

# St John's Church Studley

The Parochial Church Council of the Ecclesiastical Parish of Studley St John is a registered charity, number 1160751. Authorised and regulated by the Charity Commission for England & Wales.

## ANNUAL REPORT & ACCOUNTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2023

### Administrative information

The parish church of St. John the Evangelist, Upper Studley, address: Church Lane, Trowbridge, Wiltshire BA14 0EH.

The parish is part of the Diocese of Salisbury within the Church of England. St. John's Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a registered charity, number 1160751.

### Membership

Members of the PCC are elected by the Annual Parochial Church Meeting (APCM), appointed ex-officio, or co-opted. The following have served as members since APCM 2023.

### Clergy

Reverend Alastair Wood (Vicar & Chair of PCC) Until 8 May 2024

Vacant – From 9 May 2024

### Churchwardens

Heather Thompson

Wendy Thorne (Deanery Synod)

### Elected Members

Mike Bridges (LLM)

Brenda Bridges (Treasurer)

Chris Solman

Vanessa Rose

Dawn Sawyer (Deanery Synod)

Denise Collinson (Deanery Synod)

Tony Thorne

### Structure, governance and management.

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the electoral roll and stand for election to the PCC.

The PCC operates a standing committee and hall management committee. The PCC is also responsible for the associated surroundings in the churchyard though not, formally, it's maintenance.

### Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at St John's and to become part of our parish community. It maintains an overview of worship throughout the parish.

### Fabric issues

The PCC is responsible for maintaining the fabric of the Church.

Our main concern at present is the leaking Vestry roof.

We have a quinquennial survey due in July, hopefully this will not highlight any more issues.

## St John's Church Studley

### Achievements and Performance

Remembrance Sunday was a service in which we welcomed back our Uniform groups, which included Rainbows, Brownies, and Guides.

Christmas at St John's was a successful carol service, followed by refreshments in the parish centre, and a capacity Christingle service Christmas Eve afternoon.

### Soup run

We continue to support the soup run, providing food and hot drinks to homeless and needy people. We are at present covering three Saturday evenings in the month with our teams of volunteers who make the sandwiches and other foods, which are then distributed by more volunteers. All of our volunteers are committed to helping once a month, so at this time we have a vacancy for a complete team.

### Food Bank

The much needed donations for Storehouse are gratefully received and collected from our lady Chapel by Mike Bridges.



St John's has achieved the Bronze Eco Church award.

### Chat Café

A warm welcome for our regular visitors who come, and those yet to!

The heart of our mornings is being present for each other, sharing a chat listening and getting to know each other.

We serve good fresh coffee with home bakes!

Mondays and Wednesdays 10am to 11:30 am

### Parish Centre

The parish centre continues to host both fundraising and income events.

Among them were Afternoon Teas very well supported by both guests and volunteers, Christmas Chat Café with a raffle and Christmas stall. Souvenir Auction with fish & chip supper, and of course our quiz night.

Our regular lettings continue, with occasional Baptism and private party bookings.

The local authority holds meetings, and also hires the hall for election days.

### Reserves Policy

It is PCC policy to keep a balance on unrestricted funds which equates to at least six months unrestricted payments, to cover emergency situations that may arise from time to time. We invest any available balances with CCLA CBF Church of England Funds.

On behalf of the PCC

Chris Solman (Chair)

Date: 28 May 2024

A handwritten signature in cursive script that reads 'Chris Solman'.

**The Parochial Church Council (PCC) of the  
Ecclesiastical Parish of Studley: St John the Evangelist**

Registered Charity number 1160751

**Financial Statements for the year ended 31st December 2023**

**RECEIPTS & PAYMENTS ACCOUNT**

Note 1a	Notes	Unrestricted Funds General	Designated	Restricted Funds	Endowment Funds	Total 2023	Total 2022
		£	£	£	£	£	£
<b>Receipts</b>	Note 1b,4						
Receipts from donors							
Planned Giving		27,926.01	0.00	0.00	0.00	27,926.01	33,420.90
Collections		1,663.97	0.00	0.00	0.00	1,663.97	710.67
Income tax recovered		8,597.37	0.00	0.00	0.00	8,597.37	8,429.90
	Note 6a	38,187.35	0.00	0.00	0.00	38,187.35	42,561.47
Other voluntary receipts	Note 6b	2,504.87	0.00	702.92	315.00	3,522.79	9,683.93
Activities for generating funds	Note 6c	2,869.54	8,846.83	0.00	0.00	11,716.37	10,799.30
Receipts from church activities	Note 6d	5,965.37	0.00	0.00	0.00	5,965.37	3,748.37
Investment income	Note 6e	1,360.46	0.00	0.00	1,515.06	2,875.52	888.59
<b>Total Receipts</b>		<b>50,887.59</b>	<b>8,846.83</b>	<b>702.92</b>	<b>1,830.06</b>	<b>62,267.40</b>	<b>67,681.66</b>
<b>Payments</b>							
Church Activities							
Diocesan Share & Fees	Note 1a	21,574.00	0.00	0.00	0.00	21,574.00	58,659.34
Church operating costs	Note 1b	11,328.24	0.00	0.00	0.00	11,328.24	13,992.45
Charitable giving	Note 3, 1c	0.00	0.00	1,454.66	0.00	1,454.66	533.11
Governance costs		431.36	0.00	0.00	0.00	431.36	527.11
Loan Repayment		0.00	0.00	0.00	0.00	-	-
Costs of generating funds		1,030.28	13,617.63	0.00	0.00	14,647.91	17,894.08
Major works & fabric repairs		0.00	0.00	0.00	2,139.87	2,139.87	18,352.30
<b>Total Payments</b>		<b>34,363.88</b>	<b>13,617.63</b>	<b>1,454.66</b>	<b>2,139.87</b>	<b>51,576.04</b>	<b>109,958.39</b>
Excess (Deficit) of Receipts over Payments		16,523.71	-4,770.80	-751.74	-309.81	10,691.36	-1,150.18
Transfers between funds	Note 5	0.00	0.00	0.00	0.00	0.00	0.00
<b>Net of Receipts/Payments after transfers</b>		<b>16,523.71</b>	<b>-4,770.80</b>	<b>-751.74</b>	<b>-309.81</b>	<b>10,691.36</b>	<b>-1,150.18</b>
Bank accounts & cash at 1st January		<b>4,518.91</b>	<b>40,209.79</b>	<b>982.92</b>	<b>688.01</b>	<b>46,418.63</b>	<b>47,549.81</b>
Bank accounts & cash at 31st December		<b>21,042.62</b>	<b>35,438.99</b>	<b>231.18</b>	<b>378.20</b>	<b>57,109.99</b>	<b>46,399.63</b>

**STATEMENT OF ASSETS & LIABILITIES**

<b>Cash Funds</b>							
Bank current & deposit accounts		21,042.62	35,438.99	231.18	378.20	57,109.99	47,549.81
<b>Other Monetary Assets</b>							
Debtors		-	0.00	-	0.00	-	-
Income tax recoverable		6,266.41	0.00	-	0.00	6,266.41	6,266.41
		6,266.41	0.00	-	0.00	6,266.41	6,266.41
<b>Investment Assets</b>							
Funds/shares at market value		16,577.82	0.00	-	14,693.44	31,271.26	28,582.15
<b>Assets retained for charity use</b>							
Stock		-	250.00	-	0.00	250.00	250.00
Office Equipment/Machinery		-	1,443.55	-	0.00	1,443.55	1,519.53
Lawn Mower		342.05	0.00	-	0.00	342.05	360.05
Chalices		2,477.49	0.00	-	0.00	2,477.49	2,607.88
		2,819.53	1,693.55	-	0.00	4,513.09	4,737.46
<b>Liabilities</b>		-	0.00	-	0.00	-	-

The attached **Notes** and Independent Examiner's **certificate** form part of these financial statements

Prepared by;

V Rose  
Examiner

Date: 1st May 2024

Audited by: A & N Accountancy Services Limited - 17th May 2024

**The Parochial Church Council (PCC) of the  
Ecclesiastical Parish of Studley: St John the Evangelist**

Registered Charity number 1160751

**Notes to the Accounts for the year ended 31st December 2023**

**Note  
1.**

**Receipts & Payments analysis**

<b>The Church</b>	<b>Receipts £</b>
a. Receipts from donors	
Planned giving	27,926.01
Collections	1,663.97
Income tax recovered	8,597.37
	<u>38,187.35</u>
b. Other voluntary receipts	
Legacies	-
Donations	1,144.21
Donations [Flowers]	-
Friends of St John's	315.00
Gift Day	-
	<u>2,819.87</u>
c. Charitable Giving - for details see Note 2	702.92
d. Activities for generating funds	
Parish magazine - sales and	-
Ride4 Event	-
100 Club	1,757.37
Bookshop	69.85
Fairtrade	51.35
Coffee (Sunday)	990.97
	<u>2,869.54</u>
e. Receipts from Church Activities	
Church events & outings in	4,060.37
Fees paid to the PCC	1,905.00
	<u>5,965.37</u>
f. Receipts from Investments	
Bank and CBF Deposit Fund	1,360.46
Dividends on CBF Investments	1,515.06
	<u>2,875.52</u>
<b>g. Church Hall - Receipts</b>	<b>£</b>
Hirings	4,820.55
Other income	4,026.28
Deposit interest	-
<b>Hall Receipts - Total</b>	<b>8,846.83</b>
<b>h. The Print Centre - Receipts</b>	<b>£</b>
Income from magazines	
Other printing	
Other income	
Loan	
Sale of Cards & Notelets	
Income tax recovered	
<b>Print Centre Receipts - Total</b>	<b>-</b>
<b>PCC Receipts - Total</b>	<b>62,267.40</b>

<b>The Church</b>	<b>Payments £</b>
Church Activities	
Diocesan Share	20,495.00
	-
	<u>20,495.00</u>
Church operating costs	
Administration	607.60
Clergy expenses	1,323.61
Printing excl Mag.	1,006.58
Heating, lighting	1,329.22
Insurance	3,154.94
Governance, misc. other costs	1,525.27
	<u>11,759.60</u>
Charitable Giving	1,454.66
Costs of generating funds	
Magazine Printing	-
Summer fete & Autumn bazaar	-
100 Club	910.00
Bookshop	50.81
Fairtrade	69.47
Chat Café	-
	<u>1,030.28</u>
Church events & outings	-
Fees payable to Diocese (DBF)	1,079.00
	<u>1,079.00</u>
Capital works & maintenance	
Major works	-
Fabric maintenance & repair	2,139.87
	<u>2,139.87</u>
<b>Church Hall - Payments</b>	<b>£</b>
Utilities - electricity, water, refuse	944.68
Maintenance, repairs, improvements	8,010.67
Miscellaneous	4,662.28
<b>Hall Payments - Total</b>	<b>13,617.63</b>
<b>The Print Centre - Payments</b>	<b>£</b>
Stock purchases	
Operating costs	
Other costs	
Governance costs	
Charitable giving	
Loan repayment	
<b>Print Centre Payments - Total</b>	<b>-</b>
<b>PCC Payments - Total</b>	<b>51,576.04</b>

**The Parochial Church Council (PCC) of the  
Ecclesiastical Parish of Studley: St John the Evangelist**

Registered Charity number 1160751

**Notes to the Accounts for the year ended 31st December 2023**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
	£	£	£
Carried forward from 2011 accounts	0.00	0.00	0.00
	0.00		
	0.00		
	0.00		
Total amendment required			
Amended c/fwd figures	0.00	0.00	0.00

<b>Note 2.</b>	Designated Funds: responsibility of the PCC	Opening balance	Receipts	Payments	Transfers in (out)	Closing balance
	<b>Church</b>	£	£	£	£	£
	Hunt Legacy, to fabric	-	-	-	-	
	Hunt Legacy, to hall refurbishment	-	-	-	-	
	Weston Legacy	1,250.00	-	-	-	1,250.00
	O'Doherty legacy, fabric	4,072.47	-	-	-	4,072.47
	Ruby Mould legacy, disbursement pending	10,000.00	-	-	-	10,000.00
	Richard Cole bequest, disbursement pending	1,125.00	-	-	-	1,125.00
	imo Anne Tye (disbursement pending)	1,000.00	-	-	-	1,000.00
	Mike Bailey legacy	2,000.00	-	-	-	2,000.00
	Bob Maitty bequest	5,000.00	-	-	-	5,000.00
	<b>Church sub total</b>	<b>34,349.06</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>34,349.06</b>
	Church Hall	5,860.73	8,846.83	13,617.63	-	1,089.93
	<b>PCC total</b>	<b>40,209.79</b>	<b>8,846.83</b>	<b>13,617.63</b>	<b>-</b>	<b>35,438.99</b>

<b>Note 3.</b>	Restricted Funds: responsibility of the PCC	Opening balance	Receipts	Payments	Transfers in (out)	Closing balance
		£	£	£	£	£
	Charitable Giving:					
	Charity Draw: MAF	-	-	-	-	-
	Charity Draw: Hope Centre	-	-	-	-	-
	Charity Draw: takings/operating costs	-	-	-	-	-
	Annual Charity Draw	487.00	-	-	-	487.00
	MAF and Hope Centre	-225.80	-	-	-	-225.80
	Childrens Society - Christingle	211.92	114.74	326.66	-	-0.00
	Wiltshire Air Ambulance	-	-	-	-	-
	Dorothy House	-	-	-	-	-
	Other collections, etc	-	78.00	78.00	-	0.00
		-	-	-	-	-
		-	-	-	-	-
	Charitable Giving Total	473.12	192.74	404.66	-	261.20
	Organ fund, concert pending	509.80	-	-	-	509.80
	Hope Fund	0.00	510.18	1,050.00	-	-539.82
	Restricted Funds total	<b>982.92</b>	<b>702.92</b>	<b>1,454.66</b>	<b>-</b>	<b>231.18</b>
			702.92	1,454.66		

<b>Note 4.</b>	Permanent Endowment Funds: (only the income is due to the PCC)	Opening balance	Receipts	Payments	Transfers in (out)	Closing balance
		£	£	£	£	£
	Fabric maintenance (Cutler)	-6,356.81	549.59	2,139.87	-	-7,947.09
	LPoW Scheme VAT refund	6,356.81	315.00	-	-	6,671.81
	Fabric total	-	864.59	2,139.87	-	-1,275.28
	Churchyard maintenance (Barnes)	688.01	965.47	-	-	1,653.48
		<b>688.01</b>	<b>1,830.06</b>	<b>2,139.87</b>	<b>-</b>	<b>378.20</b>

<b>Note 5.</b>	Transfers between Funds	Fund	Fund	Fund	Funds	Total 2022
		£	£	£	£	£
	Ride & Stride 2021	-	-	-	-	0.00
	PCC to Hall: Warm Air Grant	0.00	0.00	-	-	0.00
	Charity Draw	-	-	-	-	0.00
	Hope Fund	-	-	-	-	0.00
	Fabric top up required	-	-	-	-	0.00
		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Note 6 Basis of preparation.**

- Basis of accounting.** The Accounts are prepared in accordance with the Charities Act 2011 on a **Receipts & Payments** basis.
- Funds.** Trustees are free to use unrestricted funds to further the charity's objects. Unrestricted funds include designated funds, where the trustees may
- Changes to previous year's accounts:** None.

17th May 2024

**The Parochial Church Council (PCC) of the Ecclesiastical Parish of Studley:**  
**St John the Evangelist**

We are able to confirm that we have independently examined the records provided to us relating to the above.

In connection with our examination, no matter has come to our attention:

- 1 Which gives us cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

Have not been met; or

- 2 To which in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

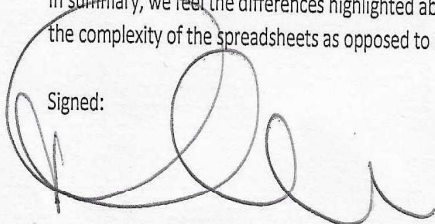
However we have identified the following differences:

- a) There is a difference of £ 59.13 between the book figure and the bank figure, that is not reconciled
- b) The financial statements show the bank accounts/cash as at 31/12/2022 of £ 47549.81, but the opening balance at 01/01/2023 shows a figure of £ 46418.63 - so a difference of £ 1131.18 - which we cannot identify
- c) The values shown for the individual funds shown as at 31/12/2023 differ from the total shown as at that date by £ 19.00. The treasurer has indicated that this relates to a brought forward difference

*email dated  
shows error on 2022 column  
corrected and no longer short.*

In summary, we feel the differences highlighted above, relate to issues caused by the complexity of the spreadsheets as opposed to any financial improprieties.

Signed:



*17/5/2024*

A & N Accountancy Services Ltd  
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SN12 8BY