

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF STUDLEY ST JOHN, TROWBRIDGE

England & Wales - Charity number 1160751

Details

Other names ST JOHN'S, UPPER STUDLEY

Status Registered

Legal form Previously excepted

Registered 2015-03-04

Register [View on the Charity Commission register](#)

Contact

Address 45 Westfield Road
Trowbridge
Wiltshire
BA14 9JL

Phone 01225774976

Email info@stjohns-studley.org

Website www.stjohns-studley.org

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Parish church providing regular worship open to all. Community support with use of church hall. Mission & pastoral work including visiting the sick and bereaved; teaching of Christianity through sermons, bible and prayer groups. Providing children's activities with Christian ethos; activities for senior citizens, parents and toddlers, etc. Support of charities in UK & overseas.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£48,670	£50,135	-	-
2023-12-31	£62,267	£51,576	-	-
2022-12-31	£75,411	£76,561	-	-
2021-12-31	£67,682	£109,958	-	-
2020-12-31	£91,995	£161,461	-	-

Trustees

Name	Role	Appointed
Anthony Raymond Thorne		2023-05-10
Brenda Bridges		2023-05-10
Carole Anne Price		2024-05-28
Christopher Solman		2022-04-27
DAWN SAWYER		2011-10-20
Denise Collisson		2022-04-27
Donna Margaret Oaten		2024-05-28
HEATHER MARGARET THOMPSON		1998-02-01
Julie Alice Vine		2025-05-27
Sheila Whitehead		2025-05-27
Teresa Mary Powell		2025-05-27
Vanessa Ann Rose		2024-05-28
Wendy Lorraine Thorne		2020-10-21

Accounts

St John's Church Studley

The Parochial Church Council of the Ecclesiastical Parish of Studley St John is a registered charity, number 1160751. Authorised and regulated by the Charity Commission for England & Wales.

ANNUAL REPORT & ACCOUNTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31st DECEMBER 2024

Administrative information

The parish church of St. John the Evangelist, Upper Studley, address: Church Lane, Trowbridge, Wiltshire BA14 0EH. The parish is part of the Diocese of Salisbury within the Church of England. St. John's Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a registered charity, number 1160751.

Membership

Members of the PCC are elected by the Annual Parochial Church Meeting (APCM), appointed ex-officio, or co-opted. The following have served as members since APCM 2024.

Clergy

Vacant – From 9 May 2024

LLA

Mike Bridges

Churchwardens

Heather Thompson

Wendy Thorne (Deanery Synod)

Elected Members

Chris Solman (Vice Chair)

Julie Vine (Secretary)

Vanessa Rose

Dawn Sawyer (Deanery Synod)

Denise Collinson (Deanery Synod)

Tony Thorne

Structure, governance and management.

The PCC is committed to enabling as many people as possible to worship at St John's and to become part of our parish community. It maintains an overview of worship throughout the parish.

Fabric issues

The PCC is responsible for maintaining the fabric of the Church.

Our main concern at present is the leaking Vestry roof.

We have a quinquennial survey due in the next few weeks hopefully this will not highlight any more issues.

St John's Church Studley

Sadly since our last APCM we have lost two members of our church both on the same night. Martin Barnwell who had been worshipping with us for a few years and our LLM Mike Bridges. I have included Mike in this report because he contributed so much during this year.

Achievements and Performance

After Rev Alastair Wood left early last year we are now in the middle of an Interregnum which has proved to be a very steep learning curve for all concerned. We not only had to try and understand a rather confusing computer system but also how to organise a church with all the different services. We would like to thank all the priests who have taken services during the year and given us so much variety and especially Rev Liz Gifford who is also taking the Baptism Services.

Despite not having a resident vicar Christmas at St John's was busy as usual. Thanks to Liz and Mike we had Nine Lessons and Carols plus Midnight Mass and a Christmas Day Service. We also a capacity Christingle service Christmas Eve afternoon taken by Mike and for the first time did not use real candles so there was no danger of anyone catching fire. The plastic one lit up and everyone approved of them.

We also managed our first Easter without a vicar with a number of services.

Soup run

We continue to support the soup run, providing food and hot drinks to homeless and needy people. We are at present only covering two Saturday evenings a month as we now only have two teams.

Food Bank

The much needed donations for Storehouse are gratefully received and collected in our Lady Chapel and the Church Hall. We need a volunteer to take the donations to the Food Bank please. It does not have to be the same person every time

Chat Café

A warm welcome for our regular visitors who come, and those yet to!
Mondays and Wednesdays 10am to 11:30 am

Parish Centre

The parish centre continues to host both fundraising and income events. Among them were the Souvenir Auction with fish & chip supper, and of course our quiz night. Our regular lettings continue with a number of local organisations now using the hall regularly plus occasional Baptism and private party. The local authority holds meetings, and also hires the hall for election days.

Deanery Synod

Three members of our PCC sit on the Deanery Synod, Dawn Sawyer, Denise Collinson, Wendy Thorne. Heather Thompson attends the meetings as part of the St John's family.

Reserves Policy

It is PCC policy to keep a balance on unrestricted funds which equates to at least six months unrestricted payments, to cover emergency situations that may arise from time to time. We invest any available balances with CCLA CBF Church of England Funds.

On behalf of the PCC



Chris Solman (Chair)

Date: 27 May 2025

St Johns Church: Studley

**Analysis of income and expenditure
Selected period: 01 January 2024 to 31 December 2024**

	General	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments from:						
Donations and legacies						
12 - Donations	1,363.47	-	-	-	1,363.47	1,144.21
15 - Legacies, Bequests	500.00	-	-	-	500.00	-
40 - Donation to Fabric + Friends	-	-	-	-	-	-
50..... - Legacy	-	-	-	-	-	-
Donations and legacies Totals	1,863.47	-	-	-	1,863.47	1,144.21
Income from charitable activities						
11 - Gift Aid Refunds	-	-	-	-	-	8,597.37
27 - Fair Trade / Soup Run	-	-	-	-	-	51.35
33 - 100 (Hundred) Club	1,037.72	-	-	-	1,037.72	1,757.37
35 - Events	2,721.25	-	-	-	2,721.25	2,570.61
37 - Ride and Stride	400.00	-	-	-	400.00	-
47 - Christingle	-	-	250.00	-	250.00	114.74
Income from charitable activities Totals	4,158.97	-	250.00	-	4,408.97	13,091.44
Other trading activities						
Other trading activities Totals	-	-	-	-	-	-
Investments						
45 - Interest on Fabric Restoration Fund	-	-	-	-	-	-
55 - Cutler Fund Fabric - CB3015226-101	-	-	861.72	-	861.72	-
56 - Barnes Fund Churchyard - CB3015422-001	-	-	535.90	-	535.90	-
Investments Totals	-	-	1,397.62	-	1,397.62	-
Other income						
10 - Collections	3,238.24	-	-	-	3,238.24	1,663.97
13 - Gift Days	-	-	-	-	-	-
14 - Grants (incl. SJCC)	-	-	-	-	-	1,777.21
17 - Business Banking Loyalty Reward	20.00	-	-	-	20.00	28.60
19 - Other Vol. Inc.	-	-	-	-	-	-
20 - Planned Giving	22,342.00	-	-	-	22,342.00	27,926.01
22 - Interest & Dividends	1,576.29	-	392.16	-	1,968.45	1,602.40
23 - Bookstall/Shop	80.00	-	-	-	80.00	69.85
24 - Clergy Costs during Interregnum	-	-	-	-	-	-
24e - Clergy Costs during Interregnum	-	-	-	-	-	-
24f - Clergy costs for Funerals during Interregnum	-	-	-	-	-	-
24g - Organist costs for Funerals during Interregnum	-	-	-	-	-	-
24h - Verger costs during Interregnum	-	-	-	-	-	-
24i - Funeral Income during Interregnum	1,716.00	-	-	-	1,716.00	-
26 - Insurance Claims	-	-	-	-	-	-
28 - Diocesan Fees	742.00	-	-	-	742.00	1,905.00
29 - Other	2,386.82	-	-	-	2,386.82	1,360.66

	General	Designated	Restricted	Endowment	Total	
					This year	Last year
300 - Hall Hiring	4,805.00	-	-	-	4,805.00	4,820.55
301 - Sunday Coffee	1,329.31	-	-	-	1,329.31	990.97
302 - Chat Cafe	1,531.61	-	-	-	1,531.61	1,461.16
303 - Printing	60.00	-	-	-	60.00	-
304 - Donation	200.00	-	-	-	200.00	-
305 - Other Income	480.30	-	-	-	480.30	-
31 - Flower Fund	-	-	-	-	-	-
34 - Legacy	-	-	-	-	-	-
39 - Fabric Restoration	-	-	-	-	-	-
41 - Hope Fund	-	-	100.00	-	100.00	588.18
44 - Warmer Spaces Grant	-	-	-	-	-	2,249.07
Other income Totals	40,507.57	-	492.16	-	40,999.73	46,443.63
Income and endowments Grand totals	46,530.01	-	2,139.78	-	48,669.79	60,679.28

Expenditure on:

Raising funds

33a - 100 Club	610.00	-	-	-	610.00	910.00
35a - Events	20.25	-	-	-	20.25	-
37a - Ride and Stride	110.00	-	-	-	110.00	-
Raising funds Totals	740.25	-	-	-	740.25	910.00

Expenditure on charitable activities

41a - Hope Fund	-	-	-	-	-	1,128.00
47a - Christingle - Children's Society	-	-	250.00	-	250.00	326.66
Expenditure on charitable activities Totals	-	-	250.00	-	250.00	1,454.66

Other expenditure

10a - Share Payments	15,000.00	-	-	-	15,000.00	20,495.00
11a - Clergy Expenses	657.74	-	-	-	657.74	1,323.61
17a - Commission Bank Charges	239.82	-	-	-	239.82	431.36
20a - Church Running Costs	6,420.10	-	-	-	6,420.10	2,100.98
21a - Heating, Lighting	8,267.00	-	-	-	8,267.00	1,329.22
22a - Insurance	2,954.75	-	-	-	2,954.75	3,154.94
23a - Bookstall/Shop	74.51	-	-	-	74.51	50.81
24a - Clergy costs during Interegnum	871.25	-	-	-	871.25	-
24b - Clergy Costs for Funerals during Interegnum	655.00	-	-	-	655.00	-
24c - Organist costs at Funerals during Interegnum	500.00	-	-	-	500.00	-
24d - Verger costs for Funerals during Interegnum	-	-	-	-	-	-
25a - Music & Organist Honararia	1,380.00	-	-	-	1,380.00	1,607.00
26a - Printing	-	-	-	-	-	1,006.58
27a - Fair Trade / Soup Run	13.95	-	-	-	13.95	69.47
28a - Diocesan Fees	-	-	-	-	-	1,079.00
29a - Misc. other costs	2,496.34	-	-	-	2,496.34	2,945.78
34a - Legacy	-	-	-	-	-	-
401 - Water	300.00	-	-	-	300.00	-
402 - Electricity	3,885.38	-	-	-	3,885.38	944.68
403 - Refuse Collection	915.65	-	-	-	915.65	-
404 - Hall Sundries	965.44	-	-	-	965.44	-

	General	Designated	Restricted	Endowment	Total	
					This year	Last year
405 - Miscellaneous	6.70	-	-	-	6.70	4,662.28
406 - Designated	-	-	-	-	-	-
407 - Repair and Maintenance	3,541.40	-	-	-	3,541.40	8,010.67
44a - Warner Spaces Grant	-	-	-	-	-	-
Other expenditure Totals	49,145.03	-	-	-	49,145.03	49,211.38
Expenditure Grand totals	49,885.28	-	250.00	-	50,135.28	51,576.04

Reviewed by SAS/CP 05/05/25 S-ASEL
 Associate member of Institute of Management
 Accountants

St Johns Church: Studley

**Statement of Assets and Liabilities (by code)
As at: 31 December 2024**

Class and nominal code	General (Unrestricted)	Designated	Restricted	Endowment	Total	Last year
Fixed Asset - Investments						
201: CCLAPCC Trust Fund	-	16,577.82	379.44	-	16,957.26	16,577.82
Total	-	16,577.82	379.44	-	16,957.26	16,577.82
Fixed Asset - Tangible Assets						
202: Stock	250.00	-	-	-	250.00	250.00
203: Office Equipment/Machinery	1,519.53	-	-	-	1,519.53	1,519.53
204: Lawnmower	360.05	-	-	-	360.05	360.05
205: Chalice	2,607.88	-	-	-	2,607.88	2,607.88
Total	4,737.46	-	-	-	4,737.46	4,737.46
Current Asset - Cash At Bank And In Hand						
100: Barclays Bank	8,401.61	-	100.00	-	8,501.61	11,931.52
102: Lloyds Bank Hall Account	2,747.46	-	-	-	2,747.46	4,149.11
Total	11,149.07	-	100.00	-	11,249.07	16,080.63
Current Asset - Investments						
101: CCLA General Fund -CB3034473-001	41,077.48	-	1,397.62	-	42,475.10	39,501.19
104: CCLA - CB3015226-001	-	-	9,304.92	-	9,304.92	9,042.12
105: CCLA - CB3015422-001	-	-	5,780.68	-	5,780.68	5,651.32
Total	41,077.48	-	16,483.22	-	57,560.70	54,194.63
Net total assets	56,964.01	16,577.82	16,962.66	-	90,504.49	91,590.54
Represented by						
General (Unrestricted)	56,964.01	-	-	-	56,964.01	60,319.28
Designated - Investment	-	16,577.82	-	-	16,577.82	16,577.82
Restricted - Investment	-	-	16,470.50	-	16,470.50	14,693.44
Restricted - Restricted	-	-	492.16	-	492.16	-
Total	56,964.01	16,577.82	16,962.66	-	90,504.49	91,590.54

St Johns Church: Studley
Balance Sheet (Summary)

	As at 31/12/2024	As at 31/12/2023
Fixed assets		
Tangible Assets	4,737.46	4,737.46
Investments	16,957.26	16,577.82
	<u>21,694.72</u>	<u>21,315.28</u>
Current assets		
Investments	57,560.70	54,194.63
Cash At Bank And In Hand	11,249.07	16,080.63
	<u>68,809.77</u>	<u>70,275.26</u>
Liabilities	<u>-</u>	<u>-</u>
Net current assets less current liabilities	<u>68,809.77</u>	<u>70,275.26</u>
Total assets less current liabilities	<u>90,504.49</u>	<u>91,590.54</u>
Liabilities	<u>-</u>	<u>-</u>
Total net assets less liabilities	<u>90,504.49</u>	<u>91,590.54</u>
Represented by		
Unrestricted		
Unrestricted - General Funds	56,964.01	60,319.28
Designated		
Designated - CCLAPCC Trust Fund	16,577.82	16,577.82
Restricted		
Restricted - CCLAPCC Trust Fund	16,470.50	14,693.44
Restricted - Restricted Funds	492.16	-
Endowment		
Fund Totals	<u>90,504.49</u>	<u>91,590.54</u>

SASG 05/05/25. S.A.S.E.F
Associate member of Chartered Management Accountants.

Accounts

St John's Church Studley

The Parochial Church Council of the Ecclesiastical Parish of Studley St John is a registered charity, number 1160751. Authorised and regulated by the Charity Commission for England & Wales.

ANNUAL REPORT & ACCOUNTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31st DECEMBER 2023

Administrative information

The parish church of St. John the Evangelist, Upper Studley, address: Church Lane, Trowbridge, Wiltshire BA14 0EH.

The parish is part of the Diocese of Salisbury within the Church of England. St. John's Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a registered charity, number 1160751.

Membership

Members of the PCC are elected by the Annual Parochial Church Meeting (APCM), appointed ex-officio, or co-opted. The following have served as members since APCM 2023.

Clergy

Reverend Alastair Wood (Vicar & Chair of PCC) Until 8 May 2024

Vacant – From 9 May 2024

Churchwardens

Heather Thompson

Wendy Thorne (Deanery Synod)

Elected Members

Mike Bridges (LLM)

Brenda Bridges (Treasurer)

Chris Solman

Vanessa Rose

Dawn Sawyer (Deanery Synod)

Denise Collinson (Deanery Synod)

Tony Thorne

Structure, governance and management.

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the electoral roll and stand for election to the PCC.

The PCC operates a standing committee and hall management committee. The PCC is also responsible for the associated surroundings in the churchyard though not, formally, it's maintenance.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at St John's and to become part of our parish community. It maintains an overview of worship throughout the parish.

Fabric issues

The PCC is responsible for maintaining the fabric of the Church.

Our main concern at present is the leaking Vestry roof.

We have a quinquennial survey due in July, hopefully this will not highlight any more issues.

St John's Church Studley

Achievements and Performance

Remembrance Sunday was a service in which we welcomed back our Uniform groups, which included Rainbows, Brownies, and Guides.

Christmas at St John's was a successful carol service, followed by refreshments in the parish centre, and a capacity Christingle service Christmas Eve afternoon.

Soup run

We continue to support the soup run, providing food and hot drinks to homeless and needy people. We are at present covering three Saturday evenings in the month with our teams of volunteers who make the sandwiches and other foods, which are then distributed by more volunteers. All of our volunteers are committed to helping once a month, so at this time we have a vacancy for a complete team.

Food Bank

The much needed donations for Storehouse are gratefully received and collected from our lady Chapel by Mike Bridges.



St John's has achieved the Bronze Eco Church award.

Chat Café

A warm welcome for our regular visitors who come, and those yet to!

The heart of our mornings is being present for each other, sharing a chat listening and getting to know each other.

We serve good fresh coffee with home bakes!

Mondays and Wednesdays 10am to 11:30 am

Parish Centre

The parish centre continues to host both fundraising and income events.

Among them were Afternoon Teas very well supported by both guests and volunteers, Christmas Chat Café with a raffle and Christmas stall. Souvenir Auction with fish & chip supper, and of course our quiz night.

Our regular lettings continue, with occasional Baptism and private party bookings.

The local authority holds meetings, and also hires the hall for election days.

Reserves Policy

It is PCC policy to keep a balance on unrestricted funds which equates to at least six months unrestricted payments, to cover emergency situations that may arise from time to time. We invest any available balances with CCLA CBF Church of England Funds.

On behalf of the PCC

Chris Solman (Chair)

Date: 28 May 2024

**The Parochial Church Council (PCC) of the
Ecclesiastical Parish of Studley: St John the Evangelist**

Registered Charity number 1160751

Financial Statements for the year ended 31st December 2023

RECEIPTS & PAYMENTS ACCOUNT

Note 1a	Notes	Unrestricted Funds General	Unrestricted Funds Designated	Restricted Funds	Endowment Funds	Total 2023	Total 2022
		£	£	£	£	£	£
Receipts	Note 1b,4						
Receipts from donors							
Planned Giving		27,926.01	0.00	0.00	0.00	27,926.01	33,420.90
Collections		1,663.97	0.00	0.00	0.00	1,663.97	710.67
Income tax recovered		8,597.37	0.00	0.00	0.00	8,597.37	8,429.90
	Note 6a	38,187.35	0.00	0.00	0.00	38,187.35	42,561.47
Other voluntary receipts	Note 6b	2,504.87	0.00	702.92	315.00	3,522.79	9,683.93
Activities for generating funds	Note 6c	2,869.54	8,846.83	0.00	0.00	11,716.37	10,799.30
Receipts from church activities	Note 6d	5,965.37	0.00	0.00	0.00	5,965.37	3,748.37
Investment income	Note 6e	1,360.46	0.00	0.00	1,515.06	2,875.52	888.59
Total Receipts		50,887.59	8,846.83	702.92	1,830.06	62,267.40	67,681.66
Payments							
Church Activities							
Diocesan Share & Fees	Note 1a	21,574.00	0.00	0.00	0.00	21,574.00	58,659.34
Church operating costs	Note 1b	11,328.24	0.00	0.00	0.00	11,328.24	13,992.45
Charitable giving	Note 3, 1c	0.00	0.00	1,454.66	0.00	1,454.66	533.11
Governance costs		431.36	0.00	0.00	0.00	431.36	527.11
Loan Repayment		0.00	0.00	0.00	0.00	-	-
Costs of generating funds		1,030.28	13,617.63	0.00	0.00	14,647.91	17,894.08
Major works & fabric repairs		0.00	0.00	0.00	2,139.87	2,139.87	18,352.30
Total Payments		34,363.88	13,617.63	1,454.66	2,139.87	51,576.04	109,958.39
Excess (Deficit) of Receipts over Payments		16,523.71	-4,770.80	-751.74	-309.81	10,691.36	-1,150.18
Transfers between funds	Note 5	0.00	0.00	0.00	0.00	0.00	0.00
Net of Receipts/Payments after transfers		16,523.71	-4,770.80	-751.74	-309.81	10,691.36	-1,150.18
Bank accounts & cash at 1st January		4,518.91	40,209.79	982.92	688.01	46,418.63	47,549.81
Bank accounts & cash at 31st December		21,042.62	35,438.99	231.18	378.20	57,109.99	46,399.63

STATEMENT OF ASSETS & LIABILITIES

Cash Funds							
Bank current & deposit accounts		21,042.62	35,438.99	231.18	378.20	57,109.99	47,549.81
Other Monetary Assets							
Debtors		-	0.00	-	0.00	-	-
Income tax recoverable		6,266.41	0.00	-	0.00	6,266.41	6,266.41
		6,266.41	0.00	-	0.00	6,266.41	6,266.41
Investment Assets							
Funds/shares at market value		16,577.82	0.00	-	14,693.44	31,271.26	28,582.15
Assets retained for charity use							
Stock		-	250.00	-	0.00	250.00	250.00
Office Equipment/Machinery		-	1,443.55	-	0.00	1,443.55	1,519.53
Lawn Mower		342.05	0.00	-	0.00	342.05	360.05
Chalices		2,477.49	0.00	-	0.00	2,477.49	2,607.88
		2,819.53	1,693.55	-	0.00	4,513.09	4,737.46
Liabilities							
		-	0.00	-	0.00	-	-

The attached **Notes** and Independent Examiner's **certificate** form part of these financial statements

Prepared by;

V Rose

Examiner

Date:

1st May 2024

Audited by: A & N Accountancy Services Limited - 17th May 2024

**The Parochial Church Council (PCC) of the
Ecclesiastical Parish of Studley: St John the Evangelist**

Registered Charity number 1160751

Notes to the Accounts for the year ended 31st December 2023

**Note
1.**

Receipts & Payments analysis

The Church	Receipts £
a. Receipts from donors	
Planned giving	27,926.01
Collections	1,663.97
Income tax recovered	8,597.37
	<u>38,187.35</u>
b. Other voluntary receipts	
Legacies	-
Donations	1,144.21
Donations [Flowers]	-
Friends of St John's	315.00
Gift Day	-
	<u>2,819.87</u>
c. Charitable Giving - for details see Nt	702.92
d. Activities for generating funds	
Parish magazine - sales an	-
Ride4 Event	-
100 Club	1,757.37
Bookshop	69.85
Fairtrade	51.35
Coffee (Sunday)	990.97
	<u>2,869.54</u>
e. Receipts from Church Activities	
Church events & outings in	4,060.37
Fees paid to the PCC	1,905.00
	<u>5,965.37</u>
f. Receipts from Investments	
Bank and CBF Deposit Fur	1,360.46
Dividends on CBF Investm	1,515.06
	<u>2,875.52</u>
g. Church Hall - Receipts	£
Hirings	4,820.55
Other income	4,026.28
Deposit interest	-
Hall Receipts - Total	8,846.83
h. The Print Centre - Receipts	£
Income from magazines	
Other printing	
Other income	
Loan	
Sale of Cards & Notelets	
Income tax recovered	
Print Centre Receipts - T	-
PCC Receipts - Total	62,267.40

The Church	Payments £
Church Activities	
Diocesan Share	20,495.00
	-
	-
	<u>20,495.00</u>
Church operating costs	
Administration	607.60
Clergy expenses	1,323.61
Printing excl Mag.	1,006.58
Heating, lighting	1,329.22
Insurance	3,154.94
Governance, misc. other costs	1,525.27
	<u>11,759.60</u>
Charitable Giving	1,454.66
Costs of generating funds	
Magazine Printing	-
Summer fete & Autumn bazaar	-
100 Club	910.00
Bookshop	50.81
Fairtrade	69.47
Chat Café	-
	<u>1,030.28</u>
Church events & outings	-
Fees payable to Diocese (DBF)	1,079.00
	<u>1,079.00</u>
Capital works & maintenance	
Major works	-
Fabric maintenance & repair	2,139.87
	<u>2,139.87</u>
Church Hall - Payments	£
Utilities - electricity, water, refuse	944.68
Maintenance, repairs, improvements	8,010.67
Miscellaneous	4,662.28
Hall Payments - Total	13,617.63
The Print Centre - Payments	£
Stock purchases	
Operating costs	
Other costs	
Governance costs	
Charitable giving	
Loan repayment	
Print Centre Payments - Total	-
PCC Payments - Total	51,576.04

**The Parochial Church Council (PCC) of the
Ecclesiastical Parish of Studley: St John the Evangelist**

Registered Charity number 1160751

Notes to the Accounts for the year ended 31st December 2023

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
	£	£	£
Carried forward from 2011 accounts	0.00	0.00	0.00
	0.00		
	0.00		
	0.00		
Total amendment required	0.00	0.00	0.00
Amended c/fwd figures	0.00	0.00	0.00

Note 2.	Opening balance	Receipts	Payments	Transfers in (out)	Closing balance
Church	£	£	£	£	£
Hunt Legacy, to fabric	-	-	-	-	-
Hunt Legacy, to hall refurbishment	-	-	-	-	-
Weston Legacy	1,250.00	-	-	-	1,250.00
O'Doherty legacy, fabric	4,072.47	-	-	-	4,072.47
Ruby Mould legacy, disbursement pending	10,000.00	-	-	-	10,000.00
Richard Cole bequest, disbursement pending	1,125.00	-	-	-	1,125.00
imo Anne Tye (disbursement pending)	1,000.00	-	-	-	1,000.00
Mike Bailey legacy	2,000.00	-	-	-	2,000.00
Bob Malby bequest	5,000.00	-	-	-	5,000.00
Church sub total	34,349.06	-	-	-	34,349.06
Church Hall	5,860.73	8,846.83	13,617.63	-	1,089.93
PCC total	40,209.79	8,846.83	13,617.63	-	35,438.99

Note 3.	Opening balance	Receipts	Payments	Transfers in (out)	Closing balance
	£	£	£	£	£
Charitable Giving:					
Charity Draw: MAF	-	-	-	-	-
Charity Draw: Hope Centre	-	-	-	-	-
Charity Draw: takings/operating costs	-	-	-	-	-
Annual Charity Draw	487.00	-	-	-	487.00
MAF and Hope Centre	-225.80	-	-	-	-225.80
Childrens Society - Christingle	211.92	114.74	326.66	-	-0.00
Wiltshire Air Ambulance	-	-	-	-	-
Dorothy House	-	-	-	-	-
Other collections, etc	-	78.00	78.00	-	0.00
	-	-	-	-	-
	-	-	-	-	-
Charitable Giving Total	473.12	192.74	404.66	-	261.20
Organ fund, concert pending	509.80	-	-	-	509.80
Hope Fund	0.00	510.18	1,050.00	-	-539.82
Restricted Funds total	982.92	702.92	1,454.66	-	231.18
		702.92	1,454.66		

Note 4.	Opening balance	Receipts	Payments	Transfers in (out)	Closing balance
	£	£	£	£	£
Permanent Endowment Funds: <i>(only the income is due to the PCC)</i>					
Fabric maintenance (Cutler)	-6,356.81	549.59	2,139.87	-	-7,947.09
LPoW Scheme VAT refund	6,356.81	315.00	-	-	6,671.81
Fabric total	-	864.59	2,139.87	-	-1,275.28
Churchyard maintenance (Barnes)	688.01	965.47	-	-	1,653.48
	688.01	1,830.06	2,139.87	-	378.20

Note 5.	Fund	Fund	Fund	Funds	Total 2022
	£	£	£	£	£
Transfers between Funds					
Ride & Stride 2021	-	-	-	-	0.00
PCC to Hall: Warm Air Grant	0.00	0.00	-	-	0.00
Charity Draw	-	-	-	-	0.00
Hope Fund	-	-	-	-	0.00
Fabric top up required	-	-	-	-	0.00
	0.00	0.00	0.00	0.00	0.00

Note 6 Basis of preparation.

- a. **Basis of accounting.** The Accounts are prepared in accordance with the Charities Act 2011 on a **Receipts & Payments** basis.
- b. **Funds.** Trustees are free to use unrestricted funds to further the charity's objects. Unrestricted funds include designated funds, where the trustees may
- c. **Changes to previous year's accounts:** None.

17th May 2024

The Parochial Church Council (PCC) of the Ecclesiastical Parish of Studley:
St John the Evangelist

We are able to confirm that we have independently examined the records provided to us relating to the above.

In connection with our examination, no matter has come to our attention:

1 Which gives us cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

Have not been met; or

2 To which in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

However we have identified the following differences:

a) There is a difference of £ 59.13 between the book figure and the bank figure, that is not reconciled

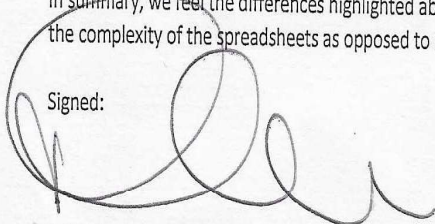
b) The financial statements show the bank accounts/cash as at 31/12/2022 of £ 47549.81, but the opening balance at 01/01/2023 shows a figure of £ 46418.63 - so a difference of £ 1131.18 - which we cannot identify

*email dated
shows error on 2022 column
corrected and no longer short.*

c) The values shown for the individual funds shown as at 31/12/2023 differ from the total shown as at that date by £ 19.00. The treasurer has indicated that this relates to a brought forward difference

In summary, we feel the differences highlighted above, relate to issues caused by the complexity of the spreadsheets as opposed to any financial improprieties.

Signed:



17/5/2024

A & N Accountancy Services Ltd
1st Floor
Mitsubishi Building
Western Way
Melksham
Wilts
SN12 8BY

Accounts

Saint John the Evangelist

**Parish Church
Upper Studley
Trowbridge
Wiltshire**

Clergy

Vicar of St John's
Reverend Alastair Wood

Permission to Officiate
Reverend Liz Gifford

Licensed Lay Minister
Mike Bridges

www.stjohns-studley.org



DIOCESE OF SALISBURY

Annual Report & Accounts

**of the
Parochial Church Council
for the year ended:**

31 December 2022

CONTENTS

Annual Report Pages 1 - 3

**Financial
Statements** Pages 4 - 6

**Accounting
policy** Page 7

**Independent
Examiner's
Certificate** Page 7



St John's Church Studley

ANNUAL REPORT & ACCOUNTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31st DECEMBER 2022

Administrative information

The parish church of St. John the Evangelist, Upper Studley, address: Church Lane, Trowbridge, Wiltshire BA14 0EH.

The parish is part of the Diocese of Salisbury within the Church of England. St. John's Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2022) and a registered charity, number 1160751.

Membership

Members of the PCC are elected by the Annual Parochial Church Meeting (APCM), appointed ex-officio, or co-opted. The following have served as members since APCM 2022.

Clergy

Reverend Alastair Wood (*Vicar & Chair of PCC*)

Reverend Liz Gifford (*Permission to Officiate*)

Licensed Lay Minister

Mike Bridges (*Deanery Synod*)

Churchwardens

Heather Thompson (*Deanery Synod*)

Wendy Thorne (*Deanery Synod*)

Elected Members

Denise Collisson

Brian Marson

Ann Morland

Dawn Sawyer (*Treasurer*)

Chris Solman

Ann Swanney (*PCC Secretary*)

Norman Swanney (*Fabric*)

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the electoral roll and stand for election to the PCC. The PCC operates a standing committee and a hall management committee. Also, a fabric committee for the upkeep of the church. The PCC is also responsible for the associated surroundings in the churchyard though not, formally, its maintenance.

Objectives and Activities

St. John's Parochial Church Council has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Public Benefit

The incumbent and the PCC have considered the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion, encouraging people to live out their faith as part of our parish community.

Achievement and Performance

Church Attendance

There are 108 parishioners on the Church Electoral Roll, 62% of whom live within the parish and 38% outside the parish.



St John's Church Studley

PCC Review of the Year

The PCC met six times during the year. The average level of attendance was 80%. The Standing Committee held four meetings.

After the resignation of our two Churchwardens in January, Heather Thompson and Wendy Thorne agreed to act as interim Churchwardens until the 2022 APCM.

The PCC was pleased to welcome Mike Bridges as a Licensed Lay Minister (LLM) appointed to St. John's.

The PCC's response to The Fairer Share Survey was forwarded to the Diocese, along with members' comments asking for a more realistic system.

It was decided that the long-overdue redecoration of the Church be postponed due to prohibitive costs and a lack of funds.

Morning prayer now takes place on Tuesday and Wednesday mornings in the Parish Lounge. The Chat Café takes place on Mondays and Wednesdays and received a Warm Places grant.

Communion was started once a month for those who are vulnerable but was later suspended as too few people were attending.

In February, coffee in the hall after church was restarted after Covid and in March the PCC agreed that we should continue to wear masks in church.

A weekly email news sheet was started to inform members of services and what was happening in church. This could also be printed by members and delivered to those not on email.

We are grateful to our church neighbours Mike and Ruth who continue to cut the grass and keep the churchyard in very good order.

In April Ann Morland stepped down as Church Administrator after 30 years and will be sorely missed.

In May, Abigail O'Driscoll offered to develop, over a six month period, a shared online admin facility for PCC use and this proposal was gratefully received.

St. John's was open for quiet reflection during the period of mourning for Queen Elizabeth II and there was a book of remembrance for people to sign.

The new boiler that was installed has been noisier than expected and the manufacturer was contacted for advice. Soundproofing work was done in November which helped matters.

New electric sockets were installed at the back of church to service the amplifier and the loop system.

The PCC agreed to take part in a Burial Ground Survey which will start in the Summer of 2023.

The PCC will adopt the National Churches guidelines and policy relating to Domestic Abuse.

Financial Review *by the treasurer*

St John's had always prided itself in paying its Deanery Share commitment to Salisbury Diocese in full but for the first time in over 40 years we failed to do so. At the beginning of the year 2022 the PCC took the decision to inform the Diocesan Board of Finance (DBF) that we would struggle to meet our commitment. As it was, we managed to pay £37,200 of the £59,704 due which was 67% and exceeded what we had anticipated when we first contacted the DBF. We used all of our planned giving which included the Standing Orders, Planned Giving envelopes and the Gift Aid



St John's Church Studley

rebate to the DBF. The rest of the monies received were to pay for our overheads, heating, lighting, insurance etc. and this was only possible due to our fundraising endeavours. Our net worth is £46,400 of which £13,430 is held in restricted funds and it also includes the remaining £10,000 of the Hunt Legacy.

Fabric costs were restrained to health and safety essentials only and were paid from Endowment funds and VAT refunds. Any shortfall was topped up from Reserves and not the general fund. There has been remedial action with soundproofing of the new boilers which had proved to be noisy and the PCC agreed with the majority of the congregation that this needed addressing.

Our fundraising consisted of a fabulous Valentine Afternoon Tea in the hall, followed by a Philomena Concert, the return of the Fish & Chip Supper with Holiday Souvenir Auction, Quiz night, Sponsored Ride4 event and two talks, Lamb to the Slaughter and the start of the Scottish Series. Without this fundraising our financial position would have been far more precarious.

The 100 Club is still strongly supported and it is with grateful thanks to Ian Bennett who manages the collection of monies each year and the monthly draw. The 100 Club still retains patrons who, though spread far and wide, are still supporting us here at St John's.

The Chat Café is growing and now covers two mornings a week and the Hall Committee were able to obtain a Warmer Spaces Grant from the DBF to support its endeavours whilst a Costs of Living crisis hit the country. The after Church Coffee is well attended and the donations given from both events are well received.

At the end of 2022, the Soup Run co-ordinators, Rachel and Adrian Brown regretfully announced their retirement as soup run leaders and coordinators for St John's. The Reverend Alastair Wood has taken on their role as soup run co-ordinator. The three remaining soup run leaders and their teams have pledged to continue this vital work in the community - hopefully gaining another soup run leader shortly. If you feel that this something you would like to be involved with then please do contact Alastair. We are still supporting the Foodbank; all donations gratefully received.

As you are aware I have announced my intention to stand down as PCC Treasurer at the APCM, this was not a decision taken lightly nor easily but a decision that was thrust upon me. The PCC Treasurer needs to be supported by the whole PCC and in its present form this is not the case. It has been an honour to be St John's treasurer over the past 10 years and I am happy to support the new treasurer over the coming months.

Thanks go to Norman Swanney for all his support and to our independent examiner Karen Jones, who audited our accounts for 2022.

Reserves Policy

It is PCC policy to keep a balance on unrestricted funds which equates to at least six months unrestricted payments, to cover emergency situations that may arise from time to time. We invest any available balances with CCLA CBF Church of England Funds.

On behalf of the PCC

Reverend Alastair Wood (*Chair*)

Date: 14 April 2023

**The Parochial Church Council (PCC) of the
Ecclesiastical Parish of Studley: St John the Evangelist**

Registered Charity number 1160751

Financial Statements for the year ended 31st December 2022

RECEIPTS & PAYMENTS ACCOUNT

Note 1a	Notes	Unrestricted Funds		Restricted Funds	Endowment Funds	Total 2022	Total 2021
		General	Designated				
		£	£	£	£	£	£
Receipts							
Receipts from donors							
		30,917	0	0	0	30,917	33,421
		1,013	0	0	0	1,013	711
		8,202	0	0	0	8,202	8,430
	Note 1b,4	40,132	0	0	0	40,132	42,561
	Note 6a	10,511	0	212	3,503	14,226	9,684
	Note 6b	3,444	2,750	370	0	6,564	10,799
	Note 6c	9,482	0	0	0	9,482	3,748
	Note 6d	812	0	0	4,194	5,006	889
	Note 6e	64,382	2,750	582	7,697	75,411	67,682
Total Receipts							
Payments							
Church Activities							
		40,906	0	0	0	40,906	58,659
	Note 1a	15,939	0	0	0	15,939	13,992
	Note 1b	0	0	1,076	0	1,076	533
	Note 3, 1c	492	0	0	0	492	527
		0	0	0	0	0	0
		1,458	4,956	0	0	6,415	17,894
	Note 7b	0	0	0	11,734	11,734	18,352
	Note 7b	58,795	4,956	1,076	11,734	76,561	109,958
Total Payments							
Excess (Deficit) of Receipts over Payments		5,587	(2,206)	(494)	(4,037)	(1,150)	(42,277)
Transfers between funds		(3,810)	2,011	525	1,274	0	0
Net of Receipts/Payments after transfers		1,777	(195)	31	(2,763)	(1,150)	(42,277)
Bank accounts & cash at 1st January		2,742	40,405	952	3,451	47,550	89,827
Bank accounts & cash at 31st December		4,519	40,210	983	688	46,400	47,550

STATEMENT OF ASSETS & LIABILITIES

Cash Funds							
Bank current & deposit accounts		4,519	40,210	983	688	46,400	47,550
Other Monetary Assets							
Debtors		0	0	0	0	0	0
Income tax recoverable		6,266	0	0	0	6,266	6,266
		6,266	0	0	0	6,266	6,266
Investment Assets							
Funds/shares at market value		15,152	0	0	13,430	28,582	30,274
Assets retained for charity use							
Stock		0	250	0	0	250	250
Office Equipment/Machinery		0	1,520	0	0	1,520	1,600
Lawn Mower		360	0	0	0	360	379
Chalices		2,608	0	0	0	2,608	2,745
		2,968	1,770	0	0	4,737	4,974
Liabilities							
		0	0	0	0	0	0

The attached **Notes** and Independent Examiner's **certificate** form part of these financial statements

D Saurye

Treasurer

Date: 25th February 2023

**The Parochial Church Council (PCC) of the
Ecclesiastical Parish of Studley: St John the Evangelist**

Registered Charity number 1160751

Notes to the Accounts for the year ended 31st December 2022

**Note
1. Receipts & Payments analysis**

The Church	Receipts £
a. Receipts from donors	
Planned giving	30,917
Collections	1,013
Income tax recovered	8,202
	<hr/>
	40,132
b. Other voluntary receipts	
Legacies	-
Donations	1,764
Donations [Flowers]	-
Friends of St John's	3,503
Gift Day	2,293
Other misc. receipts	3,169
Salisbury Diocesan ref SWF Grant	3,285
	<hr/>
	14,014
c. Charitable Giving - <i>for details see Note 3</i>	582
d. Activities for generating funds	
Parish magazine - sales and adverts	-
Ride4 Event	932
100 Club	2,015
Bookshop	126
Fairtrade	-
Coffee (Sunday)	371
	<hr/>
	3,444
e. Receipts from Church Activities	
Church events & outings inc Chat Café	3,348
Fees paid to the PCC	6,134
	<hr/>
	9,482
f. Receipts from Investments	
Bank and CBF Deposit Fund Interest	812
Dividends on CBF Investment Fund	4,194
	<hr/>
	5,006
Church Receipts - Total	72,661
g. Church Hall - Receipts	£
Hirings	2,239
Other income	498
Deposit interest	14
	<hr/>
Hall Receipts - Total	2,750
PCC Receipts - Total	75,411

The Church	Payments £
Church Activities	
Diocesan Share	37,200
	-
	-
	<hr/>
	37,200
Church operating costs	
Administration	816
Clergy expenses	1,584
Printing excl Mag.	717
Heating, lighting	1,695
Insurance	3,141
Music	1,877
Running costs	2,312
Governance, misc. other costs	4,289
	<hr/>
	16,431
Charitable Giving	1,076
Costs of generating funds	
Magazine Printing	-
Summer fete & Autumn bazaar	-
100 Club	850
Bookshop	334
Fairtrade	65
Chat Café	115
	<hr/>
	1,364
Church events & outings	94
Fees payable to Diocese (DBF)	3,706
	<hr/>
	3,801
Capital works & maintenance	
Major works	-
Fabric maintenance & repair	11,734
	<hr/>
	11,734
Church Payments - Total	71,605
Church Hall - Payments	£
Utilities - electricity, water, refuse	3,611
Maintenance, repairs, improvements	947
Miscellaneous	399
	<hr/>
Hall Payments - Total	4,956
PCC Payments - Total	76,561

**The Parochial Church Council (PCC) of the
Ecclesiastical Parish of Studley: St John the Evangelist**

Registered Charity number 1160751

Notes to the Accounts for the year ended 31st December 2022

Note		Opening balance	Receipts	Payments	Transfers in (out)	Closing balance
2.	Designated Funds: responsibility of the PCC	£	£	£	£	£
	Church					
	Hunt Legacy, to fabric	11,175	-	-	(1274)	9,902
	Weston Legacy	1,250	-	-	-	1,250
	O'Doherty legacy, fabric	4,072	-	-	-	4,072
	Ruby Mould legacy, disbursement pending	10,000	-	-	-	10,000
	Richard Cole bequest, disbursement pending	1,125	-	-	-	1,125
	imo Anne Tye (disbursement pending)	1,000	-	-	-	1,000
	Mike Bailey legacy	2,000	-	-	-	2,000
	Bob Maltby bequest	5,000	-	-	-	5,000
	Church	35,623	-	-	(1274)	34,349
	Church Hall	4,782	2,750	4,956	3,285	5,861
	PCC Total	40,405	2,750	4,956	2,011	40,210

Note		Opening balance	Receipts	Payments	Transfers in (out)	Closing balance
3.	Restricted Funds: responsibility of the PCC	£	£	£	£	£
	Annual Charity Draw	487	-	-	-	487
	MAF and Hope Centre	-	-	226	-	(226)
	Childrens Society - Christingle	-	212	-	-	212
	Ride & Stride	55	370	-	(425)	0
	Charitable Giving Total	542	582	226	(425)	473
	Organ fund, concert pending	510	-	-	-	510
	Hope Fund	(100)	-	850	950	0
	Restricted Funds total	952	582	1076	525	983

Note		Opening balance	Receipts	Payments	Transfers in (out)	Closing balance
4.	Permanent Endowment Funds: (only the income is due to the PCC)	£	£	£	£	£
	Fabric maintenance (Cutler)	63	4040	11734	1274	(6357)
	LPoW Scheme VAT refund	2854	3503	-	-	6357
	Fabric total	2917	7544	11734	1274	0
	Churchyard maintenance (Barnes)	534	154	-	-	688
	Total	3451	7697	11734	1274	688

Note		Unrestricted Fund	Designated Fund	Restricted Fund	Endowment Funds	Total 2022
5.	Transfers between Funds	£	£	£	£	£
	Ride & Stride 2021	425	-	(425)	-	-
	PCC to Hall: Warm Air Grant	(3,285)	3,285	-	-	-
	Charity Draw	-	-	-	-	-
	Hope Fund	(950)	-	950	-	-
	Fabric top up required	-	(1,274)	-	1,274	-
	Total	(3,810)	2,011	525	1,274	-

Note 6 Basis of preparation.

- Basis of accounting.** The Accounts are prepared in accordance with the Charities Act 2011 on a **Receipts & Payments** basis.
- Funds.** Trustees are free to use unrestricted funds to further the charity's objects. Unrestricted funds include designated funds, where the trustees may create a fund for a specific purpose. Restricted funds are spent as directed by the donor.
- Changes to previous year's accounts:** None.

ST JOHN'S ACCOUNTING POLICY

Adopted at the P.C.C. of 17th June 1997

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations using the Receipts and Payments basis.

Funds: General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The purpose of any restricted funds is noted in the accounts.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other church groups that owe an affiliation to another body, e.g. the uniformed youth organisations, nor those that are informal gatherings of church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

Statement of Assets and Liabilities

The following assets are recognised in the statement of assets:

- Moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal. A monetary value is attached to these assets only when a specific faculty (permission) for disposal has been granted.
- Land and buildings held on behalf of the PCC.
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost exceeded £1,000.
- Any amounts owing to the PCC including church hall lettings and insurance claims.
- Legacies where formal notification of entitlement and amount has been received at 31 December by the PCC.
- Any investments held beneficially by the PCC.
- Closing bank balances as shown in the receipts and payment account.

The following liabilities are recognised in the statement of liabilities:

- Any loans or overdrafts advanced to the PCC.
- Any arrears of Diocesan, Deanery or Parish Share.
- Creditors for goods or services where the supply has been received and invoiced by 31 December.

Independent Examiner's Report to the Parochial Church Council of St John's Parish Church, Upper Studley Trowbridge

I report on the accounts of the Trust for the year ended 31st December 2022, which are set out on the previous pages of this report.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed



Date: 14 April 2023

Miss K Jones, ACMA
Burchill Close
Clutton
Bristol BS39 5PR

Accounts

Saint John the Evangelist

Parish Church
Upper Studley
Trowbridge
Wiltshire

Clergy

Vicar of St John's
Reverend Alastair Wood

Permission to Officiate
Reverend Liz Gifford

www.stjohns-studley.org



DIOCESE OF SALISBURY

Annual Report & Accounts

of the
Parochial Church Council
for the year ended:

31 December 2021

CONTENTS

Annual Report Pages 1 - 3

Financial
Statements Pages 4 - 6

Accounting
policy Page 7

Independent
Examiner's
Certificate Page 7



St John's Church Studley

ANNUAL REPORT & ACCOUNTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31st DECEMBER 2021

Administrative information

The parish church of St. John the Evangelist, Upper Studley, address: Church Lane, Trowbridge, Wiltshire BA14 0EH.

The parish is part of the Diocese of Salisbury within the Church of England. St. John's Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a registered charity, number 1160751.

Membership

Members of the PCC are elected by the Annual Parochial Church Meeting (APCM), appointed ex-officio, or co-opted. The following have served as members since APCM 2021.

Clergy

Reverend Alastair Wood (*Vicar & Chair of PCC*)

Reverend Liz Gifford (*Permission to Officiate*)

Churchwardens (*to November 2021*)

Carole Price

John Roxburgh

Elected Members

Craig Bain

Mike Bridges

Ann Morland

Vanessa Rose

Dawn Sawyer (*Treasurer*)

David Shepard

Jan Shrapnell

Pippa Smith (*Deanery Synod*)

Ann Swanney (*PCC Secretary*)

Norman Swanney (*Fabric*)

Heather Thompson (*Deanery Synod*)

Wendy Thorne (*Deanery Synod*)

Alison Tyas

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the electoral roll and stand for election to the PCC. The PCC operates a standing committee and a hall management committee, plus a fabric committee for the upkeep of the church. The PCC is also responsible for the associated surroundings in the churchyard though not, formally, its maintenance.

Objectives and Activities

St. John's Parochial Church Council has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Public Benefit

The incumbent and the PCC have considered the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion, encouraging people to live out their faith as part of our parish community.



St John's Church Studley

Achievement and Performance

Church Attendance

There are 117 parishioners on the Church Electoral Roll 62% of whom live within the parish and 38% outside the parish.

The PCC met seven times during the year, three meetings being on Zoom. The average level of attendance was 83%. The Standing Committee had two meetings by email.

PCC Review of the Year

At the start of 2021, the church remained closed due to Covid and services continued to be online.

There was a request from a member of the congregation for the PCC minutes go online but the PCC decided against this as it would mean the minutes would be viewed by the public. A separate church members' area was planned for the website.

Following the direction of the national safety team, church wardens and PCC members will need to apply for DBS clearance, which would last for five years.

The PCC welcomed the prospect of transferring Mike Bridges' Lay Minister's Licence to St. John's.

In June, Sunday services started again at 10 am with limited seating and a booking system. Services at 8 am and evensong were not resumed. Sacred space was held once or twice a month.

There was concern about children's parties taking place in the hall regarding potential damage. The PCC suggested that someone should be there to let the party in and see them out at the end. And a refundable deposit could be taken in case of breakages or damage, to ensure the hall could continue to be available to the community.

The church was open in September to offer refreshments to those taking part in 'Ride and Stride' in aid of church funds and the Wiltshire Historic Churches Trust.

The redecoration of the hall has been completed and new tables and chairs bought. The cost to hall users has increased which has resulted in the Honeypot Day Centre, after many years, moving to another venue.

We are hugely grateful to our neighbours Mike and Ruth who have volunteered to keep our churchyard in good order and cut the grass. The Town Council continues to have overall responsibility for the care and maintenance of the churchyard.

Dawn, our treasurer, gave a presentation to the PCC in September on the Salisbury Diocese 'Generous Giving' campaign.

The PCC accepted the offer of a piano which has been placed in the church.

We continue to be troubled by flies at certain times of the year which we are unable to remove because of the presence of bats.

We did manage to have a successful Michaelmas Fayre in September but have not managed to have any other social events this year.

The PCC agreed to accept the offer from our builder, John Teague to fit a window at the back of the church hall free of charge. Thanks to Alastair and Junie for making this possible.

At the end of the year, we were sorry to learn that Carole Price and John Roxburgh our church wardens resigned their office.



St John's Church Studley

Financial Review *by the treasurer*

The financial statements for 2021 are shown in the following pages. At the beginning of 2021 we never imagined that we would spend most of the year either in lockdowns or we would be having limited services and little contact with our church family. The effect this had on our accounts has been catastrophic as we had to curtail our fundraising activities but throughout the pandemic our planned giving though reduced was still being gratefully received.

In the General Fund (which covers the day-to day running costs) our deficit at the end of the year was £18,212. To meet our commitment to pay the Deanery Share of £56,862 we again had to draw on the rapidly diminishing Hunt legacy.

Together with this expenditure, the decision to replace the heating system in church plus the purchasing of chairs and tables for the refurbished hall means therefore the legacy now stands at £11,175. The family of the late Brian Weston kindly donated £1,250 to the church and now we are out of restrictions we can look at purchasing items to enhance our beautiful church

The plans to redecorate the church were put on hold as the quotes received far exceeded what we had to spend and it was decided to suspend the plans until we are in a position to proceed.

In the brief windows of opportunity, we were able to hold a Michaelmas Fayre in September organised by the Smith family and supported by the PCC. The fayre was a huge success, we made a profit of £2,203 and we were able to donate to Dorothy House from the proceeds of the grand draw. The intrepid cyclists from St John's were also able to participate in the 'Ride & Stride' and our 100 Club also brought much needed and vital funds.

Though we were not in a position to support other charities financially as in previous years, we were able throughout 2021 to maintain our presence at the Trowbridge Soup Run. This was predominately supported by four teams, each and every Saturday night! It cannot be overestimated how well this service supports those less fortunate in our community. If you would like to join this initiative, please contact Rachel and Adrian Brown. We are also supporting the foodbank in Trowbridge, more recently by donating food hampers made up from contributions collected in church.

Thanks go to Norman Swanney for all his support to the treasurer and to our independent examiner Karen Jones, who audited our accounts for 2021 and has agreed to do so again for 2022. A special thanks to our church family that has supported each and every one of us over the past year; though our finances are dwindling, our capacity to look after each holds no bounds.

Reserves Policy

It is PCC policy to keep a balance on unrestricted funds which equates to at least six months unrestricted payments, to cover emergency situations that may arise from time to time. We invest any available balances with CCLA CBF Church of England Funds.

On behalf of the PCC

Reverend Alastair Wood (*Chair*)

Date: 6th April 2022

**The Parochial Church Council (PCC) of the
Ecclesiastical Parish of Studley: St John the Evangelist**

Registered Charity number 1160751

Financial Statements for the year ended 31st December 2021

RECEIPTS & PAYMENTS ACCOUNT

Note 1a	Notes	Unrestricted Funds		Restricted Funds	Endowment Funds	Total 2021	Total 2020
		General	Designated				
		£	£	£	£	£	£
Receipts							
Receipts from donors							
		33,421	0	0	0	33,421	34,065
		711	0	0	0	711	1,217
		8,430	0	0	0	8,430	9,543
	Note 6a	42,561	0	0	0	42,561	44,825
	Note 6b	4,660	1,250	920	2,854	9,684	29,283
	Note 6c	4,527	5,477	795	0	10,799	9,425
	Note 6d	3,748	0	0	0	3,748	7,219
	Note 6e	464	0	0	425	889	1,202
Total Receipts		55,962	6,727	1,715	3,278	67,682	91,955
Payments							
Church Activities							
	Note 7a	58,659	0	0	0	58,659	60,036
	Note 7b	13,992	0	0	0	13,992	18,206
	Note 3, 7b	0	0	533	0	533	3,004
		527	0	0	0	527	523
		0	0	0	0	0	0
	Note 7b	995	16,159	740	0	17,894	16,957
	Note 7b	0	0	0	18,352	18,352	62,734
Total Payments		74,174	16,159	1,273	18,352	109,958	161,461
Excess (Deficit) of Receipts over Payments		(18,212)	(9,432)	442	(15,074)	(42,277)	(69,506)
Transfers between funds		Note 5	20,955	(38,480)	0	17,525	0
Net of Receipts/Payments after transfers		2,742	(47,912)	442	2,451	(42,277)	(69,506)
Bank accounts & cash at 1st January		0	88,317	510	1,000	89,827	159,333
Bank accounts & cash at 31st December		2,742	40,405	952	3,451	47,550	89,827

STATEMENT OF ASSETS & LIABILITIES

Cash Funds							
Bank current & deposit accounts		2,742	40,405	952	3,451	47,550	89,827
Other Monetary Assets							
Debtors		0	0	0	0	0	0
Income tax recoverable		6,266	0	0	0	6,266	7,157
		6,266	0	0	0	6,266	7,157
Investment Assets							
Funds/shares at market value		17,174	0	0	15,222	32,396	28,341
Assets retained for charity use							
Stock		0	250	0	0	250	500
Office Equipment/Machinery		0	1,600	0	0	1,600	1,684
Lawn Mower		379	0	0	0	379	0
Chalices		2,745	0	0	0	2,745	2,890
		2,745	1,850	0	0	4,974	5,073
Liabilities		0	0	0	0	0	0

The attached **Notes** and Independent Examiner's **certificate** form part of these financial statements

D Sange

Treasurer

Date: 25th February 2022

The Parochial Church Council (PCC) of the Ecclesiastical Parish of Studley: St John the Evangelist

Registered Charity number 1160751

Notes to the Accounts for the year ended 31st December 2021

Note 1. Receipts & Payments analysis

The Church	Receipts £	The Church	Payments £
a. Receipts from donors		Church Activities	
Planned giving	33,421	Diocesan Share	56,862
Collections	711		-
Income tax recovered	8,430		-
	42,561		56,862
b. Other voluntary receipts		Church operating costs	
Legacies	1,250	Administration	1,292
Donations	3,198	Clergy expenses	2,547
Donations [Flowers]	0	Printing excl Mag.	646
Friends of St John's	2,854	Heating. lighting	1,446
Gift Day	767	Insurance	3,066
Other misc. receipts	695	Music	1,734
Salisbury Diocesan ref SWF Grant	0	Running costs	821
	8,764	Governance, misc. other costs	2,967
			14,520
c. Charitable Giving - for details see Note 3		Charitable Giving	
	1,715		1,273
d. Activities for generating funds		Costs of generating funds	
Parish magazine - sales and adverts	100	Magazine Printing	0
Summer fete & Autumn bazaar	1,856	Summer fete & Autumn bazaar	140
100 Club	2,348	100 Club	855
Bookshop	223	Bookshop	0
Fairtrade	0	Fairtrade	0
Coffee [Sunday]	0		
	4,527		995
e. Receipts from Church Activities		Church events & outings	
Church events & outings	87		0
Fees paid to the PCC	3,661	Fees payable to Diocese (DBF)	1,797
	3,748		1,797
f. Receipts from Investments		Capital works & maintenance	
Bank and CBF Deposit Fund Interest	464	Major works	0
Dividends on CBF Investment Fund	425	Fabric maintenance & repair	18,352
	889		18,352
Church Receipts - Total	62,205	Church Payments - Total	93,799
g. Church Hall - Receipts		Church Hall - Payments	
	£		£
Hirings	1,744	Utilities - electricity, water, refuse	4,380
Other income	3,730	Maintenance, repairs, improvements	11,570
Deposit interest	3	Miscellaneous	209
Hall Receipts - Total	5,477	Hall Payments - Total	16,159
PCC Receipts - Total	67,682	PCC Payments - Total	109,958

**The Parochial Church Council (PCC) of the
Ecclesiastical Parish of Studley: St John the Evangelist**

Registered Charity number 1160751

Notes to the Accounts for the year ended 31st December 2021

Note		Opening balance	Receipts	Payments	Transfers in (out)	Closing balance
2.	Designated Funds: responsibility of the PCC	£	£	£	£	£
	Church					
	Hunt Legacy, to fabric	-	-	-	(17,525)	
	Hunt Legacy, to hall refurbishment	-	-	-	(12,006)	
	Hunt Legacy to Share deficit	-	-	-	(16,138)	
	Hunt Legacy	56,844	-	-	(45,669)	11,175
	Weston Legacy	-	1,250	-	-	1,250
	O'Doherty legacy, fabric	4,072	-	-	-	4,072
	Ruby Mould legacy, disbursement pending	10,000	-	-	-	10,000
	Richard Cole bequest, disbursement pending	1,125	-	-	-	1,125
	imo Anne Tye (disbursement pending)	1,000	-	-	-	1,000
	Mike Bailey legacy	2,000	-	-	-	2,000
	Bob Maltby bequest	5,000	-	-	-	5,000
	Church sub total	80,041	1,250	-	(45,669)	35,623
	Church Hall	8,275	5,477	16,159	7,189	4,782
	PCC Total	88,317	6,727	16,159	(38,480)	40,405

Note		Opening balance	Receipts	Payments	Transfers in (out)	Closing balance
3.	Restricted Funds: responsibility of the PCC	£	£	£	£	£
	Charitable Giving:					
	Charity Draw: takings/operating costs	-	920	433	-	-
	Annual Charity Draw	-	920	433	-	487
	Wiltshire Air Ambulance	-	-	-	-	-
	Dorothy House	-	-	-	-	-
	Women's Education Partnership	-	-	-	-	-
	Ride & Stride	-	795	740	-	55
	Other collections, etc	-	-	-	-	-
	Charitable Giving Total	-	1,715	1,173	-	542
	Organ fund, concert pending	510	-	-	-	510
	Hope Fund	-	-	100	-	100
	Restricted Funds total	510	1,715	1,273	-	952

Note		Opening balance	Receipts	Payments	Transfers in (out)	Closing balance
4.	Permanent Endowment Funds: (only the income is due to the PCC)	£	£	£	£	£
	Fabric maintenance (Cutler)	614	276	18,352	17,525	63
	Churchyard maintenance (Barnes)	386	149	-	-	535
	LPoW Scheme VAT refund	-	2,854	-	-	2,854
		1,000	3,278	18,352	17,525	3,451

Note		Unrestricted Fund	Designated Fund	Restricted Fund	Endowment Funds	Total 2021
5.	Transfers between Funds	£	£	£	£	£
	General fund deficit	22,884	(22,884)	-	-	-
	PCC allocation for hall refurb	(1,929)	1,929	-	-	-
	Fabric deficit	-	(17,525)	-	17,525	-
		20,955	(38,480)	-	17,525	-

Note 6 Basis of preparation.

- Basis of accounting.** The Accounts are prepared in accordance with the Charities Act 2011 on a **Receipts & Payments** basis.
- Funds.** Trustees are free to use unrestricted funds to further the charity's objects. Unrestricted funds include designated funds, where the trustees may create a fund for a specific purpose. Restricted funds are spent as directed by the donor.
- Changes to previous year's accounts:** None.

ST JOHN'S ACCOUNTING POLICY

Adopted at the P.C.C. of 17th June 1997

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations using the Receipts and Payments basis.

Funds: General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The purpose of any restricted funds is noted in the accounts.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other church groups that owe an affiliation to another body, e.g. the uniformed youth organisations, nor those that are informal gatherings of church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

Statement of Assets and Liabilities

The following assets are recognised in the statement of assets:

- Moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal. A monetary value is attached to these assets only when a specific faculty (permission) for disposal has been granted.
- Land and buildings held on behalf of the PCC.
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost exceeded £1,000.
- Any amounts owing to the PCC including church hall lettings and insurance claims.
- Legacies where formal notification of entitlement and amount has been received at 31 December by the PCC.
- Any investments held beneficially by the PCC.
- Closing bank balances as shown in the receipts and payment account.

The following liabilities are recognised in the statement of liabilities:

- Any loans or overdrafts advanced to the PCC.
- Any arrears of Diocesan, Deanery or Parish Share.
- Creditors for goods or services where the supply has been received and invoiced by 31 December.

Independent Examiner's Report to the Parochial Church Council of St John's Parish Church, Upper Studley Trowbridge

I report on the accounts of the Trust for the year ended 31st December 2021, which are set out on the previous pages of this report.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed



Date: 19th March 2022

Miss K Jones, ACMA
Burchill Close
Clutton
Bristol BS39 5PR

Accounts

Saint John the Evangelist

Parish Church
Upper Studley
Trowbridge
Wiltshire

Clergy

Vicar of St John's
Reverend Alastair Wood

*Retired priest with
Permission to Officiate*
Reverend Liz Gifford

www.stjohns-studley.org

 THE CHURCH
OF ENGLAND

DIOCESE OF SALISBURY

Annual Report & Accounts

of the
Parochial Church Council
for the year ended:

31 December 2020

CONTENTS

Annual Report Pages 1 - 3

Financial
Statements Pages 4 - 6

Accounting
policy Page 7

Independent
Examiner's
Certificate Page 7



St John's Church Studley

ANNUAL REPORT & ACCOUNTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31st DECEMBER 2020

Administrative information

The parish church of St. John the Evangelist, Upper Studley,
address: Church Lane, Trowbridge, BA14 0EH.

The parish is part of the Diocese of Salisbury within the Church of England. St. John's Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a registered charity, number 1160751.

Membership

Members of the PCC are elected by the Annual Parochial Church Meeting (APCM), appointed ex-officio, or co-opted. The following served as members from APCM 2020.

Clergy

Reverend Alastair Wood (*Vicar & Chair of PCC*)

Reverend Liz Gifford (*Permission to Officiate*)

Churchwardens

Carole Price

John Roxburgh

Elected Members

Pippa Smith (*Deanery Synod Rep*)

Heather Thompson (*Deanery Synod Rep*)

Wendy Thorne (*Deanery Synod Rep*)

Vanessa Rose

Jan Shrapnell

Chris Solman

Alison Tyas

Craig Bain

Mike Bridges

Martin Daniells

Ann Morland

Dawn Sawyer

Ann Swanney (*Secretary*)

Co-opted Members

Norman Swanney (*Fabric Committee*)

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the electoral roll and stand for election to the PCC. The PCC operates a standing committee and a hall management committee, plus a fabric committee for the upkeep of the church. The PCC is also responsible for the associated surroundings though not, formally, the maintenance of the churchyard.

Objectives and Activities

St. John's Parochial Church Council has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.



St John's Church Studley

Public Benefit

The incumbent and the PCC have considered the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion, encouraging people to live out their faith as part of our parish community.

Achievement and Performance

Church Attendance

There are 124 parishioners on the Church Electoral Roll, 62% of whom are resident within the parish and 38% outside the parish.

The PCC met six times during the year, three of the meetings being on Zoom. The average level of attendance was 84%. The Standing Committee had six meetings by email to deal with items which could not wait until the next PCC.

PCC Review of the Year

At the start of the year the PCC welcomed the new St John's website that had been set up. When the pandemic lockdown started in March, it was decided to add a 'donate' button to enable church members and others to continue to support the church more easily.

With the PCC's approval a polymer injection method was used to underpin and stabilise the church chancel in January. The stonework and the chancel window were repaired in the autumn.

The PCC gave its support to Sunday 'Brunch' services which were launched in January to take place in the hall once a month. This got off to a very promising start, attracting new and younger people.

It was decided that candles would no longer be used in flower displays after one caught fire.

Following a churchwardens' review the PCC agreed to a new system for managing keys to be introduced, to improve safeguarding. All keys for the church and hall would only be issued by a churchwarden and must be returned to them. A new key register is to be kept up to date.

Because of Covid 19 the PCC agreed in March to stop holding services in church until it was safe to do so. All hall bookings were also cancelled. In August the church opened again with a limited number of people having to book a place. Hand sanitisers were installed at all three entrances.

Between August and the next lockdown some open-air services were held in the vicarage garden and the church was open for a service on Christmas day.

During the closure of the church, services were pre-recorded and made available to the congregation online, thanks to the efforts of the Revd Alastair and Junie Wood.

The APCM was unable to take place in April and PCC members kept their positions until the APCM in October, which was held on Zoom.

With much regret the PCC agreed that the Print Centre should cease to be a business in July due to the lack of orders and Covid 19.

With PCC approval, work was started to refurbish the hall, kitchen and toilets with one room to be used as a parish hub for mission and outreach. The print centre was turned into a parish office.

The summer fete and autumn bazaar were not able to be held this year.

The church heating system has continued to pose problems this year and it was agreed that the fabric committee would investigate a replacement boiler.

Financial Review by the treasurer

The financial statements for 2020 are shown in the following pages. During 2020 the very generous legacy of over £136,000 from the estate of the late Ivor Hunt enabled us to underpin and repair the Chancel and restore the stained-glass window. Without the legacy this work could not have been done without extensive fundraising.



St John's Church Studley

After major fabric works in 2019 and 2020 and making up the shortfall on our Share commitment to the central church, the Hunt legacy stands at close to £57,000 at the end of December 2020. The legacy is not infinite but it is important to St John's that we continue to pay our way and meet our Share bill in these difficult times.

Much delayed plans to redecorate the church will also be a challenge to our funds in 2021 but we have also been blessed with further gifts from the estates of Mike Bailey and Bob Maltby which have been gratefully received.

The COVID pandemic saw a dramatic reduction in our income as we plunged into a national lockdown in March 2019 and, as the year progressed, the majority of services were suspended or held with limited capacity. Our usual enjoyable social events which also bring in much needed revenue, could not take place.

Thankfully, our church family rallied round by donating through the church website and many moved to standing orders for their planned giving, though cash envelopes were still available. However, as in 2019 our income did not match our outgoings and this was brought into focus with a deficit in the general fund (which covers the day-to day running costs) of £15,500.

Similar challenges faced the Hall and Print Centre. After many years of great service to the church and community the latter proved to be increasingly unviable and the PCC took the decision to close it in July. Remaining funds were transferred to the church hall where the lockdown gave the opportunity to modernise and transform the venue into a community hub. The print centre is now a parish office and with the improved kitchen and toilet facilities it aims to bring in much needed revenue. We hope it will become the centre of the local community. Work is ongoing and thanks are extended to all those that helped with the project.

Our Hope Fund paid out £750 to support those less fortunate than ourselves and despite a reduction in the number of teams, we were able to continue with the Trowbridge Soup Run which is becoming even more vital to our community. We were still able to make donations to the Women's Education Partnership, Samaritan's Purse and the Storehouse Project.

For their vital help to our Treasurer, thanks go to Jill and Eric Brown, Ann and Norman Swanney and our independent examiner Karen Jones a qualified management accountant who has taken on the role for the first time. A special thanks to the churchwardens and the parish administrator for all the support they have given the Treasurer throughout the year. It has been true blessing in these exceptional circumstances.

Reserves Policy

It is PCC policy to keep a balance on unrestricted funds which equates to at least six months unrestricted payments, to cover emergency situations that may arise from time to time. We invest any available balances with CCLA CBF Church of England Funds.

On behalf of the PCC

Reverend Alastair Wood (*Chair*)

Date: 12th April 2021

**The Parochial Church Council (PCC) of the
Ecclesiastical Parish of Studley: St John the Evangelist**

Registered Charity number 1160751

Financial Statements for the year ended 31st December 2020

RECEIPTS & PAYMENTS ACCOUNT

Note 1a	Notes	Unrestricted Funds		Restricted Funds	Endowment Funds	Total 2020	Total 2019
		General	Designated				
		£	£	£	£	£	£
Receipts							
	Note 1b,4						
Receipts from donors							
		34,065	0	0	0	34,065	37,869
		1,217	0	0	0	1,217	3,543
		9,543	0	0	0	9,543	9,588
	Note 6a	44,825	0	0	0	44,825	51,000
	Note 6b	8,071	7,000	1,777	12,435	29,283	147,618
	Note 6c	4,053	5,372	0	0	9,425	30,641
	Note 6d	7,219	0	0	0	7,219	8,933
	Note 6e	449	0	0	752	1,202	2,794
Total Receipts		64,618	12,372	1,777	13,187	91,955	240,985
Payments							
Church Activities							
	Note 7a	60,036	0	0	0	60,036	60,863
	Note 7b	18,206	0	0	0	18,206	21,597
	Note 3, 7b	0	0	3,004	0	3,004	3,007
		523	0	0	0	523	641
		0	0	0	0	0	0
	Note 7b	1,326	15,631	0	0	16,957	24,988
	Note 7b	0	0	0	62,734	62,734	21,307
Total Payments		80,091	15,631	3,004	62,734	161,461	132,404
Excess (Deficit) of Receipts over Payments		(15,473)	(3,259)	(1,227)	(49,547)	(69,506)	108,581
Transfers between funds		Note 5	12,341	(63,483)	595	50,547	0
Net of Receipts/Payments after transfers		(3,133)	(66,742)	(632)	1,000	(69,506)	108,581
Bank accounts & cash at 1st January		3,133	155,058	1,142	0	159,333	50,751
Bank accounts & cash at 31st December		0	88,317	510	1,000	89,827	159,333

STATEMENT OF ASSETS & LIABILITIES

Cash Funds							
		0	88,317	510	1,000	89,827	159,333
Other Monetary Assets							
		0	0	0	0	0	973
		7,157	0	0	0	7,157	7,191
		7,157	0	0	0	7,157	8,163
Investment Assets							
		15,025	0	0	13,317	28,341	26,518
Assets retained for charity use							
		0	500	0	0	500	778
		0	1,684	0	0	1,684	3,241
		2,890	0	0	0	2,890	3,042
		2,890	2,184	0	0	5,073	7,061
Liabilities		0	0	0	0	0	0

The attached **Notes** and Independent Examiner's **certificate** form part of these financial statements

D. Saury

Treasurer

Date: 17th March 2021

**The Parochial Church Council (PCC) of the
Ecclesiastical Parish of Studley: St John the Evangelist**

Registered Charity number 1160751

Notes to the Accounts for the year ended 31st December 2020

**Note
1. Receipts & Payments analysis**

The Church	Receipts £	The Church	Payments £
a. Receipts from donors		Church Activities	
Planned giving	34,065	Diocesan Share	56,861
Collections	1,217		-
Income tax recovered	9,543		-
	<u>44,825</u>		<u>56,861</u>
b. Other voluntary receipts		Church operating costs	
Legacies	7,000	Administration	1,485
Donations	3,904	Clergy expenses	2,188
Donations [Flowers]	0	Printing excl Mag.	196
Friends of St John's	12,435	Heating. lighting	5,762
Gift Day	3,471	Insurance	3,041
Other misc. receipts	196	Music	1,347
Salisbury Diocesan ref SWF Grant	500	Running costs	2,119
	<u>27,506</u>	Governance, misc. other costs	2,592
			<u>18,730</u>
c. Charitable Giving - <i>for details see Note 3</i>	1,777	Charitable Giving	3,004
d. Activities for generating funds		Costs of generating funds	
Parish magazine - sales and adverts	812	Magazine Printing	250
Summer fete & Autumn bazaar	236	Summer fete & Autumn bazaar	0
100 Club	2,238	100 Club	730
Bookshop	446	Bookshop	78
Fairtrade	273	Fairtrade	69
Coffee [Sunday]	47		
	<u>4,053</u>		<u>1,126</u>
e. Receipts from Church Activities		Church events & outings	200
Church events & outings	2,902	Fees payable to Diocese (DBF)	3,175
Fees paid to the PCC	4,317		<u>3,375</u>
	<u>7,219</u>	Capital works & maintenance	
f. Receipts from Investments		Major works	57,466
Bank and CBF Deposit Fund Interest	449	Fabric maintenance & repair	5,269
Dividends on CBF Investment Fund	752		<u>62,734</u>
	<u>1,202</u>	Church Payments - Total	145,830
Church Receipts - Total	86,582		
g. Church Hall - Receipts	£	Church Hall - Payments	£
Hirings	1,346	Utilities - electricity, water, refuse	3,652
Other income	154	Maintenance, repairs, improvements	7,144
Deposit interest	44	Miscellaneous	13
Hall Receipts - Total	1,543	Hall Payments - Total	10,809
h. The Print Centre - Receipts	£	The Print Centre - Payments	£
Income from magazines	1,270	Stock purchases	887
Other printing	1,869	Operating costs	3,696
Other income	689	Other costs	240
Print Centre Receipts - Total	3,829	Print Centre Payments - Total	4,822
PCC Receipts - Total	91,955	PCC Payments - Total	161,461

**The Parochial Church Council (PCC) of the
Ecclesiastical Parish of Studley: St John the Evangelist**

Registered Charity number 1160751

Notes to the Accounts for the year ended 31st December 2020

Note	Designated Funds: responsibility of the PCC	Opening balance £	Receipts £	Payments £	Transfers in (out) £	Closing balance £
	Print Centre	5,052	3,829	4,822	(4,059)	-
	Church Hall	13,482	1,543	10,809	4,059	8,275
	Hall & Print Centre sub total	18,534	5,372	15,631	-	8,275
	Hunt Legacy, to fabric	-	-	-	(50,547)	-
	Hunt Legacy, charitable giving	-	-	-	(595)	-
	Hunt Legacy to Share deficit	-	-	-	(12,341)	-
	Hunt Legacy sub total	120,327	-	-	(63,483)	56,844
	O'Doherty legacy, fabric	4,073	-	-	-	4,073
	Ruby Mould legacy, disbursement pending	10,000	-	-	-	10,000
	Richard Cole bequest, disbursement pending	1,125	-	-	-	1,125
	imo Anne Tye (disbursement pending)	1,000	-	-	-	1,000
	Mike Bailey legacy	-	2,000	-	-	2,000
	Bob Maltby bequest	-	5,000	-	-	5,000
	Church sub total	136,525	7,000	-	(63,483)	80,042
	Total	155,058	12,372	15,631	(63,483)	88,317

Note	Restricted Funds: responsibility of the PCC	Opening balance £	Receipts £	Payments £	Transfers in (out) £	Closing balance £
	Charitable Giving:					
	Charity Draw: takings/operating costs	-	-	20	20	-
	Annual Charity Draw	-	-	20	20	-
	Wiltshire Air Ambulance	215	-	215	-	-
	Dorothy House	147	-	147	-	-
	Women's Education Partnership	-	142	142	-	-
	Ride & Stride	-	1,195	1,210	15	-
	Other collections, etc	-	391	521	130	-
	Charitable Giving Total	362	1,727	2,254	165	-
	Organ fund, concert pending	510	-	-	-	510
	Hope Fund	270	50	750	430	-
	Restricted Funds total	1,142	1,777	3,004	595	510

Note	Permanent Endowment Funds: (only the income is due to the PCC)	Opening balance £	Receipts £	Payments £	Transfers in (out) £	Closing balance £
	Fabric maintenance (Cutler)	(1,615)	332	62,584	50,547	(13,322)
	Churchyard maintenance (Barnes)	115	421	150	-	386
	LPoW Scheme VAT refund	1,500	12,435	-	-	13,935
		-	13,187	62,734	50,547	1,000

Note	Transfers between Funds	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Funds £	Total 2020 £
	General fund deficit	12,341	(12,341)	-	-	-
	Hunt Legacy to Fabric (Major works)	-	(50,547)	-	50,547	-
	Hunt Legacy, charitable giving (Note 3)	-	(595)	595	-	-
		12,341	(63,483)	595	50,547	-

Note 6 Basis of preparation.

- Basis of accounting.** The Accounts are prepared in accordance with the Charities Act 2011 on a **Receipts & Payments** basis.
- Funds.** Trustees are free to use unrestricted funds to further the charity's objects. Unrestricted funds include designated funds, where the trustees may create a fund for a specific purpose. Restricted funds are spent as directed by the donor.
- Changes to previous year's accounts:** None.

ST JOHN'S ACCOUNTING POLICY

Adopted at the P.C.C. of 17th June 1997

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations using the Receipts and Payments basis.

Funds: General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The purpose of any restricted funds is noted in the accounts.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other church groups that owe an affiliation to another body, e.g. the uniformed youth organisations, nor those that are informal gatherings of church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

Statement of Assets and Liabilities

The following assets are recognised in the statement of assets:

- Moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal. A monetary value is attached to these assets only when a specific faculty (permission) for disposal has been granted.
- Land and buildings held on behalf of the PCC.
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost exceeded £1,000.
- Any amounts owing to the PCC including church hall lettings and insurance claims.
- Legacies where formal notification of entitlement and amount has been received at 31 December by the PCC.
- Any investments held beneficially by the PCC.
- Closing bank balances as shown in the receipts and payment account.

The following liabilities are recognised in the statement of liabilities:

- Any loans or overdrafts advanced to the PCC.
- Any arrears of Diocesan, Deanery or Parish Share.
- Creditors for goods or services where the supply has been received and invoiced by 31 December.

Independent Examiner's Report to the Parochial Church Council of St John's Parish Church, Upper Studley Trowbridge

This report on the accounts of the PCC for the year ended 31 December 2020, which are set out in these pages, is in respect of an examination carried out under section 43 of the Charities Act 1993 (the Act).

Respective Responsibilities of Trustees and Examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 7 of the Charities (Accounts & Reports) Regulations 1995.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners under section 43(7) of the Act. That examination includes a review of the accounting records kept by the PCC and a comparison of the Accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, there is a balancing figure of £7.74 in May which is not material but should be noted. No other matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act, and to prepare accounts which accord with the accounting records and comply with the regulations, as also contained in the Church Accounting Regulations, have not been met; or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date: 11th April 2021

Miss K Jones, ACMA
Burchill Close
Clutton
Bristol BS39 5PR