to get involved with nature and environmental campaigns and initiatives such as the "Great British Birdwatch", building bug houses or hedgehog highways in the garden, "Plastic-Free July" and "Winchester Green Week". In addition, many volunteering opportunities with local charities were promoted on-air, along with events and clubs which people could join for more social connection if they were feeling lonely or isolated.

We were also privileged to be invited along to a number of groups running activities locally to help reduce loneliness and isolation, including our team meeting people in March 2022

at the inaugural "Vintage Fun" monthly gathering at the United Church on Jewry Street, organised by the "Anna Chaplaincy for Older People", and the welcome return post-pandemic of the "Winchester Paralympics Personal Bests" event – held over the summer to support, encourage and celebrate those with learning disabilities trying out new sports.

Members of the on-air team also attended and conducted interviews at a number of cultural events around Winchester through the year, including Festivals such as Winchester Fashion Week, Hat Fair, and the Winchester Heritage Open Days Festival; were present at milestone events in the city, such as the commemorative centenary of timetabled buses running (marked by the heritage fleet of charity "Friends of King Alfred Buses"), along with interviews and celebrations of the 400th Winchester "ParkRun" in which 469 people took part. One of our team even got to travel on Santa's Sleigh with his merry band of helpful elves from the Winchester Round Table, to share some festive cheer around the neighbourhoods of Winchester just before Christmas, and collect some much-needed funds for local good causes.

Cost of Living Crisis

2022 was an incredibly challenging year for many, due to the high cost of living, and Winchester Radio's team worked hard to ensure we kept listeners up-to-date with support available to them locally, be it help with getting a hot meal, assistance with transport, or places to go for free to stay warm and dry and enjoy the company of others over a cuppa, whether socially or as part of a free working space during the winter months whilst people were struggling to keep their own homes heated. Helplines were shared and details of support groups locally given, plus we did a number of interviews with organisations such as Churches Together in Winchester who had a coordinated effort of "Warm Welcomes" and activities for people to access during the week at different local churches. We also covered how people who were able to could get involved, or donate groceries or toiletries to help others in need in the community.

Winchester City of Sanctuary

On 24th February 2022, Russia invaded Ukraine. Winchester, as an official "City of Sanctuary" welcomed a high number of refugee families from Ukraine, fleeing the conflict. A number of "Standing with Ukraine" vigils were held locally, and a coordinated effort of support hubs sprung up across the city to provide a warm welcoming and safe space for families to get together and find out more about housing, jobs and help within the community for them. Winchester Radio shared lots of information on-air through the year about the Ukraine Connections and Community Hubs initiatives, including our volunteers doing interviews with organisers at the local churches, charities, the University and Winchester City Council.

Royal Family

2022 saw the then HRH Prince Charles visit the city in the Spring, and the summer was a joyful celebration of many local events to mark HM Queen Elizabeth II's Platinum Jubilee. Winchester Radio's volunteers reported from a number of Jubilee street parties in June, and captured the mood of many locals in marking the Queen's 70 years of service to the nation.

With the announcement of the monarch's death in September, our team were again out and talking to the public locally about HM Queen Elizabeth II, and people shared their feelings of grief, but also their treasured memories of meeting the Queen and wanting to celebrate her life of duty and service. As well as special programmes and news, featuring local people, we also broadcast a special short service of Prayer from one of our local churches.

New initiatives we undertook in 2022

Due to high numbers of very ill patients including those with COVID still in the RHCH, and our volunteers not yet being allowed back on the wards to visit, we started piloting visiting different support groups and collecting their music requests whilst out on community visits. These included meeting and chatting with people at local stroke support groups, those living with dementia, church groups, older peoples' monthly clubs and sport and wellbeing groups. This is something we are continuing in 2023, but still hope to be able to get our volunteers back visiting patients in person again at the hospital too.

Since the launch of our community radio service in 2019, Winchester Radio has been heavily reliant on a single professional news journalist to produce daily local news bulletins on a voluntary basis. A number of work and personal commitments during 2022 meant that there were times when he was unable to produce the bulletins for us, and so a small committed band of eight of our volunteers stepped up and took on the additional workload of producing these local news bulletins for a number of weeks, including throughout the summer months.

With the return of one of our journalist alumni to the volunteer team, we also piloted delivering local news through a dedicated news magazine programme "Winchester Now" later in the year, enabling us to capture more fully the wealth of local community activities in the run-up to Christmas and share these "feel-good" stories.

With the realisation that we had been too reliant on a single (very reliable) volunteer to produce daily news bulletins, the lack of sustainability with regards cover for this time-consuming activity on a daily basis, and the positive comments received about "Winchester Now", it was agreed with the original news journalist that he would retire from producing daily local news bulletins for Winchester Radio, and we then would switch to weekly editions of "Winchester Now", as that was more sustainable for our volunteers in the longer term.

Feedback and Recognition of our Volunteer-led Efforts

The Winchester Radio team delivering the service are all volunteers, giving their time and energy for free, so it really means a lot to us when we hear back from our listeners on how much our service has helped them, particularly through a lonely or difficult time; and when other grassroots charities and local organisations we have given publicity to, on-air, value how our service helps them, and their staff take the time and trouble to say "thank you". Here are some of the appreciative messages we had through the year:

"Thank you so much for the beautiful programme early on Saturday. It brought total serenity to the start of my day."

"I want to say a great thank you for all the shout outs and tunes you played. I did hear the music and even remember some of the numbers you played in the early days whilst I was in ICU. I have now been discharged home and am slowly rehabilitating and building my strength up to be able to do the things I used to do. Your service is truly healing and definitely makes a difference to recovery."

"Really appreciate you coming to visit and your support. The people in our group really enjoyed the chat and hearing their music requests on Winchester Radio."

"Thanks so much to you and the team at Winchester Radio for helping make this happen."

"Many thanks for the helpful information you provide."

"Delighted you are covering this – thank you."

"Thank you so much for your service, and thank you for 'Sultans of Swing' currently playing!"

"BIG thank you for joining us today."

"Lovely tunes – thank you. I'm really enjoying listening to your Easter programmes on Winchester Radio, whilst I'm cooking Sunday lunch."

"Thinking of you all. Many thanks for the service you provide on Winchester Radio – I live alone, and I really appreciate it."

"Thank you so much for giving our summer event a mention on Winchester Radio. It is really appreciated."

"Your radio station. Fantastic. Your music. Incredible. So well done."

"I live at Colden Common. I spend a lot of time in my workshop, and I'm very pleased at the type of music you play because I'm now in my eighties and especially the oldies and the big band music after lunch that you play. So keep up the good work [...] thanks for all your good work and I enjoy your music. Thank you."

"Thanks so much for the local information you share on-air [...] Wishing Winchester Radio all the best for the months ahead."

"My wife [...] is currently critical in ICU with COVID and pneumonia. I can't visit but apparently they are playing hospital radio to her. Although unconscious, I understand there's good evidence sound is often heard [...] I'll be listening in myself [...] I think you do fantastic work."

"Thank you for all you do to keep people connected. It is so important, especially in these times."

"We were very honoured and happy to be involved in the broadcasts."

"Thank you so much for playing my favourite singer, Elvis Presley, and for all you do [...] Lastly, I'd like to say many thanks for all your team and everybody who works on Winchester Radio - you are all just great!"

"So pleased it was a happy ending. Thank you so much at Winchester Radio for getting the appeal out so quickly – really appreciate your help."

"I'm so grateful to all of you at Winchester Radio – I love listening to you every day."

Awards

In 2022, our special interactive community engagement initiative at Christmas 2021, "Carols on the Doorstep", won Silver in the Best Special Event category of the National Hospital Radio Awards, with the judges saying:

A great community initiative that brought people together through the power of radio. Really interesting and informative.

And our Chief Engineer, Paul Blitz, won the John Whitney Award for Outstanding Contribution, the citation recognising not only his long voluntary service at Winchester Radio, but also the assistance that he has provided, over many years, to other hospital and community radio stations. The citation read:

Community-spirited, enthusiastic, hardworking, and helpful to us and other hospital radios, Paul is one of Winchester Radio's Trustees, and our Chief Engineer. He has a degree in Electronic Engineering, and has worked in electronics/IT all his life, currently as a self-employed technical trainer/consultant.

During 36 years volunteering at Winchester Radio, Paul has led the design, building and commissioning of all four sets of our studios. He has also been a Trustee of the charity for 29 years.

As part of the latest studio rebuild, Paul designed and built audio equipment (distribution amplifiers, routing switchers, silence detectors, etc) at a cost of less than £600, saving us around £8,000 compared to commercially-available units. He now makes these units available at cost to other hospital and community radio stations.

Paul has always offered support to other stations, starting by hosting a bulletin board in pre-internet days. He took weekly trips to Hospital Radio Basingstoke for 6 months in 2000 after fire burnt down their studios, and in September 2021 he responded to an urgent plea for help from Gosport Hospital Radio, driving to their studios, effecting a temporary fix whilst taking equipment home for repair.

Since the launch of our health and wellbeing community radio service, Paul has continued to enhance the capabilities and resilience of our technical systems, resolving issues even at unsocial hours – sometimes remotely, sometimes on-site at the studio.

We have almost fully-redundant computer systems and audio switches that failover from one to the other, email a number of us when the silence detectors operate, and if silence is detected from one of the playout computers email us a screenshot and then reboot the computer.

Paul also regularly contributes to our broadcasts: recording and editing local community events, voicing public service announcements, and presenting shows.

This is despite the fact that, in recent years prior to the pandemic, Paul was regularly travelling both nationally and internationally with work. If we have a computer problem, Paul is always available to remotely-access the studios over one of the VPNs that he has set-up.

At the onset of the COVID-19 pandemic and subsequent lockdown, Paul quickly enabled remote broadcasting capabilities, and delivered a combination of new and existing audio equipment to our volunteers to allow them to continue to broadcast, from home, and dealt admirably with the many support queries that this caused.

Paul Blitz is quite simply one of life's "Unsung Heroes". He never makes a fuss or seeks recognition – just gets on with whatever needs doing. He has, and continues to make, a real impact at Winchester Radio. We are hugely appreciative to Paul for all he does.

Bob Whitbread, Chair of Gosport Hospital Radio said:

"Paul was like a breath of fresh air – within 2 hours he had solved the immediate problem, and he didn't know it then, but he had a very grateful team from Gosport Hospital Radio, pleased that we were actually back on-air... No amount of appreciation will explain just how pleased we were when he turned up."

Winchester Radio was also a shortlisted top 10 nominee in the other 2 station categories we entered for these annual awards: Best Station Promotion for the promo for our "Carols on the Doorstep" initiative, and in the Best Speech Package for an interview with GP and medical broadcaster, Dr Sarah Jarvis during the COVID-pandemic.

DAB broadcasting

Following our application to Ofcom in 2021, Winchester Radio was awarded a Community Digital Service Provider licence on 4th February, allowing us to broadcast our service on the Winchester Small-Scale DAB digital radio network when it launched.

The network started broadcasting at the very end of September, with an official launch in early October. Winchester Radio was one of the launch stations.

A visit from Japan

Winchester Radio has always been happy to share our knowledge with other hospital and community radio practitioners. Until now, our knowledge has been shared only within the UK. However, in September, Professor Akiko Agawa from the Nagoya University in Japan visited us on a tour of hospital radio stations in the UK as part of her academic research. She was particularly interested in our pioneering move into health & wellbeing community broadcasting.

Generating earned income

Late in 2021, Winchester Radio applied for funding from the DCMS-funded, Ofcom-administered Community Radio Fund to employ a Community Business Development Manager to help grow earned-income and reduce the dependence of the charity on grant funding. The Community Radio Fund provides such funding to Ofcom-licensed community radio stations as seed-funding, allowing them to employ paid staff for an initial fixed-term in the hope that they are sufficiently successful that the role become self-funding in

subsequent years. The application was successful, although not for the full amount; the funding panel agreed to fund the employee for 30 hours/week.

The funding arrived in March 2022, but we found recruitment difficult, and it wasn't until August that the Community Business Development Manager started work. Unfortunately, the individual found that they had over-committed themselves alongside other commitments, and left after only 7 weeks. After reflecting on lessons to be learned, the Trustees approached Ofcom to vary the terms of the grant, to allow the employment of another Community Business Development Manager for a further 12 months, but with reduced hours/week. This was agreed and, following another recruitment process, the new employee started work in mid-2023.

Acknowledgements

All Winchester Radio's activities have only been possible through the sterling efforts of a dedicated team of around 25 regular volunteers, supplemented by a number of additional volunteers providing ad-hoc support, putting in literally thousands of hours of effort, and we'd like to take this opportunity to thank them for their continued time, energy and commitment throughout another very challenging year. We particularly appreciate that a number of the team stepped up to take on additional volunteer tasks outside their normal area of volunteering, to assist the charity's smooth running.

Overall, we conservatively estimate that the volunteer team has given almost 11,500 hours of their time to the charity during the year. Using the standard Ofcom volunteer rates, this is worth approximately £128,000.

There is a whole body of clinical evidence that says "Giving to others" is one of the key "5 Ways to Mental Wellbeing" (as outlined on the NHS website), and our charity, as a volunteer-led one, has always recognised the benefits of volunteering – it is very much a two-way street: helping others can also help those who volunteer – making them feel valued, helping them feel connected, and with a sense of purpose, giving their time with like-minded altruistic people who want to make a positive difference in the world, and utilising existing skills or developing new ones, in carrying out their designated volunteer roles to help further the charitable aims of the organisation. We always champion volunteering done well, and those altruistic souls who go above and beyond to help others.

We are thankful to Hampshire Hospitals NHS Foundation Trust for their ongoing support for what we do, and for continuing to provide us with free accommodation, worth almost £8,500. We were informed by the Senior Management in May that the planned relocation of our studio to Level A of Burrell Wing was not now going to be possible, due to redevelopment plans including a new elective orthopaedic hub. Whilst the hospital management were adamant that they would continue to accommodate Winchester Radio, discussions continued through the year and into 2023. At the time of writing, it is believed that Winchester Radio will be relocating, during 2023, to Ashley Wing.

Small charities such as Winchester Radio do not have the financial means to spend funds on professional services, cloud-based IT systems and advertising, so we are incredibly grateful that many businesses, large and small, have supported us during 2022.

We'd also like to say a huge thank you to the many individuals who have donated to Winchester Radio during 2022, and the local companies and organisations who have supported us through taking radio-advertising with us. We are very grateful to all those who champion and support charity Winchester Radio.

Financial Performance

Overall, Winchester Radio is financially sound and has significant cash reserves.

At the end of 2022, Winchester Radio had total cash reserves, in-hand and at the bank, of just under £87,000 (2021: just over £59,000), of which £26,195 (2021: £8,850) is restricted funds (two-thirds of which is the Community Radio Fund grant).

As in 2021, there are just over £1,200 of prepayments recorded. These relate to:

- end-of-year adjustments, where the charity has paid in 2022 for a service to be delivered in partly 2022 (for instance, it includes the part of the £850 Ofcom licence fees, paid in March, that relates to the period after 31st December 2022); and
- purchase of music download credits with a supplier of professional-quality music downloads (we purchase credits in bulk to obtain the best price).

This year the debtors, at £1,153, is significantly larger than the £116 recorded last year. This increase is entirely due to an advertising sales invoice being issued in late December but paid in January 2023. The £22 (2021: £13) of trade creditors relates to monthly bills the Direct Debit for which were not taken until January 2023. The £1,628 (2021: nil) of payments received on account is advertising sales for campaigns due to run in 2023. The £60 (2021: £70) of stock is fundraising CDs produced by the predecessor charity, Winchester Hospital Radio, and which are sold on enquiry from members of the public.

Based on the financial performance in this and the three previous years, the Trustees have confirmed their estimate that the base running costs for providing both the community and hospital radio services for a full year is around £7,500. The Trustees have, therefore, formally designated an additional £11,000 (2021: £5,525) of the unrestricted reserves as being for the studio relocation/re-equipping project.

Overall assets totalled just over £103,000 (2021: just under £84,000, the difference being primarily due to the Community Radio fund grant, and a £5,000 legacy).

Income

Total recorded income was £49,266 (2021: £24,752), consisting of £32,375 in grants, donations and other monetary gifts (2021: £7,551), £13,121 worth of donations-in-kind (2021: £15,316), £3,478 income from trading activities (2021: £1,880) and £292 of bank interest (2021: £5).

Three significant grants were received during the year:

- £20,933 from the Community Radio Fund, to employ a part-time Community Business Development Manager, as explained above;
- £2,800 from Winchester City Council, as part of its "Priority Outcomes Framework grant-funding programme (this is the first of renewed a 3-year grant programme – a further two years of funding, at a somewhat lower level each year, has been agreed covering the years 2023 to 2025); and
- £2,000 from the Rotary Clubs of Salisbury, Sarum, and Winchester, from the proceeds of the Clarendon Marathon.

In addition, we received:

- a £5,000 legacy from the late Doria Blitz, mother of Paul Blitz, a long-standing Trustee and founder member of the predecessor charity, Winchester Hospital Radio; and
- a £500 donation from Rick Stein's Winchester restaurant relating to sales of the "Winchester Pudding", a percentage of the cost of which is donated to local charities.

Donations-in-kind included:

- free-of-charge accommodation, provided by Hampshire Hospitals NHS Foundation Trust, worth £8,450;
- accountancy services, namely the Independent Examination of this Trustees' Annual Report & Accounts, worth £2,475, from Jonathan Poulter of Rothmans;
- free access from Google to its Workspace email and collaboration software, worth over £1,400; and
- free cloud-hosted Voice-over-IP telephony services, providing the charity with a memorable telephone number and remote access to make and receive calls and messages, courtesy of Nimvelo, worth over £500.

Trading income arose from:

- sales of on-air advertising to local businesses: £1,842 (2021: £1,333); in addition, a further £1,628 of advertising sales were completed for campaigns to run on-air in 2023;
- two fundraising car boot sales which raised £873 (2021: £547) in sellers' pitch fees;
- a short consultancy contract with Action Hampshire, to help design the Voluntary, Charity and Social Enterprise involvement with the NHS Hampshire & Isle of Wight Integrated Care Board;
- a fundraising coffee morning; and
- two fundraising CD sales.

The production of the commercials cost £410 (2021: £290), meaning that advertising sales brought in just over £1,400 net – significantly less than we were hoping for.

The car boot sales cost £180 for licence fees from Winchester City Council, meaning that the events raised just under £700.

The coffee morning was held at Rick Stein's Winchester restaurant, which didn't charge for hosting the event, so all income came directly to Winchester Radio.

Expenditure

There was only £53 of capital expenditure on upgrading fixed assets this year (2021: nil). A further £23 (2021: £49) was spent on new music for the library – now purchased in digital form from a professional media download service, rather than in the form of CDs as previously.

By far the most-significant ongoing revenue expense is music copyright licensing fees, totalling over £2,000 again this year. This is followed by the Ofcom licences required to broadcast as a community radio station (£850 per annum for the FM licence, plus £100 per annum for the DAB licence) and insurance (£700 this year). The next two most-significant ongoing costs are the IRN news subscription, which provides us with hourly national/international news bulletins, plus access to news stories via their "Net Newsroom" facility, and the broadband internet connection.

New expenditure this year is the employment costs of the Community Business Development Manager. There were one-off costs associated with recruitment (£552) and the purchase of a mobile phone (£158), plus the salary and pension costs (totalling just under £2,700). The earned income that the Community Business Development Manager role is intended to generate needs to be a mix of primary-purpose income and non-primary-purpose income, to ensure that Winchester Radio remains within the limits on charity trading. The costs of employment have, therefore been split 75/25 between expenditure on charitable activities and fundraising activities, to match the intended mix of generated income.

Banking fees include:

- a monthly fee charged by CAF Bank; and
- payment processing fees from PayPal (donations), donr (text donations) and GoCardless (membership fee direct debits).

Wherever possible, use was made of products and services made available free-of-charge or at reduced price to charities. This includes:

- Google Workspace;
- the VoIP telephone system from Nimvelo; and
- the audio stream hosting from streamerr.

Financial Management and Reserves Policies

Winchester Radio has a Financial Management Policy which defines the controls to be implemented to ensure that the charity's assets are secure. This policy meets all the requirements of the Charities Act 2011 and the Charity Commission guidelines "Internal Financial Controls for Charities (CC8)".

The charity and its predecessor have been slowly building up a reserve for an inevitable re-equipping and move of studios. Winchester Radio is currently in a small temporary studio. Ahead of the launch of the community radio service, a complete new set of studio equipment and computers was purchased, and virtually all of this will be able to be relocated to new studios.

After the reporting period, the NHS Trust informed the Trustees that the 100m² of floor space within the Burrell Wing of the RHCH, that had been allocated to Winchester Radio pre-pandemic was no-longer available, and that the existing studio location is to be redeveloped as clinical space. The CEO of the NHS Trust has assured the Trustees that the NHS Trust remains committed to accommodating Winchester Radio, and an alternative location, albeit of a similar size to the current accommodation, has provisionally been identified for Winchester radio to occupy for the next 6-8 years, ahead of the new hospital being built on the outskirts of Basingstoke, when, as part of widescale upgrades to the RHCH, new larger studio and office accommodation for Winchester Radio have been allocated. At the time of writing, the Trustees are in detailed discussions with the NHS Trust management regarding the initial relocation, which it is understood is required to be completed during 2023, and its funding.

It is intended that, once the studio move is complete, any remaining designated funds will be undesignated. Unrestricted reserves will return to equivalent to 1 year's cash expenditure.

If the employment of a Community Business Development Manager is successful, the reserves policy will need to be adjusted to take account of the costs of employment. As the employee is currently employed on a fixed-term contract, funded by the Community Radio Fund, there is no immediate need to adjust the current policy.

Management of Major Risks

The launch of our community radio service in 2019, with the attendant significant increase in running costs, was (and remains) a significant risk to Winchester Radio. The project was approved on the basis of three major income streams, all of which have risks – grant funding, commercial advertising and sponsorship, and personal donations. However, with the financial buffer afforded by the current reserves, the Trustees are confident that the charity has a long-term future. Grant funding-wise, the 3-year agreement with Winchester City Council, recently renewed, albeit at a lower level, and a long-term relationship with Winchester Rotary provides further confidence.

Income from advertising sales remains low, but early in the reporting period we were successful in our application to the DCMS-funded, Ofcom-administered Community Radio Fund, for a grant to employ a Community Business Development Manager for an initial 12 months, with the intent that they bring-in revenue of 150% of their salary, making both their position sustainable and a significant improvement in earned income – not only from advertising sales, but also primary-purpose funded programming and other initiatives.

In the meantime, in the short- to medium-term, the charity has sufficient funds to continue to provide both a hospital and community radio service, despite the legacy of the disruption to funding streams caused by the COVID-19 pandemic.

Operating as a community radio station, with programming heard across the city, brings risks in the form of libel and the requirement to comply with broadcasting legislation, including the Ofcom Broadcasting Code. The FM transmitter and antenna were installed and commissioned by professionals, and signed-off by Ofcom, ensuring that the transmissions are technically compliant with the engineering codes. All on-air presenters receive training, on joining and then annually, on the requirements of the Broadcasting Code, and on libel. The charity's insurance includes limited libel and slander protection in the unlikely event of a complaint.

The final major risk associated with the community radio service is technical equipment failure, taking the station off-air for a significant period of time. This is compounded by the charity having a core technical team of two volunteers, both of whose paid work may take them away from home, or otherwise mean that they are unable to immediately respond to a technical problem. This risk has been mitigated by installing new equipment,

including spares that, as far as possible, are intended to automatically switch over in case of failure, and by the provision of remote access to the computer systems. During the reporting period, our service has remained on-air 24/7, with the rare equipment failure being covered by the automated switch-overs and alerting of our technical team. Insurance cover is in place for extreme cases of equipment failure.

Another major risk facing the charity is its accommodation. As detailed above, Hampshire Hospitals are requiring Winchester Radio to relocate, as the current studio location is being redeveloped as clinical space. The NHS Trust has assured us that they wish Winchester Radio to remain on site at the RHCH, and discussions are on-going at the time of submission as to what the options are, and who will cover the associated relocation costs.

Charity Trustees

Anna O'Brien (Chairman)
Paul Blitz
Nigel Dallard

Charity Number

1160752 (England and Wales)

Principal Address

Mailpoint MP66
Royal Hampshire County Hospital
Romsey Road
Winchester
Hampshire
SO22 5DG

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
ME19 4JQ

Independent Examiner

Jonathan Poulter FCA CTA
Rothmans LLP
Avebury House,
6 St. Peter Street,
Winchester.
SO23 8BN

Signed on behalf of the Trustees,



Anna O'Brien
Chairman



Nigel Dallard
Treasurer

Date: 06/10/2023

Date: 06/10/2023

Independent Examiner's Report to the Trustees

I report to the trustees on my examination of the accounts of Winchester Radio ("the Charity") for the year ended 31 December 2022, which are set out on pages 17 to 27.

Responsibilities and basis of report

As the charity trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").


I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jonathan Poulter FCA CTA
Rothmans LLP
Avebury House,
6 St. Peter Street,
Winchester.
SO23 8BN

Date: 9 October 2023

Statement of Financial Activities

(incorporating an Income and Expenditure Account)

for the Year Ended 31st December 2022

			2022	2021
	Notes	Unrestricted funds	Restricted funds	Total funds
		£	£	£
Income and Endowments from:				
Donations and legacies	2a	24,563	20,933	45,496
Charitable activities		-	-	-
Other trading activities	2b	3,478	-	3,478
Investments	2c	292	-	292
Total Income		28,333	20,933	49,266
Expenditure on:				
Raising funds	3a	793	672	1,465
Charitable activities	3b	25,748	2,865	28,613
Total Expenditure		26,541	3,537	30,078
Net income/(expenditure) before investment gains/(losses):		1,792	17,396	19,188
Net gains/(losses) on investments		-	-	-
Net income/(expenditure)		1,792	17,396	19,188
Extraordinary items		-	-	-
Transfers between funds	10	53	(53)	-
Other recognised gains/(losses):				
Gains and losses on revaluation of fixed assets for the charity's own use		-	-	-
Other gains/(losses)		-	-	-
Net movement in funds		1,845	17,343	(4,324)
Reconciliation of funds:				
Total funds brought forward				
Cash at bank and in hand		50,787	8,852	59,639
Fixed Assets		22,859	-	22,859
Debtors		1,328	-	1,328
Creditors		(13)	-	(13)
Stock		70	-	70
Total funds carried forward		76,876	26,195	103,071
				83,883

Balance Sheet

as at 31st December 2022

	Notes	2022		2021	
		Unrestricted	Restricted funds	Total funds	Total funds
		funds			
		£	£	£	£
Fixed assets:					
Tangible assets	5a	11,163	-	11,163	16,945
Intangible assets	5b	4,183	-	4,183	5,914
Investments		-	-	-	-
Total fixed assets		15,346	-	15,346	22,859
Current assets:					
Stock	6	60	-	60	70
Debtors	7	2,368	-	2,368	1,328
Investments		-	-	-	-
Cash at bank and in hand	9	60,752	26,195	86,947	59,639
Total current assets		63,180	26,195	89,375	61,037
Creditors:					
Amounts falling due within one year	8	1,650	-	1,650	13
Net current assets/(liabilities)		61,530	26,195	87,725	61,024
Total assets less current liabilities		76,876	26,195	103,071	83,883
Creditors:					
Amounts falling due after one year		-	-	-	-
Provision for liabilities		-	-	-	-
Total net assets or liabilities		76,876	26,195	103,071	83,883

Signed on behalf of the Trustees,



Anna O'Brien
Chairman

Date: 06/10/2023



Nigel Dallard
Treasurer

Date: 06/10/2023

Notes to the Financial Statements for the Year Ended 31st December 2022

1. ACCOUNTING POLICIES

(a) Basis of accounting

These accounts have been prepared under the historical cost convention, with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) Second Edition (effective 1 January 2019);
- the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102); and
- the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

(b) Income

i) Recognition of income

Income is recognised in the Statement of Financial Activities when:

- the charity becomes entitled to the resources;
- it is more likely than not that the Trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

ii) Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required by the FRS 102 SORP or FRS 102.

iii) Grants and donations

Grants and donations are only included in the Statement of Financial Activities when the general income recognition criteria, specified in the FRS 102 SORP, are met.

In the case of performance-related grants, income is only recognised to the extent that the charity has provided the specified goods or services, as entitlement to the grant only occurs when performance-related conditions are met.

iv) Gift Aid

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of the gift, and is treated as an addition to the same fund as the initial donation unless the donor of the terms of the appeal have specified otherwise.

v) Contractual income and performance-related grants

This is only included in the Statement of Financial Activities once the charity has provided the related goods or services, or met the performance-related conditions.

vi) Donated goods

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

The cost of any stock of goods donated for distribution to beneficiaries is recognised on receipt at the fair value of those gifts at the time of their receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from the sale less any expected costs of sale, and recognised in "income from other trading activities", with the corresponding stock recognised in the balance sheet. On its sale, the value of stock is charged against "Income from other trading activities" and the proceeds from the sale also recognised as "Income from other trading activities".

Goods donated for ongoing use by the charity are recognised as fixed assets and included in the Statement of Financial Activities as incoming resources when receivable.

Gifts-in-kind for use by the charity are included in the Statement of Financial Activities as income from donations when receivable.

vii) Donated services and facilities

Donated services and facilities are included in the Statement of Financial Activities when received, at the value of the gift to the charity, provided the value of the gift can be measured reliably.

Donated services and facilities that are consumed immediately are recognised as income, with an equivalent amount recognised as an expense under the appropriate heading in the Statement of Financial Activities.

viii) Volunteer help

The value of any voluntary help received is not included in the accounts, but it is described in the Trustees' Annual Report.

ix) Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

x) Income from membership subscriptions

Membership subscriptions, which are received in the nature of a gift, are recognised in Donations and Legacies.

Notes to the Financial Statements

for the Year Ended 31st December 2022 (continued)

(c) Expenditure and liabilities

i) Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources, and the amount of the obligation can be measured with reasonable certainty.

ii) Provisions for liabilities

A liability is measured on recognition at its historical cost, and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

iii) Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

(d) Assets

i) Tangible fixed assets for use by the charity

These are capitalised if they can be used for more than one year. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation is calculated on a "straight line" basis at a rate to write-off the cost of tangible fixed assets over their expected useful lives. The rates applied per annum are as follows:

• fixtures and fittings	10%
• computers & computer systems	20%
• other electronic equipment	10%
• physical music library	10%

ii) Intangible fixed assets

identifiable and are controlled by the charity through custody or legal rights. They are valued at cost or, if gifted, as the value to the charity on receipt,

Amortisation is calculated on a "straight line" basis at a rate to write-off the cost of the intangible fixed assets over their expected useful lives. The rates applied per annum are as follows:

• software	20%
• visual branding	10%
• audio branding	20%
• digital music library	10%

iii) Stocks

Stocks held for sale as part of non-charitable trade are measured at the lower of cost or net realisable value.

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.

iv) Debtors

Debtors are measured on initial recognition at settlement amount after any trade discounts. Subsequently they are measured at the cash or other consideration expected to be received.

Notes to the Financial Statements for the Year Ended 31st December 2022 (continued)

2. INCOME

			2022	2021
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
(a) Donations and legacies				
Donations and gifts				
Donation from Rick Stein Winchester	500	-	500	-
Donations via "Give As You Live"	68	-	68	18
Donations via "Amazon Smile"	28	-	28	48
Donations via VirginMoney Giving	-	-	-	100
Donations via Text Giving	-	-	-	1
Other donations	448	-	448	275
Gift Aid	198	-	198	159
Legacies	5,000	-	5,000	-
Grants (note 2d)				
DCMS/Ofcom Community Radio Fund	-	20,933	20,933	-
Winchester City Council Priority Outcomes Framework	2,800	-	2,800	3,000
Clarendon Marathon	2,000	-	2,000	2,000
Winchester & District Round Table	-	-	-	850
Provincial Grand Lodge of Master Mark Masons	-	-	-	700
Membership subscriptions	400	-	400	400
Donated goods, facilities & services (note 2e)				
Accommodation	8,450	-	8,450	8,450
Independent Examination of accounts	2,475	-	2,475	2,475
Google Workspace	1,440	-	1,440	1,325
VoIP phone system	576	-	576	576
Stream Hosting	180	-	180	180
Audio Content Fund Syndicated Programming	-	-	-	2,310
Total	24,563	20,933	45,496	22,867
(b) Other trading activities				
Advertising Sales	1,842	-	1,842	1,333
Car Boot Sale	873	-	873	547
Consulting Services	450	-	450	-
Coffee Morning	286	-	286	-
CD sales	27	-	27	-
Total	3,478	-	3,478	1,880
(c) Income from investments				
Interest	292	-	292	5
Total	292	-	292	5
(d) Grants				
i) DCMS/Ofcom Community Radio Fund				
Seed funding from the Dept for Digital, Culture, Media & Sport, via the Ofcom-administered Community Radio Fund, to employ a part-time Community Business Development Manager for 12 months, to grow Winchester Radio's earned income. Following the resignation of the employee, the terms of the grant were renegotiated allow the recruitment of another employee, again for 12 months, but on less hours/week. This employee started after the reporting period.				
ii) Winchester City Council Priority Outcomes Framework				
This is the first year of a 3-year grant award, renewed for a second term, based on Winchester Radio's activities furthering the City Council's priorities for community development.				
iii) Clarendon Marathon				
This unrestricted grant was made by the organisers of the marathon (the Rotary Clubs of Salisbury, Sarum and Winchester) from funds raised as a result of the 2022 event.				
iv) Winchester & District Round Table				
This grant was to cover the cost of the Ofcom licences to broadcast Winchester Radio's service on FM.				
v) Provincial Grand Lodge of Master Mark Masons of Hampshire & Isle of Wight				
This grant was towards the purchase of microphones and headphones to allow Winchester Radio volunteers to broadcast remotely.				

Notes to the Financial Statements

for the Year Ended 31st December 2022 (continued)

(e) Donated goods, facilities & services

i) Accommodation

Hampshire Hospitals NHS Foundation Trust provides the charity with 26m² of accommodation free-of-charge. The Trust calculates that the cost of this accommodation is £325 /m².

ii) Independent Examination of accounts

Jonathan Poulter, and previously his father John Poulter, both of Rothmans have independently examined the charity's accounts free-of-charge for a number of years.

iii) Google Workspace email/collaboration service

Google makes its Workspace Business Starter email and collaboration service available free-of-charge to UK registered charities. The normal cost is £5 per user, per month. This represents the cost of Winchester Radio purchasing an appropriate number of accounts at standard prices.

iv) VoIP Phone System

Nimvelo offers its cloud-hosted VoIP phone system free-of-charge to UK registered charities. The value of the donation is calculated based on the usual cost of the service features being used by Winchester Radio.

v) Stream Hosting

streamerr offers its internet streaming service free-of-charge to UK registered charities. The value of the donation is calculated based on the usual cost of the service features being used by Winchester Radio.

vi) Audio Content Fund Syndicated Programming

The (now closed) Audio Content Fund distributed grants to independent production companies to produce distinctive, public service radio content for broadcast on commercial and community radio. The fund aimed to support programming that is traditionally more difficult to support on a commercial basis (such as documentaries, comedy, drama, events). The monetary value represents the sum of the amount awarded to the production company of each series broadcast by Winchester Radio, divided by the number of community radio stations that broadcast that series.

Other information

All income in the current and prior years was unrestricted except for the grant from the DCMS/Ofcom Community Radio Fund.

3. EXPENDITURE

	2022		2021	
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
(a) Expenditure on raising funds				
Cost of advertising sales	410	-	410	290
Community Business Development Manager				
Salary	-	660	660	-
Social security costs	-	-	-	-
Pension contributions (defined contribution scheme)	-	12	12	-
Other employee benefits	-	-	-	-
Recruitment costs	138	-	138	-
Mobile Phone	49	-	49	-
Car Boot Sale	180	-	180	90
CD sales	16	-	16	-
Total	793	672	1,465	380

Notes to the Financial Statements

for the Year Ended 31st December 2022 (continued)

(b) Expenditure on charitable activities

Station running expenses

Music copyright licences				
Community Radio	2,140	-	2,140	1,989
Hospital Radio	49	-	49	47
Google Workspace Email & Collaboration Service	1,440	-	1,440	1,325
Ofcom Broadcasting licences	91	850	941	1,100
Insurance	700	-	700	695
VoIP telephone system	586	-	586	576
IRN news licence	343	-	343	324
Broadband internet connection	252	-	252	256
Stream hosting	180	-	180	180
TV licence	159	-	159	158
Broadcast playout system remote access licence	150	-	150	150
UK Radioplayer subscription	109	-	109	118
Volunteer Recruitment	89	-	89	-
Banking fees	85	-	85	98
Ofcom PMSE Radiomic licence	68	-	68	39
CMA membership fee	60	-	60	60
HBA membership fee	50	-	50	50
Equipment replacements / engineering	27	-	27	26
Local Radio Support membership	22	-	22	-
Winchester Small-Scale DAB carriage fee	5	-	5	-
Community First membership fee	8	-	8	5
Audio Content Fund Syndicated Programming	-	-	-	2,310
Training	-	-	-	510
Remote b'casting mixers, mics, mic stands, headphones	-	-	-	48
Miscellaneous	-	-	-	-
Community Business Development Manager				
Salary	-	1,979	1,979	-
Social security costs	-	-	-	-
Pension contributions (defined contribution scheme)	-	36	36	-
Other employee benefits	-	-	-	-
Recruitment costs	414	-	414	-
Mobile Phone	149	-	149	-
Communications and publicity				
Website/internet domain hosting	58	-	58	100
AGM Room Hire	-	-	-	30
Accommodation	8,450	-	8,450	8,450
Independent Examination of accounts	2,475	-	2,475	2,475
Depreciation of tangible fixed assets	5,835	-	5,835	5,825
Amortisation of intangible fixed assets	1,754	-	1,754	1,752
Total	25,748	2,865	28,613	28,696

4. PAID EMPLOYEES**(a) Staff Costs**

Salaries & wages	-	2,639	2,639	-
Social security costs	-	-	-	-
Pension contributions (defined contribution scheme)	-	48	48	-
Other employee benefits	-	-	-	-
Total	-	2,687	2,687	-

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

(b) Average head count

	2022	2021
Average number of employee	0.1	0

A single employee was employed for a total of 7 weeks during this year, in a community business development role. As the purpose of the role is to generate a mix of primary purpose and non-primary purpose income, the employment costs have been allocated 75% to expenditure on charitable activities and 25% to costs of raising funds.

Notes to the Financial Statements

for the Year Ended 31st December 2022 (continued)

(c) Redundancy payments

	2022	2021
Total redundancy and termination payments	-	-

5. FIXED ASSETS

(a) Tangible fixed assets

	Music library £	Fixtures & fittings £	Computers £	Electronic equipment £	Total £
Cost as at 1 January 2022	5,000	4,227	22,381	28,682	60,290
Additions	-	-	53	-	53
Disposals	-	-	-	-	-
Cost as at 31 December 2022	5,000	4,227	22,434	28,682	60,343
Depreciation as at 1 January 2022	5,000	3,191	17,172	17,982	43,345
Charge for year	-	172	3,989	1,674	5,835
Elimination on disposal	-	-	-	-	-
Depreciation as at 31 December 2022	5,000	3,363	21,161	19,656	49,180
Net book value as at 1 January 2022	-	1,036	5,209	10,700	16,945
Net book value as at 31 December 2022	-	864	1,273	9,026	11,163

All tangible fixed assets relate to unrestricted funds.

There are no contractual commitments for the acquisition of tangible fixed assets.

(b) Intangible assets

	Digital Music Library £	Audio Branding £	Visual branding £	Software £	Total £
Cost as at 1 January 2022	291	3,000	6,000	2,985	12,276
Additions	23	-	-	-	23
Disposals	-	-	-	-	-
Cost as at 31 December 2022	314	3,000	6,000	2,985	12,299
Amortisation as at 1 January 2022	60	1,800	2,400	2,102	6,362
Charge for year	31	600	600	523	1,754
Elimination on disposal	-	-	-	-	-
Amortisation as at 31 December 2022	91	2,400	3,000	2,625	8,116
Net book value as at 1 January 2022	231	1,200	3,600	883	5,914
Net book value as at 31 December 2022	223	600	3,000	360	4,183

All intangible assets relate to unrestricted funds.

Notes to the Financial Statements

for the Year Ended 31st December 2022 (continued)

6. STOCKS

	Stock		Donated goods	
	For distribution £	For resale £	For distribution £	For resale £
Fundraising CDs				
Opening	-	70	-	-
Added in period	-	-	-	-
Expensed in period	-	10	-	-
Impaired	-	-	-	-
Closing	-	60	-	-
Total this year	-	60	-	-

7. DEBTORS AND PREPAYMENTS

	2,022		2,021	
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Trade debtors	1,153	-	1,153	116
Prepayments and accrued income	1,215	-	1,215	1,212
Other debtors	-	-	-	-
Total	2,368	-	2,368	1,328

8. CREDITORS AND ACCRUALS

	2,022		2,021	
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Amounts falling due within one year				
Trade creditors	22	-	22	13
Payments received on account for contracts or performance-related grants	1,628	-	1,628	-
Total	1,650	-	1,650	13

9. CASH AT BANK AND IN HAND

	2,022		2,021	
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
CAFCash current account	10,993	-	10,993	9,020
CAF Gold deposit account	49,324	26,195	75,519	50,234
PayPal account	435	-	435	385
Cash	-	-	-	-
Total	60,752	26,195	86,947	59,639

Notes to the Financial Statements for the Year Ended 31st December 2022 (continued)

10. MOVEMENT IN FUNDS

(a) Current year

	Balance 01/01/2022	Income	Expenditure	Transfers	Balance 31/12/2022
Unrestricted Funds					
General (inc. fixed assets)	31,756	28,333	(26,541)	(10,947)	22,601
Studio relocation/re-equipping	43,275	-	-	11,000	54,275
Total	75,031	28,333	(26,541)	53	76,876
Restricted Funds					
DCMS/Ofcom Community Radio Fund	-	20,933	(2,687)	-	18,246
Studio relocation/re-equipping	6,027	-	-	-	6,027
Outside Broadcast equipment	1,560	-	-	-	1,560
Computer systems	263	-	-	(53)	210
Remote Broadcasting	152	-	-	-	152
Ofcom Broadcasting Licence Fees	850	-	(850)	-	-
Total	8,852	20,933	(3,537)	(53)	26,195
Total Funds	83,883	49,266	(30,078)	-	103,071

(b) Prior year

	Balance 01/01/2021	Income	Expenditure	Transfers	Balance 31/12/2021
Unrestricted Funds					
General (inc. fixed assets)	42,607	23,702	(29,028)	(5,525)	31,756
Studio relocation/re-equipping	37,750	-	-	5,525	43,275
Total	80,357	23,702	(29,028)	-	75,031
Restricted Funds					
Studio relocation/re-equipping	6,027	-	-	-	6,027
Outside Broadcast equipment	1,560	-	-	-	1,560
Computer systems	263	-	-	-	263
Remote Broadcasting	-	200	(48)	-	152
Ofcom Broadcasting Licence Fees	-	850	-	-	850
Total	7,850	1,050	(48)	-	8,852
Total Funds	88,207	24,752	(29,076)	-	83,883

Purpose and restrictions of funds

(a) General (inc. fixed assets)

This fund represents the general unrestricted assets of the charity, including the current value of fixed assets, stock and debts owed to the charity.

(b) Studio relocation/re-equipping

There are both restricted and designated funds to cover the cost of relocating and re-equipping the studios - an ambition that stretches back to 2009, when the forerunner unincorporated charity was given notice of the need to vacate its previous studio accommodation. The current accommodation, which has been the charity's base since 2011 is too small to be sustainable, especially since the launch of the community radio service.

The restricted funds are the result of a successful crowdfunding campaign that completed in 2020.

In addition, since 2019, the Trustees have formally designated reserves in excess of the charity's stated reserves policy (see Note 12) for this purpose.

(c) DCMS/Ofcom Community Radio Fund

Seed funding from the Dept for Digital, Culture, Media & Sport, via the Ofcom-administered Community Radio Fund, to employ a part-time Community Business Development Manager for 12 months, to grow Winchester Radio's earned income. Following the resignation of the employee, the terms of the grant were renegotiated allow the recruitment of another employee, again for 12 months, but on fewer hours/week. This employee started after the reporting period.

(d) Outside Broadcast equipment

This fund derives from a grant from the IBM UK Trust towards to cost of a branded gazebo and other equipment to facilitate Winchester Radio undertaking outside broadcasts at community events.

(e) Computer systems

This fund consists of the residue of grants and donations in prior years towards replacing/upgrading the charity's computer systems, on which it is reliant to provide its 24 hour radio service. On purchase or upgrade of the computer systems, the funds are transferred to unrestricted funds as the purchases are made to generally further the charity's objects.

Notes to the Financial Statements for the Year Ended 31st December 2022 (continued)

(f) Remote broadcasting

This fund derives from a grant from the Grand Provincial Lodge of Master Mark Masons of Hampshire & Isle of Wight to purchase equipment to allow our volunteers to broadcast from home.

(g) Ofcom broadcasting licence fees

This fund derives from a grant from the Winchester & District Round Table to cover the cost of the Ofcom licences to broadcast Winchester Radio's service on FM.

11. TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES

(a) Trustee remuneration and benefits

None of the Trustees have been paid any remuneration or received any other benefits from an employment with the charity or a related entity.

(b) Trustees' expenses

	2022	2021
Number of Trustees who were paid expenses	2	3
Reimbursement for products/services purchased on behalf of the charity	£936	£617
Travel and subsistence	-	-
Accommodation	-	-
Other (specify)	-	-
Total	£936	£617

(c) Transactions with related parties

Other than the reimbursement of Trustees for products/services purchased on behalf of the charity, there were no transactions with related parties in either the current or prior year.

12. RESERVES POLICY

The Trustees have determined that the charity should aim to hold unrestricted reserves at the bank equivalent to approximately 12 months operating costs. Discounting regular donations-in-kind, and based on the expenditure during the current and recent prior years, this equates to approximately £7,500. It has been the charity's long-term ambition to relocate to larger studio premises, and to this end, additional reserves have been built-up over a number of years. To improve the clarity of the charity's financial position, in 2019 the trustees, therefore, created a designated fund into which these additional reserves have been placed.