



# Trustees' Annual Report for the period

Period start date				Period end date			
From	01	04	2021	To	31	03	2022

## Section A Reference and administration details

Charity name

THE JOINT CIVIL AID CORPS

Other names charity is known by

Registered charity number (if any)

1160699

Charity's principal address

20 CROWBOROUGH LANE

KENTS HILL

MILTON KEYNES

Postcode

MK7 6HF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Edward J Firmin			Colin Harmsworth, Chief Officer
2	Julie Hooker			Colin Harmsworth, Chief Officer
3	Simon Harmsworth	Chairman		Colin Harmsworth, Chief Officer
4	Suzan Bull			Colin Harmsworth, Chief Officer
5	John Townend			Colin Harmsworth, Chief Officer
6	Pearson Powell			Colin Harmsworth, Chief Officer
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Appointment by the Chief Officer and Board of Trustees

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

**The Joint Civil Aid Corps (JCAC)** is the Civil Defence organisational body responsible for the management and development of both **the Civil Aid Volunteer Corps (CAVC)** and **the Civil Cadet Corps (CCC)**. Its purpose is to provide a credible and disciplined body of civilian volunteers in order to offer aid and support to the emergency services, civil authorities and agencies, and other voluntary organisations in times of need (including adverse weather), disasters and terrorist occurrence. It will achieve this through the provision of: training for all members; an organised

and structured organisation; co-operation with other organisations and bodies whether professional or voluntary; Educating the public on matters relating to community resilience; and any other related and appropriate areas, at the Trustees discretion, in order to fulfil the aim of the protection of life and property.

This charity is a Civil Defence (Emergency Support) organisation, looking to train in emergency skills that will enable the members to support the professional services in times of need. In doing so, it also intends to help develop 'Community Resilience' throughout the areas it is based within. The training also enables members to support community events through first aid support, communications and security.

Civil Defence is a particular style of Emergency Support with volunteers being trained as 'generalists' in various key skills that will make them instantly useful in support of professional services. These skills include, but not limited to: Search and Rescue, First Aid, Security, Communications, Logistics, Auxiliary Fire.

#### **OUR GUIDING PRINCIPLES:**

- Our concept of 'ONE PEOPLE', regardless of the labels Society chooses to place on people and groups. Everyone's beliefs, cultural background, and lifestyle is personal to each individual and should be respected as such. Barriers are formed from labelling people due to differences. Removing the labels helps to remove barriers.
- Our expectation that inclusion and integration throughout all communities is the way forward in a Society that professes to be multi-cultural and must always be encouraged.
- Our desire to make each community self-reliant and capable of supporting itself in times of need from the young to senior.
- Our belief that there is a place for everyone wishing to be a part of the Corps, with roles available to suit the capabilities of our volunteers.
- Our belief in Cooperation and Coordination, not Competition and Ignorance.
- Our concept of 'Bondship' is the heart of the Corps – this is the camaraderie forged through training and working together operationally, and where bonds develop.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Again, as with many charities, the effects of the pandemic are still being felt as charities move back to normal working, and in particular funding. The Corps has continued its development with operational teams now in place to start supporting communities and other emergency services.

The training that has been waited for is now in place and recruitment is starting to pick up.

Coming towards the close of this current year sees the Corps entering close working partnerships and relationships with other like-minded organisations, such as:

- The Royal Life Saving Society
- The Civil Defence Association
- Local Resilience
- Birmingham Council
- Resilience Association
- Firefighters Memorial Trust
- Lincolnshire Council

Recognition of the organisation is constantly increasing and the future of the Corps is looking particularly good.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The charity does not currently have any reserves.

**Details of any funds materially in deficit**

There are no funds in deficit.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principal sources of funding are grants and donations, but we are looking to institute a membership subscription to assist with running costs as the Corps develops and funding applications are put through, and sponsorships. Hopefully, funders will now be open to applications to enable us to raise the necessary money to become fully active and operational.

The small amounts we have brought in over the past year has managed to keep us going, with many expenses being born by our members themselves.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Colin Thomas Harmsworth

Position (eg Secretary, Chair, Chief Officer of the Joint Civil Aid etc) Corps

Date

17/08/2022



# STATEMENT OF FINANCIAL STATUS

## Income and Expenditure

	2019-20 (1 Apr - 31 Mar)	2020-21 (1 Apr - 31 Mar)	2021-22 (1 Apr - 31 Mar)
	<b>Total £</b>	<b>Total £</b>	<b>Total £</b>
<b>Incoming resources:</b>			
Donations	1,188.11	3,062.88	£3,115.08
Grants	0.00	0.00	£0.00
Subscriptions	70.00	0.00	£0.00
Other Receipts	0.20	0.00	£0.00
<b>Total Incoming resources:</b>	<b>1,258.31</b>	<b>3,062.88</b>	<b>3,115.08</b>
<b>Resources Expended:</b>			
Rent	0.00	0.00	£0.00
Utilities	0.00	0.00	£0.00
Stationery & Sundry	10.35	29.44	£150.00
Fuel	628.51	0.00	£0.00
Camps/ Exercises	125.00	0.00	£0.00
Fundraising	0.00	0.00	£0.00
Printing & Postage	0.00	0.00	£95.72
Insurances	320.00	259.26	£259.26
Website & I.T.	1,040.20	1,087.45	£1,570.02
Accreditations	234.00	234.00	£234.00
Training	0.00	0.00	£0.00
Uniforms	935.64	461.81	£569.37
Catering	148.73	0.00	£0.00
Ads/ Marketing	380.96	200.00	£0.00
Miscellaneous	72.27	107.39	£598.16
Depreciation	945.51	661.86	£601.00
<b>Total Resources Expended:</b>	<b>4,841.17</b>	<b>3,041.21</b>	<b>4,077.53</b>
<b>Income - Expenditure:</b>	<b>-3,582.86</b>	<b>21.67</b>	<b>-962.45</b>
Assets brought forward	3,151.71	2,206.20	£1,544.34
Cash balances brought forward	3,173.78	536.43	£1,219.96
<b>Reconciliation of Funds:</b>	<b>2,742.63</b>	<b>2,764.30</b>	<b>1,801.85</b>
<b>Represented By:</b>			
	<b>Total £</b>	<b>Total £</b>	<b>Total £</b>
<b>Assets:</b>			
Tangible Assets	2,206.20	1,544.34	£ 1,402.33
Cash at bank and in hand	536.43	1,219.96	£ 399.52
<b>Total Funds:</b>	<b>2,742.63</b>	<b>2,764.30</b>	<b>1,801.85</b>



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Registered Charity Incorporated Organisation: 1160699

